

**KENAI BEAUTIFICATION COMMITTEE
REGULAR MEETING
APRIL 13, 2021 – 6:00 P.M.
KENAI CITY COUNCIL CHAMBERS
210 FIDALGO AVE., KENAI, AK 99611
Telephonic/Virtual Information Below
<http://www.kenai.city>**

1. **CALL TO ORDER**
 - a. Pledge of Allegiance
 - b. Roll Call
 - c. Elections of Chair and Vice-Chair
 - d. Agenda Approval

2. **SCHEDULED PUBLIC COMMENTS** *(Public comment limited to ten (10) minutes per speaker)*
 - a. **June Harris** – Historic Cabin Sign Flower Bed

3. **UNSCHEDULED PUBLIC COMMENT** *(Public comment limited to three (3) minutes per speaker; thirty (30) minutes aggregated)*

4. **APPROVAL OF MEETING SUMMARY**
 - a. October 13, 2020.....Pg. 3

5. **UNFINISHED BUSINESS** – None.

6. **NEW BUSINESS**
 - a. **Discussion/Recommendation** – 2021 Flower List & Volunteer Plant Day...Pg. 6
 - b. **Discussion/Recommendation** – 2021-22 Goals & Objectives.....Pg. 14
 - c. **Discussion** – CIP & FY22 Budget.....Pg. 22
 - d. **Discussion/Recommendation** – Garden Tour.....Pg. 74
 - e. **Discussion** – Bush Doctor’s Cabin (Flowers & Shrubs)

7. **REPORTS**
 - a. Parks & Recreation Director
 - b. Committee Chair
 - c. City Council Liaison.....Pg. 75

8. **NEXT MEETING ATTENDANCE NOTIFICATION** – May 11, 2021

9. **COMMISSIONER COMMENTS AND QUESTIONS**

10. **ADDITIONAL PUBLIC COMMENT**

11. **INFORMATION ITEMS**

12. **ADJOURNMENT**

Join Zoom Meeting

<https://us02web.zoom.us/j/81129784754>

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**KENAI BEAUTIFICATION COMMITTEE
REGULAR MEETING
OCTOBER 13, 2020 – 6:00 P.M.
KENAI CITY HALL
CHAIR LISA GABRIEL, PRESIDING**

MEETING SUMMARY

1. CALL TO ORDER

Chair Gabriel called the meeting to order at 6:11 p.m.

a. Pledge of Allegiance

Chair Gabriel led those assembled in the Pledge of Allegiance.

b. Roll was confirmed as follows:

Committee Members present:	Chair L. Gabriel, T. Wilson, L. Craycraft, E. Heale, T. Wilson
Committee Members absent:	B. Madrid
Staff/Council Liaison present:	Parks and Recreation Director B. Frates, Council Liaison G. Pettey

A quorum was present.

c. Agenda Approval

MOTION:

Committee Member Heale **MOVED** to approve the agenda and Committee Member Wilson **SECONDED** the motion. There were no objections; **SO ORDERED**.

2. SCHEDULED PUBLIC COMMENTS – None.

3. UNSCHEDULED PUBLIC COMMENT – None.

4. APPROVAL OF MEETING SUMMARY

a. May 12, 2020

Committee Member Heale noted she was present at the meeting, though she had arrived late. It was asked if the minutes could be amended to reflect that she was present.

MOTION:

Committee Member Heale **MOVED** to approve the May 12, 2020 minutes with the requested amendment and Committee Member Wilson **SECONDED** the motion. There were no objections; **SO ORDERED**.

b. September 8, 2020

MOTION:

Committee Member Heale **MOVED** to approve the September 8, 2020 minutes and Committee Member Wilson **SECONDED** the motion. There were no objections; **SO ORDERED.**

5. UNFINISHED BUSINESS – None.

6. NEW BUSINESS

a. Discussion – Leif Hansen Memorial Park Water Fountain

Doctor Peter Hanson discussed the addition of a holiday tree display to the Leif Hansen Memorial Park Water Fountain, noting that many flight paths go directly over the park and could see the star at the top. Suggested display would consist of a wire frame with garland and LED lights. Parks and Recreation Director suggested that staining the concrete at the base would also improve the appearance of the fountain. Doctor Hanson noted that Kenai Community Foundation has funds to apply toward the purchase of the tree. Some funds could be available in the next month, with additional funding available at a later date. These issues will be discussed in a joint meeting with the Parks and Recreation department on November 5, 2020, prior to which quotes and timeframes for delivery will be obtained.

7. REPORTS

a. Parks & Recreation Director – Parks and Recreation Director B. Frates reported on the following:

- Collected and disposed of 23 tons illegal camp debris in collaboration with Wildwood Correctional Facility, Alaska Waste, and Holy Assumption Church;
- Delivered 116 pounds of kale to the food bank;
- Purchased 5 – 20x40 tents for local schools and worked with Wildwood to construct tables for under the tents using CARES Act funds;
- Looking at designing new banners for light poles;
- Installed some directional signs into Old Town;
- Received Tarbox Bird Viewing Platform signs; will be hanging on Bridge Access;
- Fall Festival was scaled back due to the Public Health Emergency but was a success; and
- Kenai River Marathon in September was a good event – Emily Heale participated; participants appreciated an in-person event as opposed to virtual.

b. Committee Chair - Chair Gabriel noted she attended the Fall Festival; took grandchildren and had a great time; static displays were great.

c. City Council Liaison – Reported there was a new; COVID numbers are increasing but still messaging mitigation; moving forward on bluff erosion – working towards engineering design plan; appreciate committee's service to city and appreciated the flowers in the City this year.

8. NEXT MEETING ATTENDANCE NOTIFICATION – January 12, 2021

9. COMMITTEE MEMBER QUESTIONS AND COMMENTS

Commission Member Heale expressed excited about the possibility of a tree in Leif Hansen.

Commission Member Wilson echoed excited about the tree.

Commission Member Craycraft also excited about the tree.

10. ADDITIONAL PUBLIC COMMENT

Doctor Hansen noted staining the concrete would be a nice touch around the fountain.

11. INFORMATION – None.

12. ADJOURNMENT

There being no further business before the Committee, the meeting was adjourned at 6:51 p.m.

Meeting summary prepared and submitted by:

Jamie Heinz, CMC
City Clerk



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MEMORANDUM

TO: Beautification Committee
FROM: Robert J. Frates, Parks & Recreation Director
DATE: April 6, 2021
SUBJECT: Summer Flower List & Volunteer Plant Day

Purpose of this memorandum is to provide you with a list of flowers available this summer. Most of the flowers on the list have already been purchased and are growing in the greenhouse and shop. There will be additional purchases made locally as we get closer to planting and will be added to the list as well.







Additionally, the red poppies for the annual Memorial Day celebration have been purchased and are being held at the nursery. These will be planted in barrels and placed at Leif Hansen Memorial Park in advance of the ceremonies.

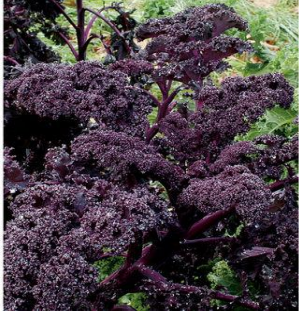





As for volunteer plant day, I am recommending we follow the same format as last year. Last year's participation was solid and most all of the beds got planted over the course of four days. Allowing folks to select between three or four planting dates offered some flexibility that I think people enjoyed. Furthermore, it allowed folks to work in small groups or with family members making it Covid friendly.







Attachment







2021 Flowers





As of April 2, 2019






Plant Name & Count	Description	Picture
<p>Argyranthemum (Golden Butterfly)</p> <p>Plugs - 104 ct</p>	<p>This plant is a yellow daisy that requires low maintenance for this hearty plant. The foliage is a medium green that is fragrant and the flowers are long lasting.</p>	
<p>Begonia (NS Yellow)</p> <p>Purchase locally</p> <p>Bulbs – 8-10 ct</p>	<p>Large full double blooms, and bloom nonstop all season from mid spring to frost. They resemble roses with their packed rows of bright yellow petals. The plant does not require deadheading. Fertilize every two weeks. Great for shade containers and beds. Drought resistant and likes part shade/part sun.</p>	
<p>Bidens Yellow Charm</p> <p>Purchase Locally</p> <p>18-20 ct</p>	<p>Water Requirements: Drought-tolerant; suitable for xeriscaping Average Water Needs; Water regularly; do not overwater Sun Exposure: Full Sun Foliage: Herbaceous Smooth</p>	
<p>Cardoon</p> <p>Seed – 25 ct</p> <p>16 ct – Circle Planters</p> <p>9 ct - Other</p>	<p>Large grayish-green leaves. From the globe artichoke family. The fleshy leaf veins and stalks, along with midrib of cardoon are best when boiled.</p>	
<p>Cosmos Sonata Mix</p> <p>Will purchase locally as needed</p>	<ul style="list-style-type: none"> • Uses: Beds, Border, Cut Flowers, Ornamental, Outdoor • Light Requirements: Full Sun • Moisture Requirements: Dry, Moist, well-drained • Resistance: Drought Tolerant, Heat Tolerant • Soil Tolerance: Normal, loamy, Poor • 24" height 	
<p>Geranium (Calliope Bright Red)</p> <p>Plugs – 36 ct</p>	<p>The Calliope Geranium reaches a height of 14" to 18" and displays double flowers; plant provides intense flowers throughout the growing season.</p>	



<p>Kale (Redbor)</p> <p>Seeds 70</p> <p>48 ct – Circle Planters</p> <p>22 ct - General</p>	<p>Cold hardy edible plant is both beautiful and tasty. Mild and crisp tasting with curled leaves, adding a flash of wonderful color to salads.</p>	
<p>Kale (Nero Di Toscana)</p> <p>Seeds</p> <p>30 ct</p>	<p>Very dark green leaves are 2-3" side and 10" long, with a crumply appearance. A cross between cabbage and kale lends to its unique characteristics; especially sweet after a freeze.</p>	
<p>Kale (Nagoya White)</p> <p>Did not grow but can purchase locally as needed.</p>	<p>Cut flower type kales have 24" stems with small round leaf cabbage heads. Heads have greenish purple outside leaves and white inside leaves.</p>	
<p>Dichondra (Emerald Falls)</p> <p>Plugs – 36 ct</p> <p>Used in an assortment of baskets and planters.</p>	<p>Mounding and trailing habitat, good for baskets and serves well for a dense, low-growing ground cover; very uniform habit working equally well in window boxes.</p>	
<p>Lamium (Golden Anniversary)</p> <p>Plugs – 36 ct</p> <p>Used in an assortment of baskets and planters.</p>	<p>A tough yet showy perennial groundcover. Forms a spreading patch of small heart-shaped green leaves, brightly edged in gold, with a silvery stripe down the middle. Clusters of rosy-purple flowers appear in spring, then continue off and on until fall. Absolutely stunning as an accent plant in shady areas, or included in tubs and mixed containers. Fairly tolerant of dry shade, once established.</p>	
<p>Lobularia - Snow Princess</p> <p>Plugs – 102 ct</p>	<p>Abundant, highly fragrant small white blooms all season long; vigorous plant that thrives in hot or cold. Grows to a height of 4-8" in height.</p>	

<p>Lupine Russell Mix 36</p> <p>Purchase locally as needed</p>	<p>Expect these plants to grow 36 to 40 inches tall and 12 to 16 inches wide, flourishing in full sun (in the north)</p>	
<p>Marigold (Inca II) Yellow Plugs – 160 ct</p>	<p>Strong flower stems that support fully double blooms of bright yellow flowers.</p>	
<p>Nasturtium (Alaska Mix) Seed – 30 ct</p>	<p>Bicolored foliage is great for hanging baskets and rock gardens.</p>	
<p>Osteospermum Akila Grand Canyon Mix Purchase locally (100 ct)</p>	<p>These flowers to keep coming from early summer all the way into fall, especially if you cut or deadhead the blooms promptly to encourage new bud formation. In bloom these plants measure 18 to 20 inches high, and they grow about 2 feet wide. Sun-loving and very forgiving of harsh conditions, they deserve a place of honor in your garden!</p>	
<p>Petunia (Daddy Mix) Plugs 285 ct</p>	<p>Daddy Series petunias mature to 12 – 15" tall mounding uprights sprinkled in leafy and uniquely veined" 3 – 4" semi-feathered blooms.</p>	
<p>Petunia (Pink Sky) 51</p>	<p>Starry white-on-pink pattern that appears to sparkle. Stunning new variety's heavenly, high-intensity color creates surefire drama in a window box, container, or massed front of the border in full sun/part shade; mounding habit with height 10" to 16".</p>	

<p>Petunia, Supertunia Picasso In Purple</p> <p>Purchase locally as needed</p>	<p>Bicolor purple flowers with mint green edges on beautifully mounded to trailing plants. It mixes well with many other colors in combination containers, hanging baskets, and your sunny landscape.</p>	
<p>Petunia, Supertunia Vista - Bubblegum</p> <p>Plugs – 416 ct</p>	<p>Light pink petunias that are very vigorous, with mounding habits that can reach up to 2 feet in height in the landscape and will trail over the edges of baskets and containers up to 4 feet by the end of the season.</p>	
<p>Petunia, Supertunia Vista - Fuchsia</p> <p>Plugs – 416 ct</p>	<p>Bright pink petunias are very vigorous, with mounding habits that can reach up to 2 feet in height in the landscape and will trail over the edges of baskets and containers up to 4 feet by the end of the season.</p>	
<p>Rudbeckia (Indiana Summer)</p> <p>Plugs – 160 ct</p>	<p>Sturdy, wind tolerant plant producing 6-9" single and semi-double golden yellow blooms.</p>	
<p>Verbena (Red)</p> <p>Purchase locally as needed</p>	<p>The plant has dark green foliage showcased with clusters of large, bright red florets. Lanai Verbena is a wonderful all-season annual that looks beautiful in containers, beds and hanging baskets. Lanai Verbena is very easy to grow and is a strong garden performer. The mounding and trailing habit makes them excellent choices for baskets and mixed containers. They are early flowering and have a branched habit. The Lanai performs great in cool weather and will tolerate light frost. They will also excel in high heat and are drought tolerant.</p>	
<p>Supertunia (Lovie Dovie)</p> <p>Plugs – 102 ct</p>	<p>Exceptional in hanging baskets and containers, and in the general landscape. These petunias can be planted much further apart than others; hold up well in wet conditions.</p>	

<p>Winterbor Kale</p> <p>Seed – 50 ct</p>	<p>The plants are tall, growing up to 2-3'. The ruffled blue-green leaves have an attractive curl. Vigorous plants.</p>	
<p>Kale Nagoya Red</p> <p>Purchase locally as needed</p>	<p>Cut flower type kales have 24" stems with small round leaf cabbage heads. Heads have greenish purple outside leaves and purple inside leaves.</p>	
<p>Nasturtium Whirlybird Mix</p> <p>Seed – 32 ct (circle planters)</p>	<p>Bicolored foliage is great for hanging baskets and rock gardens.</p>	
<p>Silver Cup (Lavatera)</p> <p>Purchase locally as needed</p>	<p>Tree Mallows are related to Hibiscus and are quite similar in appearance with single hollyhock, flowers average 4 in/10 cm in diameter. Plants grow about 2 ft/61 cm high and have hairy stems with maple like leaves. They are easy to grow and flourish in ordinary, well drained soils with a sunny exposure. Tree Mallows make fine medium height hedges or wind screens. Blooms provide striking, though short lived cut flowers.</p>	
<p>Marigold</p> <p>Purchase locally as needed</p>	<p>Height 10 in/25 cm Transplant outdoors 12 - 14 in/30 - 35 cm apart, when night temps. reach 48°F/9°C. Mature plants can be re-potted in the fall before frost and used as pot plants. Use a systemic spray to prevent red spidermite.</p>	

<p>Supertunia Mini Vista Violet Star</p> <p>Plugs – 102 ct</p>	<p>Charming bi-color stripe adding charm to any garden arrangement; vigorous grower with mounding habit with a height of 6" to 14"; may need to trim back slightly mid-season to encourage new growth.</p>	
<p>Supertunia Mini Vista Pink Star</p> <p>Plugs – 102 ct</p>	<p>Charming bi-color stripe adding charm to any garden arrangement; vigorous grower with mounding habit with a height of 6" to 14"; may need to trim back slightly mid-season to encourage new growth.</p>	
<p>Sweet Caroline Sweetheart Jet Black</p> <p>Plugs – 102 ct</p>	<p>With heights of 8-12 inches tall and trailing/spreading up to 36 inches long, Sweet Caroline Sweetheart JET BLACK™ can be used in hanging baskets, containers, and in ground plantings. With its excellent heat tolerance and vigor, Sweet Caroline Sweetheart JET BLACK™ is an easy-to-grow annual for foliage interest.</p>	
<p>Superbena Whiteout</p> <p>Plugs – 102 ct</p>	<p>Superbena Verbenas are vigorous with super trailing habits. Best used in front of beds and in baskets where they perform best with their spilling nature. 18" to 30" spread and trails up to 24".</p>	
<p>Pansy Delta Pure Colors Mix</p> <p>Plugs – 160 ct</p>	<p>8" tall with about 8" to 10" spread. These "faceless" petals are about 3". Heat tolerant with exceptional colors.</p>	

<p>Salvia Horminum Blue</p> <p>Purchase locally – 64 ct (circle planters)</p>	<p>These annuals reach 18” to 28” in height. Also known as Claryssa Blue, this annual Salvia is native to an area extending from the Mediterranean to the Crimea and into Iran. Each plant has a spread of about 12” with brilliant purple-blue flowers and last well as cut flowers.</p>	
<p>Snapdragon (Liberty Mix)</p> <p>Purchased Locally Circle Planters – 64 ct</p>	<p>These showy snapdragons reach 18”-22” in height and have long flower spikes on well-branched, plants. Plants provide a showy, vertical accent to any landscape. Colors range from bronze, cherry, crimson, lavender, light pink, rose pink, scarlet, white and yellow.</p>	



KENAI

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MEMORANDUM

TO: Kenai Beautification Committee
FROM: Robert J. Frates, Parks & Recreation Director
DATE: April 6, 2021
SUBJECT: 2021 – 2022 Draft Goals & Objectives

Purpose of this memorandum is to provide you a draft of the 2021-2022 Goals and Objectives. Please review the attached document and provide any comments and/or feedback at our next regularly scheduled meeting of April 13, 2021.

Thank you and please let me know if you have any questions.



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Kenai Parks & Recreation Goals & Objectives 2021 – 2022

ADMINISTRATIVE

Goal 1:

Develop & implement park maintenance “scorecard.”

Objective:

Provide a self-evaluation tool to be used internally for objectively evaluating desired conditions of park and open spaces.

Actions/Strategies:

- Finalize development of scorecard.
- Make data collection effort appropriate to the value of information collected.
- Keep flexible and easy to use.
- Someday create mobile app for staff use.
- Achieve 100% completion with an 80% or higher score for identified areas.

Goal 2:

Continue providing opportunities for people to be involved with parks & recreation.

Objective:

Promote community stewardship and engagement while providing cost-effective and effective services – Volunteer Leadership!

Actions/Strategies:

- Consider spreading out the volunteer plant day over the course of 1 week.
- Explore cost-effective ideas for replacing 50% of the wooden boxes used for flower plantings (schools, Wildwood Correctional Facility).

- Utilize community garden volunteers to paint and make roof repairs to the garden shed.
- If appropriate (COVID-19), invite school group(s) to assist with planting at the City yard.
- Secure volunteer help to repaint the Tarbox Wildlife Viewing Platform.
- Continue collaborating with community individuals and entities for Fall Pumpkin Festival, Kite Festival Easter Egg Hunt, Skate with Santa, Skate Night and other programming activities.
- Develop and provide virtual tours for certain City facilities, trails and parks.
- Implement one (1) new program activity.

Goal 3:

Update the Kenai Parks & Recreation Operations and Training Manual.

Objective:

Outline and provide operating and safety procedures for employees.

Actions/Strategies:

- Provide a section on maintenance standards to include a pictorial representation of what is acceptable and not acceptable.

Goal 4:

Update the department’s small equipment inventory.

Objective:

Provide an inventory of the department’s small tools and equipment not assigned a “PR” number by the City Shop Department.

Actions/Strategies:

- Perform annual review of equipment and update as needed.
- Provide pictures of tools & equipment.

LANDSCAPES & TREES

Goal 1:

Continue promoting and providing environmental stewardship.

Objective:

Provide functionality, protection and aesthetics of parks, right-of-ways and open space areas.



Actions/Strategies:

- Plant a minimum of ten (10) trees (excluding the Kenai Golf Course planting). Targeted locations to date include: Softball Greenstrip, Kenai Fine Arts Center, Kenai Municipal Airport Operations Facility, Challenger Learning Center of Alaska, Millennium Square (Frontage Rd), Municipal Park.
- General shrub bed improvements at corner of 4th Ave. and N. Forest Dr.
- Identify and prioritize removal of beetle-kill trees on key City properties. Priority areas to date include public safety building/city hall/library (35) and cemetery (20).
- Research State Forestry Grants or Land & Water Conservation Funds (LWCF) for beetle-kill tree removal on City properties, including the Kenai Golf Course.
- Provide treatment for Orange Hawkweed at the following locations: Kenai Community Gardens, Kenai Wildflower Garden (turf area along Lawton Dr.).
- Perform stump grinding, as needed, at Municipal Park, MPF and Kenai Cemetery and other locations, as needed.
- Utilize heat treatment as an alternative to chemical treatments and hand-removal in select areas (circle planters, community gardens).
- Provide landscaping underneath the new Old Town Historic Park sign.
- Implement weed control measures and strategies for the wildflower garden, i.e., agricultural flamer.
- Secure 50-100 small trees and work with stakeholders for planting of trees at the Kenai Golf Course.

Goal 2:

Improve “weediness” in beds at the Kenai Food Forest.

Objective:

Increase aesthetics, plant health and decrease weed seeds; satisfy grant obligations.

Actions/Strategies:

- Schedule mechanical removal of weeds, as needed.



- Implement strategies for reducing weeds, i.e., thicker mulch, newspaper, increase frequency of mechanical removal, etc.

HARDSCAPES & TRAILS

Goal 1:

Continue installing, upgrading and exploring opportunities for community trails providing important recreation value and connectivity.

Objective:

Provide a network of trails appropriate for a variety of user groups.

Actions/Strategies:

- Work with Kenai Little League for placement and installation of interpretive signs along trails behind the fields.
- Install pathway of poetry signs along trail located at Daubenspeck Family Park.
- Seek approval for a trail easement leading south from the Kenai Little League field #4 to the north beach parking lot area.
- Install interpretive displays and benches along the Lawton Dr. Trails Extension.
- Install backcountry trail segment (approx. 500') at Municipal Park.

RECREATION AREAS

Goal 1:

Replace two (2) dugouts at the Steve Shearer Memorial Ballpark.

Objective:

Minimize maintenance costs and increase safety and overall functionality of dugouts.

Actions/Strategies:

- Increase size of dugouts to better accommodate teams and their gear.
- Provide better ventilation, safety and visibility by utilizing chain-link.
- Coordinate work with the Kenai Softball Association.

Goal 2:

Rebuild batter's box on the Kenai Little League Field #3 (Senior Field).

Objective:

Improve safety and playability.



Actions/Strategies:

- Schedule work for the fall of 2021.
- Solicit volunteer help.
- Note: pitcher’s mound rebuilt in fall 2020.

Goal 3:

Assist Kenai Little League (KLL) with installation of new scoreboard (Field #3).

Objective:

Provide technical assistance in order to help improve infrastructure (shared costs) and increase team and spectator experience.

Actions/Strategies:

- Access on-site electrical capacity.
- Evaluate costs to expand capacity, if needed.
- Small boom truck rental needed for placement of I-beams and scoreboard.

Goal 4:

*Install permanent restrooms at the Kenai Little League Complex.

Objective:

Improve infrastructure for the league and general public, namely during the Kenai Personal Use Fishery.

Actions/Strategies:

- Coordinate construction with Kenai Little League and Kenai Public Works Department.

*This project managed by the Public Works Department.

Goal 5:

Improve turf density and color located at the Kenai Sports Complex (soccer fields).

Objective:

Improve playability, healthy turf and minimize weeds.

Actions/Strategies:

- Increase fertilizer application rate (and/or frequency), if needed and resources allow.
- Start the irrigation process as early as possible.



- Perform spot treatments or mechanical removal of weeds, as needed.

STRUCTURES

Goal 1:

Replace wood benches around the Leif Hansen Memorial Park fountain and the Maritime Memorial.

Objective:

Improve functionality and safety.

Actions/Strategies:

- Access needed material and procure winter/spring of 2021.
- Remove existing material and replace with new.

Goal 2:

Perform preventive maintenance at the Leif Hansen Memorial Park Maritime Memorial.

Objective:

Preserve and protect the physical asset.

Actions/Strategies:

- Apply protective paint to chain & posts.
- Apply concrete patch to cracks in cement.
- Remove metal rod.

Goal 3:

Paint concrete storage building (near F#4) located at the Little League fields.

Objective:

- Improve visual appeal.

Actions/Strategies:

- Match existing color scheme used at the complex.

AMENITIES

Goal 1:

Re-install two (2) aluminum bike racks.

Objective:

Replace bike racks that were not sufficiently anchored.



Actions/Strategies:

- Schedule installment at earliest convenience and allowable weather-wise.

Goal 2:

Improve winter aesthetics at the Leif Hansen Memorial Park during winter months.

Objective:

Create centralized focal point by adding an approximately 15'-20' lighted tree that can be seen by traveling motorists.

Actions/Strategies:

- Utilize local fabricator.
- Install RBG/LED lights with varying color sequencing capability.





KENAI

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MEMORANDUM

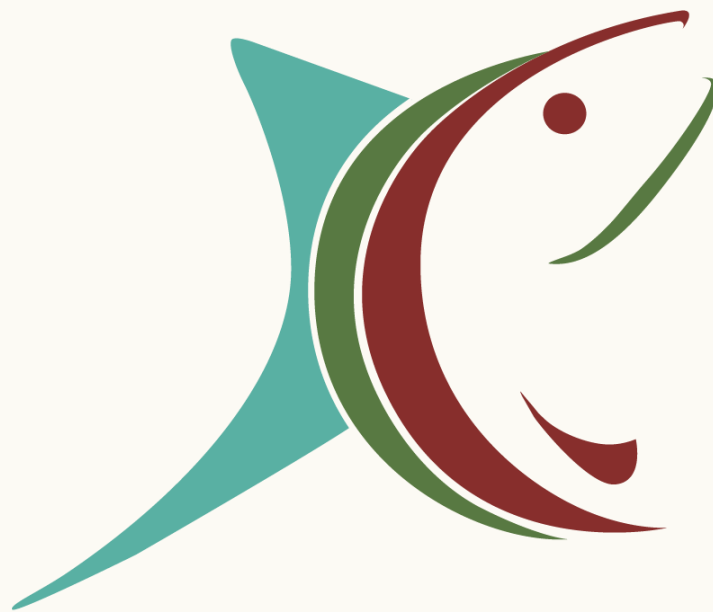
TO: Beautification Committee
FROM: Robert J. Frates, Parks & Recreation Director
DATE: April 7, 2021
SUBJECT: Draft FY21-FY25 CIP & Upcoming FY22 Budget

On February 2, 2021, a joint meeting was held with the Beautification Committee and the Parks & Recreation Commission. During this meeting, the FY21-FY25 Capital Improvement Plan (projected future projects greater than \$35K) was presented and reviewed. There were no additional revisions made.

The FY22 budget presented for Administration's review did not have any increases above the current budget. The department did request a couple large beautification related items including a 72" mower (\$30K) and an agricultural flamer (\$9K). The mower is projected to replace an existing mower and the flamer is a piece of equipment that can be towed behind a tractor or ATV.

Attachment

CITY OF KENAI
**CAPITAL
IMPROVEMENT
PLAN**



FISCAL YEAR 2021 - 2025

**CITY OF KENAI
CITY HALL
210 FIDALGO AVENUE
KENAI, AK 99611**

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TABLE OF CONTENTS



Page 3
INTRODUCTION



Page 4
AIRPORT FUND



Page 13
GENERAL FUND



Page 43
SENIOR CITIZENS FUND



Page 46
CONGREGATE HOUSING FUND



Page 49
PERSONAL USE FISHERY FUND

Page 51
PROJECT MAPPING

INTRODUCTION

The City of Kenai's five year Capital Improvement Plan (CIP) is developed by the Public Works Department in coordination with City departments, Administration, Boards and Commissions, and the City Council for the purpose of long-range capital improvement planning and budgeting. A capital improvement project is typically a one-time expenditure, usually, in excess of \$35,000, that has a useful life exceeding one year or is a major project such as a comprehensive or master plan. Capital projects on existing assets are included in the CIP, provided they meet the definition of a capital project. Projects can focus on immediate needs or anticipate future needs before critical failures.

The CIP is divided into six parts based on the City Fund in which the project would be accounted for. These include the Airport Fund, General Fund, Water & Sewer Fund, and Senior Citizens Fund, Congregate Housing Enterprise Fund, and Personal Use Fishery Fund. Projects are listed in priority order for each Fund by fiscal year. A map identifying project locations is also included.

Projects that are identified in the CIP are included for planning purposes and to recognize a need. Not all projects receive the necessary funding to accomplish them in a projected year, which is why the list is updated annually. Many projects are dependent on non-City funding sources, which the City can expect to seek, but are not guaranteed. The availability of outside funds can vary with local, state and federal economies, and the City's needs can, and do, change frequently.



AIRPORT FUND



CITY OF KENAI
CAPITAL IMPROVEMENT PLAN
FY2021 - 2025

FY2021	Project No.	COST	DESCRIPTION
AIRFIELD SAND AND EQUIPMENT STORAGE BUILDING*	01	\$1,734,319	Construct an approx. 6,400 sq ft sand and storage building at the Kenai Municipal Airport
RUNWAY PROTECTION ZONE LAND ACQUISITION*	02	\$100,000	Acquisition of property within runway protection zone for obstruction removal
WHEELED LOADER REPLACEMENT*	03	\$250,000	Replacement of aging equipment with new wheeled loader
AIRPORT OPERATIONS DDC CONTROLS CONVERSION	04	\$80,000	Consolidate existing controls system
TRACTOR/MOWER REPLACEMENT	05	\$131,000	Replacement of aging equipment with new tractor/mower
		\$2,295,319	 \$341,270 AIRPORT FUND \$1,954,049 GRANT/OTHER

FY2022	Project No.	COST	DESCRIPTION
AIRFIELD PAINTING AND CRACK SEALING DESIGN*	06	\$50,000	Design airfield painting and crack sealing project to current standards
TERMINAL ROAD AND PARKING LOT IMPROVEMENTS*	07	\$1,700,000	Rehabilitate access road, parking lot expansion, and lighting at the terminal
		\$1,750,000	 \$109,375 AIRPORT FUND \$1,640,625 GRANT/OTHER

FY2023	Project No.	COST	DESCRIPTION
AIRFIELD PAINTING AND CRACK SEALING*	08	\$1,250,000	Airfield painting and crack sealing to current standards
APRON AND WILLOW STREET EXTENSION*	09	\$2,443,000	Extend apron taxiway for lease lots and road and utilities on Willow Street
		\$3,693,000	 \$1,299,625 AIRPORT FUND \$2,393,375 GRANT/OTHER

*Projects marked with an asterisk denote project is dependent on grant funding

AIRPORT FUND



CITY OF KENAI
CAPITAL IMPROVEMENT PLAN
FY2021 - 2025

FY2024	Project No.	COST	DESCRIPTION
TERMINAL ELEVATOR MAJOR MAINTENANCE	10	\$50,000	Major maintenance on existing elevator at the Airport Terminal
ARFT FACILITY ELEVATOR MAJOR MAINTENANCE	11	\$50,000	Major maintenance on existing Alaska Regional Fire Training Facility elevator
		\$100,000	>> \$100,000 AIRPORT FUND \$0 GRANT/OTHER

FY2025	Project No.	COST	DESCRIPTION
RUNWAY RECONSTRUCTION*	12	\$15,000,000	Reconstruction of Runway 2L-20R
REHABILITATE TAXIWAYS A, C, K, AND L*	13	\$3,500,000	Rehabilitate taxiways K and C to current standards
		\$18,500,000	>> \$1,156,250 AIRPORT FUND \$17,343,750 GRANT/OTHER

*Projects marked with an asterisk denote project is dependent on grant funding

AIRPORT FUND PROJECTS

AIRFIELD SAND AND EQUIPMENT STORAGE BUILDING

01

Department: Airport

Total Project Cost: \$2,000,000

Project Phased: No

Project Type: Building

Funding Source(s): Grant Dependent

Potential Grant Identified: Federal Aviation

Administration

Operating Budget Impact: Significant Decrease



YEAR:	2021	2022	2023	2024	2025
COST:	\$2,000,000				

Details:

This project will construct an approximately 6,400 square-foot sand and snow removal equipment storage building to allow the Airport to screen and stockpile sand for winter usage and store sand and snow removal equipment. A sand and snow removal equipment storage building will lengthen the useful life of the equipment.

RUNWAY PROTECTION ZONE LAND ACQUISITION

02

Department: Airport

Total Project Cost: \$100,000

Project Phased: No

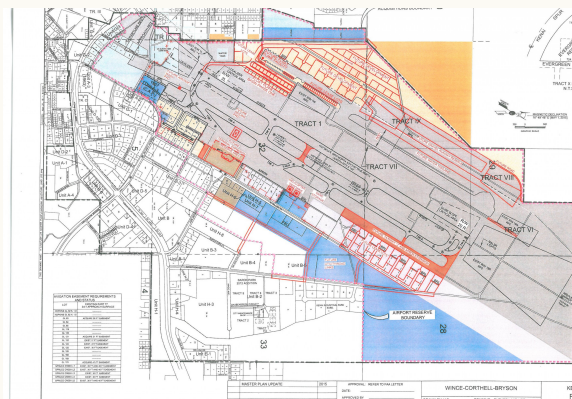
Project Type: Land Improvement

Funding Source(s): Grant Dependent

Potential Grant Identified: Federal Aviation

Administration

Operating Budget Impact: Minimal or No Impact



YEAR:	2021	2022	2023	2024	2025
COST:	\$100,000				

Details:

This project purchases two lots that have been identified on the south end of the apron and within the Runway Protection Zone (RPZ). Land for RPZ and obstruction control is FAA eligible, and these lots are designated as "Land for obstruction removal" on the Airport Layout Plan.

AIRPORT FUND PROJECTS

WHEELED LOADER REPLACEMENT

03

Department: Airport

Total Project Cost: \$250,000

Project Phased: No

Project Type: Equipment

Funding Source(s): Grant Dependent

Potential Grant Identified: Federal Aviation Administration

Operating Budget Impact: Minimal or No Impact



YEAR:	2021	2022	2023	2024	2025
COST:	\$250,000				

Details:

This project would replace old and aging equipment with new efficient snow removal equipment, consisting of a loader with attachments.

AIRPORT OPERATIONS DDC CONTROLS CONVERSION

04

Department: Airport

Total Project Cost: \$80,000

Project Phased: No

Project Type: Building Improvement

Funding Source(s): Airport Fund

Potential Grant Identified: None

Operating Budget Impact: Slight Decrease



YEAR:	2021	2022	2023	2024	2025
COST:	\$80,000				

Details:

This project will consolidate the existing Airport Operations Facility controls systems into one system controlled by Meridian. This work will allow for easier future maintenance of the facility's heating, ventilation, and air conditioning (HVAC) system, making diagnosis of equipment issues much more manageable.

AIRPORT FUND PROJECTS

TRACTOR/MOWER REPLACEMENT

05

Department: Airport
 Total Project Cost: \$131,000
 Project Phased: No
 Project Type: Equipment
 Funding Source(s): Airport Fund
 Potential Grant Identified: None
 Operating Budget Impact: Slight Decrease



YEAR:	2021	2022	2023	2024	2025
COST:	\$131,000				

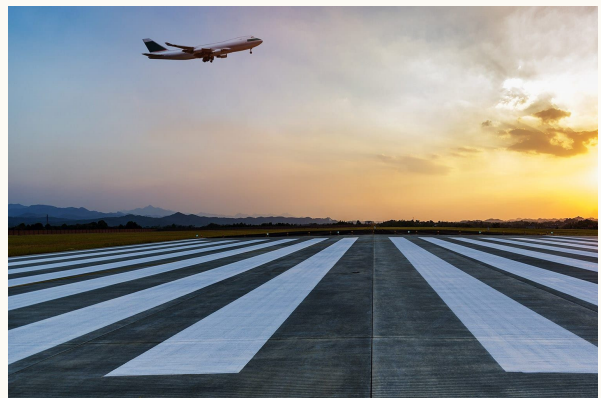
Details:

This project would replace a 17-year-old tractor/mower with a failing transmission with a new efficient tractor/mower, consisting of a tractor with mower attachment.

AIRFIELD PAINTING AND CRACKSEALING DESIGN

06

Department: Airport
 Total Project Cost: \$50,000
 Project Phased: Yes
 Project Type: Infrastructure
 Funding Source(s): Grant Dependent
 Potential Grant Identified: Federal Aviation Administration
 Operating Budget Impact: Minimal/No Impact



YEAR:	2021	2022	2023	2024	2025
COST:		\$50,000			

Details:

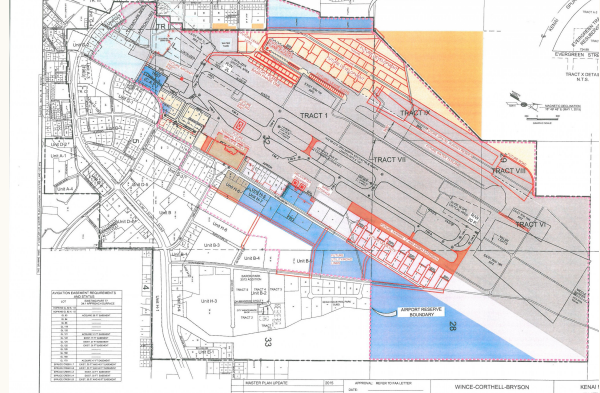
This project consists of project design for normal airfield marking and asphalt preservation to meet the Code of Federal Regulations (CFR) 139 inspections and a pavement maintenance program, a grant assurance for a federally obligated airport to protect the life of the asphalt.

AIRPORT FUND PROJECTS

TERMINAL ROAD AND PARKING LOT IMPROVEMENTS

07

Department: Airport
 Total Project Cost: \$1,700,000
 Project Phased: No
 Project Type: Infrastructure
 Funding Source(s): Grant Dependent
 Potential Grant Identified: Federal Aviation Administration
 Operating Budget Impact: Slight Increase



YEAR:	2021	2022	2023	2024	2025
COST:		\$1,700,000			

Details:

This project rehabilitates the access road, provides for parking lot expansion to the south, and installs new lighting poles at the Kenai Municipal Airport Terminal parking lot.

AIRFIELD PAINTING AND CRACKSEALING

08

Department: Airport
 Total Project Cost: \$1,250,000
 Project Phased: Yes
 Project Type: Infrastructure
 Funding Source(s): Grant Dependent
 Potential Grant Identified: Federal Aviation Administration
 Operating Budget Impact: Slight Decrease



YEAR:	2021	2022	2023	2024	2025
COST:			\$1,250,000		

Details:

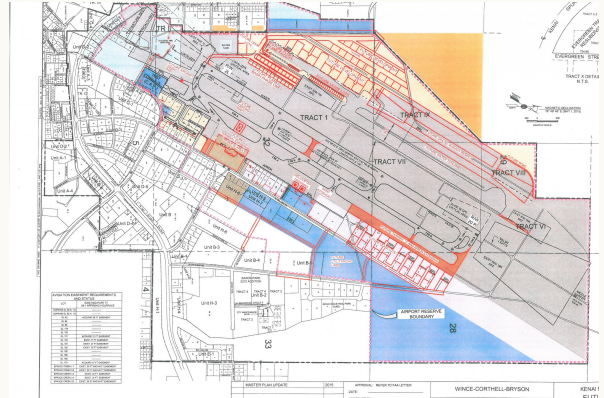
This project consists of normal airfield marking and asphalt preservation to meet the Code of Federal Regulations (CFR) 139 inspections and a pavement maintenance program, which is a grant assurance for a federally obligated airport to protect the life of the asphalt.

AIRPORT FUND PROJECTS

APRON AND WILLOW STREET EXTENSION

09

Department: Airport
 Total Project Cost: \$2,443,000
 Project Phased: No
 Project Type: Land Improvement/ Infrastructure
 Funding Source(s): Grant Dependent
 Potential Grant Identified: Federal Aviation Administration
 Operating Budget Impact: Slight Increase



YEAR:	2021	2022	2023	2024	2025
COST:			\$2,443,000		

Details:

This project would extend the apron taxiway 600 feet for lease lots and Willow Street Extension (road and utilities) as well as provide for lease lot development (five acres). Lease lot development is assumed to be 100% City-funded.

TERMINAL ELEVATOR MAJOR MAINTENANCE

10

Department: Airport
 Total Project Cost: \$50,000
 Project Phased: No
 Project Type: Building Improvement
 Funding Source(s): Airport Fund
 Potential Grant Identified: None
 Operating Budget Impact: Minimal or No Impact



YEAR:	2021	2022	2023	2024	2025
COST:				\$50,000	

Details:

Provide major maintenance on the existing Airport Terminal Elevator. This maintenance will replace 30-plus-year-old components for safety reasons while providing minor cosmetic improvements.

AIRPORT FUND PROJECTS

ARFT ELEVATOR MAJOR MAINTENANCE

11

Department: Airport
 Total Project Cost: \$50,000
 Project Phased: No
 Project Type: Building Improvement
 Funding Source(s): Airport Fund
 Potential Grant Identified: None
 Operating Budget Impact:
 Minimal or No Impact



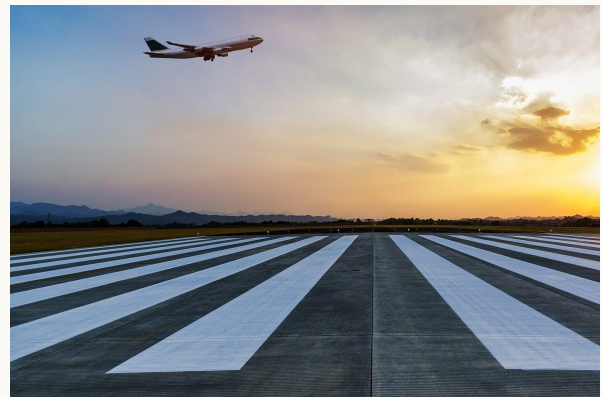
YEAR:	2021	2022	2023	2024	2025
COST:				\$50,000	

Details:
 Provide major maintenance on the existing Alaska Regional Fire Training Facility's elevator. The facility is currently primarily occupied by Beacon. The facility was constructed in 1997, and while the elevator sees relatively minimal use, this project will provide for the continued safe operation of the unit.

RUNWAY RECONSTRUCTION

12

Department: Airport
 Total Project Cost: \$15,000,000
 Project Phased: No
 Project Type: Infrastructure
 Funding Source(s): Grant Dependent
 Potential Grant Identified: Federal Aviation Administration
 Operating Budget Impact: Slight Decrease



YEAR:	2021	2022	2023	2024	2025
COST:					\$15,000,000

Details:
 This project removes and replaces existing asphalt and crushed rock base. Four inches of AP subbase will be removed, with the remaining 10 inches of subbase compacted to 100% followed by a new course C crushed base and 4 inches of asphalt laid in two lifts. This project is necessary due to excessive reflective cracking and reduced PCI values. The top lift will be grooved, and the new section will be 17-18 inches thick.

AIRPORT FUND PROJECTS

REHABILITATE TAXIWAYS A, C, K, AND L

13

Department: Airport

Total Project Cost: \$3,500,000

Project Phased: No

Project Type: Infrastructure

Funding Source(s): Grant Dependent

Potential Grant Identified: Federal Aviation

Administration

Operating Budget Impact: Slight Decrease



YEAR:	2021	2022	2023	2024	2025
COST:					\$3,500,000

Details:

This project will widen shoulders and safety areas between taxiways K and C to current standards, upgrade lighting and signage to watertight standards, in-pavement lights for D and E, and reconstruct Taxiway A asphalt. The project will reduce crack sealing maintenance costs and bring the oldest pavement on the Airport up to the recommended Pavement Condition Index.

GENERAL FUND

FY2021	Project No.	COST	DESCRIPTION
KENAI BLUFF STABILIZATION*	01	\$1,000,000	Stabilize a one-mile area on the northern bank of the Kenai River
MULTI-PURPOSE FACILITY EXHAUST FAN	02	\$75,000	Install large exhaust fan ventilation system
MULTI-PURPOSE FACILITY RUST REMEDIATION	03	\$80,000	Install rust reformer spray on structural steel elements
		\$1,155,000	 \$155,000 GENERAL FUND \$1,000,000 GRANT/OTHER

FY2022	Project No.	COST	DESCRIPTION
KENAI BLUFF STABILIZATION*	01	\$17,500,000	Stabilize a one-mile area on the northern bank of the Kenai River
WILDWOOD DRIVE*	04	\$290,000	Reconstruct 2,318 foot of roadway
FIRST STREET REPAIRS	05	\$60,000	Remove and replace damaged roadway
DISPATCH RADIO REPLACEMENT*	06	\$250,000	Replace outdated dispatch radios and recording equipment
LIBRARY DDC CONTROLS	07	\$58,000	Improvements to Library HVAC controls
VISITOR CENTER DDC CONTROLS	08	\$62,000	Maintenance and recommission of mechanical systems & direct digital controls
INLET WOODS STORM WATER IMPROVEMENTS	09	\$120,000	Drainage improvements to prevent street flooding
REC CENTER WATER HEATER REPLACEMENT	10	\$60,000	Remove and replace existing water heaters
BRIDGE ACCESS PEDESTRIAN TRAIL*	11	\$2,398,229	Construct 10-foot wide, 1.3 mile paved and separated pathway on Bridge Access Road
CITY OF KENAI TENT/VEHICLE CAMPGROUND*	12	\$446,210	Design and construct a campground with 20-30 accessible spots
PHASE I: RFID TAGGING OF LIBRARY COLLECTION*	13	\$132,000	Provide RFID technology to tag items in the Library collection
NETWORK ACCESS CONTROL*	14	\$60,000	Provide physical access control for City-owned network infrastructure
IT MASTER PLANNING	15	\$35,000	Analyze City's need for updating existing or new computer and network infrastructure
CITY HALL AIR HANDLER REPLACEMENT	16	\$210,000	Replace existing roof top unit air handler
VISITOR CENTER ROOF REPLACEMENT	17	\$120,000	Complete replacement of asphalt shingle roofing with new
		\$21,801,439	 \$1,086,560 GENERAL FUND \$20,714,879 GRANT/OTHER

GENERAL FUND

FY2023	Project No.	COST	DESCRIPTION
KENAI BLUFF STABILIZATION*	01	\$17,500,000	Stabilize a one-mile area on the northern bank of the Kenai River
WILLOW STREET REPAIRS	18	\$420,000	Milling and resurfacing of roadway from Main Street to Airport Way
REC CENTER RTU HVAC REPLACEMENTS	19	\$280,000	Replace Rooftop Unit, including air handlers, control valves, and thermostats
POLICE MOBILE RADIO REPLACEMENT*	20	\$100,000	Replace all police vehicle mounted mobile radios
OUTDOOR EVENT PARK DESIGN AND FEASIBILITY	21	\$35,000	Provide engineered drawings to construct an event park
PHASE II: RFID TAGGING OF LIBRARY COLLECTION*	22	\$35,000	Install self-sorting machines and security gates
KENAI NORDIC TRAIL LIGHTING - DESIGN & CONSTRUCTION*	23	\$200,000	Design and construct lighted Nordic trail system at the Kenai Golf Course
MUNICIPAL PARK TRAIL BOARDWALK	24	\$85,000	Construct engineered elevated boardwalk adjacent to Kenai Little League ballfields
PHASE II: KENAI CEMETERY EXPANSION	25	\$260,000	Construct large pavilion, lighted flag poles, storage building, and columbarium
MULTI-FACTOR AUTHENTICATION (MFA)	26	\$50,000	Purchase and install software and hardware to implement multi-factor authentication
		\$18,965,000	 \$1,130,000 GENERAL FUND \$17,835,000 GRANT/OTHER
FY2024	Project No.	COST	DESCRIPTION
LILAC STREET REPAIRS	27	\$393,000	Replace failed concrete curb, re-stabilize sub-base, and provide new asphalt surface
CITY HALL ELEVATOR MAJOR MAINTENANCE	28	\$50,000	Replace 30+ year-old components
REC CENTER ROOF REPLACEMENT	29	\$756,000	Replace existing built-up roof with new membrane roof system
FUTURE ROAD REPAIRS	30	\$250,000	Major repairs to correct settlement and failing asphalt areas
FUTURE STORM WATER IMPROVEMENTS	31	\$80,000	Major repairs to storm water conveyance system including culverts and catch basins
SOFTBALL GREEN STRIP PLAY EQUIPMENT REPLACEMENT	32	\$85,000	Replace children's playground equipment
		\$1,614,000	 \$1,614,000 GENERAL FUND \$0 GRANT/OTHER

GENERAL FUND

FY2025	Project No.	COST	DESCRIPTION
FUTURE ROAD REPAIRS	30	\$250,000	Major repairs to correct settlement and failing asphalt areas
FUTURE STORM WATER IMPROVEMENTS	31	\$80,000	Major repairs to storm water conveyance system including culverts and catch basins
KENAI MULTI-PURPOSE FACILITY PERMANENT LOCKER ROOMS*	33	\$1,250,000	5,000 square-foot locker room construction, including utilities, bathrooms, shower rooms
PUBLIC SAFETY FACILITY IMPROVEMENTS	34	\$750,000	Address asbestos abatement concerns and improve the functionality of the facility
		\$2,330,000	<div style="display: flex; align-items: center;"> <div style="font-size: 2em; margin-right: 10px;">»»</div> <div> <p>\$1,080,000 GENERAL FUND</p> <p>\$1,250,000 GRANT/OTHER</p> </div> </div>

GENERAL FUND PROJECTS

BLUFF STABILIZATION

01

Department: Administration | Public Works
 Total Project Cost: \$36,000,000
 Project Phased: Yes
 Project Type: Infrastructure
 Funding Source(s): Grant Dependent | Bonding
 Potential Grant Identified: State Capital Project
 Submission and Federal Grants To Be Identified
 Operating Budget Impact: Slight Decrease



YEAR:	2021	2022	2023	2024	2025
COST:	\$1,000,000	\$17,500,000	\$17,500,000		

Details:

The City of Kenai in coordination with the Army Corp of Engineers Bluff Erosion Control Project is intended to stabilize an area on the northern bank of the Kenai River from near the river's mouth below Historic Old Town extending upriver approximately one mile toward the first cannery just below Bluff Overlook Park at the end of Spur View Drive.

MULTI-PURPOSE FACILITY EXHAUST FAN

02

Department: Public Works
 Total Project Cost: \$75,000
 Project Phased: No
 Project Type: Building Improvement
 Funding Source(s): General Fund
 Potential Grant Identified: None
 Operating Budget Impact:
 Slight Increase



YEAR:	2021	2022	2023	2024	2025
COST:	\$75,000				

Details:

This project will install a large exhaust fan ventilation system with humidistatic controls to prevent continued moisture issues within the Multi-Purpose Facility. Summer ice is the largest contributing factor to excessive humidity; however, this system will be beneficial year-round.

GENERAL FUND PROJECTS

MULTI-PURPOSE FACILITY RUST REMEDIATION

03

Department: Public Works
 Total Project Cost: \$80,000
 Project Phased: No
 Project Type: Building Improvement
 Funding Source(s): General Fund
 Potential Grant Identified: None
 Operating Budget Impact:
 Minimal or No Impact



YEAR:	2021	2022	2023	2024	2025
COST:	\$80,000				

Details:

This project will remove rust and algae at the Multi-Purpose Facility by power washing and then sealing parts of the Facility with a rust inhibitor spray coating to ensure the Facility will be usable for years to come. Excessive moisture issues at the Facility have created an environment for rust and algae to grow on elements of the interior roof structure.

WILDWOOD DRIVE

04

Department: Public Works
 Total Project Cost: \$290,000
 Project Phased: No
 Project Type: Infrastructure
 Funding Source(s): General Fund | Other
 Potential Grant Identified: State Capital Project Submission | Department of Corrections
 Operating Budget Impact: Slight Decrease



YEAR:	2021	2022	2023	2024	2025
COST:		\$290,000			

Details:

This project will reconstruct 2,318-foot of roadway, widen it to 24 feet, provide drainage ditching, remove existing deteriorating asphalt, stabilize sub-base, compact, and pave. Wildwood drive provides access to the Wildwood Correctional Facility, and the City requires ownership and site control prior to proceeding with upgrades, which have been needed for at least 40 years. The City is currently working with the Kenai Native Association to gain site control for the road the City has maintained for decades. The City will pursue shared funding for this project with the Department of Corrections.

GENERAL FUND PROJECTS

FIRST STREET REPAIRS

05

Department: Public Works
 Total Project Cost: \$60,000
 Project Phased: No
 Project Type: Infrastructure
 Funding Source(s): General Fund
 Potential Grant Identified: State Capital Project Submission
 Operating Budget Impact: Minimal or No Impact



YEAR:	2021	2022	2023	2024	2025
COST:		\$60,000			

Details:

This project removes and replaces approximately 250 feet of damaged roadway and curb on First Street.

DISPATCH RADIO REPLACEMENT

06

Department: Police
 Total Project Cost: \$250,000
 Project Phased: No
 Project Type: Equipment
 Funding Source(s): Grant Dependent
 Potential Grant Identified: State Capital Project Submission | Department of Homeland Security
 Operating Budget Impact: Slight Increase



YEAR:	2021	2022	2023	2024	2025
COST:		\$250,000			

Details:

This project is a critical replacement of outdated dispatch radios and recording equipment. Grants have been applied for multiple years for this replacement.

GENERAL FUND PROJECTS

LIBRARY DDC CONTROLS

07

Department: Public Works
 Total Project Cost: \$58,000
 Project Phased: No
 Project Type: Building Improvement
 Funding Source(s): General Fund
 Potential Grant Identified: None
 Operating Budget Impact:
 Slight Decrease



YEAR:	2021	2022	2023	2024	2025
COST:		\$58,000			

Details:

This project replaces older control components with new, as well as recommissions existing heating, ventilation, and air conditioning (HVAC) controls system. The Library had major improvements completed approximately 10 years ago, and older areas of the library continue to struggle with maintaining set-point temperatures.

VISITOR CENTER DDC CONTROLS

08

Department: Public Works
 Total Project Cost: \$62,000
 Project Phased: No
 Project Type: Building Improvement
 Funding Source(s): General Fund
 Potential Grant Identified: None
 Operating Budget Impact:
 Slight Decrease



YEAR:	2021	2022	2023	2024	2025
COST:		\$62,000			

Details:

The Kenai Visitor and Cultural Center's mechanical systems and existing Direct Digital Control (DDC) systems are in need of major maintenance and recommissioning. Several areas of the facility are not operating correctly. This project will identify the components which are failing and provide for their replacements.

GENERAL FUND PROJECTS

INLET WOODS STORM WATER IMPROVEMENTS

09

Department: Public Works
 Total Project Cost: \$120,000
 Project Phased: No
 Project Type: Infrastructure
 Funding Source(s): General Fund
 Potential Grant Identified: None
 Operating Budget Impact:
 Slight Decrease



YEAR:	2021	2022	2023	2024	2025
COST:		\$120,000			

Details:

This project will improve catch basin conveyance and capacity to resolve several areas within the Inlet Woods Subdivision that experience flooding of the roadways due to insufficient storm water infrastructure.

REC CENTER WATER HEATER REPLACEMENTS

10

Department: Public Works
 Total Project Cost: \$60,000
 Project Phased: No
 Project Type: Building Improvement
 Funding Source(s): General Fund
 Potential Grant Identified: None
 Operating Budget Impact:
 Minimal or No Impact



YEAR:	2021	2022	2023	2024	2025
COST:		\$60,000			

Details:

This project will remove and replace the existing water heaters with new comparably-sized equipment. The Kenai Recreation Center water heaters are beyond their useful life and have been requiring extensive maintenance to remain operational.

GENERAL FUND PROJECTS

BRIDGE ACCESS PEDESTRIAN TRAIL

11

Department: Parks & Recreation
 Total Project Cost: \$2,398,229
 Project Phased: No
 Project Type: Infrastructure
 Funding Source(s): Grant Dependent (\$2,181,669)
 General Fund (\$216,560)
 Grant Identified: Department of Transportation
 Operating Budget Impact: Slight Increase



YEAR:	2021	2022	2023	2024	2025
COST:		\$2,398,229			

Details:

This project constructs a 10-foot-wide 1.3 mile paved and separated pathway along the east side of Bridge Access Road from its intersection with Beaver Loop Road to its intersection with the Kenai Spur Highway. The final finished surface consists of a 2-inch layer of asphalt.

CITY OF KENAI TENT/ VEHICLE CAMPGROUND

12

Department: Parks & Recreation
 Total Project Cost: \$446,210
 Project Phased: No
 Project Type: Infrastructure
 Funding Source(s): Grant Dependent
 Grant Identified: State of Alaska
 Operating Budget Impact:
 Slight Increase



YEAR:	2021	2022	2023	2024	2025
COST:		\$446,210			

Details:

This project designs and constructs a campground with approximately 20-30 accessible spots, restroom with showers, a small play area, and a pavilion. After the closure of the City's last campground in the early 2000s and the more recent closures of private campgrounds, the City is without a campground.

GENERAL FUND PROJECTS

PHASE I: RFID TAGGING OF LIBRARY COLLECTION

13

Department: Library
 Total Project Cost: \$132,000
 Project Phased: Yes
 Project Type: Technology
 Funding Source(s): Grant Dependent
 Potential Grant Identified: Rasmuson Tier 2
 Operating Budget Impact:
 Slight Decrease



YEAR:	2021	2022	2023	2024	2025
COST:		\$132,000			

Details:

This project would tag every item in the Library collection with a machine-readable tag and include four new staff stations for check out and in of material. Currently staff check each item out one at a time. The use of Radio-frequency Identification (RFID) technology would reduce staff and customer error in checking items in and out which would result in efficiencies. The automatic sorters would reduce the amount of staff work and time.

NETWORK ACCESS CONTROL

14

Department: Finance - Information Technology
 Total Project Cost: \$60,000
 Project Phased: No
 Project Type: Technology
 Funding Source(s): Grant Dependent
 Potential Grant Identified: Department of Homeland Security
 Operating Budget Impact: Minor or No Impact



YEAR:	2021	2022	2023	2024	2025
COST:		\$60,000			

Details:

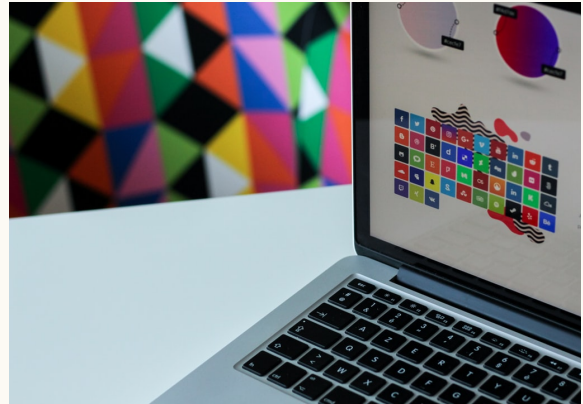
The project provides physical access control for all City-owned network infrastructure. The National Cybersecurity Review (NCSR) lists physical access to network equipment as a serious threat to cybersecurity. This project would secure all network equipment in a locking enclosure. It will also consolidate wiring locations at the Senior Center from three to one.

GENERAL FUND PROJECTS

IT MASTER PLANNING

15

Department: Finance - Information Technology
 Total Project Cost: \$35,000
 Project Phased: No
 Project Type: Technology
 Funding Source(s): General Fund
 Potential Grant Identified: None
 Operating Budget Impact:
 Slight Decrease



YEAR:	2021	2022	2023	2024	2025
COST:		\$35,000			

Details:

This project analyzes the City's needs for updating existing or new computer and network infrastructure as well as the need to update or acquire new software to increase the efficiency, transparency and effectiveness of City departments in performing their daily tasks and activities.

CITY HALL AIR HANDLER REPLACEMENT

16

Department: Public Works
 Total Project Cost: \$210,000
 Project Phased: No
 Project Type: Building Improvement
 Funding Source(s): General Fund
 Potential Grant Identified: None
 Operating Budget Impact:
 Slight Decrease



YEAR:	2021	2022	2023	2024	2025
COST:		\$210,000			

Details:

This project replaces the existing roof top unit air handler at City Hall, which was installed in 1980. The Facility is approximately 9,588 square feet, and this project includes Direct Digital Controls (DDC) for operational efficiency.

GENERAL FUND PROJECTS

VISITOR CENTER ROOF REPLACEMENT

17

Department: Public Works
 Total Project Cost: \$120,000
 Project Phased: No
 Project Type: Building Improvement
 Funding Source(s): General Fund
 Potential Grant Identified: None
 Operating Budget Impact:
 Minimal or No Impact



YEAR:	2021	2022	2023	2024	2025
COST:		\$120,000			

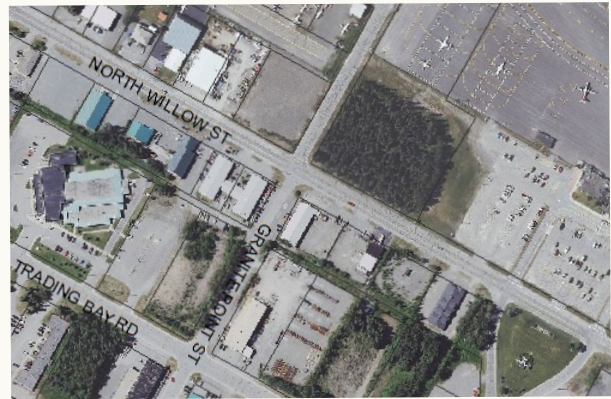
Details:

This project removes and replaces the roof at the Kenai Visitor and Cultural Center and includes new ice and water shield. The existing Asphalt Shingle Roof has reached the end of its useful life. Leaks are occurring more often over the last few years. The existing roof is approximately 30 years old.

WILLOW STREET REPAIRS

18

Department: Public Works
 Total Project Cost: \$420,000
 Project Phased: No
 Project Type: Infrastructure
 Funding Source(s): General Fund
 Potential Grant Identified: None
 Operating Budget Impact:
 Slight Decrease



YEAR:	2021	2022	2023	2024	2025
COST:			\$420,000		

Details:

This project includes milling and repaving of asphalt roadway approximately 40 feet in width and 1,950 feet in length between Main Street and Airport Way.

GENERAL FUND PROJECTS

KENAI RECREATION CENTER RTU HVAC REPLACEMENTS

19

Department: Public Works
 Total Project Cost: \$280,000
 Project Phased: No
 Project Type: Building Improvement
 Funding Source(s): General Fund
 Potential Grant Identified: None
 Operating Budget Impact:
 Minimal or No Impact



YEAR:	2021	2022	2023	2024	2025
COST:			\$280,000		

Details:

This project will replace the oldest equipment first, including air handlers, control valves, and thermostats. The Kenai Recreation Center was constructed in 1980 with an addition added in 1982. Many of the mechanical systems are now 40 years old and require extensive maintenance to maintain operation.

MOBILE RADIO REPLACEMENT

20

Department: Police
 Total Project Cost: \$100,000
 Project Phased: No
 Project Type: Equipment
 Funding Source(s): Grant Dependent
 Potential Grant Identified: Department of Homeland Security
 Operating Budget Impact: Minimal or No Impact



YEAR:	2021	2022	2023	2024	2025
COST:			\$100,000		

Details:

This project will replace all vehicle mounted mobile radios that will be beyond their service life, with newer P-25 compliant radios.

GENERAL FUND PROJECTS

OUTDOOR EVENT PARK DESIGN AND FEASIBILITY

21

Department: Parks & Recreation

Total Project Cost: \$35,000

Project Phased: Yes

Project Type: Infrastructure

Funding Source(s): General Fund

Potential Grant Identified: None

Operating Budget Impact:

Slight Increase



YEAR:	2021	2022	2023	2024	2025
COST:			\$35,000		

Details:

This project will provide engineered drawings to construct an event park to include a stage, restrooms, parking lot, and utilities. The phased project would construct an elevated stage with future phases of the project to include construction of a permanent restroom with utilities, spectator area, event area, vendor area, and parking lot.

PHASE II: RFID TAGGING OF LIBRARY COLLECTION

22

Department: Library

Total Project Cost: \$35,000

Project Phased: Yes

Project Type: Building Improvement

Funding Source(s): Grant Dependent

Potential Grant Identified: Rasmuson Tier 2

Operating Budget Impact:

Slight Decrease



YEAR:	2021	2022	2023	2024	2025
COST:			\$35,000		

Details:

This project installs Self-Sorting Machines and Security Gates at the Library to create a reduction in staff and patron time spent finding items as well as creates additional security.

GENERAL FUND PROJECTS

KENAI NORDIC TRAIL LIGHTING - DESIGN & CONSTRUCTION

23

Department: Parks & Recreation
 Total Project Cost: \$200,000
 Project Phased: No
 Project Type: Equipment
 Funding Source(s): Grant Dependent
 Potential Grant Identified: Land Water
 Conservation Fund
 Operating Budget Impact: Slight Increase



YEAR:	2021	2022	2023	2024	2025
COST:			\$200,000		

Details:

This project includes the design and construction of a lighted Nordic trail system at the Kenai Municipal Golf Course. The design will dictate future phases and feasibility, but it is anticipated that the first phase of trail lighting would focus on the driving range and central bowl area near the clubhouse.

MUNICIPAL PARK TRAIL BOARDWALK

24

Department: Parks & Recreation
 Total Project Cost: \$85,000
 Project Phased: Yes
 Project Type: Infrastructure
 Funding Source(s): Grant Dependent
 Potential Grant Identified: Land Water
 Conservation Fund
 Operating Budget Impact: Slight Increase



YEAR:	2021	2022	2023	2024	2025
COST:			\$85,000		

Details:

This project constructs an engineered elevated boardwalk. The first phase of this project constructed a new trail extending from the existing Kenai Little League ball fields, meandering within the wooded area at the top of the ravine, and turns east toward the parking lot. This project would construct a 150-foot boardwalk to the Shqui Tsatnu Creek drainage to connect with the existing trail, connecting the east and west sides of Municipal Park. Future phases of the project require an easement on the east side of the creek.

GENERAL FUND PROJECTS

KENAI CEMETERY EXPANSION - PHASE II

25

Department: Parks & Recreation

Total Project Cost: \$260,000

Project Phased: Yes

Project Type: Infrastructure

Funding Source(s): General fund

Potential Grant Identified: None

Operating Budget Impact:

Slight Increase



YEAR:	2021	2022	2023	2024	2025
COST:			\$260,000		

Details:

This project will provide for a large pavilion, lighted flag poles, storage building, columbarium, front entry sign and an underground sprinkler system. Phase II includes a pavilion, flag poles, columbarium, and sprinkler system. Phase III (beyond FY25) includes additional plots, storage building, and a columbarium, if needed.

MULTI-FACTOR AUTHENTICATION

26

Department: Finance - Information Technology

Total Project Cost: \$50,000

Project Phased: Yes

Project Type: Technology

Funding Source(s): Grant Dependent

Potential Grant Identified: Department of Homeland Security

Operating Budget Impact: Slight Increase



YEAR:	2021	2022	2023	2024	2025
COST:			\$50,000		

Details:

This project purchases software and hardware to implement Multi-factor Authentication (MFA) and includes hiring a consultant to implement the solution. Current Criminal Justice Information Systems (CJIS) requirements from the FBI require MFA when accessing secure information outside of the Police Department.

GENERAL FUND PROJECTS

LILAC STREET REPAIRS

27

Department: Public Works
 Total Project Cost: \$393,000
 Project Phased: No
 Project Type: Infrastructure
 Funding Source(s): General fund
 Potential Grant Identified: None
 Operating Budget Impact:
 Slight Decrease



YEAR:	2021	2022	2023	2024	2025
COST:				\$393,000	

Details:

This project replaces the failed concrete curb in affected areas, re-stabilizes settled subbase areas, and provides a new asphalt surface course along approximately 1600 linear feet of 30-foot wide roadway. Lilac Lane is located off the Spur Highway and Cook Inlet View Drive on the north side of Kenai. The roadway and concrete curb and gutter are suffering from severe settlement in multiple areas.

CITY HALL ELEVATOR MAINTENANCE

28

Department: Public Works
 Total Project Cost: \$50,000
 Project Phased: No
 Project Type: Building Improvement
 Funding Source(s): General Fund
 Potential Grant Identified: None
 Operating Budget Impact:
 Minimal or No Impact



YEAR:	2021	2022	2023	2024	2025
COST:				\$50,000	

Details:

This project provides major maintenance on the existing City Hall Elevator. This will replace 30+ year old components for safety purposes while providing minor cosmetic improvements.

GENERAL FUND PROJECTS

RECREATION CENTER ROOF REPLACEMENT

29

Department: Public Works
 Total Project Cost: \$756,000
 Project Phased: No
 Project Type: Building Improvement
 Funding Source(s): General fund
 Potential Grant Identified: None
 Operating Budget Impact:
 Minimal or No Impact



YEAR:	2021	2022	2023	2024	2025
COST:				\$756,000	

Details:

This project will replace the roof at the Kenai Recreation Center. In 2019, all penetrations were hot mopped, and an additional cap sheet was added to a small problem area that persisted with routine leaks. These recent repairs were to buy some time to put a larger full replacement project together. The existing 21,020 square foot roof is built-up asphalt and is roughly 40 years old, well beyond its useful life.

FUTURE ROAD REPAIRS

30

Department: Public Works
 Total Project Cost: \$750,000
 Project Phased: Yes
 Project Type: Infrastructure
 Funding Source(s): General Fund
 Potential Grant Identified: None
 Operating Budget Impact:
 Minimal or No Impact



YEAR:	2021	2022	2023	2024	2025
COST:				\$250,000	\$250,000

Details:

This project will allow Public Works to continue to address roadway surface problem areas as they arise throughout the City.

GENERAL FUND PROJECTS

FUTURE STORM WATER IMPROVEMENTS

31

Department: Public Works
 Total Project Cost: \$240,000
 Project Phased: Yes
 Project Type: Infrastructure
 Funding Source(s): General fund
 Potential Grant Identified: None
 Operating Budget Impact:
 Information Needed



YEAR:	2021	2022	2023	2024	2025
COST:				\$80,000	\$80,000

Details:

This project will allow Public Works to continue to address storm water runoff, culvert, and catch basin issues as they continue to deteriorate throughout the City.

SOFTBALL GREEN STRIP PLAY EQUIPMENT REPLACEMENT

32

Department: Parks & Recreation
 Total Project Cost: \$85,000
 Project Phased: No
 Project Type: Equipment
 Funding Source(s): General Fund
 Potential Grant Identified: None
 Operating Budget Impact:
 Minimal or No Impact



YEAR:	2021	2022	2023	2024	2025
COST:				\$85,000	

Details:

This project replaces an aging and obsolete children's playground located at one of the most heavily used outdoor locations. This area is near the adult softball fields and adjacent to a large green strip with a shelter and restrooms.

GENERAL FUND PROJECTS

KENAI MULTI-PURPOSE FACILITY PERMANENT LOCKER ROOMS

33

Department: Parks & Recreation
 Total Project Cost: \$1,250,000
 Project Phased: No
 Project Type: Building Improvement
 Funding Source(s): Grant Dependent
 Potential Grant Identified: State of Alaska
 Operating Budget Impact:
 Slight Decrease



YEAR:	2021	2022	2023	2024	2025
COST:					\$1,250,000

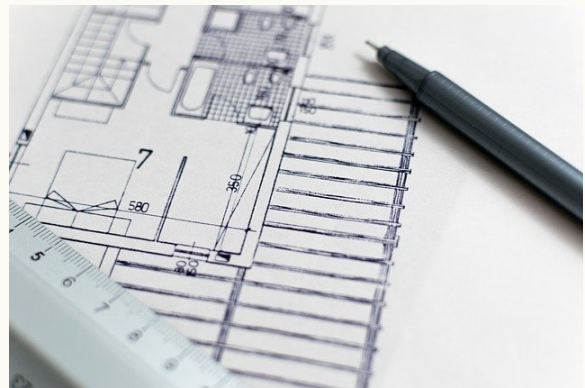
Details:

This project constructs six locker rooms (4-team, 1-female, 1-referee) at the Kenai Multi-purpose Facility. This would include utilities, bathrooms, shower rooms, and related appurtenances. Approx. 5,000 SF. The Facility was designed to an ultimate "build-out" which included locker rooms, enhanced seating, building insulation, and heating systems, etc. Without locker rooms which include showers and other appurtenances, use of the Facility is limited.

PUBLIC SAFETY FACILITY IMPROVEMENT

34

Department(s): Public Works | Police | Fire
 Total Project Cost: \$750,000
 Project Phased: No
 Project Type: Building Improvement
 Funding Source(s): Grant Dependent
 Potential Grant Identified: State of Alaska
 Operating Budget Impact:
 Minimal or No Impact



YEAR:	2021	2022	2023	2024	2025
COST:					\$750,000

Details:

This project will begin to address the concerns with abatement of asbestos within the Public Safety Facility while providing improvements to the Facility floorplan to make the best use of space.

WATER & SEWER FUND

CITY OF KENAI
CAPITAL IMPROVEMENT PLAN
FY2021 - 2025

FY2021	Project No.	COST	DESCRIPTION
DIGESTER BLOWER AND BUILDING	01	\$750,000	Replace and install new blowers in new metal building
SCADA INTEGRATION - WATER & SEWER	02	\$35,000	Continued integrations of systems into SCADA
SCADA INTEGRATION - WASTE WATER	03	\$35,000	Continued integrations of systems into SCADA
SEWER MAINTENANCE HOLE RESTORATIONS	04	\$80,000	Reset and seal sanitary sewer maintenance hole structures
		\$900,000	

FY2022	Project No.	COST	DESCRIPTION
WATER TREATMENT PUMP HOUSE - PHASE I	05	\$650,000	Construct the foundation and building for new pump house
WWTP BOILERS & MECHANICAL REPLACEMENT	06	\$175,000	Replace 40+ year-old HVAC equipment
WWTP CHLORINE CONTACT BASIN REPAIRS	07	\$60,000	Replace corroded gates and appurtenances within the chlorine contact chamber
WWTP ELECTRONIC ACCESS GATE & CONTROLS	08	\$40,000	Provide restricted electronic access
SCADA INTEGRATION - WATER & SEWER	02	\$35,000	Continued integrations of systems into SCADA
SCADA INTEGRATION - WASTE WATER	03	\$35,000	Continued integrations of systems into SCADA
		\$995,000	

FY2023	Project No.	COST	DESCRIPTION
WATER TREATMENT PUMP HOUSE - PHASE II	09	\$650,000	Install new distribution pumps within new pump house and tie in of larger water main
LIFT STATION RENOVATIONS - PHASE I	10	\$140,000	Major maintenance on existing lift stations
WWTP OPS BUILDING ROOF REPLACEMENT	11	\$240,000	Replace original roof at the Waste Water Treatment Plant

WATER & SEWER FUND

CITY OF KENAI
CAPITAL IMPROVEMENT PLAN
FY2021 - 2025

FY2023	Project No.	COST	DESCRIPTION
SEWER MAINTENANCE HOLE RESTORATIONS	04	\$80,000	Reset and seal sanitary sewer maintenance hole structures
SCADA INTEGRATION - WATER & SEWER	02	\$35,000	Continued integrations of systems into SCADA
SCADA INTEGRATION - WASTE WATER	03	\$35,000	Continued integrations of systems into SCADA
		\$1,180,000	

FY2024	Project No.	COST	DESCRIPTION
SECONDARY DIGESTER	12	\$620,000	Construct a new backup digester to allow for major maintenance on existing digester
LIFT STATION RENOVATIONS - PHASE II	13	\$250,000	Major maintenance on existing lift stations, including access, structural & security upgrades
SCADA INTEGRATION - WATER & SEWER	02	\$35,000	Continued integrations of systems into SCADA
SCADA INTEGRATION - WASTE WATER	03	\$35,000	Continued integrations of systems into SCADA
		\$940,000	

FY2025	Project No.	COST	DESCRIPTION
LIFT STATION RENOVATIONS - PHASE III	14	\$250,000	Major maintenance on existing lift stations, including access, structural & security upgrades
WWTP OPS BUILDING EXTERIOR RENOVATIONS	15	\$220,000	Replace 40+ year-old siding, doors, and windows
SEWER MAINTENANCE HOLE RESTORATIONS	04	\$80,000	Reset and seal sanitary sewer maintenance hole structures
SCADA INTEGRATION - WATER & SEWER	02	\$35,000	Continued integrations of systems into SCADA
SCADA INTEGRATION - WASTE WATER	03	\$35,000	Continued integrations of systems into SCADA
		\$620,000	

WATER & SEWER FUND PROJECTS

DIGESTER BLOWER AND BUILDING

01

Department: Public Works - Water & Sewer

Total Project Cost: \$750,000

Project Phased: No

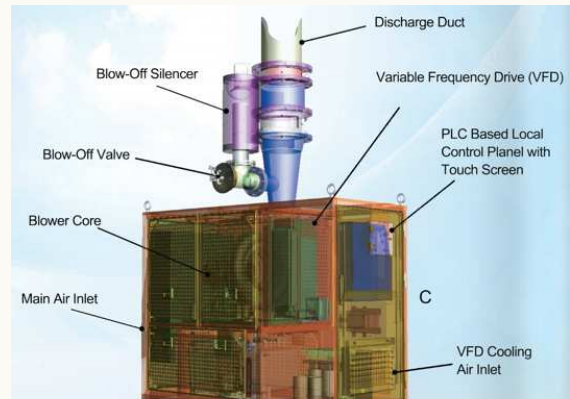
Project Type: New Building & Equipment

Funding Source(s): Water & Sewer Fund

Potential Grant Identified: None

Operating Budget Impact:

Slight Decrease



YEAR:	2021	2022	2023	2024	2025
COST:	\$750,000				

Details:

This project will replace two 40-year-old blowers and install blowers in an approximately 24 x 24 square foot prefab metal building located adjacent to the existing digester tank.

SCADA INTEGRATION - WATER & SEWER

02

Department: Public Works - Water & Sewer

Total Project Cost: \$175,000

Project Phased: Yes

Project Type: Technology & Equipment

Funding Source(s): Water & Sewer Fund

Potential Grant Identified: None

Operating Budget Impact:

Significant Decrease



YEAR:	2021	2022	2023	2024	2025
COST:	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000

Details:

This project allows for continued integrations of systems operations into a Supervisory Control and Data Acquisition (SCADA) system. The City has an existing Wonderware SCADA system. The Water and Sewer side is extensively more setup than the Wastewater Treatment Plant side. Implementation of this system will provide ongoing insight and oversight into the City's operational processes which will provide opportunities for efficiency and lower operating costs.

WATER & SEWER FUND PROJECTS

SCADA INTEGRATION - WASTE WATER

03

Department: Public Works - Water & Sewer

Total Project Cost: \$175,000

Project Phased: Yes

Project Type: Technology & Equipment

Funding Source(s): Water & Sewer Fund

Potential Grant Identified: None

Operating Budget Impact:

Significant Decrease



YEAR:	2021	2022	2023	2024	2025
COST:	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000

Details:

This project allows for continued integrations of systems operations into a Supervisory Control and Data Acquisition (SCADA) system. The City has an existing Wonderware SCADA system. The Water and Sewer side is extensively more setup than the Wastewater Treatment Plant side. Implementation of this system will provide ongoing insight and oversight into the City's operational processes, which will provide opportunities for efficiency and lower operating costs.

SEWER MAINTENANCE HOLE RESTORATIONS

04

Department: Public Works - Water & Sewer

Total Project Cost: \$240,000

Project Phased: No

Project Type: Infrastructure

Funding Source(s): Water & Sewer Fund

Potential Grant Identified: None

Operating Budget Impact:

Slight Decrease



YEAR:	2021	2022	2023	2024	2025
COST:	\$80,000		\$80,000		\$80,000

Details:

This project resets and seals sanitary sewer maintenance hole structures along Lawton Drive. Structures are in a swamp area and are allowing infiltration into the sanitary collection system. Additional areas will be inspected and addressed to minimize infiltration City-wide.

WATER & SEWER FUND PROJECTS

WATER TREATMENT PUMP HOUSE - PHASE I

05

Department: Public Works - Water & Sewer

Total Project Cost: \$650,000

Project Phased: Yes

Project Type: Building Improvement /
Infrastructure

Funding Source(s): Water & Sewer Fund

Potential Grant Identified: None

Operating Budget Impact: Slight Decrease



YEAR:	2021	2022	2023	2024	2025
COST:		\$650,000			

Details:

This project will complete Phase I of the Water Treatment Pump House structure (foundation and building).

WWTP BOILERS & MECHANICAL REPLACEMENT

06

Department: Public Works - Water & Sewer

Total Project Cost: \$175,000

Project Phased: No

Project Type: Equipment Replacement

Funding Source(s): Water & Sewer Fund

Potential Grant Identified: None

Operating Budget Impact:

Minimal or No Impact



YEAR:	2021	2022	2023	2024	2025
COST:		\$175,000			

Details:

This project will replace and consolidate existing heating and fresh air systems at the Wastewater Treatment Plant.

WATER & SEWER FUND PROJECTS

WWTP CHLORINE CONTACT BASIN REPAIRS

07

Department: Public Works - Water & Sewer

Total Project Cost: \$60,000

Project Phased: Yes

Project Type: Infrastructure

Funding Source(s): Water & Sewer Fund

Potential Grant Identified: None

Operating Budget Impact:

Minimal or No Impact



YEAR:	2021	2022	2023	2024	2025
COST:		\$60,000			

Details:

This project will replace existing chlorine contact basin gates, valves, and appurtenances at the Waste Water Treatment Plant, which are rusted and beyond repair.

WWTP ELECTRONIC ACCESS GATE & CONTROLS

08

Department: Public Works - Water & Sewer

Total Project Cost: \$40,000

Project Phased: No

Project Type: Technology

Funding Source(s): Water & Sewer Fund

Potential Grant Identified: None

Operating Budget Impact:

Minimal or No Impact



YEAR:	2021	2022	2023	2024	2025
COST:		\$40,000			

Details:

This project will provide restricted electronic access control to the Wastewater Treatment Plant entrance for safety and security.

WATER & SEWER FUND PROJECTS

WATER TREATMENT PUMP HOUSE - PHASE II

09

Department: Public Works - Water & Sewer

Total Project Cost: \$650,000

Project Phased: Yes

Project Type: Equipment

Funding Source(s): Water & Sewer Fund

Potential Grant Identified: None

Operating Budget Impact:

Minimal or No Impact



YEAR:	2021	2022	2023	2024	2025
COST:			\$650,000		

Details:

This project provides for completion of Phase II of the Water Treatment Pump House Project (piping 16-inch tie in, pump setup, and controls).

LIFT STATION RENOVATIONS - PHASE I

10

Department: Public Works - Water & Sewer

Total Project Cost: \$140,000

Project Phased: Yes

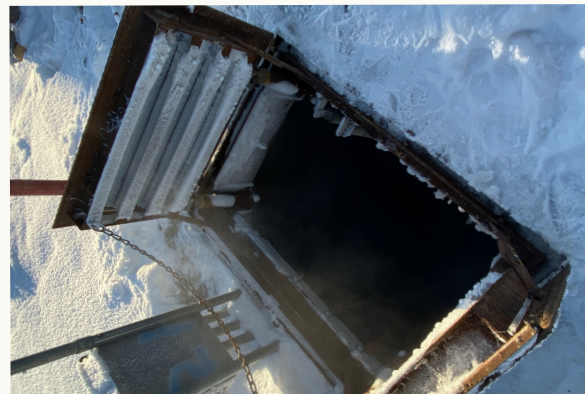
Project Type: Infrastructure

Funding Source(s): Water & Sewer Fund

Potential Grant Identified: None

Operating Budget Impact:

Minimal or No Impact



YEAR:	2021	2022	2023	2024	2025
COST:			\$140,000		

Details:

This project provides for major maintenance on existing lift stations to include access, structural, and security and safety upgrades.

WATER & SEWER FUND PROJECTS

WWTP OPERATIONS BUILDING ROOF REPLACEMENT

11

Department: Public Works - Water & Sewer

Total Project Cost: \$240,000

Project Phased: No

Project Type: Building Improvement

Funding Source(s): Water & Sewer Fund

Potential Grant Identified: None

Operating Budget Impact:

Minimal or No Impact



YEAR:	2021	2022	2023	2024	2025
COST:			\$240,000		

Details:

This project replaces the original built-up roof at the Waste Water Treatment Plant Operations Building. The original roof is now 40 plus years old.

SECONDARY DIGESTER

12

Department: Public Works - Water & Sewer

Total Project Cost: \$620,000

Project Phased: No

Project Type: Infrastructure

Funding Source(s): Water & Sewer Fund

Potential Grant Identified: None

Operating Budget Impact:

Minimal or No Impact



YEAR:	2021	2022	2023	2024	2025
COST:				\$620,000	

Details:

This project removes a small wooden storage building and installs a new 80,000-gallon secondary digester to allow for maintenance of the 500,000 gallon digester.

WATER & SEWER FUND

PROJECTS

LIFT STATION - PHASE II

13

Department: Public Works - Water & Sewer

Total Project Cost: \$250,000

Project Phased: Yes

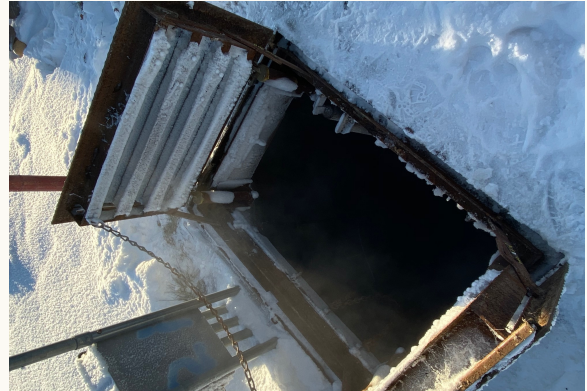
Project Type: Infrastructure

Funding Source(s): Water & Sewer Fund

Potential Grant Identified: None

Operating Budget Impact:

Minimal or No Impact



YEAR:	2021	2022	2023	2024	2025
COST:				\$250,000	

Details:

This project provides for major maintenance on existing lift stations to include access, structural and security and safety upgrades.

LIFT STATION - PHASE III

14

Department: Public Works - Water & Sewer

Total Project Cost: \$250,000

Project Phased: Yes

Project Type: Infrastructure

Funding Source(s): Water & Sewer Fund

Potential Grant Identified: None

Operating Budget Impact:

Minimal or No Impact



YEAR:	2021	2022	2023	2024	2025
COST:					\$250,000

Details:

This project provides for major maintenance on existing lift stations to include access, structural, and security and safety upgrades.

WATER & SEWER FUND PROJECTS

WWTP OPS BUILDING EXTERIOR RENOVATIONS

15

Department: Public Works - Water & Sewer

Total Project Cost: \$220,000

Project Phased: No

Project Type: Building Improvement

Funding Source(s): Water & Sewer Fund

Potential Grant Identified: None

Operating Budget Impact:

Need Information



YEAR:	2021	2022	2023	2024	2025
COST:					\$220,000

Details:

This project replaces exterior finishes including doors, windows, and siding that is now 40+ years old.

SENIOR CITIZENS FUND

CITY OF KENAI
CAPITAL IMPROVEMENT PLAN
FY2021 - 2025

FY2022	Project No.	COST	DESCRIPTION
SENIOR CENTER HVAC AND DDC CONTROL	01	\$48,000	Provide improved air quality and air balancing at the Senior Center
		\$48,000	

FY2023	Project No.	COST	DESCRIPTION
SENIOR CENTER LANDSCAPING - PHASE I	02	\$40,000	Landscape the south lawn of the Senior Center to a level area
		\$40,000	

FY2024	Project No.	COST	DESCRIPTION
SENIOR CENTER LANDSCAPING - PHASE II	03	\$35,000	Create a community fire pit area with memorial benches
		\$35,000	

SENIOR CITIZENS FUND PROJECTS

SENIOR CENTER HVAC AND DDC CONTROL

01

Department: Public Works
 Total Project Cost: \$48,000
 Project Phased: No
 Project Type: Building Improvement
 Funding Source(s): General Fund
 Potential Grant Identified: None
 Operating Budget Impact:
 Minimal or No Impact



YEAR:	2021	2022	2023	2024	2025
COST:		\$48,000			

Details:

This project provides improved air quality and air balancing at the Senior Center in the main dining area, kitchen, offices, restrooms, and entrance hall. The kitchen tends to overheat the space when in use. Heating zones may be adjusted to provide more accurate control along with new thermostats and zone sensors.

SENIOR CENTER LANDSCAPING - PHASE I

02

Department: Senior Center
 Total Project Cost: \$40,000
 Project Phased: Yes
 Project Type: Land Improvement
 Funding Source(s): Grant/ Donation
 Dependent
 Potential Grant Identified: None
 Operating Budget Impact: Minimal or No Impact



YEAR:	2021	2022	2023	2024	2025
COST:			\$40,000		

Details:

This project would landscape the south lawn of the Senior Center to level the area, which now contains sunken areas which prohibit safe access, and replant grass and trees as well as construct walkways for easy and safe maneuvering. This would improve lost access to the perimeter of the building, yard, and bluff areas for private rentals and the public, including wheelchair access. The project would be contingent on the construction of the Bluff Stabilization Project.

SENIOR CITIZENS FUND PROJECTS

SENIOR CENTER LANDSCAPING - PHASE II

03

Department: Senior Center

Total Project Cost: \$35,000

Project Phased: Yes

Project Type: Land Improvement

Funding Source(s): Grant/ Donation

Dependent

Potential Grant Identified: None

Operating Budget Impact: Minimal or No Impact



YEAR:	2021	2022	2023	2024	2025
COST:				\$35,000	

Details:

This project would create a community fire pit area with wooden all-weather park benches for easy access for seniors and private rentals. Memorial benches and greenery provide an opportunity to generate revenue and celebrate individuals in the community. The project would be contingent on the construction of the Bluff Stabilization Project.

CONGREGATE HOUSING FUND

CITY OF KENAI
CAPITAL IMPROVEMENT PLAN
FY2021 - 2025

FY2021	Project No.	COST	DESCRIPTION
VINTAGE POINTE BOILER REPLACEMENT	01	\$160,000	Boiler Replacement at Vintage Pointe
APARTMENT KITCHEN AND BATHROOM REMODEL	02	\$100,000	Remodel the kitchen and bathrooms in 3-6 apartments each year
		\$260,000	

FY2022	Project No.	COST	DESCRIPTION
APARTMENT KITCHEN AND BATHROOM REMODEL	02	\$100,000	Remodel the kitchen and bathrooms in 3-6 apartments each year
		\$100,000	

FY2023	Project No.	COST	DESCRIPTION
VINTAGE POINTE ELEVATOR MAINTENANCE	03	\$50,000	Major maintenance to allow for continued safe operation of the City's most-used elevator
APARTMENT KITCHEN AND BATHROOM REMODEL	02	\$100,000	Remodel the kitchen and bathrooms in 3-6 apartments each year
		\$150,000	

FY2024	Project No.	COST	DESCRIPTION
APARTMENT KITCHEN AND BATHROOM REMODEL	02	\$100,000	Remodel the kitchen and bathrooms in 3-6 apartments each year
		\$100,000	

FY2025	Project No.	COST	DESCRIPTION
APARTMENT KITCHEN AND BATHROOM REMODEL	02	\$100,000	Remodel the kitchen and bathrooms in 3-6 apartments each year
		\$100,000	

CONGREGATE HOUSING FUND PROJECTS

VINTAGE POINTE BOILER REPLACEMENT

01

Department: Public Works
 Total Project Cost: \$160,000
 Project Phased: Yes
 Project Type: Building Improvement
 Funding Source(s): Congregate Housing Fund
 Potential Grant Identified: None
 Operating Budget Impact:
 Minimal or No Impact



YEAR:	2021	2022	2023	2024	2025
COST:	\$160,00				

Details:

This project replaces aging equipment with new to provide for more consistent and reliable service. Existing units have continued to require extensive maintenance to maintain operation.

APARTMENT KITCHEN AND BATHROOM REMODEL

02

Department: Senior Center
 Total Project Cost: \$500,000
 Project Phased: Yes
 Project Type: Building Improvement
 Funding Source(s): Congregate Housing Fund
 Potential Grant Identified: None
 Operating Budget Impact:
 Minimal or No Impact



YEAR:	2021	2022	2023	2024	2025
COST:	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000

Details:

This project remodels the kitchen and bathrooms in three to six apartments each year at Vintage Pointe. The project would replace original (1993) tile flooring, cabinetry, countertops, and fixtures in kitchens and bathrooms to bring apartments into compliance with the Americans with Disabilities Act. This project is not eligible for low-income housing grants.

CONGREGATE HOUSING FUND PROJECTS

VINTAGE POINTE ELEVATOR MAJOR MAINTENANCE

03

Department: Public Works

Total Project Cost: \$50,000

Project Phased: Yes

Project Type: Building Improvement

Funding Source(s): Congregate Housing Fund

Potential Grant Identified: None

Operating Budget Impact:

Minimal or No Impact



YEAR:	2021	2022	2023	2024	2025
COST:			\$50,000		

Details:

This project will provide for major maintenance of the Vintage Pointe elevator to allow for the continued safe operation of the City's most used elevator. The Vintage Pointe Senior Housing was constructed in 1993 and is approximately 40,450 square feet.

PERSONAL USE FISHERY FUND

CITY OF KENAI
CAPITAL IMPROVEMENT PLAN
FY2021 - 2025

FY2021	Project No.	COST	DESCRIPTION
PERSONAL USE FISHERY FLOAT REPLACEMENT	01	\$50,000	Purchase ten new floats at the City Dock
		\$50,000	

FY2022	Project No.	COST	DESCRIPTION
BOAT RAMP CONCRETE REPAIRS	02	\$125,000	Replace concrete ramps at the City Dock
PERSONAL USE FISHERY FLOAT REPLACEMENT	01	\$50,000	Purchase ten new floats at the City Dock
		\$175,000	

FY2023	Project No.	COST	DESCRIPTION
PERSONAL USE FISHERY FLOAT REPLACEMENT	01	\$50,000	Purchase ten new floats at the City Dock
		\$50,000	



PERSONAL USE FISHERY FUND FUND PROJECTS

PERSONAL USE FISHERY FLOAT REPLACEMENT

01

Department: Public Works

Total Project Cost: \$150,000

Project Phased: Yes

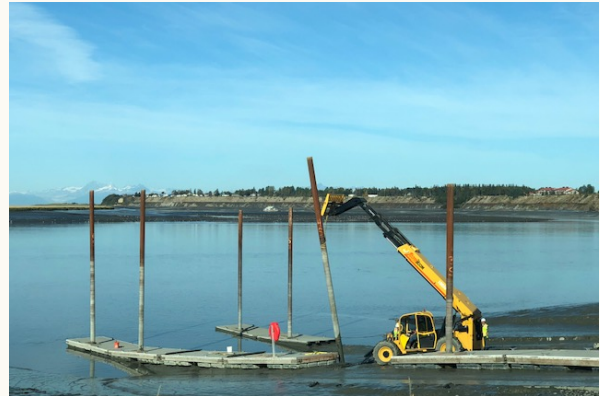
Project Type: Infrastructure

Funding Source(s): Personal Use Fishery Fund

Potential Grant Identified: None

Operating Budget Impact:

Minimal or No Impact



YEAR:	2021	2022	2023	2024	2025
COST:	\$50,000	\$50,000	\$50,000		

Details:

This project purchases ten new floats at the City Dock and Boat Ramp to replace existing floats. There are currently 22 float sections in total for the ramp and another eight for the front of the trestle.

CITY DOCK BOAT RAMP REPLACEMENT

02

Department: Public Works

Total Project Cost: \$125,000

Project Phased: Yes

Project Type: Infrastructure

Funding Source(s): Personal Use Fishery Fund

Potential Grant Identified: None

Operating Budget Impact:

Minimal or No Impact

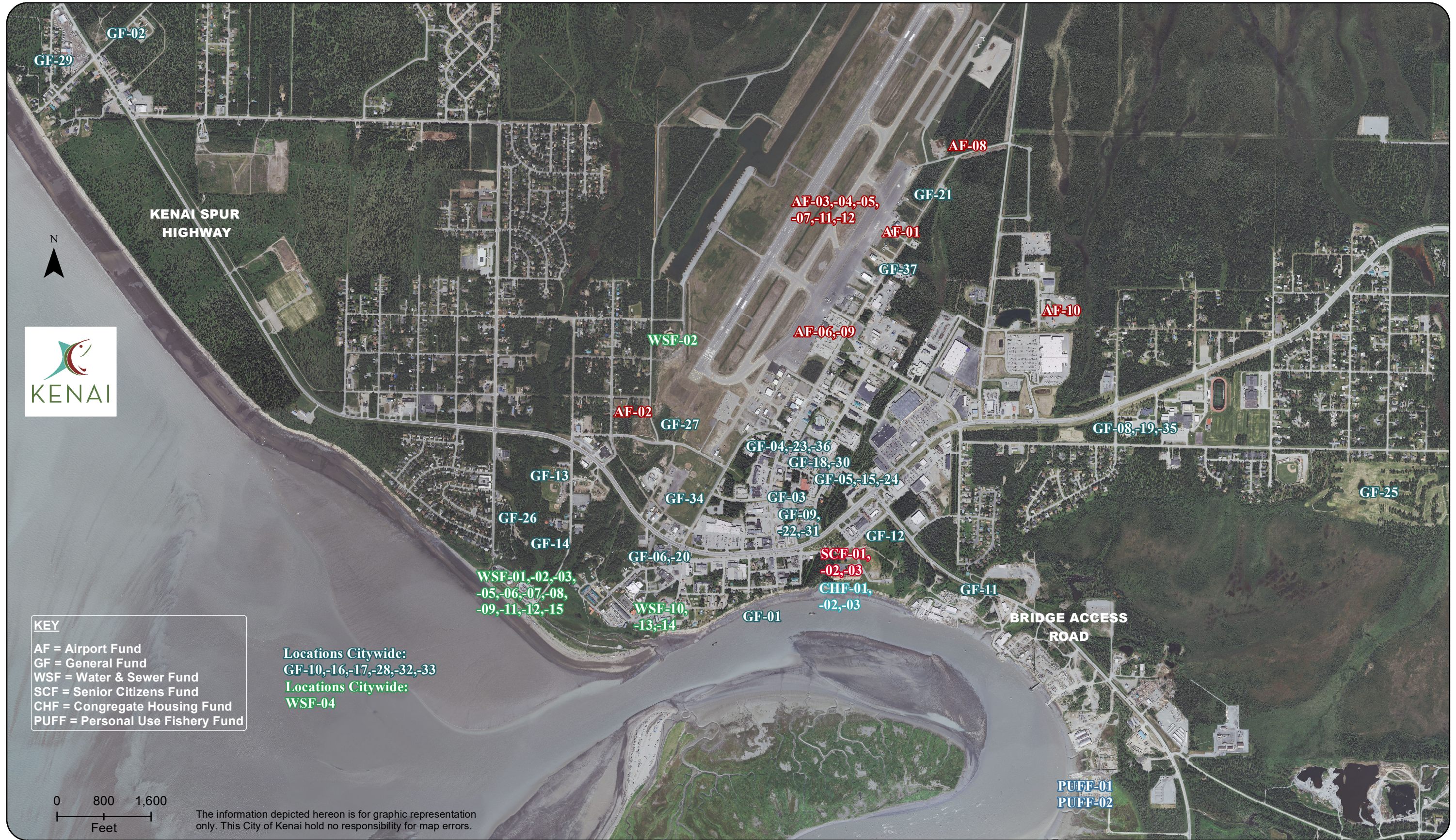


YEAR:	2021	2022	2023	2024	2025
COST:	\$125,000				

Details:

This project will replace the concrete ramps at the City Dock.

CITY OF KENAI CAPITAL IMPROVEMENT PLAN PROJECT MAP - FY2020-2025





KENAI

City of Kenai | 210 Fidalgo Ave, Kenai, AK 99611-7794 | 907.283.7535 | www.kenai.city

MEMORANDUM

TO: Beautification Committee
FROM: Robert J. Frates, Parks & Recreation Director
DATE: April 6, 2022
SUBJECT: Garden Tour

Purpose of this memorandum is to recommend a date of August 10 for our upcoming garden tour. I think August 10 is a good compromise with respect to not being too late in the growing season and early enough that a majority of our crews are still in place.

If there are other alternative dates, please be prepared to bring them forward at our April 13 meeting.

Thank you in advance for this consideration



Kenai City Council - Regular Meeting

January 06, 2021 – 6:00 PM

Kenai City Council Chambers

210 Fidalgo Avenue, Kenai, Alaska

www.kenai.city

Action Agenda

A. CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call
3. Agenda Approval
4. Consent Agenda (*Public comment limited to three (3) minutes) per speaker; thirty (30) minutes aggregated*)

All items listed with an asterisk () are considered to be routine and non-controversial by the council and will be approved by one motion. There will be no separate discussion of these items unless a council member so requests, in which case the item will be removed from the consent agenda and considered in its normal sequence on the agenda as part of the General Orders.

B. SCHEDULED PUBLIC COMMENTS

(Public comment limited to ten (10) minutes per speaker)

1. **Jodi Stuart** - Annual update of Project Homeless Connect.
2. **Coy West** - City of Kenai Tourism and Marketing Update.

C. UNSCHEDULED PUBLIC COMMENTS

(Public comment limited to three (3) minutes per speaker; thirty (30) minutes aggregated)

D. PUBLIC HEARINGS

1. **ENACTED UNANIMOUSLY. Ordinance No. 3173-2020** - Accepting and Appropriating Asset Forfeiture Sharing Funds for the Police Department for the Purpose of Purchasing Law Enforcement Equipment.
2. **ENACTED UNANIMOUSLY. Ordinance No. 3174-2020** - Accepting And Appropriating a FM Global Fire Prevention Grant for the Purchase of Two Ipads and Accessories to be Used Toward Fire Prevention Efforts.
3. **ENACTED UNANIMOUSLY. Ordinance No. 3175-2020** - Increasing Estimated Revenues and Appropriations in the Airport Improvements Capital Fund, and Authorizing an Increase to the Construction Purchase Order to Kirila Fire, Inc.
4. **ENACTED UNANIMOUSLY AS AMENDED. Ordinance No. 3176-2020** - Increasing Estimated Revenues and Appropriations in the Airport Special Revenue and the Airport Snow Removal Equipment Capital Project Funds to Provide Supplemental Funding for the

Project, and Authorizing a Purchase Agreement for the Purchase of a Replacement Wide-Area Tractor & Mower.

- **Substitute Ordinance No. 3176-2020**

E. MINUTES

1. **APPROVED BY THE CONSENT AGENDA.** *Regular Meeting of December 16, 2020.

F. UNFINISHED BUSINESS

G. NEW BUSINESS

1. **APPROVED BY THE CONSENT AGENDA.** *Action/Approval - Bills to be Ratified.
2. **APPROVED BY THE CONSENT AGENDA.** *Action/Approval - Purchase Orders Over \$15,000.
3. **INTRODUCED BY THE CONSENT AGENDA/PUBLIC HEARING SET FOR 1/20/2021.** *Ordinance No. 3177-2021 - Authorizing a Shop Local Economic Stimulus Program to Benefit Kenai Small Businesses And Award of a Professional Services Agreement to the Kenai Chamber of Commerce and Visitor Center for Administration of the Program.
4. **INTRODUCED BY THE CONSENT AGENDA/PUBLIC HEARING SET FOR 1/20/2021.** *Ordinance No. 3178-2021 - Accepting and Appropriating a COVID Cares Act for Older Adults and Their Caregivers 2021 Grant Passed Through the State of Alaska for Kenai Senior Center Expenditures in Support of its Response to the COVID-19 Public Health Emergency.
5. **Discussion** - COVID-19 Response.

H. COMMISSION / COMMITTEE REPORTS

1. Council on Aging
2. Airport Commission
3. Harbor Commission
4. Parks & Recreation Commission
5. Planning & Zoning Commission
6. Beautification Committee
7. Mini-Grant Steering Committee

I. REPORT OF THE MAYOR

J. ADMINISTRATION REPORTS

1. City Manager

2. City Attorney

3. City Clerk

K. ADDITIONAL PUBLIC COMMENT

1. Citizens Comments (*Public comment limited to five (5) minutes per speaker*)

2. Council Comments

L. EXECUTIVE SESSION

M. PENDING ITEMS

N. ADJOURNMENT

O. INFORMATION ITEMS

1. Purchase Orders Between \$2,500 and \$15,000.

The agenda and supporting documents are posted on the City's website at www.kenai.city. Copies of resolutions and ordinances are available at the City Clerk's Office or outside the Council Chamber prior to the meeting. For additional information, please contact the City Clerk's Office at 907-283-8231.

Join Zoom Meeting

<https://us02web.zoom.us/j/81091666825>

Meeting ID: 810 9166 6825 **Passcode:** 941200

OR

Dial In: (253) 215-8782 or (301) 715-8592

Meeting ID: 810 9166 6825 **Passcode:** 941200



Kenai City Council - Regular Meeting

January 20, 2021 – 6:00 PM

Kenai City Council Chambers

210 Fidalgo Avenue, Kenai, Alaska

www.kenai.city

Action Agenda

A. CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call
3. Agenda Approval
4. Consent Agenda (*Public comment limited to three (3) minutes) per speaker; thirty (30) minutes aggregated*)

All items listed with an asterisk () are considered to be routine and non-controversial by the council and will be approved by one motion. There will be no separate discussion of these items unless a council member so requests, in which case the item will be removed from the consent agenda and considered in its normal sequence on the agenda as part of the General Orders.

B. SCHEDULED PUBLIC COMMENTS

(Public comment limited to ten (10) minutes per speaker)

1. **Dr. Kristin Mitchell** - COVID-19 Vaccine Update and Q & A.
2. **Joy Merriner, BDO USA, LLP** - Presentation of the FY2020 City of Kenai Comprehensive Annual Financial Report, Federal and State Single Audit Reports, and Audit Wrap Up.

C. UNSCHEDULED PUBLIC COMMENTS

(Public comment limited to three (3) minutes per speaker; thirty (30) minutes aggregated)

D. PUBLIC HEARINGS

1. **ENACTED AS AMENDED. Ordinance No. 3177-2021** - Authorizing a Shop Local Economic Stimulus Program to Benefit Kenai Small Businesses And Award of a Professional Services Agreement to the Kenai Chamber of Commerce and Visitor Center for Administration of the Program.
 - **Substitute Ordinance No. 3177-2021** - Authorizing a Shop Local Economic Stimulus Program to Benefit Kenai Small Businesses And Residents And Award of a Professional Services Agreement to the Kenai Chamber of Commerce and Visitor Center for Administration of the Program.
2. **ENACTED UNANIMOUSLY. Ordinance No. 3178-2021** - Accepting and Appropriating a COVID Cares Act for Older Adults and Their Caregivers 2021 Grant Passed Through the State of Alaska for Kenai Senior Center Expenditures in Support of its Response to the COVID-19 Public Health Emergency.

3. **ADOPTED UNANIMOUSLY. Resolution No. 2021-01** - Approving Amendments to the Kenai Community Library Policies to Adopt Rules Regarding the Lending of Various Electronic Devices and to Make Housekeeping Changes.
4. **ADOPTED UNANIMOUSLY. Resolution No. 2021-02** - Further Extending the Disaster Emergency Declaration for the City of Kenai Made on March 18, 2020 in Response to the COVID-19 Health Emergency.
5. **ADOPTED UNANIMOUSLY AS AMENDED. Resolution No. 2021-03** - Supporting an Amendment Under Consideration by the Kenai Peninsula Borough Anadromous Waters Habitat Protection Work Group to Allow Limited Commercial Activities Within the Habitat Protection District in the City of Kenai.
6. **ADOPTED UNANIMOUSLY. Resolution No. 2021-04** - Accepting a Quitclaim Deed from the Kenai Peninsula Borough for the Land Described as T.6N., R.11W. Sec. 31, Lots 40, 41, and 42 Containing 3.75 Acres, More Commonly Known as the 4th Avenue Park, for the Public Purposes of Maintaining a Public Park.

E. MINUTES

1. **APPROVED BY THE CONSENT AGENDA.** *Regular Meeting of January 6, 2021.

F. UNFINISHED BUSINESS

G. NEW BUSINESS

1. **APPROVED BY THE CONSENT AGENDA.** *Action/Approval - Bills to be Ratified.
2. **APPROVED BY THE CONSENT AGENDA.** *Action/Approval - Purchase Orders Over \$15,000.
3. **APPROVED BY THE CONSENT AGENDA.** *Action/Approval - Non-Objection to the Liquor License Renewals for The Bow Bar and The Cannery Lodge.
4. **INTRODUCED BY THE CONSENT AGENDA/PUBLIC HEARING SET FOR 2/3/2021.** *Ordinance No. 3179-2021 - Amending Positions in the Classified Service in the Public Works and Senior Center Departments as Established by the Annual Budget.
5. **INTRODUCED BY THE CONSENT AGENDA/PUBLIC HEARING SET FOR 2/3/2021.** *Ordinance No. 3180-2021 - Amending Kenai Municipal Code 3.05.070-Citation Procedure, and Kenai Municipal Code 13.10.015 – Minor Offense Fine Schedule to Incorporate Various Animal Control Offenses into the Minor Offense Fine Schedule and Make Other Housekeeping Changes.
6. **INTRODUCED BY THE CONSENT AGENDA/PUBLIC HEARING SET FOR 2/3/2021.** *Ordinance No. 3181-2021 - Waiving Kenai Municipal Code 21.10.130 - Lease Execution and Approving a Lease Execution Extension to July 27, 2021 to Kenai Aviation Operations, LLC for Lot 9A, Block 5, General Aviation Apron Subdivision No. 5.
7. **APPOINTMENT OF DAVID PECK CONFIRMED.** Action/Approval - Confirmation of Mayoral Nomination for Appointment to Harbor Commission.

8. **APPROVED UNANIMOUSLY AS AMENDED. Action/Approval** - Supporting a Transportation Program for Individuals Receiving COVID-19 Vaccinations at Locations in Kenai.
9. **APPROVED UNANIMOUSLY. Action/Approval** - Supporting an Amendment to the Grant Agreement with the Kenai Peninsula Food Bank of Alaska.
10. **Discussion** - Development of City of Kenai Business Stimulus / Incentive Programs.
11. **Discussion** - Kenai Fine Arts Center Remodel Update.
12. **Discussion** - COVID-19 Response.

H. COMMISSION / COMMITTEE REPORTS

1. Council on Aging
2. Airport Commission
3. Harbor Commission
4. Parks & Recreation Commission
5. Planning & Zoning Commission
6. Beautification Committee
7. Mini-Grant Steering Committee

I. REPORT OF THE MAYOR

J. ADMINISTRATION REPORTS

1. City Manager
2. City Attorney
3. City Clerk

K. ADDITIONAL PUBLIC COMMENT

1. Citizens Comments (*Public comment limited to five (5) minutes per speaker*)
2. Council Comments

L. EXECUTIVE SESSION

M. PENDING ITEMS

N. ADJOURNMENT

O. INFORMATION ITEMS

1. Purchase Orders Between \$2,500 and \$15,000.

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Join Zoom Meeting

<https://us02web.zoom.us/j/88043579001>

Meeting ID: 880 4357 9001 **Passcode:** 372771

OR

Dial In: (253) 215-8782 or (301) 715-8592

Meeting ID: 880 4357 9001 **Passcode:** 372771



Kenai City Council - Regular Meeting

February 03, 2021 – 6:00 PM

Kenai City Council Chambers

210 Fidalgo Avenue, Kenai, Alaska

www.kenai.city

Action Agenda

A. CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call
3. Agenda Approval
4. Consent Agenda (*Public comment limited to three (3) minutes) per speaker; thirty (30) minutes aggregated*)

All items listed with an asterisk () are considered to be routine and non-controversial by the council and will be approved by one motion. There will be no separate discussion of these items unless a council member so requests, in which case the item will be removed from the consent agenda and considered in its normal sequence on the agenda as part of the General Orders.

B. SCHEDULED PUBLIC COMMENTS

(Public comment limited to ten (10) minutes per speaker)

1. **Brandy Niclai and Bill Lierman, Alaska Permanent Capital Management - 2020 Financial Performance, Financial Projections, and Recommended 2021 Asset Allocation for the City's Permanent Fund Investments.**

C. UNSCHEDULED PUBLIC COMMENTS

(Public comment limited to three (3) minutes per speaker; thirty (30) minutes aggregated)

D. PUBLIC HEARINGS

1. **ENACTED UNANIMOUSLY. Ordinance No. 3179-2021** - Amending Positions in the Classified Service in the Public Works and Senior Center Departments as Established by the Annual Budget.
2. **ENACTED UNANIMOUSLY AS AMENDED. Ordinance No. 3180-2021** - Amending Kenai Municipal Code 3.05.070-Citation Procedure, and Kenai Municipal Code 13.10.015 – Minor Offense Fine Schedule to Incorporate Various Animal Control Offenses into the Minor Offense Fine Schedule and Make Other Housekeeping Changes.
3. **ENACTED UNANIMOUSLY. Ordinance No. 3181-2021** - Waiving Kenai Municipal Code 21.10.130 - Lease Execution and Approving a Lease Execution Extension to July 27, 2021 to Kenai Aviation Operations, LLC for Lot 9A, Block 5, General Aviation Apron Subdivision No. 5.

4. **ADOPTED UNANIMOUSLY. Resolution No. 2021-05** - Designating the Investment and Allocation Plan for the City's Permanent Funds and Establishing Appropriate Benchmarks to Measure Performance For Calendar Year 2021.
5. **ADOPTED UNANIMOUSLY. Resolution No. 2021-06** - Authorizing the City Manager to Enter Into an Amended Bar/Lounge Concession Agreement at the Kenai Municipal Airport with the Upper Deck Lounge.
6. **ADOPTED UNANIMOUSLY. Resolution No. 2021-07** - Adopting the City of Kenai's Capital Improvement Plan Priority List for State Funding Requests for the Fiscal Year 2022.

E. MINUTES

G. NEW BUSINESS

1. **APPROVED BY THE CONSENT AGENDA. *Action/Approval** - Bills to be Ratified.
2. **INTRODUCED BY THE CONSENT AGENDA/PUBLIC HEARING SET FOR 2/17/2021. *Ordinance No. 3182-2021** - Increasing Estimated Revenues and Appropriations in the Airport Special Revenue Fund for the 2021 Airport Sand Screening Project.
3. **INTRODUCED BY THE CONSENT AGENDA/PUBLIC HEARING SET FOR 2/17/2021. *Ordinance No. 3183-2021** - Increasing Estimated Revenues and Appropriations in the General Fund – Police Department, and Accepting a Grant From the US Department of Transportation Passed through the State of Alaska Department of Transportation and Public Facilities for Traffic Enforcement Overtime Expenditures.
4. **INTRODUCED BY THE CONSENT AGENDA/PUBLIC HEARING SET FOR 2/17/2021. *Ordinance No. 3184-2021** - Amending Kenai Municipal Code 23.30.050 – Business Hours and Hours of Work to Allow for Alternate Work Schedules in the Police Department.
5. **INTRODUCED BY THE CONSENT AGENDA/PUBLIC HEARING SET FOR 2/17/2021. *Ordinance No. 3185-2021** - Increasing Estimated Revenues and Appropriations in the Airport Special Revenue and Airport Improvements Capital Project Funds and Amending a Professional Services Agreement for the 2021 Airfield Drainage Rehabilitation Project at the Kenai Municipal Airport.
6. **INTRODUCED BY THE CONSENT AGENDA/PUBLIC HEARING SET FOR 2/17/2021. *Ordinance No. 3186-2021** - Increasing Estimated Revenues and Appropriations in the General Land Sale Permanent Fund to Transfer Earnings in Excess of Budgeted Amounts to the City's General Fund.
7. **INTRODUCED BY THE CONSENT AGENDA/PUBLIC HEARING SET FOR 2/17/2021. *Ordinance No. 3187-2021** - Increasing Estimated Revenues and Appropriations in the Airport Land Sale Permanent Fund to Transfer Earnings in Excess of Budgeted Amounts to the City's Airport Fund.
8. **INTRODUCED BY THE CONSENT AGENDA/PUBLIC HEARING SET FOR 2/17/2021. *Ordinance No. 3188-2021** - Increasing Estimated Revenues and Appropriations in the

Water and Sewer Special Revenue and Wastewater Treatment Plant Improvements Capital Project Funds for a Replacement Sludge Press.

9. ***INTRODUCED BY THE CONSENT AGENDA/PUBLIC HEARING SET FOR 2/17/2021.***
***Ordinance No. 3189-2021** - Increasing Estimated Revenues and Appropriations in the General Fund and the Public Safety Capital Project Fund to Provide Supplemental Funding to the Fire Department's Station Alerting Project and Authorizing a Purchase Order in Excess of \$15,000 to Kachemak Electric for Performance of the Work.
10. ***INTRODUCED BY THE CONSENT AGENDA/PUBLIC HEARING SET FOR 2/17/2021.***
***Ordinance No. 3190-2021** - Increasing Estimated Revenues and Appropriations in the General Fund and Authorizing a Grant Disbursement Program for Small Businesses that Did Not Previously Apply for Full Assistance from the City in 2020.
11. ***INTRODUCED BY THE CONSENT AGENDA/PUBLIC HEARING SET FOR 2/17/2021.***
***Ordinance No. 3191-2021** - Increasing Estimated Revenues and Appropriations in the General Fund to Provide Assistance to Kenai Residents Impacted by the COVID-19 Public Health Emergency with the Purchase of Groceries and Necessary Household Goods in Kenai and Award a Professional Service Agreement to the Kenai Chamber of Commerce and Visitors Center for Administration of the Program.
12. **Discussion** - COVID-19 Response.

F. UNFINISHED BUSINESS

H. COMMISSION / COMMITTEE REPORTS

1. Council on Aging
2. Airport Commission
3. Harbor Commission
4. Parks & Recreation Commission
5. Planning & Zoning Commission
6. Beautification Committee
7. Mini-Grant Steering Committee

I. REPORT OF THE MAYOR

J. ADMINISTRATION REPORTS

1. City Manager
2. City Attorney
3. City Clerk

K. ADDITIONAL PUBLIC COMMENT

1. Citizens Comments (*Public comment limited to five (5) minutes per speaker*)
2. Council Comments

L. **EXECUTIVE SESSION**

M. **PENDING ITEMS**

N. **ADJOURNMENT**

O. **INFORMATION ITEMS**

1. Purchase Orders Between \$2,500 and \$15,000.
2. Alaska LNG ROW Leases

The agenda and supporting documents are posted on the City's website at www.kenai.city. Copies of resolutions and ordinances are available at the City Clerk's Office or outside the Council Chamber prior to the meeting. For additional information, please contact the City Clerk's Office at 907-283-8231.

Join Zoom Meeting

<https://us02web.zoom.us/j/82761963751>

Meeting ID: 827 6196 3751 **Passcode:** 225113

OR

Dial In: (253) 215-8782 or (301) 715-8592

Meeting ID: 827 6196 3751 **Passcode:** 225113



Kenai City Council - Regular Meeting

February 17, 2021 – 6:00 PM

Kenai City Council Chambers

210 Fidalgo Avenue, Kenai, Alaska

www.kenai.city

Action Agenda

A. CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call
3. Agenda Approval
4. Consent Agenda (*Public comment limited to three (3) minutes) per speaker; thirty (30) minutes aggregated*)

All items listed with an asterisk () are considered to be routine and non-controversial by the council and will be approved by one motion. There will be no separate discussion of these items unless a council member so requests, in which case the item will be removed from the consent agenda and considered in its normal sequence on the agenda as part of the General Orders.

B. SCHEDULED PUBLIC COMMENTS

(Public comment limited to ten (10) minutes per speaker)

C. UNSCHEDULED PUBLIC COMMENTS

(Public comment limited to three (3) minutes per speaker; thirty (30) minutes aggregated)

D. PUBLIC HEARINGS

1. **ENACTED UNANIMOUSLY AS AMENDED. Ordinance No. 3191-2021** - Increasing Estimated Revenues and Appropriations in the General Fund to Provide Assistance to Kenai Residents Impacted by the COVID-19 Public Health Emergency with the Purchase of Groceries and Necessary Household Goods in Kenai and Award a Professional Service Agreement to the Kenai Chamber of Commerce and Visitors Center for Administration of the Program.
2. **ENACTED UNANIMOUSLY. Ordinance No. 3182-2021** - Increasing Estimated Revenues and Appropriations in the Airport Special Revenue Fund for the 2021 Airport Sand Screening Project.
3. **ENACTED UNANIMOUSLY. Ordinance No. 3183-2021** - Increasing Estimated Revenues and Appropriations in the General Fund – Police Department, and Accepting a Grant From the US Department of Transportation Passed through the State of Alaska Department of Transportation and Public Facilities for Traffic Enforcement Overtime Expenditures.
4. **ENACTED UNANIMOUSLY. Ordinance No. 3184-2021** - Amending Kenai Municipal Code 23.30.050 – Business Hours and Hours of Work to Allow for Alternate Work Schedules in the Police Department.

5. **ENACTED UNANIMOUSLY. Ordinance No. 3185-2021** - Increasing Estimated Revenues and Appropriations in the Airport Special Revenue and Airport Improvements Capital Project Funds and Amending a Professional Services Agreement for the 2021 Airfield Drainage Rehabilitation Project at the Kenai Municipal Airport.
6. **ENACTED UNANIMOUSLY. Ordinance No. 3186-2021** - Increasing Estimated Revenues and Appropriations in the General Land Sale Permanent Fund to Transfer Earnings in Excess of Budgeted Amounts to the City's General Fund.
7. **ENACTED UNANIMOUSLY. Ordinance No. 3187-2021** - Increasing Estimated Revenues and Appropriations in the Airport Land Sale Permanent Fund to Transfer Earnings in Excess of Budgeted Amounts to the City's Airport Fund.
8. **ENACTED UNANIMOUSLY. Ordinance No. 3188-2021** - Increasing Estimated Revenues and Appropriations in the Water and Sewer Special Revenue and Wastewater Treatment Plant Improvements Capital Project Funds for a Replacement Sludge Press.
9. **ENACTED UNANIMOUSLY. Ordinance No. 3189-2021** - Increasing Estimated Revenues and Appropriations in the General Fund and the Public Safety Capital Project Fund to Provide Supplemental Funding to the Fire Department's Station Alerting Project and Authorizing a Purchase Order in Excess of \$15,000 to Kachemak Electric for Performance of the Work.
10. **ENACTED UNANIMOUSLY. Ordinance No. 3190-2021** - Increasing Estimated Revenues and Appropriations in the General Fund and Authorizing a Grant Disbursement Program for Small Businesses that Did Not Previously Apply for Full Assistance from the City in 2020.
11. **ADOPTED UNANIMOUSLY. Resolution No. 2021-08** - Awarding a Professional Services Contract at the Kenai Municipal Airport for Airport Security Guard Services.
12. **ADOPTED UNANIMOUSLY. Resolution No. 2021-09** - Further Extending the Disaster Emergency Declaration for the City of Kenai Made on March 18, 2020 in Response to the COVID-19 Health Emergency.

E. MINUTES

1. **APPROVED BY THE CONSENT AGENDA.** *Regular Meeting of January 20, 2021.
2. **APPROVED BY THE CONSENT AGENDA.** *Regular Meeting Minutes of February 3, 2021.

F. UNFINISHED BUSINESS

G. NEW BUSINESS

1. **APPROVED BY THE CONSENT AGENDA.** *Action/Approval - Bills to be Ratified.
2. **APPROVED BY THE CONSENT AGENDA.** *Action/Approval - Special Use Permit to State of Alaska - Division of Forestry for Apron Parking.

3. **INTRODUCED BY THE CONSENT AGENDA/PUBLIC HEARING SET FOR 3/3/2021.**
*Ordinance No. 3192-2021 - Increasing Estimated Revenues and Appropriations in the General Fund Parks, Recreation and Beautification Department, and Authorizing an Increase to the Multi-Purpose Facility Management Services Purchase Order to Red Line Sports for Additional Ice Maintenance Services.
4. **INTRODUCED BY THE CONSENT AGENDA/PUBLIC HEARING SET FOR 3/3/2021.**
*Ordinance No. 3193-2021 - Accepting and Appropriating an Increase in the Title III Grant from the State of Alaska Department of Health and Social Services for Nutrition, Transportation and Support Services and a Grant from the United States Treasury Passed Through the State of Alaska Department of Health and Social Services to Support the Kenai Senior Center's Response to the COVID-19 Public Health Emergency.
5. **INTRODUCED BY THE CONSENT AGENDA/PUBLIC HEARING SET FOR 3/3/2021.**
*Ordinance No. 3194-2021 - Accepting and Appropriating Insurance Proceeds for Damage to Wellhouse Number One in the Water and Sewer Capital Projects Fund, Authorizing a Budget Transfer in the Water and Sewer Special Revenue Fund – Water Department, and Appropriating the Estimated Residual Amount Needed to Relocate the Damaged Facility to the Water and Sewer Complex on Shotgun Drive in the Water and Sewer and Water and Sewer Capital Project Funds.
6. **APPOINTMENT OF GWEN WOODARD CONFIRMED. Action/Approval** - Confirmation of Gwen Woodard, Nominated by the Mayor to Fill a Vacancy on the Planning and Zoning Commission.
7. **APPOINTMENT OF BARBARA ROLAND CONFIRMED. Action/Approval** - Confirmation of Barbara Roland, Nominated by the Mayor to Fill a Vacancy on the Beautification Committee.
8. **APPROVED AS WRITTEN. Action/Approval** - Letter Supporting Bluff Erosion Project Funding.
9. **Discussion** - COVID-19 Response.

H. COMMISSION / COMMITTEE REPORTS

1. Council on Aging
2. Airport Commission
3. Harbor Commission
4. Parks and Recreation Commission
5. Planning and Zoning Commission
6. Beautification Committee
7. Mini-Grant Steering Committee

I. REPORT OF THE MAYOR

J. ADMINISTRATION REPORTS

1. City Manager
2. City Attorney
3. City Clerk

K. ADDITIONAL PUBLIC COMMENT

1. Citizens Comments (*Public comment limited to five (5) minutes per speaker*)
2. Council Comments

L. EXECUTIVE SESSION

M. PENDING ITEMS

N. ADJOURNMENT

O. INFORMATION ITEMS

1. Purchase Orders Between \$2,500 and \$15,000
2. State Department/Emergency Amendment Mask Implementation FAQ

The agenda and supporting documents are posted on the City's website at www.kenai.city. Copies of resolutions and ordinances are available at the City Clerk's Office or outside the Council Chamber prior to the meeting. For additional information, please contact the City Clerk's Office at 907-283-8231.

Join Zoom Meeting

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Meeting ID: 834 4578 6942 **Passcode:** 497332

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Meeting ID: 834 4578 6942 **Passcode:** 497332



Kenai City Council - Regular Meeting

March 03, 2021 – 6:00 PM

Kenai City Council Chambers

210 Fidalgo Avenue, Kenai, Alaska

www.kenai.city

Action Agenda

A. CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call
3. Agenda Approval
4. Consent Agenda (*Public comment limited to three (3) minutes) per speaker; thirty (30) minutes aggregated*)

All items listed with an asterisk () are considered to be routine and non-controversial by the council and will be approved by one motion. There will be no separate discussion of these items unless a council member so requests, in which case the item will be removed from the consent agenda and considered in its normal sequence on the agenda as part of the General Orders.

B. SCHEDULED PUBLIC COMMENTS

(Public comment limited to ten (10) minutes per speaker)

1. **Tim Dillon** - Kenai Peninsula Economic Development District (KPEDD) Public Outreach and Engagement in the Development of the Kenai Peninsula's Comprehensive Economic Development Strategy.

C. UNSCHEDULED PUBLIC COMMENTS

(Public comment limited to three (3) minutes per speaker; thirty (30) minutes aggregated)

D. PUBLIC HEARINGS

1. **ENACTED UNANIMOUSLY. Ordinance No. 3192-2021** - Increasing Estimated Revenues and Appropriations in the General Fund Parks, Recreation and Beautification Department, and Authorizing an Increase to the Multi-Purpose Facility Management Services Purchase Order to Red Line Sports for Additional Ice Maintenance Services.
2. **ENACTED UNANIMOUSLY. Ordinance No. 3193-2021** - Accepting and Appropriating an Increase in the Title III Grant from the State of Alaska Department of Health and Social Services for Nutrition, Transportation and Support Services and a Grant from the United States Treasury Passed Through the State of Alaska Department of Health and Social Services to Support the Kenai Senior Center's Response to the COVID-19 Public Health Emergency.
3. **ENACTED UNANIMOUSLY. Ordinance No. 3194-2021** - Accepting and Appropriating Insurance Proceeds for Damage to Wellhouse Number One in the Water and Sewer Capital Projects Fund, Authorizing a Budget Transfer in the Water and Sewer Special Revenue

Fund – Water Department, and Appropriating the Estimated Residual Amount Needed to Relocate the Damaged Facility to the Water and Sewer Complex on Shotgun Drive in the Water and Sewer and Water and Sewer Capital Project Funds.

4. **ADOPTED UNANIMOUSLY. Resolution No. 2021-10** - Authorizing the City Manager to Execute a Professional Engineering Services Agreement for the Kenai Water, Sewer, and Waste Water SCADA Programming Services.
5. **ADOPTED UNANIMOUSLY. Resolution No. 2021-11** - Approving the Use of the Fleet Replacement Fund for the Purchase of a Fifteen Passenger Van for the Kenai Senior Center Utilizing the State of Alaska Equipment Fleet Contract.
6. **ADOPTED UNANIMOUSLY. Resolution No. 2021-12** - A Resolution of the Council of the City of Kenai, Alaska Approving Development Incentives Per Kenai Municipal Code 21.10.100 Temporary Development Incentives for a Lease of Airport Reserve Lands Between The City of Kenai and Soar International Ministries on Tract A-2, General Aviation Apron Subdivision No. 7.
7. **ADOPTED UNANIMOUSLY. Resolution No. 2021-13** - Requesting the US Secretary of Commerce Veto the North Pacific Fishery Management Council's Adoption of Measures that will Close Commercial Salmon Fishing in the Cook Inlet Exclusive Economic Zone.

E. MINUTES

1. **APPROVED BY THE CONSENT AGENDA.** *Regular Meeting of February 17, 2021.

F. UNFINISHED BUSINESS

G. NEW BUSINESS

1. **APPROVED BY THE CONSENT AGENDA.** *Action/Approval - Bills to be Ratified.
2. **INTRODUCED BY THE CONSENT AGENDA/PUBLIC HEARING SET FOR 3/17/2021.** *Ordinance No. 3195-2021 - Accepting and Appropriating Funds in the Airport Fund, and Accepting Grants from the Federal Aviation Administration Under the Coronavirus Response and Relief Supplemental Appropriation Act, 2021.
3. **APPOINTMENT OF SARAH DOUTHIT CONFIRMED. Action/Approval** - Confirmation of Sarah Douthit, Nominated by the Mayor to Fill a Vacancy on the Beautification Committee.
4. **Discussion** - Remote Electronic Participation in Council Meetings by Council Members and the Public.
5. **Discussion** - Water and Sewer Service Penalty, Interest, and Shutoffs for Non-Payment Beyond the COVID-19 Disaster Emergency Declaration.
6. **Discussion** - COVID-19 Response.

H. COMMISSION / COMMITTEE REPORTS

1. Council on Aging

2. Airport Commission
3. Harbor Commission
4. Parks and Recreation Commission
5. Planning and Zoning Commission
6. Beautification Committee
7. Mini-Grant Steering Committee

I. REPORT OF THE MAYOR

J. ADMINISTRATION REPORTS

1. City Manager
2. City Attorney
3. City Clerk

K. ADDITIONAL PUBLIC COMMENT

1. Citizens Comments (*Public comment limited to five (5) minutes per speaker*)
2. Council Comments

L. EXECUTIVE SESSION

M. PENDING ITEMS

N. ADJOURNMENT

O. INFORMATION ITEMS

1. Purchase Orders Between \$2,500 and \$15,000

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Join Zoom Meeting

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Meeting ID: 868 9189 9097 **Passcode:** 309458

OR

Dial In: (253) 215-8782 or (301) 715-8592

Meeting ID: 868 9189 9097 **Passcode:** 309458



Kenai City Council - Regular Meeting

March 17, 2021 – 6:00 PM

Kenai City Council Chambers

210 Fidalgo Avenue, Kenai, Alaska

www.kenai.city

Action Agenda

A. CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call
3. Agenda Approval
4. Consent Agenda (*Public comment limited to three (3) minutes) per speaker; thirty (30) minutes aggregated*)

All items listed with an asterisk () are considered to be routine and non-controversial by the council and will be approved by one motion. There will be no separate discussion of these items unless a council member so requests, in which case the item will be removed from the consent agenda and considered in its normal sequence on the agenda as part of the General Orders.

B. SCHEDULED PUBLIC COMMENTS

(Public comment limited to ten (10) minutes per speaker)

C. UNSCHEDULED PUBLIC COMMENTS

(Public comment limited to three (3) minutes per speaker; thirty (30) minutes aggregated)

D. PUBLIC HEARINGS

6. **ADOPTED UNANIMOUSLY. Resolution No. 2021-18** - Authorizing an Amendment of the Shop Local Economic Stimulus Program to Extend the Dates of the Program and Authorizing the City Manager to Execute an Amendment to the Professional Services Agreement with the Kenai Chamber of Commerce and Visitor Center for Administration of the Program.
1. **ENACTED UNANIMOUSLY. Ordinance No. 3195-2021** - Accepting and Appropriating Funds in the Airport Fund, and Accepting Grants from the Federal Aviation Administration Under the Coronavirus Response and Relief Supplemental Appropriation Act, 2021.
2. **ADOPTED UNANIMOUSLY AS AMENDED. Resolution No. 2021-14** - Further Extending the Disaster Emergency Declaration for the City of Kenai Made on March 18, 2020 in Response to the COVID-19 Health Emergency.
3. **ADOPTED UNANIMOUSLY. Resolution No. 2021-15** - Approving Development Incentives Per Kenai Municipal Code 21.10.100. for a Lease of Airport Reserve Lands Between the City of Kenai and Alaska Air Fuel, Inc. on 2.52± Acre Portion of Lot 5, FBO Subdivision No. 8.

4. **ADOPTED UNANIMOUSLY. Resolution No. 2021-16** - Approving an Application Extension Until October 8, 2021 Per Kenai Municipal Code 21.10.050 for Alaska Air Fuel, Inc. for a 2.52± Acre Portion of Lot 5, FBO Subdivision No. 8.
5. **ADOPTED UNANIMOUSLY. Resolution No. 2021-17** - Authorizing a Budget Transfer Within the General Fund – Buildings Division for Professional Services as a Result of Personnel Vacancy.
7. **ADOPTED UNANIMOUSLY. Resolution No. 2021-19** - Authorizing an Agreement for Professional Engineering Services to Begin Assessments for the Master Plan for Water & Sewer Facilities and Equipment.

E. MINUTES

1. **APPROVED BY THE CONSENT AGENDA.** *Regular Meeting of March 3, 2021.

F. UNFINISHED BUSINESS

G. NEW BUSINESS

1. **APPROVED BY THE CONSENT AGENDA.** *Action/Approval - Bills to be Ratified.
2. **APPROVED BY THE CONSENT AGENDA.** *Action/Approval - Purchase Orders Over \$15,000.
3. **INTRODUCED BY THE CONSENT AGENDA/PUBLIC HEARING SET FOR 4/7/2021.** *Ordinance No. 3196-2021 - Accepting and Appropriating Federal Funds from the Institute of Museum and Library Services Passed Through the Alaska State Library for Employee Training.
4. **INTRODUCED BY THE CONSENT AGENDA/PUBLIC HEARING SET FOR 4/7/2021.** *Ordinance No. 3197-2021 - Amending Kenai Municipal Code Section 23.50.010 - Employee Classification, to Amend the Class, Title, and Range, to Include a Capital Projects Manager.
5. **INTRODUCED BY THE CONSENT AGENDA/PUBLIC HEARING SET FOR 4/7/2021.** *Ordinance No. 3198-2021 - Amending Kenai Municipal Code Section 1.15.130 - Telephonic Participation, to Provide for Remote Electronic Participation.
6. **INTRODUCED BY THE CONSENT AGENDA/PUBLIC HEARING SET FOR 4/7/2021.** *Ordinance No. 3199-2021 - Conditionally Waiving Certain Provisions of Title 17- Public Utilities and Enterprises, Related to Penalty, Interest and Shutoff for Nonpayment of Fees for Water and Sewer Utility Customers that Certified to the City That They Were Impacted by COVID-19 Pursuant to the City Manager's Executive Order No. 2 During the Effective Period of the City's Emergency Disaster Declaration.
7. **INTRODUCED BY THE CONSENT AGENDA/PUBLIC HEARING SET FOR 4/7/2021.** *Ordinance No. 3200-2021 - Accepting and Appropriating an Amendment to a COVID CARES Act for Older Adults and Their Caregivers 2021 Grant Passed through the State of Alaska for Kenai Senior Center Expenditures in Support of its Response to the COVID-19 Public Health Emergency.

8. **INTRODUCED BY THE CONSENT AGENDA/PUBLIC HEARING SET FOR 4/7/2021.**
*Ordinance No. 3201-2021 - Increasing Estimated Revenues and Appropriations in the Airport Fund and Appropriating Funds in the Airport Snow Removal Equipment Capital Project Fund for the Purchase of Snow Removal Equipment – Multi-Purpose Broom/Blower.
9. **APPROVED UNANIMOUSLY. Action/Approval** - Special Use Permit to Alaska Air Fuel, Inc. for Office, Parking and Utilities.
10. **Discussion** - COVID-19 Response.
11. **SET FOR 4/20/2021 AND 4/22/2021. Discussion** - Set Meetings for Council Personnel Evaluations.

H. COMMISSION / COMMITTEE REPORTS

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K. ADDITIONAL PUBLIC COMMENT

1. Citizens Comments (*Public comment limited to five (5) minutes per speaker*)
2. Council Comments

L. EXECUTIVE SESSION

M. PENDING ITEMS

N. ADJOURNMENT

O. INFORMATION ITEMS

1. Purchase Orders Between \$2,500 and \$15,000
2. Kenai Peninsula Orchestra Letter of Thanks

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