

**FEBRUARY 16, 2022  
CITY COUNCIL MEETING  
ADDITIONAL MATERIAL/REVISIONS**

**REQUESTED ADDITIONS TO THE PACKET:**

<b><u>ACTION</u></b>	<b><u>ITEM</u></b>	<b><u>REQUESTED BY</u></b>
Add to item D.1.	<b>Public Hearing – Ordinance 3270-2022</b> <ul style="list-style-type: none"><li>• Public Comments</li></ul>	City Clerk
Add to item D.1.	<b>Public Hearing – Ordinance 3270-2022</b> <ul style="list-style-type: none"><li>• Council Comment</li></ul>	Council Member Knackstedt
Add to item F.1.	<b>Public Hearing – Resolution 2022-04</b> <ul style="list-style-type: none"><li>• Amendment Memo</li></ul>	City Manager
Add to item H.1.	<b>Commission/Committee Reports</b> <ul style="list-style-type: none"><li>• Council on Aging</li></ul>	Council Member Knackstedt
Add to item J.1.	<b>City Manager Report</b> <ul style="list-style-type: none"><li>• Midmonth Airport Report</li></ul>	City Manager

**From:** [Victoria Askin](#)  
**To:** [City Clerk](#)  
**Subject:** I am sharing "Document1 (003)" with you  
**Date:** Tuesday, February 15, 2022 9:00:32 AM  
**Attachments:** [Document1 \(003\).docx](#)

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Sheltie, please send to all Council members for 2/16 meeting. Thank you

Sent via the Samsung Galaxy Note20 Ultra 5G, an AT&T 5G smartphone  
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I am writing regarding my opposition to Ordinance 3270-2022.

First, I want it clearly stated I appreciate and value each and every one of our city employees. I am sure council feels the same way.

\$255,000 is a large expenditure and you, the Council, are deciding to provide a premium payment to a very small sector of citizens in our City. Virtually every citizen of Kenai is experiencing the same increase in cost of living and most are not enjoying the generous benefits provided to our City employees. **All** City employees have received full paychecks throughout the pandemic, plus enjoyed paid time at home if they tested positive for COVID 19. To my knowledge, not one lost their benefits.

We, the citizens of Kenai, who ensured your lights stayed on, shelves stayed stocked, fuel was available and some industry employees “quarantined in place” to ensure your home stayed warm are now being asked to give a very small sector of the citizenry a “premium payment”?

It is my understanding that the FY23 budget will recognize a cost of living increase for all employees of the City. I trust Administration and council are considering all aspects to determine that increase.

Lastly, I believe a majority of the citizens of Kenai have recognized that their Council is fiscally conservative and responsible in managing their funds, which has resulted in the City being in excellent share financially. This “premium payment” I believe, will result in loss of trust and divisiveness between Kenai’s citizens and our City Council and Administration.

I urge you to vote no on this ordinance and instead focus on the increase in the FY23 budget for city employees.

**From:** [Microsoft Exchange Approval Assistant](#) on behalf of [dlp1951@gmail.com](mailto:dlp1951@gmail.com)  
**To:** [Shellie Saner](#); [Meghan Thibodeau](#)  
**Subject:** Approval requested:ORDINANCE NO. 3270-2022 AN ORDINANCE OF THE COUNCIL  
**Date:** Wednesday, February 16, 2022 12:12:34 PM  
**Attachments:** [ORDINANCE NO. 3270-2022 AN ORDINANCE OF THE COUNCIL .msg](#)

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## Your decision is requested.

Dave Peck([dlp1951@gmail.com](mailto:dlp1951@gmail.com)) has asked you to approve the attached message for delivery to:  
City\_Council

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A preview of the message is below. To view the complete message, open the attachment.

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**From:** Dave Peck([dlp1951@gmail.com](mailto:dlp1951@gmail.com))  
**To:** [city\\_council@kenai.city](mailto:city_council@kenai.city)  
**Subject:** ORDINANCE NO. 3270-2022 AN ORDINANCE OF THE COUNCIL

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Good afternoon,

I am writing the City Council concerning the above proposed ordinance. After reading it, it came to mind there might be another way to use some of this money to help people in Kenai affected by the many problems associated with Covid.

It is my understanding some residents fell behind on their city utility bills (water etc) due to unemployment or sickness. I know for awhile oil industry workers were being laid off in significant numbers. I believe the city works with people in those situations by working out payment plans.

Could this money be used to pay off some or all of that debt? The city would recoup unpaid utility fees, helping the budget situation. At the same time assisting Kenai residents trying to pay back money owed the city.

I'm not talking about paying debt for people who are not responsible but rather for those who have been trying to work with the city to pay what they owe.

City workers have done & are doing fine work. No doubt about that. But I don't believe they have had to face layoffs. Others, especially in the private sector, have.

As far as I can tell this money is federally sourced. If it's used, even partially as I've suggested, it would be a more equitable disbursement of the funds vs only to city employees, as well deserved as they may be.

Respectfully,  
Dave Peck  
705 Sycamore St  
Kenai, Ak 99611

**From:** [Kaye Reed](#)  
**To:** [Meghan Thibodeau](#)  
**Subject:** Fwd: Resolution 3270-2022  
**Date:** Wednesday, February 16, 2022 12:53:11 PM

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Subject: Resolution 3270-2022

This letter is in support of Resolution 3270-2022.  
 Including this classification in the Cost of Living increase will aid us in our daily living expenses.  
 Going forward, I would love to see any possible increases for our classification.  
 While a hiring bonus is offered by some companies, I wonder if a *Retention Bonus* could be created. And create may be the operative word in solving this conundrum.  
 Current starting wages for businesses in Kenai offer a higher wage than our wages and can be tempting.  
 These are the wages for Janitors in Alaska. One can see that the Kenai wages for a janitor is in the lower half of percentiles.  
 Thank you for your consideration,  
 Kaye Reed  
 City Hall Janitor

Use the [More info] links to view the Alaska occupation predictions.		<a href="#">Mean Wage</a>	<a href="#">Wage by Percentile</a>				
<a href="#">SOC</a>	Occupation Title	Mean	10th	25th	Median	75th	90th
37-2011 <a href="#">[More Info]</a>	<a href="#">Janitors And Cleaners, Except Maids And Housekeeping Cleaners</a> Keep buildings in clean and orderly condition. Perform heavy cleaning duties, such as cleaning floors, shampooing rugs, washing walls and glass, and removing rubbish. Duties may include tending furnace and boiler, performing routine maintenance activities, notifying management of need for repairs, and cleaning snow or debris from sidewalk.	17.24	11.63	13.62	16.67	19.78	24.01

**From:** [Microsoft Exchange Approval Assistant](#) on behalf of [designone@gci.net](mailto:designone@gci.net)  
**To:** [Shellie Saner](#); [Meghan Thibodeau](#)  
**Subject:** Approval requested:Please Forward to all city council members - Thank you  
**Date:** Wednesday, February 16, 2022 2:05:30 PM  
**Attachments:** [Please Forward to all city council members - Thank you.msg](#)

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## Your decision is requested.

christine.hutchison@cosaction.com(designone@gci.net) has asked you to approve the attached message for delivery to:

City\_Council

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A preview of the message is below. To view the complete message, open the attachment.

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**From:** christine.hutchison@cosaction.com(designone@gci.net)  
**To:** city\_council@kenai.city  
**Subject:** Please Forward to all city council members - Thank you

**CAUTION:** This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Dear City Clerk:

With regard to the following ordinance to be heard today 2/16 at the regular City Council meeting: Please note my **OPPOSITION TO**

Ordinance No. 3270-2022 - Increasing  
Estimated Revenues and Appropriations in the  
General, Airport, Senior Citizen, and Water &  
Sewer Funds, and Authorizing a One-Time  
Premium Payment to Eligible Employees. (Vice  
Mayor Glendening and Council Members  
Winger and Sounart)

Please considering the following:

1 -Kenai City employees are currently well paid,

2- Kenai City Employees current enjoy a nice compensation package including health benefits, retirement, and leave time package which has been covid extended;

3 -Kenai City Employees may not have received cost of living adjustment (COLA) adjustment to their pay scale, but I doubt the remainder of the community has either.

4 -A solution for use of this money burning a hole in the general fund budget could be the extension of water costs to the entire Kenai Community; or the considering of other costs as seen in the capitol projects. There are numerous projects that this amount would seamlessly cover.

5 - Also, with the inflation rate continually rising, what calculations have been made for health costs in the near future.

Therefore, here are valid reasons to make approving this ordinance not advisable. For these reasons, I want to be on the record **opposing this ordinance.**

Christine Hutchison  
Designone@gci.net  
907/252-7442  
ARP Region 6 Rep

**From:** [Henry Knackstedt](#)  
**To:** [Shellie Saner](#)  
**Subject:** Ord 3270-2022 Premium Payment  
**Date:** Saturday, February 12, 2022 7:45:20 AM

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Mayor Gabriel and Council,

Ordinance 3270-2022 is a major financial decision for our city, and it gives me some comfort to know that it was originally the idea of our administration to do this, presumably with the overall budget in mind.

I do have concerns with the Ordinance which will be discussed at the February 16th meeting. However, I possibly would have to abstain from debate if I were there due to a potential conflict of interest.

My preference with the information I have would be for council to consider this expenditure in concert with the overall FY23 budget currently in draft. The Ordinance could be postponed until a clear picture of the budget is presented in April which includes this expenditure.

Henry Knackstedt  
Councilor





# KENAI

City of Kenai | 210 Fidalgo Ave, Kenai, AK 99611-7794 | 907.283.7535 | www.kenai.city

## MEMORANDUM

**TO:** Mayor Gabriel and Council Members

**THROUGH:** Paul Ostrander, City Manager

**THROUGH:** Terry Eubank, Finance Director

**FROM:** Dan Castimore, IT Manager

**DATE:** February 16, 2022

**SUBJECT:** Resolution 2022-04 Requested Amendment

The purpose of this memo is to request an amendment to Resolution 2022-04. This amendment memo is to correct an error in the table of bids received in the fourth whereas. The amounts in the table were correct, but the bidder names were transposed. The correct information is provided below.

Bidder	Amount
Insight Public Sector, Inc	\$101,731.35
Zones, LLC	\$118,566.96

Council's support of this amendment is respectfully requested. Thank you for your consideration.

### Motion

Amend the fourth Whereas by replacing "**Zones, LLC**" in the second line of the bidder table with "**Insight Public Sector, Inc.**" and by replacing "**Insight Public Sector, Inc**" in the third line of the bidder table with "**Zones, LLC.**"

## 2.10.22 Council On Aging Report Knackstedt

The following are my notes and report for the latest Council On Aging Meeting.

- 1) Charles Thorton was sworn in which makes the membership a total of 6.
- 2) Rachael Craig was elected unanimously as Chair.
- 3) Roy Williams was elected unanimously as Vice-Chair.
- 4) The change to the by-laws were approved after a very thorough discussion and recommended for Council approval. The COA has recently had difficulties establishing a quorum of five since the by-laws require a nine-member membership. This revision allows for the quorum to be a minimum of four if the appointed membership is seven or less.
- 5) The membership discussed the 2022 Goals. They agreed that a “need survey” be sent to residents and other seniors for ideas. A work session will convene on April 28<sup>th</sup> at 2 pm to discuss suggestions and to formulate a long-term strategic plan.
- 6) The meeting in March was cancelled, so the next scheduled meeting is April 14<sup>th</sup>.

Other items discussed:

- a) March for Meals is scheduled for March 25<sup>th</sup> so get you pie recipes ready
- b) The membership showed appreciation for Scott Curtin for his continued effort in the consideration of a backup generator for Vintage Point, even if it only powers the furnace and possibly the elevator.
- c) A big thank you was requested to be passed on for the excellent snow removal maintenance the city has received this winter.
- d) There was general discussion about the desire to get more seniors to come to the Senior Center for meals and fellowship rather than having the meals delivered. Apparently some have gotten out of the habit of attending in person since the epidemic.

## MEMORANDUM

**TO:** Mayor Brian Gabriel and Kenai City Council

**THROUGH:** Paul Ostrander, City Manager

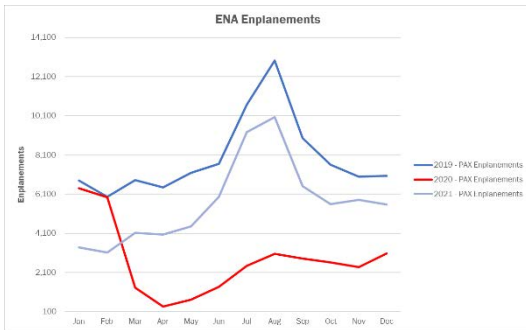
**FROM:** Eland Conway, Airport Manager

**DATE:** February 11, 2021

**SUBJECT:** Kenai Municipal Airport (ENA) Mid-Month Report

### Enplanements

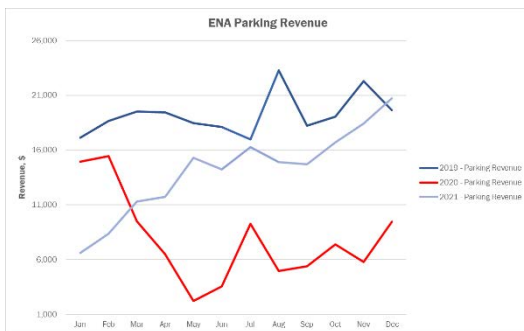
Year over year passenger enplanements rebounded strong in 2021, up 109% from 2020.



Enplanements	2019	2020	2020 % Δ	2021	2021 % Δ
Jan	6,785	6,390	-6%	3,389	-47%
Feb	5,957	5,930	0%	3,112	-48%
Mar	6808	1,317	-81%	4,127	213%
Apr	6,441	359	-94%	4,035	1024%
May	7,198	702	-90%	4,464	536%
Jun	7,656	1,367	-82%	5,953	335%
Jul	10,658	2,445	-77%	9,259	279%
Aug	12,925	3,063	-76%	10,035	228%
Sep	8,951	2,806	-69%	6,500	132%
Oct	7,594	2,606	-66%	5,596	115%
Nov	6,998	2,366	-66%	5,803	145%
Dec	7,033	3,080	-56%	5,571	81%
<b>Grand Total</b>	<b>\$ 95,004</b>	<b>\$ 32,431</b>	<b>-66%</b>	<b>\$ 67,844</b>	<b>109%</b>

### Parking Revenue

Year over year parking revenue for 2021 rebounded strong, up 79% from 2020.



Parking Revenue	2019	2020	2020 % Δ	2021	2021 % Δ
Jan	17,143	14,966	-13%	6,626	-56%
Feb	18,660	15,445	-17%	8,373	-46%
Mar	19539.73	9,523	-51%	11,315	19%
Apr	19,444	6,503	-67%	11,757	81%
May	18,460	2,226	-88%	15,309	588%
Jun	18,112	3,590	-80%	14,236	296%
Jul	16,993	9,270	-45%	16,295	76%
Aug	23,265	4,994	-79%	14,924	199%
Sep	18,235	5,403	-70%	14,714	172%
Oct	19,040	7,398	-61%	16,723	126%
Nov	22,296	5,784	-74%	18,410	218%
Dec	19,656	9,458	-52%	20,719	119%
<b>Grand Total</b>	<b>\$ 230,844</b>	<b>\$ 94,561</b>	<b>-59%</b>	<b>\$ 169,400</b>	<b>79%</b>