

**JUNE 5, 2024  
CITY COUNCIL MEETING  
ADDITIONAL MATERIAL/REVISIONS**

**REQUESTED ADDITIONS TO THE PACKET**

| <b><u>ACTION</u></b> | <b><u>ITEM</u></b>   | <b><u>REQUESTED BY</u></b>   | <b><u>PAGE</u></b> |
|----------------------|--|------------------------------|--------------------|
| Add to Item E. 1.    | <b>Ordinance No. 3418-2024</b><br>• Amendment Memo – Radio Advertising   | Douthit                      | 2                  |
| Add to Item E. 5.    | <b>Resolution No. 2024-20</b><br>• Attachment to Rec Center Fees Amendment Memo<br>• Amendment Memo – Adopt-A-Bench Fees                   | Askin<br>Askin               | 3<br>5             |
| Add to Item E. 6.    | <b>Resolution No. 2024-21</b><br>• Request to Postpone Indefinitely  | Administration               | 6                  |
| Add to Item G. 1.    | <b>Resolution No. 2024-17</b><br>• Request to Postpone<br>• Public Comment   | City Clerk<br>Administration | 7<br>8             |
| Add Item H.15.       | <b>Discussion</b> - Scheduling a Joint Work Session with the Planning and Zoning Commission on the Comprehensive Safety Action Plan (CSAP) | Administration               | 9                  |



# KENAI

City of Kenai | 210 Fidalgo Ave, Kenai, AK 99611-7794 | 907.283.7535 | [www.kenai.city](http://www.kenai.city)

## MEMORANDUM

**TO:** Mayor Gabriel and Council Members  
**THROUGH:** Terry Eubank, City Manager  
**FROM:** Council Member Alex Douthit  
**DATE:** June 3, 2024  
**SUBJECT:** Ordinance 3418-2024 Requested Amendment

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The memo requests an amendment to the FY25 Budget Document. Radio Advertising would be utilized for City business related items to include: Hydrant Flushing, Road Closures and Construction Updates, Park Closures, Seasonal Parking Restrictions, Election Dates and Locations, Council and Commission Meetings. I support amending the FY2025 budget in the amount of \$13,752.

The following changes to the budget document are needed to include this amendment.

### Motion

Amend the Draft FY2025 Budget Document as follows:

**General Fund – Legislative, page 84**

Account Number 001-411-4534, Advertising.

Increase the proposed budget amount by an additional \$7,920.

**General Fund – Non-Departmental, page 110**

Account Number 001-418-4534, Advertising.

Increase the proposed budget amount by an additional \$5,832.

Thank you for your consideration.

**Attachment** to Council Member Askin's Memo proposing amendments to the Parks and Recreation Fee Schedule shown in legislative tracking.

New Text Underlined; [DELETED TEXT SMALL CAPS AND BRACKETED]

## **Parks and Recreation Fees**

### **Multipurpose Facility**

|                           |          |
|---------------------------|----------|
| hourly rate (reservation) | \$165.00 |
|---------------------------|----------|

### **Kenai Recreation Center**

**Weights/Cardio/Sauna** - includes weight/cardio room, shower, sauna and gym. (When using the weight room, must be 16 or older unless accompanied by guardian)

|                         |        |
|-------------------------|--------|
| <u>Day Pass: Adults</u> | \$5.00 |
|-------------------------|--------|

|  |        |
|--|--------|
| <u>Day Pass: College Students, Veterans &amp; Seniors (55 and older)</u> | \$2.50 |
|--|--------|

|                                  |      |
|----------------------------------|------|
| High School Students and younger | FREE |
|----------------------------------|------|

|  |                |
|--|----------------|
| <b>[VETERANS AND SENIORS (55 AND OLDER)]</b> | <b>\$2.50]</b> |
|--|----------------|

|  |         |
|--|---------|
| <b>[ADULT ]</b> 10 visit punch card: <u>Adults</u> | \$40.00 |
|--|---------|

|   |                |
|---|----------------|
| <u>10 visit punch card: College Students, Veterans &amp; Seniors (55 and older)</u> | <u>\$20.00</u> |
|---|----------------|

|   |         |
|---|---------|
| <b>[ADULT ]</b> Monthly Pass: <u>Adults</u> | \$50.00 |
|---|---------|

|   |         |
|---|---------|
| <u>Monthly Pass: College Student, Veterans &amp; Senior [MONTHLY PASS] (55 and older)</u> | \$25.00 |
|---|---------|

### **[BASKETBALL/PICKLEBALL - INCLUDES BASKETBALL GYM AND SHOWERS**

|        |        |
|--------|--------|
| ADULTS | \$3.00 |
|--------|--------|

|                  |        |
|------------------|--------|
| COLLEGE STUDENTS | \$3.00 |
|------------------|--------|

|                                  |      |
|----------------------------------|------|
| HIGH SCHOOL STUDENTS AND YOUNGER | FREE |
|----------------------------------|------|

|   |         |
|---|---------|
| ADULT & COLLEGE STUDENT MONTHLY PASS (ALL AGES) | \$25.00 |
|---|---------|

|                                       |                 |
|---------------------------------------|-----------------|
| GYM PUNCH CARD - 12 VISITS (ALL AGES) | <b>\$25.00]</b> |
|---------------------------------------|-----------------|

|                                   |          |
|-----------------------------------|----------|
| City League Basketball (per team) | \$325.00 |
|-----------------------------------|----------|

### **Racquetball & Wallyball Court Rentals** - per hour and includes showers for participants.

|                                       |                        |
|---------------------------------------|------------------------|
| Adult Racquetball <u>or Wallyball</u> | <b>\$[10.00] 15.00</b> |
|---------------------------------------|------------------------|

|  |                         |
|--|-------------------------|
| Racquetball <u>or Wallyball</u> Punch Card (10 hours all ages) | <b>\$[80.00] 120.00</b> |
|--|-------------------------|

|                         |                |
|-------------------------|----------------|
| <b>[ADULT WALLYBALL</b> | <b>\$12.00</b> |
|-------------------------|----------------|

|  |                  |
|--|------------------|
| WALLYBALL PUNCH CARD (10 HOURS ALL AGES) | <b>\$100.00]</b> |
|--|------------------|

### **Facility Rental** - per hour

|     |         |
|-----|---------|
| Gym | \$50.00 |
|-----|---------|

|         |         |
|---------|---------|
| 1/2 Gym | \$25.00 |
|---------|---------|

|  |              |
|--|--------------|
| <b>[NON-PROFIT YOUTH ATHLETIC PROGRAMS</b> | <b>FREE]</b> |
|--|--------------|

### **Parks/Gazebos/Gardens**

Picnic Shelter

|                   |         |
|-------------------|---------|
| 8:00 am - 3:00 pm | \$20.00 |
|-------------------|---------|

|                                |         |
|--------------------------------|---------|
| 4:00 <b>[AM] pm</b> - 11:00 pm | \$20.00 |
|--------------------------------|---------|

Gazebo

|                   |         |
|-------------------|---------|
| 8:00 am - 3:00 pm | \$25.00 |
|-------------------|---------|

|                                |         |
|--------------------------------|---------|
| 4:00 <b>[AM] pm</b> - 11:00 pm | \$25.00 |
|--------------------------------|---------|

|                              |         |
|------------------------------|---------|
| Community Garden Plot (each) | \$20.00 |
|------------------------------|---------|

|  |          |
|--|----------|
| Adopt-A-Bench (Includes bench, installation and maintenance. Freight charges additional at actual cost.) | \$595.00 |
|--|----------|

**Personal Use Fishery**

|  |         |
|--|---------|
| Personal Use Fishery Day Use Parking   |         |
| 5 am to Midnight (vehicle or up to two atv's)  | \$22.05 |
| Personal Use Fishery Overnight Parking   |         |
| Before noon of the first day to noon of the second day (vehicle or up to two atv's and one tent) | \$60.64 |
| After noon of the first day to noon of the second day (vehicle or up to two atv's and one tent)  | \$49.61 |
| Personal Use Fishery Camping (one tent)  | \$27.56 |
| Personal Use Fishery Vehicle Drop Off (vehicle or up to two atv's per day)                       | \$11.03 |



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## MEMORANDUM

**TO:** Mayor Gabriel and Council Members  
**FROM:** Council Member Askin  
**DATE:** June 4, 2024  
**SUBJECT:** Resolution 2024-20 Fee Schedule - Adopt-A-Bench Fee Amendment

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This memo is requesting an amendment to the fee for Adopt-A-Bench. The current fee is \$595.00 for the bench, installation and maintenance, with an additional actual cost for freight charges. The cost of benches and freight continue to increase and this amendment proposes to change the cost to "Actual Cost" for both the bench, installation and freight.

### Motion

Amend the City of Kenai, Schedule of Rates, Charges and Fees, Parks and Recreation Fees - Parks/Gazebos/Gardens, to change the Adopt-A-Bench fee to Actual Costs as follows:

"Adopt-A-Bench (Maintenance [I]included[S].) [B]Bench, freight, and installation [AND MAINTENANCE. FREIGHT CHARGES ADDITIONAL] at actual costs.[I])

\$[595.00] Actual Costs"

Thank you for your consideration.

## MEMORANDUM

**TO:** Mayor Gabriel and Council Members

**THROUGH:** Terry Eubank, City Manager

**FROM:** Dave Swarner, Finance Director

**DATE:** June 3, 2024

**SUBJECT:** **Resolution 2024-21 Requested to Postpone Indefinitely**

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This memo requests postponement indefinitely to the budget transfer in the Airfield Fund, Airport Department for Amounts in Excess of Budget to postpone this Resolution indefinitely. A Resolution to conduct a budget transfer within a department of a fund is not necessary as per Ordinance No. 3307-2022 the City Manager has the authority to approve such a transaction.

The following request to postpone indefinitely Resolution 2024-21 is respectfully requested.

Thank you for your consideration.



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## MEMORANDUM

**TO:** Mayor Gabriel and Council Members

**FROM:** Shellie Saner, City Clerk

**DATE:** June 4, 2024

**SUBJECT:** **Resolution No. 2024-17 - Request to postpone until the June 19, 2024 regular meeting.**

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Resolution No. 2024-17 was omitted from the Public Hearing Notice for the June 5, 2024 City Council Meeting. It is a customary practice to advertise the title of all Resolutions in the Notice of Public Hearing. The request for postponement is to ensure the all interested members of the public are well informed and have an opportunity to provide public comment on the Resolution.

Your consideration is appreciated.

**From:** [Davis, Katie A.](#)  
**To:** [Planning Department](#)  
**Subject:** Rename Cook Inlet View Drive  
**Date:** Monday, June 3, 2024 1:28:28 PM

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CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

I would like to comment on the proposal to rename **Cook Inlet View Drive** to **Cook Inlet Drive**. Being a neighbor, I have watched the endless traffic that has used that street for Beach access and viewing. I believe renaming this street would cause less congestion and confusion to both our locals and visitors. The **View** in the name makes people think that they will have a view of the inlet. Since the city has put up signs of no trespassing, the traffic is worse, not only cars and motorhomes but also people who are on foot.

Thank you for your consideration,  
Katie Davis

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## MEMORANDUM

**TO:** Mayor Gabriel and Council Members

**THROUGH:** Terry Eubank, City Manager

**FROM:** Linda Mitchell, Planning Director

**DATE:** June 3, 2024

**SUBJECT:** **Scheduling a Joint Work Session with the Planning and Zoning Commission on the Comprehensive Safety Action Plan (CSAP)**

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The Administration met with R&M Consultants, Inc. ("R&M") on May 9, 2024 to discuss the joint partnership with Kenai Peninsula Borough to create a Comprehensive Safety Action Plan (CSAP). R&M held several public workshops in May in addition to the survey that was closed on May 30, 2024. R&M will be conducting a work session at other participating cities and has requested to provide a work session with City Council on Wednesday, June 19<sup>th</sup> at 4:30 p.m. to 5:30 p.m. Staff is recommending a joint work session with the Planning and Zoning Commission to further promote awareness and collaboration on the CSAP.

Thank you for your consideration.