

**KENAI CITY COUNCIL – REGULAR MEETING
APRIL 1, 2020 – 6:00 P.M.
KENAI CITY COUNCIL CHAMBERS
210 FIDALGO AVE., KENAI, AK 99611
MAYOR BRIAN GABRIEL, PRESIDING**

MINUTES

A. CALL TO ORDER

A Regular Meeting of the Kenai City Council was held on April 1, 2020, in City Hall Council Chambers, Kenai, AK. Mayor Gabriel called the meeting to order at approximately 6:00 p.m.

1. Pledge of Allegiance

Mayor Gabriel led those assembled in the Pledge of Allegiance.

2. Roll Call

There were present:

Brian Gabriel, Mayor
Henry Knackstedt
Jim Glendening
Glenese Pettey

Robert Molloy
Tim Navarre
Robert Peterkin

A quorum was present.

Also in attendance were:

Paul Ostrander, City Manager
Scott Bloom, City Attorney
Jamie Heinz, City Clerk

3. Agenda Approval

MOTION:

Vice Mayor Molloy **MOVED** to approve the agenda and requested **UNANIMOUS CONSENT**; Council Member Knackstedt **SECONDED** the motion.

VOTE: There being no objections, **SO ORDERED.**

4. Consent Agenda

MOTION:

Council Member Knackstedt **MOVED** to approve the consent agenda and requested **UNANIMOUS CONSENT**. Council Member Navarre **SECONDED** the motion.

The items on the Consent Agenda were read into the record.

Mayor Gabriel opened the floor for public comment; there being no one wishing to be heard, the public comment period was closed.

VOTE: There being no objections, **SO ORDERED.**

All items listed with an asterisk () are considered to be routine and non-controversial by the council and will be approved by one motion. There will be no separate discussion of these items unless a councilmember so requests, in which case the item will be removed from the consent agenda and considered in its normal sequence on the agenda as part of the General Orders.

B. SCHEDULED PUBLIC COMMENTS – None.

C. UNSCHEDULED PUBLIC COMMENTS – None.

D. PUBLIC HEARINGS

1. **Ordinance No. 3113-2020** - Increasing Estimated Revenues and Appropriations in the Terminal Improvements Capital Fund, and Authorizing an Increase to the Design Agreement with Wince Corthell Bryson. (Administration)

MOTION:

Council Member Knackstedt **MOVED** to enact Ordinance No. 3113-2020 and Council Member Molloy **SECONDED** the motion.

Mayor Gabriel opened for public hearing; there being no one wishing to be heard, the public hearing was closed.

Clarification was provided that because of COVID-19, part of the project was delayed by 60 days. It was further clarified that a portion of the funds would be for Wince Corthell Bryson and the remainder would fund an additional scope of work not previously included within the agreement such as furniture design and replacement boiler design services.

VOTE:

YEA: Gabriel, Peterkin, Glendening, Pettey, Molloy, Navarre, Knackstedt

NAY:

MOTION PASSED UNANIMOUSLY.

2. **Resolution No. 2020-17** - Authorizing the Use of Funds Remaining After Completion of the Kenai Senior Center Solarium, Roof Repair, Dining Room and Administrative Office Carpet Replacement Projects for a New Project to Create an Alternate Entrance into the Center's Computer Lab. (Administration)

MOTION:

Council Member Navarre **MOVED** to adopt Resolution No. 2020-17 and Council Member Glendening **SECONDED** the motion. **UNANIMOUS CONSENT** was requested.

Mayor Gabriel opened for public hearing; there being no one wishing to be heard, the public hearing was closed.

VOTE: There being no objections, **SO ORDERED.**

MOTION PASSED UNANIMOUSLY.

E. MINUTES – None.

F. UNFINISHED BUSINESS – None.

G. NEW BUSINESS

1. ***Action/Approval** – Bills to be Ratified. (Administration)

Approved by the consent agenda.

2. ***Action/Approval** - Purchase Orders Over \$15,000. (Administration)

Approved by the consent agenda.

3. ***Action/Approval** - Non-Objection to the Renewal of the Liquor Licenses for George's Nightclub, Uptown Motel/Back Door Lounge, Uptown Motel/Louie's, and Kenai Elks Lodge #2425. (City Clerk)

Approved by the consent agenda.

4. ***Ordinance No. 3116-2020** - Increasing Estimated Revenues and Appropriations in the Airport Special Revenue and Airport Improvements Capital Project Funds and Authorizing a Professional Services Agreement for the Design of the Airport Operations Sand Storage Facility Project. (Administration)

Introduced by the consent agenda and public hearing set for April 15, 2020.

5. **Discussion** – City Response to COVID-19. (Administration)

The City Manager noted that an incident management team was formed within the City and has met daily since mid-March. He added that employees were receiving continual information regarding COVID-19, were issued two weeks of temporary leave on March 16 to encourage sick employees to stay home, recommendations for how to get tested were provided, and travel restrictions were put in place. It was further noted that administration was tracking and documenting any expenses associated with COVID-19 to determine federal funding available for eligible reimbursement. The City Manager clarified that in response to the Governor's mandate on March 28, 32 employees were directed to not return to work and most of them were approved to some form of telework. He added that two additional weeks of paid leave was provided under federal mandate to all employees and it was not anticipated that those employees would return to the workplace in April.

The City Manager clarified he was in contact with the Borough and City of Soldotna regularly and very closely aligned before decisions were made. He added he continually participated in statewide teleconferences.

Further discussion included concerns of the Personal Use Fisheries, homelessness, effects on the City's sales tax revenue, the City budget, and a potential temporary hiring freeze.

It was asked to continue having this discussion item on the agenda.

H. COMMISSION/COMMITTEE REPORTS

1. Council on Aging – No report; next meeting May 14.
2. Airport Commission – It was reported the card-reader at the float plane dock does not accept all cards while other areas on the Peninsula accept them; Administration was looking into options; next meeting May 14.
3. Harbor Commission – It was reported that bids came back for interest in the dock and Administration was looking at possibility of getting fuel at the City Dock; next meeting May 11.
4. Parks and Recreation Commission – No report; next meeting May 7.
5. Planning and Zoning Commission – No report; next meeting April 8.
6. Beautification Committee – No report; next meeting May 12.
7. Mini-Grant Steering Committee – No report.

I. REPORT OF THE MAYOR

Mayor Gabriel reported on the following:

- Several events canceled due to the high risk of the virus and it was a serious issue of people losing their jobs; and
- He was working with City Manager to get a letter to the editor for the newspaper with recommendations to the community to alleviate overloading healthcare, doing individual part to get ahead of it and reduce the risk of making a surge on the resources available, urging citizens to follow the mandates of the Governor.

J. ADMINISTRATION REPORTS

1. City Manager – City Manager P. Ostrander reported on the following:
 - An update on COVID 19 and on the City Budget was previously noted; and
 - The Bluff Erosion documents were still with the Army Corps of Engineers.
2. City Attorney – No report.
3. City Clerk – City Clerk J. Heinz noted her time was dominated by COVID-19 response.

K. ADDITIONAL PUBLIC COMMENT

1. Citizens Comments (*Public comment limited to five (5) minutes per speaker*) - None.
2. Council Comments

Council members expressed gratitude to the City Clerk for her efforts and assistance in setting up virtual meeting capabilities for the City Council meetings, and they wished everyone safety and good health through this time.

Council Member Pettey thanked administration at the City during the continued challenges ahead.

Council Member Navarre noted the significant changes in the community from public school kids, to the City of Kenai, to all families, and hopes everyone does their part, following the Governor's mandates to stay healthy.

Council Member Glendening noted he was pleased to see two bids for the City Dock.

Council Member Knackstedt expressed appreciation for all the employees during this time as well and advised being cognizant as to what information out there is accurate versus social media.

Vice Mayor Molloy additionally thanked the critical incident management team for their efforts and attentiveness, and that his two items for the agenda previously planned for this meeting were not time sensitive and would wait.

Council Member Peterkin noted this storm would pass hopefully sooner than later, and the need to be thinking about how to take care of our employees. He expressed gratitude for a successful and contributing meeting.

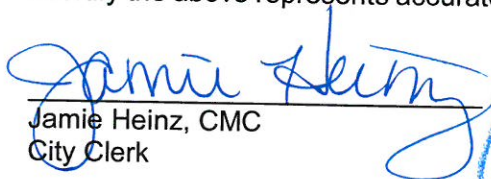
L. **EXECUTIVE SESSION** – None.

M. **PENDING ITEMS** – None.

N. **ADJOURNMENT**

There being no further business before the Council, the meeting was adjourned at 7:19 p.m.

I certify the above represents accurate minutes of the Kenai City Council meeting of April 1, 2020.


Jamie Heinz, CMC
City Clerk

