

**AUGUST 5, 2026
CITY COUNCIL MEETING
ADDITIONAL MATERIAL/REVISIONS**

REQUESTED ADDITIONS TO THE PACKET:

<u>ACTION</u>	<u>ITEM</u>	<u>REQUESTED BY</u>	<u>PAGE</u>
Add to item E. 1.	Ordinance No. 3534-2026 • Amendment Memo	Administration	1
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Add to item H. 6	Ordinance No. 3541-2026 • Request for withdraw Memo	Administration	3



KENAI

City of Kenai | 210 Fidalgo Ave, Kenai, AK 99611-7794 | 907.283.7535 | www.kenai.city

MEMORANDUM

TO: Mayor Knackstedt and Council Members
FROM: Phil Daniel, Council Member
DATE: July 30, 2026
SUBJECT: Ordinance 3534-2026 - Amending KMC 7.25.030

This memo requests an amendment to Ordinance 3534-2026 to amend the City Manager's authority to appropriate donations and grants pursuant to the proposed ordinance to \$10,000 or less, from the current amount of less than \$10,000 because many grants and donations land directly at the \$10,000 mark.

Amend Ordinance 3534-2026 to change the authorized amount from less than \$10,000 to \$10,000 or less,

Title to read:

An Ordinance Amending Kenai Municipal Code 7.25.030 - Unbudgeted Appropriations, to Allow the City Manager to Appropriate Donations and Grants of Ten Thousand Dollars or Less.

The 3rd WHEREAS, to read:

WHEREAS, amending KMC 7.25.030 to allow the City Manager to appropriate grants and donations of \$10,000 or less will reduce administrative effort in legislative preparation, streamline council meetings, and allow for greater efficiency in appropriating grants and donations by eliminating the typical two meeting ordinance process; and,

Section 1., to read:

7.25.030 Unbudgeted Appropriations.

For any expenditures not provided an authorization in the budget for the fiscal year, except as provided below, the Council shall authorize such expenditures by ordinance, making the required appropriation. For donations and grants to the City or any of its departments of ten thousand dollars or less, the Council conditionally delegates its appropriation authority to the City Manager, who will report all such intended appropriations to the Council at a Council Meeting, prior to the appropriation being made, at which time any Council Member may object to the intended appropriation by the City Manager, and the appropriation will be brought to the Council at a future meeting by Ordinance. If no objection is received when presented to the Council, the City Manager may make the appropriation.



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MEMORANDUM

TO: Mayor Knackstedt and Council Members
THROUGH: Terry Eubank, City Manager
FROM: Kevin Buettner, Planning Director
DATE: July 31, 2026
SUBJECT: **Ordinance 3536-2026 Requested Amendment**

This memo requests an amendment to Section 3, of Ordinance 3536-2026. The individual revenue line items of \$525,000 and \$250,000 are correct, but the total should be \$775,000 instead of \$725,000. Correspondingly, the appropriations total should also be \$775,000 to match the revenues.

The following amendment is respectfully requested.

Motion

Amend Ordinance No. 3536-2026, Section 3 by correcting the total amount in the Increase Estimated Revenues paragraph and the total amount in the Increase Appropriations paragraph from \$725,000 to \$775,000.

Thank you for your consideration.

MEMORANDUM

TO: Mayor Knackstedt and Council Members

THROUGH: Terry Eubank, City Manager

FROM: Kevin Buettner, Planning Director

DATE: July 31, 2026

SUBJECT: **Ordinance 3541-2026 Requested Motion**

This memo requests a motion to remove Ordinance 3541-2026 from the Agenda.

Ordinance 3541-2026 was drafted to accompany Resolution PZ2026-20 requesting a rezone of three parcels along the Kenai Spur Highway. The original public hearing was scheduled for July 29, 2026, and was noticed in accordance with Kenai Municipal Code 14.20.280 – Public Hearings and Notifications. The July 29, 2026, Planning & Zoning Commission meeting did not have a quorum, and no action was taken on Resolution PZ2026-20.

At the July 29, 2026, Planning & Zoning Commission meeting, the Chair stated that all items that were on the agenda would move to a future meeting. Due to the timeline for public noticing, the next scheduled public hearing on this item is now scheduled for August 26, 2026.

The application for a rezone was withdrawn by the applicant on August 3, 2026.

The following motion is respectfully requested.

Motion

Remove Ordinance 3541-2026 from the Agenda.

Thank you for your consideration.

From: [Kevin Buettner](#)
To: [REDACTED]
Subject: Rezone Meeting Recap - August 3
Date: Tuesday, August 4, 2026 9:07:00 AM
Attachments: [image001.png](#)

Steve,

Thank you for taking the time yesterday afternoon to speak with me. I wanted to capture our conversation in writing so we could both refer to it as development continues on your property.

- Single family dwellings are a permitted use in the current Limited Commercial zoning district
- The “Use Type” assigned by the Borough can be changed, and would mimic the neighboring properties for tax purposes.
 - This would require you have a conversation with their tax office and they will be able to guide you through the process
- Any new construction on your parcel, such as a shop or garage, would be through the Building Official here at the City. It’s based on use of the building and would follow the appropriate building codes.
- Keeping the Limited Commercial zone applied would give you and/or your family additional options when and if you were to sell the property in the future.

Kevin Buettner, AICP, LEED AP, CNU-A
Planning Director
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