

MINUTES

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All items listed with an asterisk () are considered to be routine and non-controversial by the council and will be approved by one motion. There will be no separate discussion of these items unless a council member so requests, in which case the item will be removed from the consent agenda and considered in its normal sequence on the agenda as part of the General Orders.

B. SCHEDULED ADMINISTRATIVE REPORTS - None.

C. SCHEDULED PUBLIC COMMENTS - None.

D. UNSCHEDULED PUBLIC COMMENTS - None.

E. PUBLIC HEARINGS

1. **Ordinance No. 3444-2024** - Accepting and Appropriating a Grant from the U.S. Department of Homeland Security Passed through the State of Alaska Department of Military and Veterans' Affairs to Hire a Contractor to Add a Cybersecurity Section to the City's Emergency Operations Plan. (Administration)

MOTION:

Council Member Askin **MOVED** to enact Ordinance No. 3444-2024. Council Member Sounart **SECONDED** the motion.

Vice Mayor Knackstedt opened the floor for public comment. There being no one wishing to be heard, the public comment period was closed.

VOTE:

YEA: Gabriel, Kisena, Douthit, Askin, Knackstedt, Sounart

NAY: None

ABSENT: Daniel

**Student Representative Tanner: Yea

MOTION PASSED.

2. **Resolution No. 2024-48** - Approving the Use of the Fleet Replacement Fund for the Purchase of Three Ford Police Interceptors Utilizing the State of Alaska Equipment Fleet Contract. (Administration)

MOTION:

Council Member Sounart **MOVED** to adopt Resolution No. 2024-48. Council Member Askin **SECONDED** the motion.

Vice Mayor Knackstedt opened the floor for public comment. There being no one wishing to be heard, the public comment period was closed.

It was reported that three vehicles were scheduled for replacement in FY25; this would allow the use of Equipment Replacement Fund; and procurement would be through the State of Alaska Fleet Procurement contract.

UNANIMOUS CONSENT was requested.

VOTE: Motion **APPROVED**; without objection.

3. **Resolution No. 2024-49** - Authorizing the Acceptance of 2018 and 2020 Copper River and Prince William Sound Salmon Disaster Relief Funds. (Administration)

MOTION:

Council Member Askin **MOVED** to adopt Resolution No. 2024-49. Council Member Sounart **SECONDED** the motion.

Vice Mayor Knackstedt opened the floor for public comment. There being no one wishing to be heard, the public comment period was closed.

UNANIMOUS CONSENT was requested.

VOTE: Motion **APPROVED**; without objection.

4. **Resolution No. 2024-50** - Authorizing the Acceptance of 2018 East Side Set Gillnet and 2020 Upper Cook Inlet Salmon Disaster Relief Funds. (Administration)

MOTION:

Council Member Sounart **MOVED** to adopt Resolution No. 2024-50. Council Member Douthit **SECONDED** the motion.

Vice Mayor Knackstedt opened the floor for public comment. There being no one wishing to be heard, the public comment period was closed.

Appreciation was stated for the efforts of the Kenai Peninsula Fisherman's Association on this matter.

UNANIMOUS CONSENT was requested.

VOTE: Motion **APPROVED**; without objection.

5. **Resolution No. 2024-51** - Adopting an Alternative Allocation Method for the FY25 Shared Fisheries Business Tax Program and Certifying that this Allocation Method Fairly Represents the Distribution of Significant Effects of Fisheries Business Activity in Fisheries Management Area 14: Cook Inlet Area. (Administration)

MOTION:

Council Member Sounart **MOVED** to adopt Resolution No. 2024-51. Council Member Douthit **SECONDED** the motion.

Vice Mayor Knackstedt opened the floor for public comment. There being no one wishing to be heard, the public comment period was closed.

It was reported there were two allocation methods; the first included a cumbersome application process; the second, simpler method splits 50% of the funds evenly and allocates the remaining 50% based on population; and the City expect to receive \$427.

UNANIMOUS CONSENT was requested.

VOTE: Motion **APPROVED**; without objection.

F. MINUTES

1. *Regular Meeting of November 20, 2024. (City Clerk)

G. UNFINISHED BUSINESS - None.

H. NEW BUSINESS

1. ***Action/Approval** - Bills to be Ratified. (Administration)

Approved by the consent agenda.

2. ***Action/Approval** - Non-Objection to Renewal of a Restaurant/Eating Place Liquor License for Los Compadres Mexican Restaurant LLC, DBA Los Compadres Mexican Restaurant - License No. 5859. (City Clerk)

Approved by the consent agenda.

3. ***Action/Approval** - Ninety Day Extension of Special Use Permit to Cook Inlet Natural Gas Storage Alaska for Vehicle Parking. (Administration)

Approved by the consent agenda.

4. ***Action/Approval** - Special Use Permit for Snow Storage for Schilling Alaska, Inc. (Administration)

Approved by the consent agenda.

5. ***Action/Approval** - Special Use Permit for Snow Storage for Alaska Sure Seal, Inc. (Administration)

Approved by the consent agenda.

6. ***Ordinance No. 3445-2024** - Decreasing Estimated Revenues and Appropriation in the Kenai City Municipal Roadway Improvement Capital Project Funds to Transfer Residual Balance from Completed Projects Back to Their Original Funding Sources, and Increasing Estimated Revenues and Appropriation in the Kenai City Water & Sewer, Public Safety, and Airport Improvements Capital Project Funds to Fully Fund Projects Approved in the FY2025 Budget. (Administration)

Introduced by the consent agenda and Public Hearing set for December 18, 2024.

7. **Discussion** - Scheduling a Joint Work Session with Kenaitze. (Administration)

There was discussion regarding Council Members availability.

It was reported that this item will be on the December 18, 2024 agenda after receiving confirmation from the Kenaitze Indian Tribe on the proposed dates.

I. COMMISSION / COMMITTEE REPORTS

1. Council on Aging Commission

No report, next meeting December 12, 2024.

2. Airport Commission

No report, next meeting December 12, 2024

3. Harbor Commission

No report, next meeting February 10, 2025.

4. Parks and Recreation Commission

No report, next meeting canceled.

5. Planning and Zoning Commission

No report, next meeting December 11, 2024.

6. Beautification Commission

Council Member Askin reported on the December 3, 2024 Work Session.

J. REPORT OF THE MAYOR

Mayor Gabriel thanked Vice Mayor Knackstedt for filling in and said he was looking forward to getting home.

K. ADMINISTRATION REPORTS

1. City Manager - City Manager Eubank reported on the following:
 - The land sale will take place this Saturday, December 7, 2024; detailed information is available on the City's website; and over 30 people have initiated the registration process.
 - Meeting with Alaska Airlines next week to discuss activities and potential interest at the Kenai Airport.
 - Christmas Comes to Kenai was a great success and there were approximately 1,200 visitors at the Chamber on Friday.
 - Public Safety Building Program RFP has been released; responses are due January 14, 2025.
2. City Attorney - No report.
3. City Clerk - City Clerk Saner reported on the following:
 - License renewal notices have been sent to Mobile Food Vendors.

L. ADDITIONAL PUBLIC COMMENTS

1. Citizen Comments (*Public comments limited to (5) minutes per speaker*)
2. Council Comments

Mayor Gabriel stated appreciation for the Kenai River Special Management Area Advisory Report from Parks and Recreation Director Best.

Council Member Douthit reported on his contributions to the Christmas Comes to Kenai event; stated the team did an amazing job on the event; this year included live reindeer, inflatables, free pictures with Santa and a Grinch; and noted the parade was one of the longest seen in years.

Student Representative Tanner reported there were no events for Kenai Alternative until after winter break; for Connection there will be a family skating and craft day and a Youth Christmas music program held at Heritage Place; and provided an update on sporting and musical events for Kenai Central High School.

Council Member Sounart stated how much she enjoyed Christmas Comes to Kenai; and reported that the Kenai Peninsula Orchestra is hosting Christmas concerts in Kenai and Homer.

Council Member Askin stated she attended Christmas Comes to Kenai, noting the fireworks were great and her Grandson enjoyed reindeers; and she is looking forward to the Alaska Municipal League Conference next week.

Council Member Kisenia noted he was out of town for the Thanks Giving Holiday and he was sorry to have missed Christmas Comes to Kenai.

Vice Mayor Knackstedt complimented the Parks and Recreation Department, noting the holiday lights were delightful; thanked the administration for the work session; reported attending the Kenai Craft Fair; and said he was looking forward to the Land Auction.

M. EXECUTIVE SESSION - None.

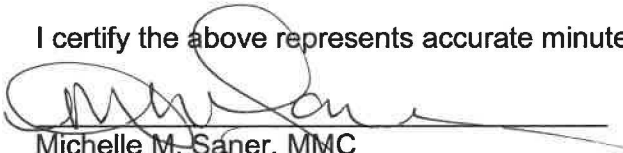
N. PENDING ITEMS - None.

O. ADJOURNMENT

P. INFORMATIONAL ITEMS - None.

There being no further business before the Council, the meeting was adjourned at 6:22 p.m.

I certify the above represents accurate minutes of the Kenai City Council meeting of December 4, 2024.



Michelle M. Saner, MMC
City Clerk

***** The student representative may cast advisory votes on all matters except those subject to executive session discussion. Advisory votes will not affect the outcome of the official council vote. Advisory votes will be recorded in the minutes. A student representative may not move or second items during a council meeting.***