

**KENAI CITY COUNCIL – REGULAR MEETING
APRIL 17, 2024 – 6:00 P.M.
KENAI CITY COUNCIL CHAMBERS
210 FIDALGO AVE., KENAI, AK 99611
MAYOR BRIAN GABRIEL, PRESIDING**

MINUTES

A. CALL TO ORDER

A Regular Meeting of the Kenai City Council was held on April 17, 2024, in City Hall Council Chambers, Kenai, AK. Mayor Gabriel called the meeting to order at approximately 6:00 p.m.

1. Pledge of Allegiance

Mayor Gabriel led those assembled in the Pledge of Allegiance.

2. Roll Call

There were present:

Brian Gabriel, Mayor	Henry Knackstedt, Vice Mayor
Phil Daniel	Deborah Sounart
Alex Douthit	Victoria Askin
James Baisden	

A quorum was present.

Also in attendance were:

Terry Eubank, City Manager
Scott Bloom, City Attorney
David Swarner, Finance Director
Scott Curtin, Public Works Director
Kathy Romain, Senior Services Director
Derek Ables, Airport Manager
Dave Ross, Police Chief
Shellie Saner, City Clerk

3. Agenda Approval

Mayor Gabriel noted the following additions and to the Packet:

Add to item H. 3. **Action/Approval** - Special Use Permit to Jeremy Mastre,
DBA: River Rock Outdoors

- Amendment Memo
- Substitute Special Use Permit

MOTION:

Vice Mayor Knackstedt **MOVED** to approve the agenda and consent agenda with the requested revisions. Council Member Baisden **SECONDED** the motion.

The following agenda item was removed from the consent agenda to be heard at its schedule place on the agenda:

H. 3. Action/Approval - Special Use Permit to Jeremy Mastre, DBA: River Rock Outdoors, LLC for Commercial Operations at the Kenai Municipal Airport Float Plane Basin. (Administration)

The items on the Consent Agenda were read into the record.

Mayor Gabriel opened the floor for public comment on consent agenda items; there being no one wishing to be heard, the public comment period was closed.

UNANIMOUS CONSENT was requested.

VOTE: There being no objection; **SO ORDERED.**

All items listed with an asterisk () are considered to be routine and non-controversial by the council and will be approved by one motion. There will be no separate discussion of these items unless a council member so requests, in which case the item will be removed from the consent agenda and considered in its normal sequence on the agenda as part of the General Orders.

B. SCHEDULED ADMINISTRATIVE REPORTS - None.

C. SCHEDULED PUBLIC COMMENTS - None.

D. UNSCHEDULED PUBLIC COMMENTS

Samantha Springer, Executive Director of the Kenai Chamber of Commerce and Visitor Center reported that the new 2024 Visitor Guide was out; there was a new walking tour map; vacant positions were filled; there are a lot of activities going on and volunteers were very needed.

E. PUBLIC HEARINGS

- 1. Ordinance No. 3407-2024** - Accepting and Appropriating a Volunteer Fire Assistance Grant from the United States Department of Agriculture Forest Service Passed through the State of Alaska Division of Forestry for the Purchase of Forestry Firefighting Equipment. (Administration)

MOTION:

Vice Mayor Knackstedt **MOVED** to enact Ordinance No. 3407-2024. Council Member Askin **SECONDED** the motion.

Mayor Gabriel opened the floor for public comment. There being no one wishing to be heard, the public comment period was closed.

VOTE:

YEA: Baisden, Sounart, Knackstedt, Daniel, Gabriel, Askin, Douthit

NAY: None

MOTION PASSED.

- 2. Ordinance No. 3408-2024** - Accepting and Appropriating a State of Alaska Code Blue Fiscal Year 2025 Grant Passed through the Southern Region EMS Council, Inc. to Purchase Two Video Laryngoscopes. (Administration)

MOTION:

Vice Mayor Knackstedt **MOVED** to enact Ordinance No. 3408-2024. Council Member Sounart **SECONDED** the motion.

Mayor Gabriel opened the floor for public comment. There being no one wishing to be heard, the public comment period was closed.

It was reported that a laryngoscope is a tool that allows paramedics to see during intubation procedures.

VOTE:

YEA: Sounart, Knackstedt, Daniel, Gabriel, Askin, Douthit, Baisden

NAY: None

MOTION PASSED.

3. Resolution No. 2024-14 - Authorizing a Contract Award and Corresponding Purchase Order for Professional Architectural and Engineering Services for the Water Treatment Plant Pumphouse Project. (Administration)

MOTION:

Vice Mayor Knackstedt **MOVED** to adopt Resolution No. 2024-14. Council Member Askin **SECONDED** the motion.

Mayor Gabriel opened the floor for public comment. There being no one wishing to be heard, the public comment period was closed.

It was reported this would allow award of the project; and this was the project that was approved for funding through the State of Alaska, Department of Environmental Conservation, Division of Water, loan with 100 percent forgiveness.

UNANIMOUS CONSENT was requested.

VOTE: There being no objection; **SO ORDERED.**

4. Resolution No. 2024-15 - Approving Amendments to the Agreement for Contract Services for Vintage Pointe Manor Congregate Housing. (Administration)

MOTION:

Vice Mayor Knackstedt **MOVED** to adopt Resolution No. 2024-15. Council Member Sounart **SECONDED** the motion.

Mayor Gabriel opened the floor for public comment. There being no one wishing to be heard, the public comment period was closed.

Appreciation was stated for the services provided by Mr. Sadler.

UNANIMOUS CONSENT was requested.

VOTE: There being no objection; **SO ORDERED.**

F. MINUTES

1. *Regular Meeting of April 3, 2024. (City Clerk)

G. UNFINISHED BUSINESS - None.

H. NEW BUSINESS

1. ***Action/Approval** - Bills to be Ratified. (Administration)

Approved by the consent agenda.

2. ***Action/Approval** - Purchase Orders and Purchase Order Amendments Requiring Council Approval in Accordance with KMC 7.15.020. (Administration)

Approved by the consent agenda.

3. **Action/Approval** - Special Use Permit to Jeremy Mastre, DBA: River Rock Outdoors, LLC for Commercial Operations at the Kenai Municipal Airport Float Plane Basin. (Administration)

MOTION:

Vice Mayor Knackstedt **MOVED** to approve the Special Use Permit. Council Member Askin **SECONDED** the motion.

MOTION TO AMEND BY SUBSTITUTE:

Vice Mayor Knackstedt **MOVED** to amend the Special Use Permit, by Substitute Special Use Permit. Council Member Askin **SECONDED** the motion.

UNANIMOUS CONSENT was requested on the motion to amend by substitute.

VOTE: There being no objection; **SO ORDERED.**

It was reported this item was removed from the consent agenda to address amendments that were included in the substitute as proposed by the Airport Commission.

UNANIMOUS CONSENT was requested on the main motion as amended by substitute.

VOTE: There being no objection; **SO ORDERED.**

4. ***Ordinance No. 3409-2023** - Increasing Estimated Revenues and Appropriations in the General Fund - Police Department and Accepting Grants from the United States Department of Justice and Alaska Municipal League Joint Insurance Association for the Purchase of a Ballistic Vest. (Administration)

Introduced by the consent agenda and Public Hearing set for May 1, 2024.

5. ***Ordinance No. 3410-2023** - Accepting and Appropriating a Grant Received through Maddie's Fund to the Kenai Animal Shelter for the Care of Animals. (Administration)

Introduced by the consent agenda and Public Hearing set for May 1, 2024.

6. ***Ordinance No. 3411-2023** - Amending Kenai Municipal Code 13.10.015 - Minor Offense Fine Schedule, to Increase the Paid Parking Fine and Make Housekeeping Changes. (Administration)

Introduced by the consent agenda and Public Hearing set for May 1, 2024.

7. **Action/Approval** - Authorizing a Letter of Support for House Bill 173 to Raise the Threshold for Municipal Contracts Qualifying for Little Davis Bacon Act. (Administration)

MOTION:

Vice Mayor Knackstedt **MOVED** to authorize the letter of support. Council Member Baisden **SECONDED** the motion.

There was discussion regarding this change could potentially encourage more contractors to bid on city projects; some contractors currently do not bid due to the administrative burden of the Little Davis Bacon Act; the affect on contracts would depend on the nature of work and funding sources; and Council provided general direction to include a paragraph in the letter stating that the Council unanimously supported issuing the letter.

UNANIMOUS CONSENT was requested on the motion.

VOTE: There being no objection; **SO ORDERED.**

I. COMMISSION / COMMITTEE REPORTS

1. Council on Aging

Council Member Askin reported on the April 11, 2024 meeting, next meeting May 9, 2024.

2. Airport Commission

Vice Mayor Knackstedt reported on the April 11, 2024 meeting, next meeting May 9, 2024.

3. Harbor Commission

No report, next meeting May 6, 2024

4. Parks and Recreation Commission

Council Member Knackstedt reported on the April 4, 2024 meeting, next meeting May 2, 2024.

5. Planning and Zoning Commission
No report, next meeting April 24, 2024.

6. Beautification Committee
Council Member Daniel reported on the April 9, 2024, meeting, next meeting May 14, 2024

J. REPORT OF THE MAYOR

Mayor Gabriel reported on the following:

- Updates from the Boys & Girls Club of the Kenai Peninsula on the campus buildout.
- The State of the City presentation with City Manager Eubank.

K. ADMINISTRATION REPORTS

1. City Manager – City Manager Eubank reported on the following:

- The State of the City presentation with Mayor Gabriel
- The Senate Budget included funding for City projects, working with Representative Ruffridge to keep the funding in the House Budget.
- The State budget also included funding for the Bridge Access pathway.
- April 14 - 20, is national Public Safety Week and National Animal Control Officer Week.
- The Draft City budget should be going out by the end of the week.
- Store Front application period opens on May 17.

2. City Attorney - No report.

3. City Clerk - No report.

L. ADDITIONAL PUBLIC COMMENTS

1. Citizen Comments (*Public comments limited to (5) minutes per speaker*) - None.
2. Council Comments

Council Member Douthit reminded everyone that the chamber was selling raffle tickets and the proceeds would be used for the needed repairs to the Moose Meat John Cabin; he noted a new Custom Car Shop opening in the City.

Council Member Sounart stated her excitement for the success of the Senior Connections March for Meals.

Council Member Askin noted she had a great time at the Senior Connections March for Meals event.

Council Member Daniel noted he enjoyed the Senior Connections March for Meals event and stated his appreciation for the generosity of our community.

Council Member Knackstedt said he had a great time at the Senior Connections March for Meals event, thanked the Mayor Gabriel and City Manager Eubank for the State of the City presentation; and reported on filling in for Mayor Gabriel at a meeting held with the KPB Mayor Micciche and Soldotna Vice Mayor Parker providing an overview of the projects discussed.

M. EXECUTIVE SESSION - None.

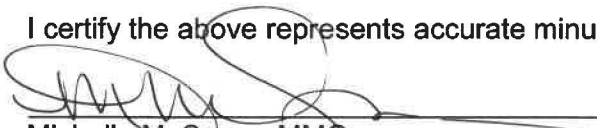
N. PENDING ITEMS

O. ADJOURNMENT

P. INFORMATIONAL ITEMS - None.

There being no further business before the Council, the meeting was adjourned at 6:47 p.m.

I certify the above represents accurate minutes of the Kenai City Council meeting of April 17, 2024.



Michelle M. Sauer, MMC
City Clerk

***** The student representative may cast advisory votes on all matters except those subject to executive session discussion. Advisory votes shall be cast in the rotation of the official council vote and shall not affect the outcome of the official council vote. Advisory votes shall be recorded in the minutes. A student representative may not move or second items during a council meeting.***