

**KENAI CITY COUNCIL –SPECIAL MEETING  
NOVEMBER 28, 2022 – 6:00 P.M.  
KENAI CITY COUNCIL CHAMBERS  
210 FIDALGO AVE., KENAI, AK 99611  
MAYOR BRIAN GABRIEL, PRESIDING**

**MINUTES**

**A. CALL TO ORDER**

A Special Meeting of the Kenai City Council was held on November 28, 2022, in City Hall Council Chambers, Kenai, AK. Mayor Gabriel called the meeting to order at approximately 6:00 p.m.

**1. Pledge of Allegiance**

Mayor Gabriel led those assembled in the Pledge of Allegiance.

**2. Roll Call**

There were present:

Brian Gabriel, Mayor  
Deborah Sounart  
Alex Douthit  
Henry Knackstedt

James Baisden, Vice Mayor  
Teea Winger (*remote participation*)  
Victoria Askin (*remote participation*)

A quorum was present.

Also in attendance were:

Scott Bloom, City Attorney (*remote participation*)  
Terry Eubank, City Manager applicant  
Christine Cunningham, Human Resources Director  
Shellie Saner, City Clerk

**3. Agenda Approval**

**MOTION:**

Council Member Knackstedt **MOVED** to approve the agenda and requested **UNANIMOUS CONSENT**. Vice Mayor Baisden **SECONDED** the motion.

**VOTE:** There being no objection; **SO ORDERED**.

**B. PUBLIC COMMENTS – None.**

**C. EXECUTIVE SESSION**

1. Negotiation for a City Manager Contract with Terry Eubank or Further Recruitment Discussion. *[AS 44.62.310(C)(1)(2) May be a Subject that Tends to Prejudice the Reputation and Character of the Applicant and is a Matter of which the Immediate Knowledge may have an Adverse Effect Upon the Finances of the City.]*

- a. **Action/Approval** - Council Action Related to City Manager Recruitment and Hire Process.

**MOTION:**

Council Member Knackstedt **MOVED** to enter into executive session for contract discussion and negotiation for a City Manager or further recruitment discussion. Pursuant to AS 44.62.310(C)(1)(2) may be a subject that tends to prejudice the reputation and character of the City Manager and is a matter of which the immediate knowledge may have an adverse effect upon the finances of the City.

The executive session will include Mayor Gabriel, City Council Members, City Attorney Bloom, Human Resource Director Cunningham and the applicant Terry Eubank.

Vice Mayor Baisden **SECONDED** the motion.

**UNANIMOUS CONSENT** was requested on the motion.

**VOTE:** There being no objection; **SO ORDERED.**

**MOTION:**

Council Member Knackstedt **MOVED** to reconvene into regular session. Vice Mayor Baisden **SECONDED** the motion.

**UNANIMOUS CONSENT** was requested on the motion.

**VOTE:** There being no objection; **SO ORDERED.**

*[Clerk's Note: City Council entered into Executive Session at 6:03 p.m. and reconvened into regular session at 8:04 p.m.]*

Council reconvened in open session and it was noted for the record that Council met in executive session for City Manager contract discussion and negotiation with applicant Terry Eubank. The negotiations were satisfactory with applicant Terry Eubank for the position of City Manager subject to a successful completion of a background check.

**D. ADJOURNMENT**

There being no further business before the Council, the meeting was adjourned at 8:05 p.m.

I certify the above represents accurate minutes of the Kenai City Council Special Meeting of November 28, 2022.



Michelle M. Saner, MMC  
City Clerk

**\*\* The student representative may cast advisory votes on all matters except those subject to executive session discussion. Advisory votes shall be cast in the rotation of the official council vote and shall not affect the outcome of the official council vote. Advisory votes shall be recorded in the minutes. A student representative may not move or second items during a council meeting.**