

**KENAI CITY COUNCIL – REGULAR MEETING
JUNE 17, 2020 – 6:00 P.M.
KENAI CITY COUNCIL CHAMBERS
210 FIDALGO AVE., KENAI, AK 99611
MAYOR BRIAN GABRIEL, PRESIDING**

MINUTES

A. CALL TO ORDER

A Regular Meeting of the Kenai City Council was held virtually on June 17, 2020, in City Hall Council Chambers, Kenai, AK. Mayor Gabriel called the meeting to order at approximately 6:00 p.m.

1. Pledge of Allegiance

Mayor Gabriel led those assembled in the Pledge of Allegiance.

2. Roll Call

There were present:

Brian Gabriel, Mayor
Henry Knackstedt
Jim Glendening
Glenese Pettey

Robert Molloy
Tim Navarre
Robert Peterkin

A quorum was present.

Also in attendance were:

Paul Ostrander, City Manager
Scott Bloom, City Attorney
Jamie Heinz, City Clerk

3. Agenda Approval

Mayor Gabriel noted the following revisions to the agenda and packet:

- | | |
|-------------------|---|
| Add to item D.4. | Ordinance No. 3133-2020 <ul style="list-style-type: none">• Memo Requesting Postponement |
| Add to item D.12. | Resolution No. 2020-45 <ul style="list-style-type: none">• Public Comment |
| Add to item G.9. | Ordinance No. 3141-2020 <ul style="list-style-type: none">• Draft Agreement |
| Add item G.13. | Action/Approval – Resolution No. 2020-22 <ul style="list-style-type: none">• Memo Requesting to Amend Something Previously Adopted |

- Add to item J.1. **City Manager's Report**
- Library Report

MOTION:

Vice Mayor Molloy **MOVED** to approve the agenda with the requested additions to the agenda and packet and requested **UNANIMOUS CONSENT**. Council Member Knackstedt **SECONDED** the motion.

VOTE: There being no objections, **SO ORDERED**.

4. Consent Agenda

MOTION:

Council Member Knackstedt **MOVED** to approve the consent agenda and requested **UNANIMOUS CONSENT**. Vice Mayor Molloy **SECONDED** the motion.

The items on the Consent Agenda were read into the record.

Mayor Gabriel opened the floor for public comment; there being no one wishing to be heard, the public comment period was closed.

VOTE: There being no objections, **SO ORDERED**.

All items listed with an asterisk () are considered to be routine and non-controversial by the council and will be approved by one motion. There will be no separate discussion of these items unless a council member so requests, in which case the item will be removed from the consent agenda and considered in its normal sequence on the agenda as part of the General Orders.

B. SCHEDULED PUBLIC COMMENTS – None.

C. UNSCHEDULED PUBLIC COMMENTS – None.

D. PUBLIC HEARINGS

- 1. Ordinance No. 3117-2020** - Appropriating Funds in the Airport Fund, Accepting a Grant From the Federal Aviation Administration and Appropriating Funds in the Airport Equipment Capital Project Fund for the Purchase of Snow Removal Equipment (SRE) – Loader with Attachments. (Administration) [*Clerk's Note: At the May 20 Meeting, this item was Postponed to the June 17 Council Meeting. A Motion to Enact is On the Floor.*]
 - **Substitute Ordinance No. 3117-2020** - Accepting and Appropriating an Airport Improvement Program Grant from the Federal Aviation Administration in the Airport Equipment Capital Project Fund and Awarding a Contract for the Purchase of Snow Removal Equipment (SRE) - Loader with Attachments.

Mayor Gabriel opened for public hearing; there being no one wishing to be heard, the public hearing was closed.

MOTION:

Vice Mayor Molloy **MOVED** to amend Ordinance No. 3117-2020 with Substitute Ordinance No. 3117-2020 and Council Member Knackstedt **SECONDED** the motion.

Mayor Gabriel opened for public hearing again; there being no one wishing to be heard, the public hearing was closed.

VOTE:

YEA: Gabriel, Knackstedt, Pettey, Molloy, Peterkin, Navarre, Glendening
NAY:

MOTION PASSED UNANIMOUSLY.

2. **Ordinance No. 3131-2020** - Amending the Official Kenai Zoning Map by Rezoning a Portion of S1/2 SE1/4 SW1/4 Lying North of K-Beach Road Excluding VIP Country Estates Subdivision Part 5 from Rural Residential (RR) to Limited Commercial (LC). (Administration)

MOTION:

Council Member Knackstedt **MOVED** to enact Ordinance No. 3131-2020 and Vice Mayor Molloy **SECONDED** the motion.

Mayor Gabriel opened for public hearing; there being no one wishing to be heard, the public hearing was closed.

The City Planner was thanked for the map comparison of zoning and land use tables information in packet and the public comments; consistent with other zones in the area. City Planner clarified the intent of property for use as business and residential.

VOTE:

YEA: Knackstedt, Pettey, Molloy, Peterkin, Navarre, Glendening, Gabriel
NAY:

MOTION PASSED UNANIMOUSLY.

3. **Ordinance No. 3132-2020** - Increasing Estimated Revenues And Appropriations by \$454.84 in the General Fund – Police Department for Drug Investigation Overtime Expenditures. (Administration)

MOTION:

Council Member Knackstedt **MOVED** to enact Ordinance No. 3132-2020 and Council Member Glendening **SECONDED** the motion.

Mayor Gabriel opened for public hearing; there being no one wishing to be heard, the public hearing was closed.

VOTE:

YEA: Knackstedt, Pettey, Molloy, Peterkin, Navarre, Glendening, Gabriel
NAY:

MOTION PASSED UNANIMOUSLY.

4. **Ordinance No. 3133-2020** - Authorizing a Budget Transfer in the Airport Terminal Improvement Capital Project Fund and Appropriating FY2020 Budgeted Funds in the Airport Master Plan Capital Project, Airport Snow Removal Equipment and Airport Operations Facility Improvement Capital Project Funds for Heating, Ventilation and Air Conditioning (HVAC) Improvement to the Airport Operations Facility and Replacement of the Airport's Wide Area Mower. (Administration)
- **Substitute Ordinance No. 3133-2020** - Increasing Estimated Revenues and Appropriations in the Airport Special Revenue Fund, Authorizing a Budget Transfer in the Airport Terminal Improvement Capital Project Fund and Appropriating FY2020 Budgeted Funds in the Airport Master Plan Capital Project, Airport Snow Removal Equipment and Airport Operations Facility Improvement Capital Project Funds for Heating, Ventilation and Air Conditioning (HVAC) Improvement to the Airport Operations Facility and Replacement of the Airport's Wide Area Mower.

MOTION:

Vice Mayor Molloy **MOVED** to enact Ordinance No. 3133-2020 and Council Member Knackstedt **SECONDED** the motion.

Mayor Gabriel opened for public hearing; there being no one wishing to be heard, the public hearing was closed.

MOTION TO AMEND:

Council Member Knackstedt **MOVED** to amend Ordinance No. 3133-2020 with Substitute Ordinance No. 3133-2020 and Vice Mayor Molloy **SECONDED** the motion and requested **UNANIMOUS CONSENT**.

VOTE: There being no objections, **SO ORDERED**.

MOTION TO POSTPONE:

Council Member Knackstedt **MOVED** to postpone Ordinance No. 3133-2020 to the July 15 Council Meeting and requested **UNANIMOUS CONSENT**; Vice Mayor Molloy **SECONDED** the motion.

Administration noted support of the postponement to the second Council meeting in July.

VOTE ON POSTPONEMENT: There being no objections, **SO ORDERED**.

5. **Ordinance No. 3134-2020** - Appropriating Funds in the Water & Sewer Improvement and Wastewater Treatment Facility Improvement Capital Project Funds for FY2021 Capital Improvement Plan Projects. (Administration)

MOTION:

Vice Mayor Molloy **MOVED** to enact Ordinance No. 3134-2020 and Council Member Glendening **SECONDED** the motion.

Mayor Gabriel opened for public hearing; there being no one wishing to be heard, the public hearing was closed.

VOTE:

YEA: Knackstedt, Pettey, Molloy, Peterkin, Navarre, Glendening, Gabriel
NAY:

MOTION PASSED UNANIMOUSLY.

6. **Ordinance No. 3135-2020** - Appropriating FY2020 Budgeted Funds in the Kenai Multipurpose Facility Improvements Capital Project Fund for Installation of an Exhaust Fan and Corrosion Remediation. (Administration)

MOTION:

Council Member Peterkin **MOVED** to enact Ordinance No. 3135-2020 and Council Member Navarre **SECONDED** the motion.

Mayor Gabriel opened for public hearing; there being no one wishing to be heard, the public hearing was closed.

It was clarified that the corrosion was in the roof structure from excess humidity and condensation build up and the fan would help remove that in the future and the plan would be to remove the existing corrosion rust; likely to be completed spring 2021.

Council Member Peterkin disclosed his company performs this type of work; Mayor Gabriel deemed there was no conflict.

MOTION TO AMEND:

Vice Mayor Malloy **MOVED** to amend Ordinance No. 3135-2020 to substitute "FY2021" for "FY2020" wherever it appears; Council Member Knackstedt **SECONDED** the motion and requested **UNANIMOUS CONSENT**.

VOTE ON THE AMENDMENT: There being no objections, **SO ORDERED**.

VOTE ON THE MAIN MOTION AS AMENDED:

YEA: Navarre, Glendening, Gabriel, Knackstedt, Pettey, Molloy, Peterkin
NAY:

MOTION PASSED UNANIMOUSLY.

7. **Ordinance No. 3142-2020** - Increasing FY2021 Estimated Revenues and Appropriations in the General, Personal Use Fishery Special Revenue, and Senior Citizen Special Revenue Funds for FY2021 Insurance Coverage. (Administration)
 1. Motion for Introduction
 2. Motion for Second Reading (Requires a Unanimous Vote)
 3. Motion for Adoption (Requires Five Affirmative Votes)

MOTION FOR INTRODUCTION:

Council Member Knackstedt **MOVED** to introduce Ordinance No. 3142-2020 and Vice Mayor Molloy **SECONDED** the motion.

Mayor Gabriel opened for public hearing; there being no one wishing to be heard, the public hearing was closed.

VOTE ON INTRODUCTION:

YEA: Glendening, Gabriel, Knackstedt, Pettey, Molloy, Peterkin, Navarre
NAY:

MOTION PASSED UNANIMOUSLY.

MOTION FOR SECOND READING:

Council Member Knackstedt **MOVED** to hold the second reading on Ordinance No. 3142-2020 and requested **UNANIMOUS CONSENT**. Council Member Navarre **SECONDED** the motion.

VOTE ON SECOND READING: There being no objections, **SO ORDERED.**

MOTION FOR ENACTMENT:

Council Member Knackstedt **MOVED** to enact Ordinance No. 3142-2020 and Council Member Navarre **SECONDED** the motion.

Mayor Gabriel opened for public hearing; there being no one wishing to be heard, the public hearing was closed.

The Finance Director clarified the projected increase in the FY2021 Budget was not sufficient for the General, Personal Use Fishery, and Senior Citizen funds requiring supplemental funding in order to bind insurance for July 1, 2020 – June 30, 2021.

VOTE ON ENACTMENT:

YEA: Glendening, Gabriel, Knackstedt, Pettey, Molloy, Peterkin, Navarre
NAY:

MOTION PASSED UNANIMOUSLY.

8. **Resolution No. 2020-41** - Approving a Lease Renewal of Airport Reserve Lands Between the City of Kenai and Kenai Aviation Service, Inc. d/b/a Aviation Services, for Lot 1A, Block 1, General Aviation Apron Subdivision No. 6. (Administration)

MOTION:

Council Member Knackstedt **MOVED** to adopt Resolution No. 2020-41 and Council Member Navarre **SECONDED** the motion and requested **UNANIMOUS CONSENT**.

Mayor Gabriel opened for public hearing. There being no one wishing to be heard, the public hearing was closed.

VOTE: There being no objections, **SO ORDERED.**

9. **Resolution No. 2020-42** - Authorizing the Binding of Insurance Coverage for the City for the Period of July 1, 2020 through June 30, 2021 and Authorizing Execution of a Three-Year Agreement for Insurance Coverage. (Administration)

MOTION:

Council Member Knackstedt **MOVED** to adopt Resolution No. 2020-42 and Council Member Navarre **SECONDED** the motion and requested **UNANIMOUS CONSENT**.

Mayor Gabriel opened for public hearing. There being no one wishing to be heard, the public hearing was closed.

The Finance Director noted execution of this three-year agreement entitled the City to a discount and the City may terminate this agreement at any time should the annual premium for coverage increase by more than 10% year over year.

VOTE: There being no objections, **SO ORDERED**.

10. **Resolution No. 2020-43** - Awarding a Contract for Janitorial Services at the Kenai Municipal Airport. (Administration)

MOTION:

Council Member Knackstedt **MOVED** to adopt Resolution No. 2020-43 and Vice Mayor Molloy **SECONDED** the motion.

Mayor Gabriel opened for public hearing. There being no one wishing to be heard, the public hearing was closed.

The City Manager clarified bids received were highly competitive and the scope of work had increased since last year.

UNANIMOUS CONSENT was requested.

VOTE: There being no objections, **SO ORDERED**.

11. **Resolution No. 2020-44** - Authorizing a Budget Revision in the General Fund, Fire Department for the Purchase of Self-Contained Breathing Apparatus Bottles. (Administration)

MOTION:

Council Member Knackstedt **MOVED** to adopt Resolution No. 2020-44 and requested **UNANIMOUS CONSENT**; Vice Mayor Molloy **SECONDED** the motion.

Mayor Gabriel opened for public hearing. There being no one wishing to be heard, the public hearing was closed.

VOTE: There being no objections, **SO ORDERED**.

12. Resolution No. 2020-45 - Naming the City of Kenai's Wildlife Viewing Platform, the "Tarbox Wildlife Viewing Platform." (Vice Mayor Molloy)

MOTION:

Vice Mayor Molloy **MOVED** to adopt Resolution No. 2020-45 and Council Member Navarre **SECONDED** the motion and requested **UNANIMOUS CONSENT**. Council Member Pettey objected to the **UNANIMOUS CONSENT**.

Mayor Gabriel opened for public hearing. There being no one wishing to be heard, the public hearing was closed.

Concern was noted regarding a lack of guidelines on how to name public places and City codes and policies should be established with specific criteria and guidelines.

MOTION TO POSTPONE:

Council Member Pettey **MOVED** to postpone Resolution No. 2020-45 to the September 1 Council Meeting and Council Member Glendening **SECONDED** the motion.

VOTE ON POSTPONEMENT:

YEA: Pettey, Peterkin, Glendening
NAY: Gabriel, Knackstedt, Molloy, Navarre

MOTION FAILED.

VOTE ON MAIN MOTION:

YEA: Gabriel, Knackstedt, Molloy, Navarre, Peterkin, Glendening
NAY: Pettey

MOTION PASSED.

13. Resolution No. 2020-46 - Authorizing the City Manager to Prepare and Execute an Amendment to the City of Kenai's Participation Agreement with the Public Employees' Retirement System (PERS) to Remove the Recreation Center Assistant Class of Employees from Participation Effective November 1, 2003. (Administration)

MOTION:

Council Member Knackstedt **MOVED** to adopt Resolution No. 2020-46 and Vice Mayor Molloy **SECONDED** the motion.

Mayor Gabriel opened for public hearing. There being no one wishing to be heard, the public hearing was closed.

The City Manager provided an overview of the position and the benefits policies.

UNANIMOUS CONSENT was requested.

VOTE: There being no objections, **SO ORDERED.**

- 14. Resolution No. 2020-47** - Authorizing the City Manager to Prepare and Execute an Amendment to the City of Kenai's Participation Agreement with the Public Employees' Retirement System (PERS) to Remove the Visitor Center Assistant and Janitor Classes of Employees from Participation Effective July 1, 2020. (Administration)

MOTION:

Vice Mayor Molloy **MOVED** to adopt Resolution No. 2020-47 and Council Member Glendening **SECONDED** the motion.

Mayor Gabriel opened for public hearing. There being no one wishing to be heard, the public hearing was closed.

The City Manager clarified health care benefits and additional flexibility in future hirings that the City currently does not have.

UNANIMOUS CONSENT was requested.

VOTE: There being no objections, **SO ORDERED.**

- 15. Resolution No. 2020-48** - Authorizing An Agreement For Professional Engineering Services To Begin Development Of The New Master Plan For The Waste Water Treatment Facility. (Administration)

MOTION:

Council Member Knackstedt **MOVED** to adopt Resolution No. 2020-48 and Council Member Peterkin **SECONDED** the motion.

Mayor Gabriel opened for public hearing. There being no one wishing to be heard, the public hearing was closed.

Clarification was provided regarding the phases of the project and that updates would be provided to Council.

UNANIMOUS CONSENT was requested.

VOTE: There being no objections, **SO ORDERED.**

- 16. Resolution No. 2020-49** - Approving a Conversion of Airport Reserve Lands Described as Lots 2 and 3, Block 5, General Aviation Apron Subdivision No. 1 Amended with SOAR International Ministries, Inc. and Approving of Temporary Development Incentives. (Administration)

MOTION:

Council Member Knackstedt **MOVED** to adopt Resolution No. 2020-49 and Council Member Glendening **SECONDED** the motion.

Mayor Gabriel opened for public hearing. There being no one wishing to be heard, the public hearing was closed.

The City Manager provided an overview of the project and noted this as an example of the development incentive program.

UNANIMOUS CONSENT was requested.

VOTE: There being no objections, **SO ORDERED.**

17. **Resolution No. 2020-50** - Authorizing the City Manager to Execute an In-Kind Memorandum of Understanding with the Department of the Army for Design Work Prior to Execution of a Design Agreement for the Kenai Bluff Stabilization Project. (Administration)

MOTION:

Council Member Navarre **MOVED** to adopt Resolution No. 2020-50 and requested **UNANIMOUS CONSENT**; Vice Mayor Molloy **SECONDED** the motion.

Mayor Gabriel opened for public hearing. There being no one wishing to be heard, the public hearing was closed.

The City Manager clarified that this resolution would allow the City to start working on design work in support of the anticipated signed design agreement with United States Army Corps of Engineers in November 2020. He added that the City of Kenai would be working closely with the Alaska District to ensure the work done is reimbursable, and it was clarified that Public Works Director, Scott Curtin would be the project lead on this.

The City Manager, prior Administration and elected officials were thanked for diligence through this lengthy process.

VOTE: There being no objections, **SO ORDERED.**

E. MINUTES – None.

F. UNFINISHED BUSINESS

1. **Resolution No. 2020-30** - Recommending the Kenai Peninsula Borough Assembly Enact Ordinance 2020-24 which would Provide for Vote by Mail Elections, More Time Between a Regular Election and Run-Off Election and Removal of Proposition Statements. (Council Member Peterkin) [*Clerk's Note: At the May 20 Meeting, this item was Postponed to this Council Meeting. A Motion to Adopt is On the Floor.*]

The City Clerk provided an update regarding the Borough Assembly meeting decision that the motion to reconsider of enactment of the borough's ordinance failed meaning it was still enacted to become effective on January 1, 2021.

MOTION TO POSTPONE:

Council Member Peterkin **MOVED** to postpone Resolution No. 2020-30 indefinitely; Council Member Knackstedt **SECONDED** the motion and requested **UNANIMOUS CONSENT.**

VOTE: There being no objections, **SO ORDERED.**

G. NEW BUSINESS

1. ***Action/Approval** - Bills to be Ratified. (Administration)

Approved by the consent agenda.

2. ***Action/Approval** - FY2021 Purchase Orders over \$15,000. (Administration)

Approved by the consent agenda.

3. ***Action/Approval** - Special Use Permit to Kenai Chamber of Commerce & Visitor Center for Moosemeat John Cabin. (Administration)

Approved by the consent agenda.

4. ***Ordinance No. 3136-2020** - Increasing Estimated Revenues and Appropriations in the General and the Public Safety Capital Project Funds and Authorizing the Sole Source Purchase and Installation of Updated Radio Consoles for the City of Kenai Dispatch Center. (Administration)

Introduced by the consent agenda and public hearing set for July 1, 2020.

5. ***Ordinance No. 3137-2020** - Increasing Estimated Revenues And Appropriations In The General And Municipal Roadway Improvements Capital Project Fund's To Provide Matching Funds To The State Of Alaska Department Of Transportation And Public Facilities To Construct A Pedestrian Path From The Kenai Spur Highway To Beaver Loop Along Bridge Access Road Utilizing Restricted General Fund, Fund Balance. (Administration)

Introduced by the consent agenda and public hearing set for July 1, 2020.

6. ***Ordinance No. 3138-2020** - Increasing Fiscal Year 2020's Estimated Revenues and Appropriations in the Airport Land Sale Permanent Fund to Transfer Earnings in Excess of Budgeted Amounts to the City's Airport Fund. (Administration)

Introduced by the consent agenda and public hearing set for July 1, 2020.

7. ***Ordinance No. 3139-2020** - Increasing Estimated Revenues and Appropriations in the COVID-19 CARES Act Recovery Fund for a Federal CARES Act Grant Passed through the State of Alaska Department of Public Safety for Overtime and Direct Expenditures of the Police, Fire, and Communications Departments of the City from March 16, 2020 through May 17, 2020. (Administration)

Introduced by the consent agenda and public hearing set for July 1, 2020.

8. ***Ordinance No. 3140-2020** - Increasing Estimated Revenues and Appropriations in the Personal Use Fishery Special Revenue Fund to Provide Supplemental Funding for Additional Portable Restrooms and to Award a Contract to Provide Dumpsters, Portable Restrooms and Portable Hand Wash Stations for the 2020 Kenai River Personal Use Fishery. (Administration)

Introduced by the consent agenda and public hearing set for July 1, 2020.

9. ***Ordinance No. 3141-2020** - Increasing Estimated Revenues and Appropriations in the General Fund, Visitor Center Department and Authorizing Amendment to the Facility

Management Agreement with the Kenai Chamber of Commerce and Visitor Center, Inc., for the Operation and Management of the Kenai Visitor and Cultural Center. (Administration)

Introduced by the consent agenda and public hearing set for July 1, 2020.

- 10. *Ordinance No. 3143-2020** - Increasing General Fund Estimated Revenues and Appropriations by \$34,216 in the General Fund, Parks, Recreation and Beautification Department for an Increase of a Grant from the United States Environmental Protection Agency Passed through the State of Alaska Department of Environmental Conservation for Bacteria Level Monitoring on the City's Beaches from July 1, 2020 through March 1, 2021. (Administration)

Introduced by the consent agenda and public hearing set for July 1, 2020.

- 11. Action/Approval** - Lease Assignment of Lot 3, Block 4, General Aviation Apron from DeWayne Benton to Joel Caldwell. (Administration)

MOTION:

Council Member Knackstedt **MOVED** to approve the lease assignment from DeWayne Benton to Joel Caldwell; Council Member Navarre **SECONDED** the motion and requested **UNANIMOUS CONSENT**.

It was noted the use of this lease would not change.

VOTE: There being no objections, **SO ORDERED**.

- 12. Discussion** - City Response to COVID-19. (City Manager)

The City Manager reported that the Kenai Recreation Building was planning for an opening on July 1; the Community Library had a partial opening since June 1, and would increase on June 22 to allow people in to browse the library with time limits; and the next re-opening phase of City Hall would start early next week, to include unlocking doors but encourage continuing appointments. The Visitors Center is still open while the Senior Center was still closed. It was further reported that two furloughed employees returned to work recently and it was the intent to have the last two employees return to work by July 1. An update on the return-to-work policy following traveling was also provided.

- 13. Resolution No. 2020-22** - Authorizing the City of Kenai to Issue General Obligation Refunding Bonds in the Principal Amount of Not to Exceed the Sum of \$1,250,000 to Refund Certain Outstanding General Obligation Bonds of the City, Fixing Certain Details of Such Bonds and Authorizing Their Sale. (Administration)

[Clerk's Note: This item to amend something previously adopted was added to the agenda during approval of the agenda. Because it was not previously noticed a two-thirds vote is required for passage.]

MOTION:

Vice Mayor Molloy **MOVED** to amend the previously adopted legislation Resolution No. 2020-22 by amending the year "2021" in the second paragraph of Section 4 to "2020"; Council Member Knackstedt **SECONDED** the motion and requested **UNANIMOUS CONSENT**.

VOTE: There being no objections, **SO ORDERED**.

H. COMMISSION / COMMITTEE REPORTS

1. Council on Aging – No report; next meeting July 9.
2. Airport Commission – It was reported the Commission met on June 11 and considered the janitorial services award, a lease renewal recommendation for Crowley Fuel to continue, conversion of lease contract, a lease assignment to Joel Caldwell and specific Special Use Permits that were approved. The next meeting is July 9.
3. Harbor Commission – It was reported the Commission met on June 8 and heard a report on the upcoming dipnet fishery efforts, the boat launch use and upcoming ITB's; next meeting August 10.
4. Parks and Recreation Commission – No report; next meeting August 6.
5. Planning and Zoning Commission – It was reported the Commission met on June 10 and recommended two plats for approval, approved a recommendation for rezoning from Rural Residential to General Commercial, approved renaming of a street on Beaver Loop Road, and authorized the City Planner to support a time extension to the Kenai Peninsula Borough. The next meeting is June 24.
6. Beautification Committee – No report; next meeting September 8.
7. Mini-Grant Steering Committee – No report.

I. REPORT OF THE MAYOR

Mayor Gabriel reported that normalcy has not returned and there were fewer events happening, including the Fourth of July event that was canceled due to COVID-19 concerns. He encouraged showing patriotism and recognizing the meaning behind Independence Day, even if the event is not occurring.

J. ADMINISTRATION REPORTS

1. City Manager - City Manager P. Ostrander reported on the following:
 - On June 5 he met with Annette Villa to see her efforts in growth of a property in Old Town, commending her vision and bringing community together on Friday and Saturday nights with vendors and music;
 - He recognized staff for their efforts and quality of work with the legislation brought forward in the Council packets, noting the Finance Director produced most legislation items in one packet;
 - Provided an update on the CARES Act Grand Funding program; received 139 applications with two days remaining to apply;
 - An Ordinance was anticipated for Council consideration at the next meeting regarding the individual assistance program as well as a Resolution for direction with the remaining grant funds for small businesses; and
 - The City was working with the Borough on the CARES Act Funding they received, determining how best to move forward, treating businesses equally.
2. City Attorney – No report.

3. City Clerk – City Clerk J. Heinz reported she was focused on developing the materials for tomorrow's work session and working with Administration to develop the large agendas and packets. She further reported on June 19 she would begin 2020 Election preparation.

K. ADDITIONAL PUBLIC COMMENT

1. Citizens Comments (*Public comment limited to five (5) minutes per speaker*)
2. Council Comments

Council Member Knackstedt encouraged visiting the Old Town Kenai Market.

Vice Mayor Molloy noted he was looking at the second meeting in July to bring forth the Resolution about the Student Representative policy.

Council Member Glendening thanked the City Manager for the COVID-19 update. He noted he was pleased to hear about the Old Town Kenai Market and Diamond M Ranch events occurring to bring the community together.

Council Member Peterkin expressed gratitude to the Administration on their continued efforts.

Council Member Pettey expressed recognition to Administration for looking at the bottom line; looking forward to moving ahead with the Bluff Erosion and signing the agreement.

Council Member Navarre reported that Industry Appreciation Day was unfortunately going to be canceled this year noting health concerns surrounding COVID-19. He also provided an update on the Alaska Municipal League.

Council Members commended Administration on their efforts with the amount of legislation and quality of work.

L. EXECUTIVE SESSION

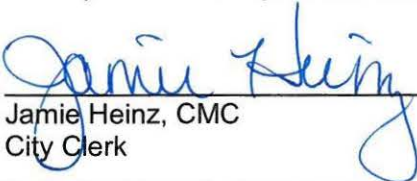
M. PENDING ITEMS

1. **Ordinance No. 3127-2020** - Repealing and Replacing Kenai Municipal Code Title 6 - Elections to Provide Clarity, Process Improvements, and Increase Voter Accessibility through Vote By Mail Elections. (Council Member Peterkin)
2. **Ordinance No. 3128-2020** - Amending Kenai Municipal Code Section 1.85.040 – Records Public, To Provide For A Record Retention Length. (City Clerk)

N. ADJOURNMENT

There being no further business before the Council, the meeting was adjourned at 10:27 p.m.

I certify the above represents accurate minutes of the Kenai City Council meeting of June 17, 2020.



Jamie Heinz, CMC
City Clerk

