

KENAI CITY COUNCIL – REGULAR MEETING  
AUGUST 3, 2022 – 6:00 P.M.  
KENAI CITY COUNCIL CHAMBERS  
210 FIDALGO AVE., KENAI, AK 99611  
MAYOR BRIAN GABRIEL, PRESIDING

MINUTES

**A. CALL TO ORDER**

A Regular Meeting of the Kenai City Council was held on August 3, 2022, in City Hall Council Chambers, Kenai, AK. Mayor Gabriel called the meeting to order at approximately 6:00 p.m.

**1. Pledge of Allegiance**

Mayor Gabriel led those assembled in the Pledge of Allegiance.

**2. Roll Call**

There were present:

Brian Gabriel, Mayor	James Baisden
Teea Winger	Deborah Sounart
Glenese Pettey	Jim Glendening, Vice Mayor
Henry Knackstedt	

A quorum was present.

Also in attendance were:

Terry Eubank, Acting City Manager  
Scott Bloom, City Attorney  
Tony Prior, Fire Chief  
Mary Toll, Fire Department Administrative Assistant  
Dave Ross, Police Chief  
Scott Curtin, Public Works Director  
Max Best, Interim Planning Director  
Katja Wolf, Library Director  
Shellie Saner, City Clerk

**3. Agenda Approval**

Mayor Gabriel noted the following additions to the Packet:

Add item G.6.	<b>Action/Approval – AGDC Public Comment</b>
	• Substitute Letter

**MOTION:**

Council Member Knackstedt **MOVED** to approve the agenda with the requested revisions and requested **UNANIMOUS CONSENT**. Council Member Pettey **SECONDED** the motion.

**VOTE:** There being no objection; **SO ORDERED**.

**4. Consent Agenda**

**MOTION:**

Council Member Knackstedt **MOVED** to approve the consent agenda. Council Member Baisden **SECONDED** the motion.

The items on the Consent Agenda were read into the record.

Mayor Gabriel opened the floor for public comment; there being no one wishing to be heard, the public comment period was closed.

**UNANIMOUS CONSENT** was requested.

**VOTE:** There being no objection; **SO ORDERED.**

\*All items listed with an asterisk (\*) are considered to be routine and non-controversial by the council and will be approved by one motion. There will be no separate discussion of these items unless a council member so requests, in which case the item will be removed from the consent agenda and considered in its normal sequence on the agenda as part of the General Orders.

**B. SCHEDULED PUBLIC COMMENTS**

1. "Responsibilities for Americans with Disabilities Act Standards", Garret Dominic.

Mr. Dominic was not in attendance.

**C. UNSCHEDULED PUBLIC COMMENTS**

Keith Clancy addressed the Council regarding safety concerns for pedestrian and bicycle traffic on Lawton Drive, noting near misses he had seen with vehicles and bicycles and recommended new road design ideas to address the hazards.

**D. PUBLIC HEARINGS**

1. **Ordinance No. 3296-2022** – Accepting and Appropriating Donations to the Kenai Community Library for the Purchase of Library Materials. (Administration)

**MOTION:**

Council Member Knackstedt **MOVED** to enact Ordinance No. 3296-2022. Council Member Pettey **SECONDED** the motion.

Mayor Gabriel opened the floor for public comment. There being no one wishing to be heard, the public comment period was closed.

Council Members thanked Library Director Wolf for her work and clarification was provided regarding the library of things and its content of items that are not traditionally found in libraries such as computers and board games.

**VOTE:**

YEA: Glendening, Baisden, Sounart, Pettey, Winger, Knackstedt, Gabriel

NAY: None

**MOTION PASSED.**

2. **Ordinance No. 3297-2022** – Amending Kenai Municipal Code 7.15.090 - Disposal of Surplus or Obsolete Materials and Equipment, to Allow for the Police Department to Dispose of Certain Surplus and Obsolete Materials without Advertisement, Public Opportunity, or Procedures to Obtain the Highest Price. (Administration)

**MOTION:**

Council Member Knackstedt **MOVED** to enact Ordinance No. 3297-2022. Council Member Winger **SECONDED** the motion.

Mayor Gabriel opened the floor for public comment. There being no one wishing to be heard, the public comment period was closed.

**VOTE:**

YEA: Baisden, Sounart, Pettey, Winger, Knackstedt, Gabriel, Glendening

NAY: None

**MOTION PASSED.**

3. **Ordinance No. 3298-2022** – Enacting Kenai Municipal Code Chapter 14.30 - Floodplain Management, within Title 14 - Planning and Zoning, to Regulate Land Use within the Flood Plain and Authorizing the City to Participate in the National Flood Insurance Program. (Administration)

**MOTION:**

Council Member Knackstedt **MOVED** to enact Ordinance No. 3298-2022. Council Member Pettey **SECONDED** the motion.

Mayor Gabriel opened the floor for public comment. There being no one wishing to be heard, the public comment period was closed.

There was discussion regarding having maps attached to the Ordinance when it is presented to the Planning and Zoning Commission for recommendation and for the second public hearing before Council.

**MOTION:**

Council Member Knackstedt **MOVED** to schedule a second public hearing and postpone Ordinance No. 3298-2022, to the August 17, 2022 City Council Meeting. Council Member Glendening **SECONDED** the motion.

**UNANIMOUS CONSENT** was requested on the motion to postpone.

**VOTE:** There being no objection; **SO ORDERED.**

4. **Ordinance No. 3299-2022** – Increasing Estimated Revenues and Appropriations in the Airport Special Revenue and Airport Improvements Capital Project Funds and Authorizing a Non-Federal Reimbursable Agreement to Provide Project Support for a Medium Intensity Approach Light System with Runway Alignment Indicator Lights (MALSR) and any Other Impacts from the Kenai Municipal Airport Runway Rehabilitation Project. (Administration)

**MOTION:**

Council Member Knackstedt **MOVED** to enact Ordinance No. 3299-2022. Council Member Winger **SECONDED** the motion.

Mayor Gabriel opened the floor for public comment. There being no one wishing to be heard, the public comment period was closed.

There was discussion regarding the Federal Aviation Administration doing the engineering work, this would forward fund the project and the City would be reimbursed for this amount at a later date.

**VOTE:**

YEA: Sounart, Pettey, Winger, Knackstedt, Gabriel, Glendening, Baisden

NAY: None

**MOTION PASSED.**

5. **Resolution No. 2022-58** – Adopting the Updated City of Kenai Emergency Operations Plan. (Administration)

**MOTION:**

Council Member Glendening **MOVED** to adopt Resolution No. 2022-58. Council Member Winger **SECONDED** the motion.

Mayor Gabriel opened the floor for public comment. There being no one wishing to be heard, the public comment period was closed.

There was discussion regarding the amount of work that went into the document; the updated document compliance with Federal Regulations; the process involved with updating each individual section; and the importance of having each individuals roles and contact information identified for an efficient response to an emergency.

**UNANIMOUS CONSENT** was requested.

**VOTE:** There being no objection; **SO ORDERED**.

6. **Resolution No. 2022-59** – Granting Sewer System and Street Improvement Exceptions to KMC 14.10.080, Minimum Improvements, for King Cove Subdivision Pursuant to KMC 14.10.090, Variations and Exceptions. (Administration)

**MOTION:**

Council Member Knackstedt **MOVED** to adopt Resolution No. 2022-59. Council Member Glendening **SECONDED** the motion.

Mayor Gabriel opened the floor for public comment. There being no one wishing to be heard, the public comment period was closed.

Clarification was provided regarding suitability of well and septic versus City water and sewer. There was discussion regarding waiving standards and the implications of those waivers' to homeowners in the future.

**VOTE:**

YEA: Winger, Gabriel, Glendening, Baisden, Sounart

NAY: Pettey, Knackstedt

**MOTION PASSED.**

7. **Resolution No. 2022-60** – Awarding a Contract for the Purchase of Dell Computer Equipment. (Administration)

**MOTION:**

Council Member Knackstedt **MOVED** to adopt Resolution No. 2022-60. Council Member Pettey **SECONDED** the motion.

Mayor Gabriel opened the floor for public comment. There being no one wishing to be heard, the public comment period was closed.

**UNANIMOUS CONSENT** was requested.

**VOTE:** There being no objection; **SO ORDERED**.

**E. MINUTES**

1. \*Regular Meeting of July 6, 2022. (City Clerk)

**F. UNFINISHED BUSINESS** – None.

**G. NEW BUSINESS**

1. \***Action/Approval** – Bills to be Ratified. (Administration)

Approved by the consent agenda.

2. **\*Ordinance No. 3300-2022** – Increasing Estimated Revenues and Appropriations in the General Fund FY22 Budget– Police Department and Accepting Grants from the United States Department of Justice and Alaska Municipal League Joint Insurance Association (AMLJIA) for the Purchase of Ballistic Vests. (Administration)

Introduced by the consent agenda and Public Hearing set for August 17, 2022.

3. **\*Ordinance No. 3301-2022** – Increasing Estimated Revenues and Appropriations in the General Fund FY22 Budget – Police Department and Accepting a Grant from the Alaska High Intensity Drug Trafficking Area (AK HIDTA) for Drug Investigation Overtime Expenditures. (Administration)

Introduced by the consent agenda and Public Hearing set for August 17, 2022.

4. **\*Ordinance No. 3302-2022** – Increasing Estimated Revenues and Appropriations in the Water and Sewer Special Revenue and Wastewater Treatment Plant Improvements Capital Project Fund and Authorizing a Construction Agreement and Purchase Order for the Sludge Press Replacement Project. (Administration)

Introduced by the consent agenda and Public Hearing set for August 17, 2022.

5. **\*Ordinance No. 3303-2022** – Increasing Estimated Revenues and Appropriations in the Water Sewer Special Revenue Fund for Operational Chemical Costs in Excess of Budgeted Amounts. (Administration)

Introduced by the consent agenda and Public Hearing set for August 17, 2022.

6. **Action/Approval** – Authorizing the Issuance of a Letter to the U.S. Department of Energy, National Energy Technology Laboratory Regarding the Alaska LNG Project. (Administration)

**MOTION:**

Council Member Knackstedt **MOVED** to authorize the issuance of the **SUBSTITUTE** letter as presented in the laydown materials to the U.S. Department of Energy, National Energy Technology Laboratory regarding the Alaska LNG Project. Council Member Glendening **SECONDED** the motion.

Clarification was provided that the letter would be submitted as public comment showing continued support for the project.

**UNANIMOUS CONSENT** was requested on the motion.

**VOTE:** There being no objection; **SO ORDERED.**

**H. COMMISSION / COMMITTEE REPORTS**

1. Council on Aging

Council Member Knackstedt reported on the July 14, 2022 meeting. Next meeting September 8, 2022.

2. Airport Commission

No report, next meeting August 11, 2022.

3. Harbor Commission

No report, next meeting August 8, 2022.

4. Parks and Recreation Commission

No report, next meeting September 1, 2022.

5. Planning and Zoning Commission

Vice Mayor Glendening reported on the July 27, 2022 meeting. Next meeting August 10, 2022.

6. Beautification Committee

No report, next meeting September 13, 2022.

7. Mini-Grant Steering Committee

Mayor Gabriel reported on the July 15, 2022 meeting and noted that a new application was just received.

**I. REPORT OF THE MAYOR**

Mayor Gabriel reported on the following:

- Attending the Chamber Luncheon with Senator Micciche's wrap up report.

**J. ADMINISTRATION REPORTS**

1. City Manager – Acting City Manager Eubank reported on the following:

- Public Use Fishery ended on schedule.
- Mavis Cone Estate bequeathed approximately \$600,000 to the Senior Center.
- Upcoming Retirement Parties for Deputy Fire Chief Mark Anderson and Accountant Sue Best.
- New Controller Lana Metcalf will begin in mid-August.

2. City Attorney – City Attorney Bloom reported on the following:

- No report.

3. City Clerk – City Clerk Saner reported on the following:

- Absentee Voting for the State of Alaska Special and Primary Election.
- Candidate filing period for the City of Kenai currently open.
- Now using Facebook Events to notice Council, Commission and Committee meetings.

**K. ADDITIONAL PUBLIC COMMENTS**

1. Citizen Comments (*Public comments limited to (5) minutes per speaker*) – None.
2. Council Comments

Council Member Pettey stated her thanks for a successful personal use fisheries season and thanked the individual for his comments regarding safety on Lawton Drive.

Council Member Sounart stated her thanks for the Resolution support the East Side Set-Netters and the public comment letter for the LNG Project; and wished everyone a safe and enjoyable summer.

Council Member Winger reminded everyone that the Kenai Spruce Bark Beetle Slash site was still open, that school would be starting up again soon and to be cautious in the school zones.

Vice Mayor Glendening thanked the Administration and staff for the thorough memorandums being provided with the legislation; and noted his appreciation for being able to work with Interim Planning Director Best.

**L. EXECUTIVE SESSION – None.**

**M. PENDING ITEMS – None.**

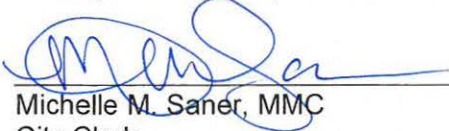
**N. ADJOURNMENT**

O. **INFORMATIONAL ITEMS**

1. Purchase Orders Between \$2,500 and \$15,000.

There being no further business before the Council, the meeting was adjourned at 7:16 p.m.

I certify the above represents accurate minutes of the Kenai City Council meeting of August 3, 2022.



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Michelle M. Saner, MMC  
City Clerk

*\*\* The student representative may cast advisory votes on all matters except those subject to executive session discussion. Advisory votes shall be cast in the rotation of the official council vote and shall not affect the outcome of the official council vote. Advisory votes shall be recorded in the minutes. A student representative may not move or second items during a council meeting.*