

**KENAI CITY COUNCIL – REGULAR MEETING
MARCH 2, 2022 – 6:00 P.M.
KENAI CITY COUNCIL CHAMBERS
210 FIDALGO AVE., KENAI, AK 99611
MAYOR BRIAN GABRIEL, PRESIDING**

MINUTES

A. CALL TO ORDER

A Regular Meeting of the Kenai City Council was held on March 2, 2022, in City Hall Council Chambers, Kenai, AK. Mayor Gabriel called the meeting to order at approximately 6:00 p.m.

1. Pledge of Allegiance

Mayor Gabriel led those assembled in the Pledge of Allegiance.

2. Roll Call

There were present:

Brian Gabriel, Mayor
Teea Winger
Glense Pettey
Henry Knackstedt

James Baisden (*via video conference*)
Deborah Sounart
Jim Glendening

A quorum was present.

Absent:

Also in attendance were:

**Silas Thibodeau, Student Representative
Paul Ostrander, City Manager
Scott Bloom, City Attorney
Katja Wolfe, Library Director
Meghan Thibodeau, Deputy City Clerk
Shellie Saner, City Clerk

3. Agenda Approval

Mayor Gabriel noted the following additions to the packet:

Add to item O.

Informational Item

- Kenai Senior Connection – 13th Annual March for Meal Flyer

MOTION:

Council Member Knackstedt **MOVED** to approve the agenda with the requested revisions and requested **UNANIMOUS CONSENT**. Council Member Winger **SECONDED** the motion.

VOTE: There being no objection; **SO ORDERED.**

4. **Consent Agenda**

MOTION:

Council Member Knackstedt **MOVED** to approve the consent agenda. Council Member Vice Mayor Glendening **SECONDED** the motion.

The items on the Consent Agenda were read into the record.

Mayor Gabriel opened the floor for public comment; there being no one wishing to be heard, the public comment period was closed.

UNANIMOUS CONSENT was requested.

VOTE: There being no objections, **SO ORDERED.**

All items listed with an asterisk () are considered to be routine and non-controversial by the council and will be approved by one motion. There will be no separate discussion of these items unless a council member so requests, in which case the item will be removed from the consent agenda and considered in its normal sequence on the agenda as part of the General Orders.

B. SCHEDULED PUBLIC COMMENTS – None.

C. UNSCHEDULED PUBLIC COMMENTS

Marion Nelson invited everyone to attend the new show opening at the Kenai Fine Art Center on March 3, 2022, "Small to Big" featuring a variety of photographs; she noted there would also be refreshments and music.

Barb Ralston thanked the Council Members and City employees who helped with the love of reading event at Mountain View Elementary and encouraged everyone to participate next year; she noted the changes from the previous years were successful and would be continued. She reminded everyone about the upcoming Bike Rodeo and the importance of providing helmets for all children.

D. PUBLIC HEARINGS

1. **Ordinance No. 3273-2022** – Accepting and Appropriating Two Grants from Derek Kaufman Fund through the Alaska Community Foundation and One Donation from the Friends of the Kenai Community Library for the Purchase of a Bike Repair Station. (Administration)

MOTION:

Council Member Knackstedt **MOVED** to enact Ordinance No. 3273-2022. Vice Mayor Glendening **SECONDED** the motion.

Mayor Gabriel opened the floor for public comment. There being no one wishing to be heard, the public comment period was closed.

City Manager Ostrander reported that the funds would be used to purchase a bike repair station for installation at the Library and provided a summary on how the Derek Kaufman fund was developed by a Hilcorp employee with additional support from Hilcorp.

There was discussion related to the benefits of having a bike repair station at the library; that this would be the third station in the City; and the various forms of media the Library would use to announce the new bike station.

VOTE:

YEA: Winger, Knackstedt, Gabriel, Glendening, Baisden, Sounart, Pettey

NAY: None

**Student Representative Thibodeau: Yes

MOTION PASSED UNANIMOUSLY.

2. **Resolution No. 2022-10** – Approving the Execution of a Lease of Airport Reserve Lands Using the Standard Lease Form Between the City of Kenai and State of Alaska, Division of Forestry on Lot 4A, FBO Subdivision No. 11. (Administration)

MOTION:

Council Member Knackstedt **MOVED** to adopt Resolution No. 2022-10. Vice Mayor Glendening **SECONDED** the motion.

Mayor Gabriel opened the floor for public comment. There being no one wishing to be heard, the public comment period was closed.

There was discussion related to this being an annual routine item; and clarification that the lessee is financially responsible for improvements.

UNANIMOUS CONSENT was requested.

VOTE: There being no objection; **SO ORDERED.**

MOTION PASSED UNANIMOUSLY.

3. **Resolution No. 2022-11** – Authorizing a Budget Transfer Within the Kenai Municipal Airport Snow Removal Equipment Capital Project Fund. (Administration)

MOTION:

Council Member Knackstedt **MOVED** to adopt Resolution No. 2022-11. Vice Mayor Glendening **SECONDED** the motion.

Mayor Gabriel opened the floor for public comment. There being no one wishing to be heard, the public comment period was closed.

UNANIMOUS CONSENT was requested.

VOTE: There being no objection; **SO ORDERED.**

MOTION PASSED UNANIMOUSLY.

4. Resolution No. 2022-12 – Authorizing a Budget Transfer Within the Kenai Municipal Water and Sewer Capital Project Fund. (Administration)

MOTION:

Council Member Knackstedt **MOVED** to adopt Resolution No. 2022-12. Council Member Pettey **SECONDED** the motion.

Mayor Gabriel opened the floor for public comment. There being no one wishing to be heard, the public comment period was closed.

City Manager Ostrander clarified that this project was on Mission Avenue directly adjacent to the bluff and was necessary to vacate a portion of utilities that were in danger of going over the bluff; the Alaska Department of Environmental Conservation requested additions to the project to provide separation between water and sewer mains; the design is complete and if the additional funds are approved by Council we will immediately go out to bid.

UNANIMOUS CONSENT was requested.

VOTE: There being no objection; **SO ORDERED.**

MOTION PASSED UNANIMOUSLY.

5. Resolution No. 2022-13 – Expressing Intent to Participate in the National Flood Insurance Program. (Administration)

MOTION:

Council Member Knackstedt **MOVED** to adopt Resolution No. 2022-13. Council Member Pettey **SECONDED** the motion.

Mayor Gabriel opened the floor for public comment. There being no one wishing to be heard, the public comment period was closed.

City Manager Ostrander clarified that this would cover the entire City boundary, noting that there are less than ten privately owned parcels that would be affected and the majority of the City would be unaffected. He stated that this is the first step in a three step process and if approved an ordinance would be brought forward to amend Kenai Municipal Code to include the required regulations; this was required to move forward with the bluff erosion project; and the cost to the City would be in administering the code, not for participation.

UNANIMOUS CONSENT was requested.

VOTE: There being no objection; **SO ORDERED.**

MOTION PASSED UNANIMOUSLY.

E. MINUTES

1. *Regular Meeting of February 2, 2022. (City Clerk)

Approved by the consent agenda.

2. *Regular Meeting of February 16, 2022. (City Clerk)

Approved by the consent agenda.

F. **UNFINISHED BUSINESS** – None.

G. **NEW BUSINESS**

1. *Action/Approval - Bills to be Ratified. (Administration)

Approved by the consent agenda.

2. *Action/Approval - Purchase Orders Over \$15,000. (Administration)

Approved by the consent agenda.

H. **COMMISSION / COMMITTEE REPORTS**

1. Council on Aging – No Report. Next meeting in April 7, 2022.
2. Airport Commission – No Report. Next meeting March 10, 2022.
3. Harbor Commission – No Report. Next meeting April 11, 2022.
4. Parks and Recreation Commission – Council Member Winger reviewed actions of the February 17, 2022 meeting. Next Meeting March 3, 2022 Work Session.
5. Planning and Zoning Commission – Council Member Glendening reviewed the actions of the February 23, 2022 meeting. March 9, 2022 meeting has been cancelled.
6. Beautification Committee – No Report.
7. Mini-Grant Steering Committee – Mayor Gabriel reported on meeting of Feb 25, 2022 and noted the grant was not awarded.

I. **REPORT OF THE MAYOR**

Mayor Gabriel reported on the following:

- Guest Speaker at the Job Shadow Program;
- February 24, 2022 Kenai Waterfront Revitalization Community Vision Session;
- Love of Reading Event;
- March 7, 2022 Land Management Plan Work Session, the work session will proceed and noted that it may require more than one work session.

J. **ADMINISTRATION REPORTS**

1. City Manager – City Manager Ostrander reported on the following:
 - Next Council meeting packet will include:
 - Letter of support for Geo Bond for consideration;
 - Dog Park Memo regarding approach to development;
 - Resolution supporting continuous lighting along Kenai Spur Highway;
 - Discussion on condition of streets, streets crew working extremely hard;

- Bluff, continue to work on design, hope to have 65% complete in next month.
2. City Attorney – No report.
 3. City Clerk – City Clerk Saner reported on the following:
 - Continuation of Zoom through the remainder of the fiscal year. Council consideration for further continuation as a non-departmental budget item for fiscal year 2023.

K. ADDITIONAL PUBLIC COMMENT

1. Citizens Comments (*Public comment limited to five (5) minutes per speaker*)
2. Council Comments

Council Member Knackstedt stated that he had been out of town and watching the weather reports he was not surprised by the road maintenance challenges being faced; and he was looking forward to the Land Management Plan work session.

Council Member Winger noted it had been a busy couple of weeks; there was a great turn out at the Waterfront Community Vision meeting; her attendance at the Love of Reading event; she was a Guest Speaker at the Soldotna High School regarding Educational Opportunities and the Jump Start Program; and she was looking forward to the March for Meals event.

Vice Mayor Glendening said it was good to be back; noted the balance of concerns heard at the Waterfront Community Vision meeting; and he was looking forward to reviewing a snow plowing policy.

Council Member Sounart stated it was good to see the number of people in attendance at the Waterfront Community Vision meeting; her appreciation for the Kenai Middle School Fine Arts Concert and noted that the auditorium was packed; and wished everyone a happy spring break.

Student Representative Thibodeau reported that he had participated in the Job Shadow program and Prom planning had started.

Council Member Pettey thanked Hilcorp and the Friends of the Library for their donation; stated that the Waterfront Community Vision meeting was a great success; and reminded everyone to attend the Kenai Fine Art Show.

L. EXECUTIVE SESSION – None.

M. PENDING ITEMS – None.

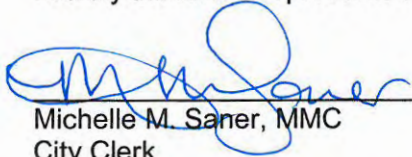
N. ADJOURNMENT

O. INFORMATION ITEMS

1. Purchase Orders Between \$2,500 and \$15,000
2. Amicus Brief – Letter of Appreciation

There being no further business before the Council, the meeting was adjourned at 7:26 p.m.

I certify the above represents accurate minutes of the Kenai City Council meeting of March 2, 2022.



Michelle M. Saner, MMC
City Clerk

***The student representative may cast advisory votes on all matters except those subject to executive session discussion. Advisory votes shall be cast in the rotation of the official council vote and shall not affect the outcome of the official council vote. Advisory votes shall be recorded in the minutes. A student representative may not move or second items during a council meeting.*