

**KENAI CITY COUNCIL – REGULAR MEETING  
MAY 15, 2019 – 6:00 P.M.  
KENAI CITY COUNCIL CHAMBERS  
210 FIDALGO AVE., KENAI, AK 99611  
MAYOR BRIAN GABRIEL, PRESIDING**

**MINUTES**

**A. CALL TO ORDER**

A Regular Meeting of the Kenai City Council was held on May 15, 2019, in City Hall Council Chambers, Kenai, AK. Mayor Gabriel called the meeting to order at approximately 6:00 p.m.

**1. Pledge of Allegiance**

Mayor Gabriel led those assembled in the Pledge of Allegiance.

**2. Roll Call**

There were present:

Brian Gabriel, Mayor	Robert Molloy
Henry Knackstedt	Tim Navarre
Jim Glendening (absent)	Robert Peterkin
Glenese Pettey	

A quorum was present.

Also in attendance were:

\*\*Tristan Summers, Student Representative  
Paul Ostrander, City Manager  
Scott Bloom, City Attorney  
Jamie Heinz, City Clerk

**3. Agenda Approval**

Mayor Gabriel noted the following revisions to the packet:

Add to item D.1.	Ordinance No. 3063-2019 <ul style="list-style-type: none"><li>• Amendment Memo – Healthcare</li><li>• Amendment Memo – Kenai Watershed Forum</li><li>• Kenai Watershed Forum Public Comment</li></ul>
Add to item D.6.	Resolution No. 2019-30 <ul style="list-style-type: none"><li>• Amendment Memo</li><li>• Public Comment</li></ul>
Add to item D.9.	Resolution No. 2019-33 <ul style="list-style-type: none"><li>• Amendment Memo</li></ul>

**MOTION:**

Council Member Molloy **MOVED** to approve the agenda with the requested revisions to the packet and requested **UNANIMOUS CONSENT**. Council Member Knackstedt **SECONDED** the motion.

**VOTE:** There being no objections, **SO ORDERED**.

**4. Consent Agenda**

**MOTION:**

Council Member Knackstedt **MOVED** to approve the consent agenda and Vice Mayor Navarre **SECONDED** the motion. **UNANIMOUS CONSENT** and requested.

Mayor Gabriel opened the floor for public comment; there being no one wishing to be heard, the public comment period was closed.

**VOTE:** There being no objections, **SO ORDERED**.

\*All items listed with an asterisk (\*) are considered to be routine and non-controversial by the council and will be approved by one motion. There will be no separate discussion of these items unless a council member so requests, in which case the item will be removed from the consent agenda and considered in its normal sequence on the agenda as part of the General Orders.

**B. SCHEDULED PUBLIC COMMENTS** – None.

**C. UNSCHEDULED PUBLIC COMMENTS**

Marion Nelson extended an invitation to an upcoming Kenai Fine Arts Show - Historic Buildings of Kenai.

David Chesick thanked the City for putting the launch ramps in early this year. He also spoke in favor of finding a way to get at least one crane open in an affordable way this year to give the public an option for on and offloading fish and other materials.

Sherry Innes spoke in favor of Ordinance No. 3068-2019 citing death numbers in the nation due to marijuana use.

**D. PUBLIC HEARINGS**

- 1. Ordinance No. 3063-2019** – Adopting the Annual Budget for the Fiscal Year Commencing July 1, 2019 and Ending June 30, 2020 and Committing \$500,000 of General Fund, Fund Balance for Capital Improvements, Amending the Salary Schedule in Kenai Municipal Code Chapter 23.55- Pay Plan, Amending Employee Classifications in Kenai Municipal Code Chapter 23.50, and Amending Communication Department Uniform Allowance in Kenai Municipal Code Chapter 23.55. (Administration)

**MOTION:**

Council Member Knackstedt **MOVED** to enact Ordinance No. 3063-2019 and Council Member Molloy **SECONDED** the motion.

Mayor Gabriel opened for public hearing.

Branden Bornemann, Executive Director of Kenai Watershed Forum, spoke in favor of inclusion of the \$5,000 grant typically provided by the City. He noted the Forum had been involved with issues facing the river since 1997 including establishment of the water quality monitoring program which provided information beneficial for reacting to impairments before they became disasters; also helped ensure the river and habitat could support the fish. He added the City of Kenai was a major player in the Memorandum of Understanding (MOU) entered into in 2015 noting the management agencies which identify the River as integral to their existence were a part of the MOU.

There being no one else wishing to be heard, the public hearing was closed.

**MOTION TO AMEND:**

Council Member Knackstedt **MOVED** to amend the document entitled "City of Kenai Fiscal Year 2020 Annual Budget," which is incorporated into Ordinance 3063-2019 by reference in section 1 by increasing Other Animal Shelter Fees by \$42,000 to \$43,000 within the General Fund, increase the Police Transportation expenditure budget by \$26,000 to \$52,650 within the General Fund, increase the Animal Control Operating Supplies expenditure budget by \$1,500 to \$13,090 within the General Fund, increase the Animal Control Professional Services expenditure budget by \$3,500 to \$36,500 within the general fund, decrease the Water Department's Professional Services expenditure budget by \$87,500 to \$10,000 and increase the Transfer to Other Funds by \$87,500 to \$253,600 within the Water and Sewer Fund, decrease the Water Department's Professional Services expenditure budget by \$87,500 to \$26,600 and increase the Transfer to Other Funds by \$87,500 to \$139,200 within the Water and Sewer fund, decrease the Sewer Department's Professional Services expenditure budget by \$87,500 to \$10,000 and increase the Transfer to Other Funds by \$87,500 to \$139,200 within the Water and Sewer Fund, decrease the Wastewater Treatment Plant Department's Professional Services expenditure budget by \$180,000 to \$56,700 and increase the Transfer to Other Funds by \$180,000 to \$944,700 within the Water and Sewer Fund, decrease the Participant Premium revenue amount by \$14, 796 to \$282,312 within the Employee Health Care Internal Service Fund, and decrease the Insurance expenditure account by 4134,825 to \$2,549,101 within the Employee Health Care Internal Service Fund. Vice Mayor Navarre **SECONDED** the motion and requested **UNANIMOUS CONSENT**.

**VOTE ON THE AMENDMENT:** There being no objections, **SO ORDERED**.

**MOTION TO AMEND:**

Council Member Knackstedt **MOVED** to amend Ordinance 3063-2019 by amending the General Fund appropriation amount in Section 2 to be \$16,551,301, amending the Water and Sewer Improvements Capital Project Fund appropriation amount in Section 2 to be \$250,000, amend the Wastewater Treatment Plant Improvements Capital Project Fund appropriation amount to be \$810,000, insert the words, "Total Capital Project Funds," after the Capital Project Fund Section, and amend \$1,132,800 to be \$1,487,800, amend the Employee Health Care Fund appropriation amount in Section 2 to be \$2,598,511 and the Total Internal Service Funds amount to be \$2,788,511, amend the Total All Funds appropriation amount in Section 2 to be #30,666,351, amend the Class Title of the Human Resource Director\* to delete the underline in Section k, and

amend the range of the Janitor from a Range 2.4 to a Range 2.3 in Section 5. Vice Mayor Navarre **SECONDED** the motion and requested **UNANIMOUS CONSENT**.

**VOTE ON THE AMENDMENT:** There being no objections, **SO ORDERED**.

**MOTION TO AMEND:**

Council Member Molloy **MOVED** to amend the budget document and the ordinance by increasing Legislative - Grants to Other Agencies and the General Fund by \$5,000. Council Member Knackstedt **SECONDED** the motion.

It was noted that the City benefitted from the partnership with the Kenai Watershed Forum.

Clarification was provided that in-kind services could be provided and the City was willing to do so. It was suggested that Administration negotiate an MOU for the future.

**UNANIMOUS CONSENT** was requested.

**VOTE ON THE AMENDMENT:** There being no objections, **SO ORDERED**.

Clarification was provided that a supplemental funding request would be forthcoming for the bike path project. It was noted that funds had been identified administratively for iPads for the Planning and Zoning Commission, and administration was thanked for the effort to create the improved budget document.

**VOTE ON THE MAIN MOTION AS AMENDED:**

YEA: Knackstedt, Gabriel, Pettey, Navarre, Molloy, Peterkin

NAY:

\*\*Student Representative Summers: YEA

**MOTION PASSED UNANIMOUSLY.**

2. **Ordinance No. 3064-2019** – Increasing Estimated Revenues and Appropriations by \$339.90 in the General Fund – Police Department for State Traffic Grant Overtime Expenditures. (Administration)

**MOTION:**

Council Member Molloy **MOVED** to enact Ordinance No. 3064-2019 and Council Member Knackstedt **SECONDED** the motion.

Mayor Gabriel opened for public hearing; there being no one wishing to be heard, the public hearing was closed.

**VOTE:**

YEA: Knackstedt, Gabriel, Pettey, Navarre, Molloy, Peterkin

NAY:

\*\*Student Representative Summers: YEA

**MOTION PASSED UNANIMOUSLY.**

- 3. Ordinance No. 3065-2019** – Accepting and Appropriating a Volunteer Fire Assistance (VFA) Grant From the United States Department of Agriculture Forest Service Passed Through the State of Alaska Division of Forestry for the Purchase of Forestry Firefighting Equipment. (Administration)

**MOTION:**

Council Member Knackstedt **MOVED** to enact Ordinance No. 3065-2019 and Vice Mayor Navarre **SECONDED** the motion.

Mayor Gabriel opened for public hearing; there being no one wishing to be heard, the public hearing was closed.

**VOTE:**

YEA: Knackstedt, Gabriel, Pettey, Molloy, Peterkin, Navarre

NAY:

\*\*Student Representative Summers: YEA

**MOTION PASSED UNANIMOUSLY.**

- 4. Resolution No. 2019-28** – Authorizing a Budget Transfer within the Water and Sewer Fund for Appraisal Costs Related to the Purchase of Well Radius Property for the City's Public Water System. (Administration)

**MOTION:**

Vice Mayor Navarre **MOVED** to adopt Resolution No. 2019-28 and requested **UNANIMOUS CONSENT**. Council Member Pettey **SECONDED** the motion.

Mayor Gabriel opened for public hearing; there being no one wishing to be heard, the public hearing was closed.

Clarification was provided that the state required an appraisal on the property to determine fair market value. It was noted the reversionary clause stating the property had to be used for public purpose was included in the document.

**VOTE:** There being no objection, **SO ORDERED.**

- 5. Resolution No. 2019-29** – Fixing the Rate of Levy of Property Tax for the Fiscal Year Commencing July 1, 2019 and Ending June 30, 2020. (Administration)

**MOTION:**

Council Member Knackstedt **MOVED** to adopt Resolution No. 2019-29 and requested **UNANIMOUS CONSENT**. Council Member Peterkin **SECONDED** the motion.

Mayor Gabriel opened for public hearing; there being no one wishing to be heard, the public hearing was closed.

**VOTE:** There being no objection, **SO ORDERED.**

6. **Resolution No. 2019-30** – Supporting Kenai Peninsula Borough Ordinance 2019-09 Amending the Borough’s Sales Tax Code to Levy a 12 Percent Tax on Temporary Lodging, Exempt Temporary Lodging Rentals from the General Sales Tax, and Allow Cities that Levy a Similar Sales Tax on Temporary Lodging to Exempt Up to One-Half of the Borough’s Temporary Lodging Tax, Subject to Borough Voter Approval. (Administration)

**MOTION:**

Vice Mayor Navarre **MOVED** to adopt Resolution No. 2019-30 and requested **UNANIMOUS CONSENT**. Council Member Knackstedt **SECONDED** the motion.

Mayor Gabriel opened for public hearing.

Duane Bannock, on behalf of Uptown Motel, spoke against the resolution noting the taxing structure per seat, per bed, per night, essentially made the sales tax, a “bed tax.” He added that he was opposed even if the revenue were to be put toward tourism as it doubled current tax rate and because tourism customers also eat at local restaurants and rent cars providing additional tax revenue.

There being no else one wishing to be heard, the public hearing was closed.

Clarification was provided that the City would gain approximately \$150,000 and where that money was to be allocated would be a Council decision.

It was suggested that the cities and the borough should meet jointly and discuss ideas, that a combination of taxes needed to be considered as there were infrastructure needs that couldn’t be ignored long term.

**MOTION TO POSTPONE:**

Vice Mayor Navarre **MOVED** to postpone with a request to the borough and cities to sit down and discuss parameters.

The motion died for lack of a second.

It was noted that several taxes were targeted to an industry including fish, gas, and oil and, when travelling, a bed tax, as resources were utilized by visitors to area.

It was suggested that RV Parks and campsites be included as well.

**MOTION TO AMEND:**

Council Member Molloy **MOVED** to amend the title to read, a Resolution of the Council of the City of Kenai, supporting section 5 of Kenai Peninsula Borough Ordinance 2019-09, providing that a ballot proposition on amending the Borough’s sales tax code shall be placed before Borough voters at the regular election on October 1, 2019 and Council Member Knackstedt **SECONDED** the motion.

It was noted the intent was to support the issue of sales tax issue going to the voters and staying out of the minutia of the laws.

**VOTE ON THE AMENDMENT:**

YEA: Gabriel, Navarre, Pettey, Molloy

NAY: Knackstedt, Peterkin

\*\*Student Representative Summers: NAY

**MOTION PASSED.**

**MOTION TO AMEND:**

Council Member Molloy **MOVED** to amend Section 1 to read, "That the Kenai City Council supports Section 5 of Kenai Peninsula Borough Ordinance 2019-09, providing that a ballot proposition on amending the Borough's Sales Tax Code shall be placed before borough voters at the regular election on October 1, 2019," and Council Member Knackstedt **SECONDED** the motion.

**VOTE ON THE AMENDMENT:**

YEA: Gabriel, Navarre, Pettey, Molloy, Knackstedt

NAY: Peterkin

\*\*Student Representative Summers: YEA

**MOTION PASSED.**

**MOTION TO AMEND:**

Council Member Molloy **MOVED** to amend the fourth whereas clause to read, "WHEREAS, under the Borough Ordinance, a temporary lodging tax would be established and apply to "temporary lodging," to be defined in the ordinance; and," and add a fifth whereas clause to read, "WHEREAS, a temporary lodging tax should be inclusive of recreational vehicles sites and campsites that compete with hotels, lodges, motels, and bed and breakfasts, to level the playing field in the hospitality industry; and," and Council Member Knackstedt **SECONDED** the motion.

**VOTE ON THE AMENDMENT:**

YEA: Gabriel, Navarre, Pettey, Molloy, Knackstedt

NAY: Peterkin

\*\*Student Representative Summers: NAY

**MOTION PASSED.**

**MOTION TO AMEND:**

Council Member Molloy **MOVED** to add a new section 2 to read, "that the Kenai City Council requests the Kenai Peninsula Borough Assembly include in the definition that the temporary lodging tax apply to recreational vehicles and camp sites in the same way as other forms of lodging," and Council Member Knackstedt **SECONDED** the motion.

**VOTE ON THE AMENDMENT:**

YEA: Gabriel, Navarre, Molloy, Knackstedt

NAY: Peterkin, Pettey

\*\*Student Representative Summers: YEA

**MOTION PASSED.**

**MOTION TO AMEND:**

Council Member Molloy **MOVED** to add a new section 3 to read, "that the Kenai City Council recommends that the Kenai Peninsula Borough convene a joint work session of municipalities to discuss the ordinance on amending the Borough Sales Tax Code to levy a tax on temporary lodging before adoption of the ordinance on temporary lodging," and Vice Mayor Navarre **SECONDED** the motion.

**VOTE ON THE AMENDMENT:**

YEA: Gabriel, Navarre, Molloy, Knackstedt, Pettey

NAY: Peterkin

\*\*Student Representative Summers: YEA

**MOTION PASSED.**

**MOTION TO AMEND:**

Vice Mayor Navarre **MOVED** to amend what is now section 4 to read, "that a copy of this resolution be transmitted to Mayor Charlie Pierce, Kenai Peninsula Borough Assembly Members, and City Managers, Mayors, and City Councils of the other cities in the Borough," and Council Member Molloy **SECONDED** the motion.

**VOTE ON THE AMENDMENT:**

YEA: Gabriel, Navarre, Molloy, Knackstedt, Pettey

NAY: Peterkin

\*\*Student Representative Summers: YEA

**MOTION PASSED.**

**VOTE ON THE MAIN MOTION AS AMENDED:**

YEA: Knackstedt, Gabriel, Molloy, Navarre

NAY: Pettey, Peterkin

\*\*Student Representative Summers: NAY

**MOTION PASSED.**

7. **Resolution No. 2019-31** – Awarding a Concession Agreement for Management and Administrative Services to Provide Summer Ice Activities at the City of Kenai Multi-Purpose Facility. (Administration)



**MOTION:**

Council Member Knackstedt **MOVED** to adopt Resolution No. 2019-31. Vice Mayor Navarre **SECONDED** the motion and requested **UNANIMOUS CONSENT**.

Mayor Gabriel opened for public hearing; there being no one wishing to be heard, the public hearing was closed.

**VOTE:** There being no objection, **SO ORDERED**.

- 8. Resolution No. 2019-32** – Authorizing an Amendment to the Airport Advertising Concession Agreement for the Kenai Municipal Airport. (Administration)

**MOTION:**

Council Member Knackstedt **MOVED** to adopt Resolution No. 2019-32 and requested **UNANIMOUS CONSENT**. Council Member Molloy **SECONDED** the motion.

Mayor Gabriel opened for public hearing; there being no one wishing to be heard, the public hearing was closed.

**VOTE:** There being no objection, **SO ORDERED**.

- 9. Resolution No. 2019-33** – Authorizing Contracts for Employee Health Care and Other Benefits Effective July 1, 2019. (Administration)

**MOTION:**

Council Member Molloy **MOVED** to adopt Resolution No. 2019-33. Vice Mayor Navarre **SECONDED** the motion.

Mayor Gabriel opened for public hearing; there being no one wishing to be heard, the public hearing was closed.

**MOTION TO AMEND:**

Vice Mayor Navarre **MOVED** to amend the third whereas clause to replace X.XX% with 3.13%, amend the fifth whereas clause to fill in the first blank with "UNUM" and fill in the second blank with "no change," amend the sixth whereas clause to replace \$X,XXX with \$20,784, amend section 1 to replace \$X,XXX,XXX with \$2,368,161, and amend section 3 by filling in the blank with "UNUM," and replacing \$XX,XXX with \$20,784 and requested **UNANIMOUS CONSENT**. Council Member Knackstedt **SECONDED** the motion.

**VOTE ON THE AMENDMENT:** There being no objection, **SO ORDERED**.

**UNANIMOUS CONSENT** was requested on the main motion.

**VOTE ON THE MAIN MOTION AS AMENDED:** There being no objection, **SO ORDERED**.

**E. MINUTES**

1.\*Regular Meeting of May 1, 2019

Approved by the consent agenda.

**F. UNFINISHED BUSINESS – None.**

**G. NEW BUSINESS**

1. \***Action/Approval** – Bills to be Ratified. (Administration)

Approved by the consent agenda.

2. \***Action/Approval** – Purchase Orders Over \$15,000. (Administration)

Approved by the consent agenda.

3. \***Action/Approval** – Non-Objection to the Issuance of a New Liquor License for Griffin Golf, LLC. (City Clerk)

Approved by the consent agenda.

4. \***Ordinance No. 3066-2019** – Accepting and Appropriating a Grant from the Federal Aviation Administration for the 2019 Airfield Marking, Crack Sealing, and Minor Pavement Repair Project and Awarding a Construction Contract to Complete the Work. (Administration)

Introduced by the consent agenda and public hearing set for June 5.

5. \***Ordinance No. 3067-2019** – Accepting and Appropriating \$26,605.40 in Asset Forfeiture Sharing Funds and Appropriating Those Funds Into the Police Small Tools Account for the Purpose of Purchasing Law Enforcement Equipment. (Administration)

Introduced by the consent agenda and public hearing set for June 5.

6. \***Ordinance No. 3068-2019** – Amending Kenai Municipal Code 14.20.320- Definitions and 14.20.330- Standards for Commercial Marijuana Establishments to Prohibit Onsite Consumption of Marijuana at Retail Marijuana Stores Requiring an Onsite Consumption Endorsement. (Council Members Pettey and Glendening)

**MOTION:**

Council Member Pettey **MOVED** to introduce Ordinance No. 3068-2019 and refer it to the Planning and Zoning Commission for a recommendation and set a public hearing for June 5, 2019 and requested **UNANIMOUS CONSENT**. Council Member Knackstedt **SECONDED** the motion.

There was objection to unanimous consent.

**VOTE:**

YEA: Knackstedt, Gabriel, Pettey, Molloy, Navarre  
NAY: Peterkin  
\*\*Student Representative Summers: YEA

**MOTION PASSED UNANIMOUSLY.**

7. \***Ordinance No. 3062-2019** – Increasing FY2019 General Fund Estimated Revenues and Appropriations by \$20,859 and FY2020 General Fund Estimated Revenues and Appropriations by \$35,418 in the General Fund Parks, Recreation and Beautification Department for the Receipt of a Grant from the United States Environmental Protection Agency Passed Through the State of Alaska Department of Environmental Conservation for Bacteria Level Monitoring on the City’s Beaches from May to September During 2019 and 2020. (Administration)  
*[Clerk’s Note: This ordinance was enacted at the 5/1/19 meeting. Notice has been received by the granting agency that the amounts of the grant have changed. A motion to amend something previously adopted is in order and as such, appearance on this agenda serves as notice.]*

**MOTION TO AMEND SOMETHING PREVIOUSLY ADOPTED:**

Council Member Molloy **MOVED** in accordance with the notice given in the call of the meeting, to amend Ordinance No. 3062-2019 by replacing \$20,859 with \$25,359 in the title and replacing \$20,859 with \$25,359 in Estimated Revenues, Federal Grants – Other, and Appropriations, Parks, Recreation, and Beautification – Professional Services in Section 1 and Council Member Knackstedt **SECONDED** the motion.

**VOTE:**

YEA: Knackstedt, Gabriel, Pettey, Molloy, Peterkin, Navarre  
NAY:  
\*\*Student Representative Summers: YEA

**MOTION PASSED UNANIMOUSLY.**

8. **Action/Approval** – Application for Extension of Lease Application Expiration Date for the Undeveloped Portion of Tract A, General Aviation Apron No. 2. (Administration)

**MOTION:**

Council Member Knackstedt **MOVED** to approve SOAR’s application for extension of lease application expiration date for the undeveloped portion of Tract A, General Aviation Apron No. 2 and Vice Mayor Navarre **SECONDED** the motion.

It was noted that subdividing the property was a low bar to have accomplished within the timeframe and was the only requirement.

**VOTE:**

YEA:  
NAY: Knackstedt, Gabriel, Pettey, Molloy, Peterkin, Navarre  
\*\*Student Representative Summers: NAY

**MOTION FAILED.**

9. **Action/Approval** – Consenting to the Assignment of Lease to Don Moffis for Lot 5, Block 1, Gusty Subdivision, Addition No. 1, Amended. (Administration)

**MOTION:**

Vice Mayor Navarre **MOVED** to approve consenting to the assignment of lease to Don Moffis for Lot 5, Block 1, Gusty Subdivision, Addition No. 1, Amended. Council Member Knackstedt **SECONDED** the motion and requested **UNANIMOUS CONSENT**.

**VOTE:** There being no objection, **SO ORDERED**.

10. **Action/Approval** – Awarding an Employment Agreement between the City of Kenai and City Attorney, Scott Bloom. (Mayor Gabriel) *[Clerk's Note: Council May Convene into Executive Session to Discuss this Agenda Item which Pursuant to AS 44.62.310(C)(2) May be a Subject that Tends to Prejudice the Reputation and Character of the Applicant and per AS 44.62.310(c)(1) is a Matter of which the Immediate Knowledge may have an Adverse Effect Upon the Finances of the City.]*

**MOTION:**

Council Member Molloy **MOVED** to approve the award of an employment agreement between the City of Kenai and City Attorney, Scott Bloom and Council Member Peterkin **SECONDED** the motion. **UNANIMOUS CONSENT** was requested.

**VOTE:** There being no objections, **SO ORDERED**.

11. **Action/Approval** – Amending an Employment Agreement between the City of Kenai and City Attorney, Scott Bloom. (Mayor Gabriel)

**MOTION:**

Vice Mayor Navarre **MOVED** to amend the City Attorney's employment agreement for FY2020 by increasing the compensation for FY20 by \$4,000 over his FY19 salary and requested **UNANIMOUS CONSENT**. Council Member Peterkin **SECONDED** the motion.

**VOTE:** There being no objections, **SO ORDERED**.

12. **Action/Approval** – Amending an Employment Agreement between the City of Kenai and City Manager, Paul Ostrander. (Mayor Gabriel)

**MOTION:**

Vice Mayor Navarre **MOVED** to amend the City Manager's employment agreement for FY2020 by increasing the compensation for FY20 by \$4,000 over his FY19 salary and requested **UNANIMOUS CONSENT**. Council Member Peterkin **SECONDED** the motion.

**VOTE:** There being no objections, **SO ORDERED**.

13. **Action/Approval** – Amending an Employment Agreement between the City of Kenai and City Clerk, Jamie Heinz. (Mayor Gabriel)

**MOTION:**

Vice Mayor Navarre **MOVED** to amend the City Clerk's employment agreement for FY2020 by increasing the compensation for FY20 by \$8,000 over her FY19 salary and requested **UNANIMOUS CONSENT**. Council Member Peterkin **SECONDED** the motion.

**VOTE:** There being no objections, **SO ORDERED**.

14. **Discussion** – Schedule a Work Session to Review and Discuss City Land Sale and Leasing Policies and Practices. (Administration)

It was decided a work session would be held on June 11, 2019 at 6:00 p.m.

**H. COMMISSION/COMMITTEE REPORTS**

1. Council on Aging – No report; next meeting June 13.
2. Airport Commission – No report; next meeting June 13.
3. Harbor Commission – It was reported the Commission discussed results of the Harbor Facilities Survey, Dock Cranes, and future Capital Improvement Projects; next meeting June 10.
4. Parks and Recreation Commission – No report; next meeting June 6.
5. Planning and Zoning Commission – It was reported that at their May 8 meeting the Commission approved the transfer of a Conditional Use Permit for a gravel pit; next meeting May 22.
6. Beautification Committee – It was reported the Committee picked their volunteer plant date; next meeting September 10.
7. Mini-Grant Steering Committee – an overview of the coloring book project recently approved was provided.

**I. REPORT OF THE MAYOR**

Mayor Gabriel reported on the following:

- Noted upcoming Memorial Day events;
- Thanked Vice Mayor Navarre for delivering the Poppy Day Proclamation to the American Legion;
- Asked citizens to reflect for part of Memorial Day on what sacrifices were made for our freedom.

**J. ADMINISTRATION REPORTS**

1. City Manager – P. Ostrander reported on the following:
  - Met with Senator Sullivan's staff regarding underlying issues with Wildwood Drive;

- Met with the representatives from the Kenai Peninsula Borough and cities within the borough to align local needs in advance of Alaska Municipal League sales tax meeting;
  - Provided an update on requests for proposals;
  - Noted the Bluff Erosion Project was making small progress;
  - Noted the Alaska Department of Transportation had announced that the proposed projects along Bridge Access Road had been approved and construction was anticipated for the next two years;
  - Airport Terminal Rehabilitation Project was on schedule; some lessees were moving into their new spaces.
2. City Attorney – No Report.
  3. City Clerk – J. Heinz reported on upcoming training.

**K. ADDITIONAL PUBLIC COMMENT**

1. Citizens Comments (*Public comment limited to five (5) minutes per speaker*)

Duane Bannock thanked the Mayor for the reminder of Memorial Day event. Also expressed gratitude for the debate on the bed tax subject, for listening to concerns, debating, and amending the resolution.

Sherry Innes thanked the Council for their dialogue, appreciated Mr. Bannock's testimony and suggested that it made sense that RVs should be subject to the tax as well.

2. Council Comments

Vice Mayor Navarre noted he presented the Poppy Day proclamation on behalf of the Mayor and provided a reminder of the Memorial Day celebration at the cemetery and Leif Hanson Memorial Park. He also noted he sent information out so elected officials could prepare opinion editorials for the local news; reported on an opinion editorial regarding non-profit and private enterprises assisting in the State's budget deficit; suggested Alaskans can solve the problem by working together.

Council Member Pettey thanked all the departments and administration for efficiencies in examining and preparing their budgets; thanked the public for input and their part in the decision making process for the City. She noted she attended the Chamber of Commerce dinner and auction which was well attended and also attended an air show in Anchorage. Finally, she offered kudos to the Airport Manager for the display and presentation at the event that was shared with the whole state showcasing Kenai and the Kenai Municipal Airport.

Council Member Peterkin echoed gratitude to staff for their work on the budget, thanked the City Clerk for attending the Harbor Commission meeting, and keep Kenai open for business.

Student Representative Summers noted recent musical events and graduation. He also noted the principal position opening at Kenai Central High School and added that Ms. Randle was supported by the population of the students to fill the principal position.

Council Member Molloy thanked those that spoke to Council, thanked Vice Mayor Navarre for the letters he provided and the work by Alaska Municipal League on budget issues, thanked Mayor Gabriel for signing a letter as well. He also noted the FY2020 budget was a great document.

Council Member Knackstedt expressed gratitude regarding the budget process noting fewer modifications in the end; he also noted appreciation for the expanded document this year. Finally, he provided a reminder of the upcoming Kenai Peninsula Air Fair.

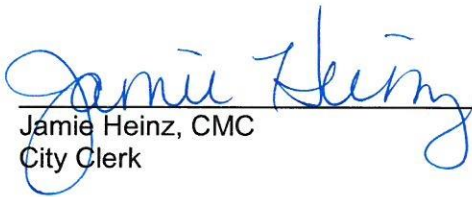
L. **EXECUTIVE SESSION** – None.

M. **PENDING ITEMS** – None.

N. **ADJOURNMENT**

There being no further business before the Council, the meeting was adjourned at 9:43 p.m.

I certify the above represents accurate minutes of the Kenai City Council meeting of May 15, 2019.

  
Jamie Heinz, CMC  
City Clerk



*\*\*The student representative may cast advisory votes on all matters except those subject to executive session discussion. Advisory votes shall be cast in the rotation of the official council vote and shall not affect the outcome of the official council vote. Advisory votes shall be recorded in the minutes. A student representative may not move or second items during a council meeting.*