

**SEPTEMBER 21, 2022
CITY COUNCIL REGULAR MEETING
ADDITIONAL MATERIAL/REVISIONS**

REQUESTED ADDITIONS TO THE PACKET:

<u>ACTION</u>	<u>ITEM</u>	<u>REQUESTED BY</u>
Add to item D.2	Ordinance No. 3307-2022 <ul style="list-style-type: none">• Amendment Memo	Council Member Baisden
Add to item D.8	Ordinance No. 3313-2022 <ul style="list-style-type: none">• Postponement Memo	Administration
Add to item D.12	Resolution No. 2022-64 <ul style="list-style-type: none">• Postponement Memo	Administration



KENAI

City of Kenai | 210 Fidalgo Ave, Kenai, AK 99611-7794 | 907.283.7535 | www.kenai.city

MEMORANDUM

TO: Mayor Gabriel and Council Members
FROM: James Baisden, Council Member
DATE: September 21, 2022
SUBJECT: **Ordinance 3307-2022 Requested Amendment**

The purpose of this memo is to request an amendment to Ordinance 3307-2022. The ordinance as presented includes a minor error that if unchanged would result in a significantly different outcome. The intent of the Ordinance was to allow the administration to make budget adjustments with no dollar value limit within a department of a fund and up to \$10,000 between the departments of a fund. Current language allowed for unlimited transfers within a department of a fund, but contradicted that by limiting the movement within a department to \$10,000, and was silent upon the ability to transfer budget between departments within a fund.

The following amendment is respectfully requested to correct this error.

Motion

Within Section 1, Amend the first sentence of 7.25.020(a) by deleting a and adding an s to department in the phrase “by up to ten thousand dollars (\$10,000.00) between the accounts of a department within a fund.”

After amendment the first sentence of 7.25.020(a) should read, “After approval by the Finance Director as to availability of unencumbered balances, transfers up to the amount of available funds may be made in line item accounts within a department of a fund and by up to ten thousand dollars (\$10,000.00) between the accounts of departments within a fund.

Thank you for your consideration.

MEMORANDUM

TO: Mayor Gabriel and Council Members
THROUGH: Paul Ostrander, City Manager
FROM: Tony Prior, Fire Chief
DATE: September 20, 2022
SUBJECT: **Postpone Ordinance 3313-2022**

The granting process from United States Division of Agriculture (USDA) Forest Service has taken longer than anticipated and we do not have final documentation completed for this grant. The end of their fiscal year is September 30th and they are on a deadline to complete our grant by that time.

I am respectfully requesting that this Ordinance be postponed until the October 5, 2022 City Council meeting.



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MEMORANDUM

TO: Mayor Brian Gabriel and Kenai City Council

THROUGH: Paul Ostrander, City Manager

FROM: Linda Mitchell, Planning Director

DATE: September 21, 2022

SUBJECT: **Resolution 2022-64 - FAA Flight Service Station Lease Renewal**

The purpose of this memo is to request that Resolution 2022-64 be postponed until the next Council meeting of October 5, 2022.

Administration had expected the appraisal of the property, establishing the lease rate in the agreement, to be completed by today, however, it has not been received. Additionally, the FAA has not completed their review of the draft Non-Standard Lease Form provided by the City. It is anticipated that the appraisal will be completed and the FAA will have completed their review and approved the form of the final Non-Standard Lease Form by the first meeting of October.