

**KENAI CITY COUNCIL – SPECIAL MEETING
SEPTEMBER 20, 2021 – 6:00 P.M.
KENAI CITY COUNCIL CHAMBERS
210 FIDALGO AVE., KENAI, AK 99611**

MINUTES

A. CALL TO ORDER

A Special Meeting of the Kenai City Council was held on September 20, 2021, in City Hall Council Chambers, Kenai, AK. Mayor Gabriel called the meeting to order at 6:00 p.m.

1. Pledge of Allegiance

Mayor Gabriel led those assembled in the Pledge of Allegiance.

2. Roll Call

There were present:

Brian Gabriel, Mayor
Henry Knackstedt
Jim Glendening
Victoria Askin

Robert Molloy (absent)
Tea Winger
Glense Pettey (absent)

A quorum was present.

Also in attendance were:

Scott Bloom, City Attorney
Jamie Heinz, City Clerk

3. Agenda Approval

Mayor Gabriel noted the following additions to the packet:

Add to item C.1.

Selection of Candidates

- Explanation Memo, Resumes, and Corrected Cover Letter

MOTION:

Council Member Knackstedt **MOVED** to approve the agenda with the additions to the packet and requested **UNANIMOUS CONSENT**. Council Member Glendening **SECONDED** the motion.

VOTE: There being no objections, **SO ORDERED**.

B. EXECUTIVE SESSION

1. Review and Discussion of Applications Submitted for the City Clerk Position. [AS 44.62.310(c)(2) a Subject that Tends to Prejudice the Reputation and Character of an Applicant.]

MOTION:

Council Member Knackstedt **MOVED** to enter into executive session to review applications submitted for the City Clerk Position which may be a subject that tends to prejudice the reputation and character of an applicant pursuant to AS44.62.310(C)(2) and requested the attendance of the Human Resources Director, City Attorney, and City Clerk. Council Member Glendening **SECONDED** the motion.

VOTE:

YEA: Glendening, Knackstedt, Winger, Gabriel, Askin
NAY:

MOTION PASSED UNANIMOUSLY.

Council reconvened in open session and it was noted for the record that Council met in executive session and reviewed and discussed the applications submitted for the City Clerk position.

C. NEW BUSINESS

- 1. Action/Approval** - Selection of Candidates to be Interviewed for the City Clerk Position.

MOTION:

Council Member Knackstedt **MOVED** to select candidates Michelle Saner and Meri Jane Bohn to interview for the City Clerk position. Council Member Askin **SECONDED** the motion.

VOTE:

YEA: Knackstedt, Gabriel, Askin
NAY: Glendening, Winger

MOTION PASSED UNANIMOUSLY.

- 2. Discussion** - Set a Special Meeting for City Clerk Candidate Interviews.

It was decided a Special Meeting would be held on Friday, October 1, 2021, beginning at 4:00 p.m. to conduct interviews for the City Clerk position.

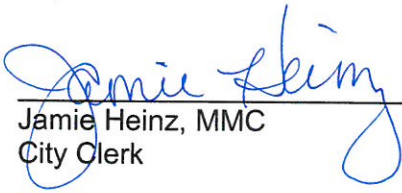
- D. PUBLIC COMMENT** (*Public comment limited to three (3) minutes per speaker; thirty (30) minutes aggregated*)

None.

E. ADJOURNMENT

There being no further business before the Council, the meeting was adjourned at 7:49 p.m.

I certify the above represents accurate minutes of the Kenai City Council meeting of September 20, 2021.



Jamie Heinz, MMC
City Clerk