



# KENAI

City of Kenai  
210 Fidalgo Avenue  
Kenai, AK 99611  
Phone: 283-8231  
Fax: 283-5068  
Email: [cityclerk@kenai.city](mailto:cityclerk@kenai.city)

## SCHEDULED PUBLIC COMMENT REQUEST FORM

Any member of the public may request an item be placed on the agenda for a regular council meeting under "Scheduled Public Comment," and will be permitted ten (10) minutes to address the Kenai City Council. The request shall be made to the City Clerk, on this form, a minimum of eight (8) days in advance of the council meeting.

Topics that may NOT be addressed are as follows:

- Items scheduled for public hearing on the agenda
- Personnel matters
- Items upon which litigation involving the person or his/her representative and the City is currently pending

Contact Information				
Name:		Title/Organization:		
Mailing Address:		Physical Address:		
Daytime Phone No.:		Email Address:		
Meeting Information				
Meeting Date:	Meeting Body:	City Council	Planning & Zoning	Airport Commission
		Beautification Committee	Council on Aging	
		Harbor Commission	Parks & Recreation Commission	
Appearance Information				
Title of Presentation:				
Brief Description of Topic:				
Will you be providing visual aids with your presentation?				
No				
Yes - Paper Materials/Handout: <i>(Please provide at least 20 copies for review by Council Members, Administration and Public at the time of the meeting.)</i>				
Yes - Electronic Slides: <i>(PowerPoint and PDF slides. Must be submitted to the City Clerk no later than 24 hours prior to the meeting.)</i>				
Yes – Please describe: _____				
Signature: _____		Date Submitted: _____		