



Kenai City Council - Regular Meeting

December 16, 2020 – 6:00 PM

Kenai City Council Chambers

210 Fidalgo Avenue, Kenai, Alaska

****Telephonic/Virtual Information on Page 4****

www.kenai.city

Action Agenda

A. CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call
3. Agenda Approval
4. Consent Agenda (*Public comment limited to three (3) minutes) per speaker; thirty (30) minutes aggregated*)

All items listed with an asterisk () are considered to be routine and non-controversial by the council and will be approved by one motion. There will be no separate discussion of these items unless a council member so requests, in which case the item will be removed from the consent agenda and considered in its normal sequence on the agenda as part of the General Orders.

B. SCHEDULED PUBLIC COMMENTS

(Public comment limited to ten (10) minutes per speaker)

1. **John Williams** - Nomination to Cook Inlet Regional Citizen's Advisory Council Seat, Summer 2021 Events, and Visitor Center Anniversary.

C. UNSCHEDULED PUBLIC COMMENTS

(Public comment limited to three (3) minutes per speaker; thirty (30) minutes aggregated)

D. PUBLIC HEARINGS

1. **ENACTED UNANIMOUSLY. Ordinance No. 3167-2020** - Increasing Estimated Revenues and Appropriations in the Cares Act Recovery Special Revenue Fund.
2. **ENACTED UNANIMOUSLY AS AMENDED. Ordinance No. 3168-2020** - Increasing Estimated Revenues and Appropriations in the Airport Operations Facility, Airport Snow Removal Equipment, Terminal Improvement, Airport Improvements, Personal Use Fishery, Animal Control Improvements, Public Safety Improvements, City Shop Improvements, Municipal Roadway Improvements, Water and Sewer Improvements, and Wastewater Treatment Facility Improvements Capital Project Funds to Transfer Residual Balances from Completed or Canceled Projects Back to their Original Funding Sources.
3. **ENACTED UNANIMOUSLY. Ordinance No. 3169-2020** - Increasing Estimated Revenues and Appropriations in the General Fund, Finance Department for the Payment of Fees in

Connection with the Collection of Remote Seller Sales Tax by the Alaska Remote Seller Sales Tax Commission on Behalf of the City of Kenai.

4. **ENACTED UNANIMOUSLY. Ordinance No. 3170-2020** - Accepting and Appropriating a Grant from the State of Alaska for the Purchase of Library Books.
5. **ENACTED UNANIMOUSLY. Ordinance No. 3171-2020** - Accepting and Appropriating a State of Alaska Grant Passed through the Southern Region EMS Council, Inc. for Two Automatic External Defibrillator (AED) Trainers and One Advanced Life Support (ALS) Skills Training Mannequin.
6. **ENACTED UNANIMOUSLY AS AMENDED. Ordinance No. 3172-2020** - Waiving the \$5,000 Limitation in KMC 7.25.020 (A) for Allocating CARES Act Funds to Allow the City Manager to Allocate the Funds to the Proper Account as Needs Arise and Time to Utilize the Funds Expires, and Declaring an Emergency.
7. **ADOPTED UNANIMOUSLY. Resolution No. 2020-93** - Authorizing the City Manager to Execute a Professional Services Agreement for 2021 Fire Systems Testing, Inspection & Monitoring Project.
8. **ADOPTED UNANIMOUSLY. Resolution No. 2020-94** - Authorizing the City Manager to Enter into an Amended Restaurant Concession Agreement at the Kenai Municipal Airport with Brothers Cafe.
9. **ADOPTED UNANIMOUSLY. Resolution No. 2020-95** - Authorizing the City Manager to Execute a Professional Engineering Services Agreement for the Kenai Waste Water Treatment Plant (WWTP) Sludge Press Replacement Project.
10. **ADOPTED UNANIMOUSLY AS AMENDED. Resolution No. 2020-96** - Further Extending the Disaster Emergency Declaration for the City of Kenai Made on March 18, 2020 in Response to the COVID-19 Health Emergency.

E. MINUTES

1. **APPROVED BY THE CONSENT AGENDA.** *Special Meeting of November 23, 2020.
2. **APPROVED BY THE CONSENT AGENDA.** *Work Session Summary of December 2, 2020.
3. **APPROVED BY THE CONSENT AGENDA.** *Regular Meeting of December 2, 2020.
4. **APPROVED BY THE CONSENT AGENDA.** *Work Session Summary of December 9, 2020.

F. UNFINISHED BUSINESS

G. NEW BUSINESS

1. **APPROVED BY THE CONSENT AGENDA.** *Action/Approval - Bills to be Ratified.
2. **APPROVED BY THE CONSENT AGENDA.** *Action/Approval - Purchase Orders Over \$15,000.

3. **APPROVED BY THE CONSENT AGENDA. *Action/Approval** - Non-Objection to Liquor License Renewals for Kenai Golf Course and 2 Go Mart.
4. **APPROVED BY THE CONSENT AGENDA. *Action/Approval** - Special Use Permit to Schilling Alaska, Inc., d/b/a the Uptown Motel for Snow Storage.
5. **INTRODUCED BY THE CONSENT AGENDA/PUBLIC HEARING SET FOR 1/6/2021. *Ordinance No. 3173-2020** - Accepting and Appropriating Asset Forfeiture Sharing Funds for the Police Department for the Purpose of Purchasing Law Enforcement Equipment.
6. **INTRODUCED BY THE CONSENT AGENDA/PUBLIC HEARING SET FOR 1/6/2021. *Ordinance No. 3174-2020** - Accepting And Appropriating a FM Global Fire Prevention Grant for the Purchase of Two Ipad and Accessories to be Used Toward Fire Prevention Efforts.
7. **INTRODUCED BY THE CONSENT AGENDA/PUBLIC HEARING SET FOR 1/6/2021. *Ordinance No. 3175-2020** - Increasing Estimated Revenues and Appropriations in the Airport Improvements Capital Fund and Authorizing an Increase to the Construction Purchase Order to Kirila Fire, Inc.
8. **INTRODUCED BY THE CONSENT AGENDA/PUBLIC HEARING SET FOR 1/6/2021. *Ordinance No. 3176-2020** - Increasing Estimated Revenues and Appropriations in the Airport Special Revenue and the Airport Snow Removal Equipment Capital Project Funds to Provide Supplemental Funding for the Project, and Authorizing a Purchase Agreement for the Purchase of a Replacement Wide-Area Tractor & Mower.
9. **APPOINTMENTS OF GARY GREENBERG, JOE HALSTEAD, AND ALEX DOUTHIT CONFIRMED. Action/Approval** - Confirmation of Mayoral Nominations for Appointment to the Planning and Zoning Commission.
10. **APPOINTMENTS OF MICHAEL BERNARD AND ROY WILLIAMS CONFIRMED. Action/Approval** - Confirmation of Mayoral Nominations for Appointment to Various City Commissions.
11. **APPOINTMENT OF JOHN WILLIAMS CONFIRMED. Action/Approval** – Confirmation of Mayoral Nomination for Appointment of City of Kenai Representative to the Cook Inlet Regional Citizens Advisory Council Board.
12. **APPOINTMENT OF COUNCIL MEMBER HENRY KNACKSTEDT CONFIRMED. Action/Approval** - Mayoral Nomination of a Council Member to the Supervisory Sub-Committee.
13. **Discussion** - Update Regarding Remote Sellers Sales Tax.
14. **AGREEMENT THAT CITY OF KENAI COORDINATE WITH CITY OF SOLDOTNA IN CAMPAIGN AGAINST COVID-19 THAT WILL PROVIDE INFORMATION REGARDING THE VACCINE AND OTHER HEALTH PROTECTIONS. Discussion** - Coordinating with Soldotna on a Community Led Campaign Against COVID-19.
15. **Discussion** - COVID-19 Response.

H. COMMISSION / COMMITTEE REPORTS

1. Council on Aging
2. Airport Commission
3. Harbor Commission
4. Parks and Recreation Commission
5. Planning & Zoning Commission report.
6. Beautification Committee
7. Mini-Grant Steering Committee

I. REPORT OF THE MAYOR

J. ADMINISTRATION REPORTS

1. City Manager
2. City Attorney
3. City Clerk

K. ADDITIONAL PUBLIC COMMENT

1. Citizens Comments (*Public comment limited to five (5) minutes per speaker*)
2. Council Comments

L. EXECUTIVE SESSION

M. PENDING ITEMS

N. ADJOURNMENT

O. INFORMATION ITEMS

1. Purchase Orders Between \$2,500 and \$15,000.
2. Marathon Pipe Line Emergency Notification Letter
3. Thank You from Kenai Chamber of Commerce
4. Cook Inlet Regional Citizens Advisory Council Report - December

The agenda and supporting documents are posted on the City's website at www.kenai.city. Copies of resolutions and ordinances are available at the City Clerk's Office or outside the Council Chamber prior to the meeting. For additional information, please contact the City Clerk's Office at 907-283-8231.

Join Zoom Meeting

<https://us02web.zoom.us/j/85067488222>

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OR

Dial In: (253) 215-8782 or (301) 715-8592

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