

**KENAI CITY COUNCIL – REGULAR MEETING
OCTOBER 19, 2022 – 6:00 P.M.
KENAI CITY COUNCIL CHAMBERS
210 FIDALGO AVE., KENAI, AK 99611
MAYOR BRIAN GABRIEL, PRESIDING**

MINUTES

A. CALL TO ORDER

A Regular Meeting of the Kenai City Council was held on October 19, 2022, in City Hall Council Chambers, Kenai, AK. Mayor Gabriel called the meeting to order at approximately 6:00 p.m.

1. Pledge of Allegiance

Mayor Gabriel led those assembled in the Pledge of Allegiance.

2. Roll Call

There were present:

Brian Gabriel, Mayor	James Baisden (<i>video conference</i>)
Teea Winger	Deborah Sounart
Glenese Pettey	Jim Glendening, Vice Mayor
Henry Knackstedt	

A quorum was present.

Also in attendance were:

- **Silas Thibodeau, Student Representative
- Paul Ostrander, City Manager
- Scott Bloom, City Attorney
- Terry Eubanks, Finance Director
- Kathy Romain,
- Scott Curtain, Public Works Director
- Christine Cunningham, Human Resource Director
- Dave Ross, Police Chief
- Shellie Saner, City Clerk

3. Certification of the October 4, 2022

The City Clerk read the results of the October 4, 2022 election as follows:

FOR CITY MAYOR, ONE THREE-YEAR TERM

Candidates	Polls	Absentee / Questioned	Total Votes
GABRIEL Sr., Brian G.	645	160	805
WINGER, Teea M.	295	46	341
Write-in	3	0	3

FOR CITY COUNCIL, TWO THREE-YEAR TERMS

Candidates	Polls	Absentee / Questioned	Total Votes
ASKIN, Victoria J.	454	110	564
DOUTHIT, Alex N.	558	113	671
PETTEY, Glenese	394	98	492
Write-in	15	1	16

MOTION:

Council Member Knackstedt **MOVED** to certify the results of the October 4, 2022 Election as presented. Council Member Pettey **SECONDED** the motion.

UNANIMOUS CONSENT was requested.

VOTE: There being no objection; **SO ORDERED**.

[Clerk's Note: Re-elected Mayor Gabriel and newly elected Council Members Askins and Douthit were administered their oath of office for a term beginning on October 24, 2022.]

4. Agenda Approval

Mayor Gabriel noted the following additions to the Packet:

- Add item F.1. **Resolution No. 2022-64**
- Amendment Memo
 - Draft Lease

MOTION:

Council Member Knackstedt **MOVED** to approve the agenda with the requested revisions and requested **UNANIMOUS CONSENT**. Council Member Pettey **SECONDED** the motion.

VOTE: There being no objection; **SO ORDERED**.

5. Consent Agenda

MOTION:

Council Member Knackstedt **MOVED** to approve the consent agenda. Council Member Pettey **SECONDED** the motion.

The items on the Consent Agenda were read into the record.

Mayor Gabriel opened the floor for public comment; there being no one wishing to be heard, the public comment period was closed.

UNANIMOUS CONSENT was requested.

VOTE: There being no objection; **SO ORDERED**.

All items listed with an asterisk () are considered to be routine and non-controversial by the council and will be approved by one motion. There will be no separate discussion of these items unless a council member so requests, in which case the item will be removed from the consent agenda and considered in its normal sequence on the agenda as part of the General Orders.

B. SCHEDULED PUBLIC COMMENTS – None.

C. UNSCHEDULED PUBLIC COMMENTS – None.

D. PUBLIC HEARINGS

1. **Ordinance No. 3318-2022** - Renaming and Amending Kenai Municipal Code Chapter 7.30 Land Sale Permanent Funds to Establish the Kenai Senior Center Cone Memorial Trust and Directing All Proceeds Received as a Residual Beneficiary from the Tamara Diane Cone Testamentary Trust to be Deposited into such Fund. (Administration)

MOTION:

Council Member Knackstedt **MOVED** to enact Ordinance No. 3318-2022. Council Member Sounart **SECONDED** the motion.

Mayor Gabriel opened the floor for public comment. There being no one wishing to be heard, the public comment period was closed.

Clarification was provided that with the establishment of the fund, additional donations could be received and added to it; gratitude for the Cone Family was expressed.

VOTE:

YEA: Pettey, Winger, Gabriel, Glendening, Sounart, Knackstedt

NAY: None

**Student Representative Thibodeau: Yea

MOTION PASSED UNANIMOUSLY.

[Clerks Note: Due to audio technical difficulties, Council Member Baisden was unable to participate in voting on Ordinance 3318-2022.]

- 2. Ordinance No. 3319-2022** - Increasing Estimated Revenues and Appropriations in the Kenai Bluff Erosion Capital Project Fund for Construction of the Kenai Bluff Stabilization Project. (Administration)

MOTION:

Council Member Knackstedt **MOVED** to enact Ordinance No. 3319-2022. Council Member Pettey **SECONDED** the motion.

Mayor Gabriel opened the floor for public comment. There being no one wishing to be heard, the public comment period was closed.

Clarification was provided that this would appropriate the \$6.5 million received from the State of Alaska Legislative Grant and would help support the 35% match requirement of the City; there was discussion regarding the number of individuals who worked towards this goal over the last 30-years.

VOTE:

YEA: Winger, Baisden, Gabriel, Glendening, Sounart, Knackstedt, Pettey

NAY: None

**Student Representative Thibodeau: Yea

MOTION PASSED UNANIMOUSLY.

- 3. Resolution No. 2022-73** - Authorizing a Construction Contract Award for the Kenai Fire Department (KFD) Flooring Replacement Project. (Administration)

MOTION:

Council Member Knackstedt **MOVED** to adopt Resolution No. 2022-73. Council Member Winger **SECONDED** the motion.

Mayor Gabriel opened the floor for public comment. There being no one wishing to be heard, the public comment period was closed.

Clarification was provided regarding the age of the Fire Department building related to finding asbestos in the flooring.

UNANIMOUS CONSENT was requested.

VOTE: There being no objection; **SO ORDERED.**

E. MINUTES

1. *Regular Meeting of October 5, 2022. (City Clerk)

F. UNFINISHED BUSINESS

1. **Resolution No. 2022-64** - Approving the Renewal of a Lease Utilizing a Non-Standard Lease Form on Airport Reserve Lands Between the City of Kenai and the Federal Aviation Administration for the Automated Flight Service Station and Satellite Communication Network Facilities on Lot 7A-1 FBO Subdivision No. 5. (Administration) *[Clerk's Note: At the October 5, 2022 City Council Meeting, this Resolution was Postponed to this Meeting; a Motion to Adopt is on the Floor.]*

Mayor Gabriel opened the floor for public comment. There being no one wishing to be heard, the public comment period was closed.

[Clerk's Note: The Administration requested Resolution No. 2022-64 be postponed indefinitely to allow for a fully updated version to be brought forward at a later date.]

MOTION:

Council Member Knackstedt **MOVED** to postpone indefinitely Resolution No. 2022-64. Vice Mayor Glendening **SECONDED** the motion.

UNANIMOUS CONSENT was requested on the motion to postpone indefinitely.

VOTE: There being no objection; **SO ORDERED.**

G. NEW BUSINESS

1. ***Action/Approval** – Bills to be Ratified. (Administration)

Approved by the consent agenda.

2. ***Action/Approval** – Purchase Orders Over \$15,000. (Administration)

Approved by the consent agenda.

3. ***Ordinance No. 3321-2022** - Accepting and Appropriating a Donation from Hilcorp Energy Company to Assist with the Annual Area-Wide Senior Thanksgiving Dinner. (Administration)

Introduced by the consent agenda and Public Hearing set for November 2, 2022.

4. **Discussion** - Cancelling the December 7, 2022 City Council Meeting to Allow for Council Member Travel to Alaska Municipal League Conference. (Knackstedt)

There was discussion regarding the number of Council Members and Staff who would be in Anchorage the week of December 7, 2022 due to the annual conference schedule.

MOTION:

Council Member Knackstedt **MOVED** to cancel the December 7, 2022 City Council Meeting. Council Member Pettey **SECONDED** the motion.

UNANIMOUS CONSENT was requested on the motion.

VOTE: There being no objection; **SO ORDERED.**

5. **Discussion** – Supervisory Subcommittee Report on City Manager Recruitment. (Gabriel)

Clarification was provided regarding the upcoming City Manager Recruitment timeline and that the request before the Council at this time was to authorize the Supervisory Subcommittee to compose a list of interview questions for Council review at the November 2, 2022 City Council Meeting.

MOTION:

Council Member Pettey **MOVED** to direct the Supervisory Subcommittee to compose a list of interview questions. Council Member Knackstedt **SECONDED** the motion.

UNANIMOUS CONSENT was requested on the motion.

VOTE: There being no objection; **SO ORDERED.**

6. Discussion – Scheduling a Work Session with the Kenaitze Indian Tribe. (Administration)

Clarification was provided that the purpose of the work session would be to strengthen the relationship between the two organizations; provide an opportunity to discuss items of importance to both organizations; and explore ways to partner in future projects.

The work session was scheduled for November 2, 2022 beginning at 4:45 p.m. through 5:45 p.m.

H. COMMISSION / COMMITTEE REPORTS

1. Council on Aging

Council Member Knackstedt reported on the October 13, 2022 meeting; next meeting November 10, 2022.

2. Airport Commission

No report; next meeting November 10, 2022.

3. Harbor Commission

No report; next meeting November 7, 2022.

4. Parks and Recreation Commission

Council Member Winger reported on the October 6, 2022 meeting; next meeting November 3, 2022.

5. Planning and Zoning Commission

Vice Mayor Glendening reported on the October 12, 2022 meeting; next meeting November 9, 2022.

6. Beautification Committee

Council Member Sounart reported on the October 11, 2022 meeting; next meeting January 10, 2023.

7. Mini-Grant Steering Committee

Mayor Gabriel reported on the October 14, 2022 meeting.

[Clerk's Note: Council Member Baisden left the meeting at 6:50 p.m.]

I. REPORT OF THE MAYOR

Mayor Gabriel reported on the following:

- Participating in the Pumpkin Festival and the outcome of the Pumpkin Drop.
- Congratulated the newly elected Council Members Askin and Douthit and the re-elected Mayor Gabriel.
- Provided an update on the Alaska Bycatch Review Task Force.

J. ADMINISTRATION REPORTS

1. City Manager – City Manager Ostrander reported on the following:

- Congratulated the newly elected Council Members.
- Thanked the departing Council Members for their dedication and service over the years.

2. City Attorney, no report.

3. City Clerk – City Clerk Saner reported on the following:

- The publication schedule and application deadline for the two Planning and Zoning Commission Vacancies.
- Absentee Voting for the November 8, 2022 General Election would begin on Monday, October 24, 2022.

K. ADDITIONAL PUBLIC COMMENTS

1. Citizen Comments (*Public comments limited to (5) minutes per speaker*) – None.
2. Council Comments

Council Member Knackstedt thanked Council Member Pettey and Vice Mayor Glendening for their service; congratulated newly elected Council Members Askin and Douthit and re-elected Mayor Gabriel.

Vice Mayor Glendening stated his thanks for the opportunities; noted his gratitude for working with everyone over the years; congratulated the newly elected Council Members and reminisced some of the high points of his last six year serving on the Council.

Council Member Winger thanked Vice Mayor Glendening for his service; noted she enjoyed working with him and his sense of humor; thanked the City for the Alaska Flags being posted on Alaska Day; thanked the Kenai Fire Department for their service to our community; and reminded everyone to be cautious and watch for the kids on Halloween.

Council Member Sounart welcomed newly elected Council Members; thanked Council Member Pettey for her service and for standing her ground during COVID to keep our community open; and she thanked Vice Mayor Glendening for his service.

Student Representative Thibodeau thanked Vice Mayor Glendening and Council Member Pettey for their service; and welcomed the newly elected Council Members.

Council Member Pettey stated that it had been an honor serving the community; congratulated the newly elected Council Members; thanked the Department Heads of the City for their exemplary work; thanked the citizens for their trust; and stated she was proud to live in the City of Kenai.

Mayor Gabriel presented Vice Mayor Glendening and Council Member Pettey with plaques noting their service to the City and thanked them both for their service.

L. EXECUTIVE SESSION – None.

M. PENDING ITEMS – None.

N. ADJOURNMENT

O. INFORMATIONAL ITEMS

1. Purchase Orders Between \$2,500 and \$15,000.
2. Kenaitze Indian Tribe Donation Letter.

There being no further business before the Council, the meeting was adjourned at 7:15 p.m.

I certify the above represents accurate minutes of the Kenai City Council meeting of October 19, 2022.



Michelle M. Sauer, MMC
City Clerk

*** The student representative may cast advisory votes on all matters except those subject to executive session discussion. Advisory votes shall be cast in the rotation of the official council vote and shall not affect the outcome of the official council vote. Advisory votes shall be recorded in the minutes. A student representative may not move or second items during a council meeting.*