

**KENAI CITY COUNCIL – REGULAR MEETING
JANUARY 4, 2023 – 6:00 P.M.
KENAI CITY COUNCIL CHAMBERS
210 FIDALGO AVE., KENAI, AK 99611
VICE MAYOR JAMES BAISDEN, PRESIDING**

MINUTES

A. CALL TO ORDER

A Regular Meeting of the Kenai City Council was held on January 4, 2023, in City Hall Council Chambers, Kenai, AK. Vice Mayor Baisden called the meeting to order at approximately 6:00 p.m.

1. Pledge of Allegiance

Vice Mayor Baisden led those assembled in the Pledge of Allegiance.

2. Roll Call

There were present:

James Baisden, Vice Mayor	Teea Winger
Deborah Sounart	Alex Douthit
Victoria Askin	Henry Knackstedt

A quorum was present.

Absent:

Brian Gabriel, Mayor

Also in attendance were:

Paul Ostrander, City Manager	Scott Bloom, City Attorney
Terry Eubanks, Finance Director	Tony Prior, Fire Chief
Linda Mitchell, Planning Director	Brad Walker, Parks & Recreation Director
Eland Conway, Airport Manager	Tyler Best, Parks & Recreation Assistant Director
Shellie Saner, City Clerk	

3. Agenda Approval

Vice Mayor Baisden noted the following additions to the Packet:

Add item G.7.

Action/Approval

- Special Use Permit to Beacon Occupational Health & Safety for Exclusive Lease Space in the Alaska Fire Training Center.

MOTION:

Council Member Knackstedt **MOVED** to approve the agenda with the requested revisions and to remove item G. 5. Ordinance No. 3332-2023 from the consent agenda. Council Member Askin **SECONDED** the motion.

UNANIMOUS CONSENT was requested on approval of the agenda as amended.

VOTE: There being no objection; **SO ORDERED.**

4. Consent Agenda

MOTION:

Council Member Knackstedt **MOVED** to approve the consent agenda. Council Member Winger **SECONDED** the motion.

The items on the Consent Agenda were read into the record.

Vice Mayor Baisden opened the floor for public comment; there being no one wishing to be heard, the public comment period was closed.

UNANIMOUS CONSENT was requested.

VOTE: There being no objection; **SO ORDERED.**

All items listed with an asterisk () are considered to be routine and non-controversial by the council and will be approved by one motion. There will be no separate discussion of these items unless a council member so requests, in which case the item will be removed from the consent agenda and considered in its normal sequence on the agenda as part of the General Orders.

B. SCHEDULED PUBLIC COMMENTS – None.

C. UNSCHEDULED PUBLIC COMMENTS

Marion Nelson addressed the Council regarding the upcoming shows at the Art Center; provided an update on the floor replacement; and thanked the City for keeping the streets cleared.

Michael Straughn addressed the Council regarding restrictions preventing City Employees at the Senior Center to also volunteer at the Senior Center.

D. PUBLIC HEARINGS

1. **Ordinance No. 3324-2022** - Increasing Estimated Revenues and Appropriations in the Airport Special Revenue and Airport Improvements Capital Project Funds and Authorizing the Purchase of Airport Snow Removal Equipment. (Administration)

MOTION:

Council Member Knackstedt **MOVED** to enact Ordinance No. 3324-2022. Council Member Douthit **SECONDED** the motion.

Vice Mayor Baisden opened the floor for public comment. There being no one wishing to be heard, the public comment period was closed.

It was reported these were tow behind brooms and would increase efficiencies clearing snow.

VOTE:

YEA: Douthit, Sounart, Knackstedt, Askin, Winger, Baisden

NAY: None

MOTION PASSED, WITHOUT OBJECTION.

2. **Ordinance No. 3325-2022** - Accepting and Appropriating Donations to the Kenai Community Library for the Purchase of Program Supplies and Equipment. (Administration)

MOTION:

Council Member Knackstedt **MOVED** to enact Ordinance No. 3325-2022. Council Member Askin **SECONDED** the motion.

Vice Mayor Baisden opened the floor for public comment. There being no one wishing to be heard, the public comment period was closed.

VOTE:

YEA: Sounart, Knackstedt, Askin, Winger, Baisden, Douthit

NAY: None

MOTION PASSED, WITHOUT OBJECTION.

3. **Ordinance No. 3326-2022** - Increasing Estimated Revenues and Appropriations in the General Fund Parks, Recreation and Beautification Department, and Authorizing an Increase to the Multi-Purpose Facility Management Services Purchase Order to Red Line Sports for Additional Ice Maintenance Services. (Administration)

MOTION:

Council Member Askin **MOVED** to enact Ordinance No. 3326-2022. Council Member Knackstedt **SECONDED** the motion.

Vice Mayor Baisden opened the floor for public comment. There being no one wishing to be heard, the public comment period was closed.

There was discussion regarding ice fees for teams; if the fees covered the cost of managing the facility; and that the increase was due to putting ice in two months early this year.

VOTE:

YEA: Knackstedt, Askin, Winger, Baisden, Douthit, Sounart

NAY: None

MOTION PASSED, WITHOUT OBJECTION.

4. **Ordinance No. 3327-2022** - Increasing and Decreasing Estimated Revenues and Appropriations to Reallocate Grant Funds Previously Appropriated for Construction of a Pedestrian Bridge in the Kenai Municipal Park to Playground Equipment Replacement at the Softball Greenstrip. (Administration)

MOTION:

Council Member Knackstedt **MOVED** to enact Ordinance No. 3327-2022. Council Member Sounart **SECONDED** the motion.

Vice Mayor Baisden opened the floor for public comment. There being no one wishing to be heard, the public comment period was closed.

There was discussion regarding maintaining the easement on the Boys & Girls Club land for future development of the pedestrian bridge; the location required a more significant structure and the grant funds were insufficient to meet those needs: an equal amount to the existing playground equipment would be replaced; and that the equipment being removed is obsolete and does not meet today's standards and should not be reused.

VOTE:

YEA: Askin, Winger, Baisden, Douthit, Sounart, Knackstedt

NAY: None

MOTION PASSED, WITHOUT OBJECTION.

5. **Ordinance No. 3328-2022** - Increasing Estimated Revenues and Appropriations in the Airport Snow Removal Equipment Capital Project Fund to Provide Supplemental Funding for the Kenai Municipal Airport's Snowblower and Increasing the Existing Purchase Order to Craig Taylor Equipment. (Administration)

MOTION:

Council Member Askin **MOVED** to enact Ordinance No. 3328-2022. Council Member Winger **SECONDED** the motion.

Vice Mayor Baisden opened the floor for public comment. There being no one wishing to be heard, the public comment period was closed.

VOTE:

YEA: Winger, Baisden, Douthit, Sounart, Knackstedt, Askin

NAY: None

MOTION PASSED, WITHOUT OBJECTION.

- 6. Ordinance No. 3329-2022** - Increasing Estimated Revenues and Appropriations in the General and Visitor Center Improvement Capital Project Funds to Provide Supplemental Funding for the Roof Replacement Project. (Administration)

MOTION:

Council Member Knackstedt **MOVED** to enact Ordinance No. 3329-2022. Council Member Askin **SECONDED** the motion.

Vice Mayor Baisden opened the floor for public comment. There being no one wishing to be heard, the public comment period was closed.

It was reported that bids for the project had previously come in over; this would put the project back out with an additional amount of funding; and going out to bid early in the season would be beneficial.

VOTE:

YEA: Baisden, Douthit, Sounart, Knackstedt, Askin, Winger

NAY: None

MOTION PASSED, WITHOUT OBJECTION.

- 7. Ordinance No. 3330-2022** - Increasing Estimated Revenues and Appropriations in the General and Recreation Center Improvement Capital Project Funds to Provide Supplemental Funding for the Kenai Recreation Center Improvements Project. (Administration)

MOTION:

Council Member Knackstedt **MOVED** to enact Ordinance No. 3330-2022. Council Member Askin **SECONDED** the motion.

Vice Mayor Baisden opened the floor for public comment. There being no one wishing to be heard, the public comment period was closed.

There was discussion regarding continued support of a 40-year old facility and the need to evaluate the buildings sustainability.

It was reported that this facility was used extensively; a review of users in the 2022 calendar year shows that the Recreation Center has only slightly less users than the Library and significantly more users than the Senior Center.

VOTE:

YEA: Douthit, Sounart, Knackstedt, Askin, Winger, Baisden

NAY: None

MOTION PASSED, WITHOUT OBJECTION.

- 8. Resolution No. 2023-01** – Adopting an Alternative Allocation Method for the FY23 Shared Fisheries Business Tax Program and Certifying that this Allocation Method Fairly Represents the Distribution of Significant Effects of Fisheries Business Activity in FMA 14: Cook Inlet Area. (Administration)

MOTION:

Council Member Knackstedt **MOVED** to adopt Resolution No. 2023-01. Council Member Askin **SECONDED** the motion.

Vice Mayor Baisden opened the floor for public comment. There being no one wishing to be heard, the public comment period was closed.

UNANIMOUS CONSENT was requested.

VOTE: There being no objection; **SO ORDERED.**

9. Resolution No. 2023-02 – Adopting Goals to Guide the Preparation of the Fiscal Year 2024 Annual Budget. (Administration)

MOTION:

Council Member Knackstedt **MOVED** to adopt Resolution No. 2023-02. Council Member Sounart **SECONDED** the motion.

Vice Mayor Baisden opened the floor for public comment. There being no one wishing to be heard, the public comment period was closed.

UNANIMOUS CONSENT was requested.

VOTE: There being no objection; **SO ORDERED.**

E. MINUTES

1. *Work Session of December 21, 2022. (City Clerk)
2. *Regular Meeting of December 21, 2022. (City Clerk)

F. UNFINISHED BUSINESS – None.

G. NEW BUSINESS

1. ***Action/Approval** - Bills to be Ratified. (Administration)

Approved by the consent agenda.

2. ***Action/Approval** - Non-Objection to the Renewal of a Golf Course-Seasonal Liquor License to Griffin Golf LLC. DBA: Kenai Golf Course - License 5788. (Clerk)

Approved by the consent agenda.

3. ***Action/Approval** - Non-Objection to the Transfer of Controlling Interest for a Beverage Dispensary and Restaurant Designation Permit Liquor License to G&P Inc., DBA: The White Moose - License 204. (Clerk)

Approved by the consent agenda.

4. ***Ordinance No. 3331-2023** - Increasing Estimated Revenues and Appropriations in the General Fund – Police Department and Accepting Grants from the United States Department of Justice and Alaska Municipal League Joint Insurance Association for the Purchase of Ballistic Vests. (Administration)

Introduced by the consent agenda and Public Hearing set for January 18, 2023.

5. **Ordinance No. 3332-2023** - Amending Kenai Municipal Code Section 3.10.070-Livestock within the City Limits, to Allow a Maximum of Twelve (12) Chicken Hens to be Kept on Certain Lots Less than 40,000 Square Feet within the City of Kenai. (Douthit)

MOTION:

Council Member Douthit **MOVED** introduce Ordinance No. 3332-2023, refer the Ordinance to the Planning & Zoning Commission Meeting of January 25, 2023, and schedule the City Council Public Hearing for February 1, 2023. Council Member Askin **SECONDED** the motion.

UNANIMOUS CONSENT was requested on the motion.

VOTE: There being no objection; **SO ORDERED.**

- 6. **Action/Approval** – Confirming the Mayor Appointment of Kenneth Ayers to the Council on Aging for a Partial Term Ending December 31, 2024. (Gabriel)

MOTION:

Council Member Askin **MOVED** to confirm the appointment. Council Member Douthit **SECONDED** the motion.

UNANIMOUS CONSENT was requested on the motion.

VOTE: There being no objection; **SO ORDERED.**

- 7. **Action/Approval** – Special Use Permit to Beacon Occupational Health & Safety for Exclusive Lease Space in the Alaska fire Training Center. (Administration)

MOTION:

Council Member Knackstedt **MOVED** to approve the Special Use Permit. Council Member Sounart **SECONDED** the motion.

UNANIMOUS CONSENT was requested on the motion.

VOTE: There being no objection; **SO ORDERED.**

H. COMMISSION / COMMITTEE REPORTS

- 1. Council on Aging

No report, next meeting January 12, 2023.

- 2. Airport Commission

No report, next meeting January 12, 2023.

- 3. Harbor Commission

No report, next meeting February 6, 2023.

- 4. Parks and Recreation Commission

No report, next meeting January 5, 2023.

- 5. Planning and Zoning Commission

No report, next meeting January 11, 2023.

- 6. Beautification Committee

No report, next meeting January 10, 2023.

I. REPORT OF THE MAYOR

Vice Mayor Baisden presented City Manager Ostrander with a Proclamation recognizing the many contributions Mr. Ostrander had made to the City during the last six-years as City Manager.

J. ADMINISTRATION REPORTS

- 1. City Manager

City Manager Ostrander stated that it had been a privilege to work for the City; he had worked with some incredible people who had helped make him better; working here had been incredibly fulfilling; he was leaving the City in good hands; and reported the following meetings he and incoming Manager Eubank attended:

- Kenai Peninsula Borough Administration regarding Animal Control.
 - Senator Murkowski's new lead aide Angela Ramponi.
 - Representative Elect Justin Ruffridge.
 - City Employees to discuss budget goals and healthcare.
2. City Attorney – City Attorney Bloom reported on the following:
 - Update on the Appeal of the Daycare Conditional Use Permit.
 3. City Clerk – No report.

K. ADDITIONAL PUBLIC COMMENTS

1. Citizen Comments (*Public comments limited to (5) minutes per speaker*)
2. Council Comments

Council Member Douthit noted it was a short time working with City Manager Ostrander however, he appreciated his follow up and follow through, and wished him luck; and that he was looking forward to working with Mr. Eubank.

Council Member Askin thanked City Manager Ostrander, noting he would be missed; and that she was looking forward to working with Mr. Eubank.

Council Member Sounart thanked City Manager Ostrander for his service and work on the Bluff Stabilization Project; said she was looking forward to working with Mr. Eubank; and was glad to see the floors getting repaired at the Art Center.

Council Member Winger wished everyone a Happy New Year; noted it was a great work session with the Kenaitze Indian Tribe Council; provided an update on School athletic activities; and wished City Manager Ostrander the best.

Council Member Knackstedt stated he looked forward to future meetings with the Kenaitze Indian Tribe Council; thanked Marion Nelson for including him in the floor repairs at the Art Center; and reported that Dick Reger would be sharing information about agates at the next Historical Society Meeting.

L. EXECUTIVE SESSION – None.


M. PENDING ITEMS – None.

N. ADJOURNMENT

O. INFORMATIONAL ITEMS – None.

There being no further business before the Council, the meeting was adjourned at 7:31 p.m.

I certify the above represents accurate minutes of the Kenai City Council meeting of January 4, 2023.



Michelle M. Sauer, MMC
City Clerk

*** The student representative may cast advisory votes on all matters except those subject to executive session discussion. Advisory votes shall be cast in the rotation of the official council vote and shall not affect the outcome of the official council vote. Advisory votes shall be recorded in the minutes. A student representative may not move or second items during a council meeting.*