

**KENAI BEAUTIFICATION COMMITTEE
REGULAR MEETING
OCTOBER 13, 2020 – 6:00 P.M.
KENAI CITY COUNCIL CHAMBERS
210 FIDALGO AVE., KENAI, AK 99611**

Telephonic/Virtual Information Below

<http://www.kenai.city>

1. **CALL TO ORDER**
 - a. Pledge of Allegiance
 - b. Roll Call
 - c. Agenda Approval

2. **SCHEDULED PUBLIC COMMENTS** *(Public comment limited to ten (10) minutes per speaker)*

3. **UNSCHEDULED PUBLIC COMMENT** *(Public comment limited to three (3) minutes per speaker; thirty (30) minutes aggregated)*

4. **APPROVAL OF MEETING SUMMARY**
 - a. May 12, 2020
 - b. September 8, 2020

5. **UNFINISHED BUSINESS** – None.

6. **NEW BUSINESS**
 - a. **Discussion** – Leif Hansen Memorial Park Water Fountain

7. **REPORTS**
 - a. Parks & Recreation Director
 - b. Committee Chair
 - c. City Council Liaison

8. **NEXT MEETING ATTENDANCE NOTIFICATION** – January 12, 2021

9. **COMMISSIONER COMMENTS AND QUESTIONS**

10. **ADDITIONAL PUBLIC COMMENT**

11. **INFORMATION ITEMS**

12. **ADJOURNMENT**

Join Zoom Meeting

<https://us02web.zoom.us/j/81506493833>

Meeting ID: 815 0649 3833 **Password:** 723520

OR

Call: (253) 215-8782 or (301) 715-8592

Meeting ID: 815 0649 3833 **Password:** 723520

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**KENAI BEAUTIFICATION COMMITTEE
REGULAR MEETING
MAY 12, 2020 – 6:00 P.M.
KENAI CITY HALL
CHAIR LISA GABRIEL, PRESIDING**

MEETING SUMMARY

1. CALL TO ORDER

Chair Gabriel called the virtual meeting to order at 6:00 p.m.

a. Pledge of Allegiance

Chair Gabriel led those assembled in the Pledge of Allegiance.

b. Roll was confirmed as follows:

Committee Members present:	Chair L. Gabriel, T. Wilson, K. Reed, E. Jensen
Committee Members absent:	B. Madrid, L. Craycraft, E. Heale
Staff/Council Liaison present:	Parks and Recreation Director B. Frates, Council Liaison G. Pettey

A quorum was present.

c. Agenda Approval

MOTION:

Committee Member Reed **MOVED** to approve the agenda and Committee Member Wilson **SECONDED** the motion. There were no objections; **SO ORDERED**.

2. SCHEDULED PUBLIC COMMENTS – None.

3. UNSCHEDULED PUBLIC COMMENT – None.

4. APPROVAL OF MEETING SUMMARY

a. January 11, 2020

MOTION:

Committee Member Reed **MOVED** to approve the January 11, 2020 meeting summary and Committee Member Jensen **SECONDED** the motion. There were no objections; **SO ORDERED**.

5. UNFINISHED BUSINESS – None.

6. NEW BUSINESS

a. Discussion – Volunteer Plant Day

The Parks and Recreation Director reported that the department would be handling the volunteer planting differently this year due to COVID-19; noting that instead of a singular plant day followed with a BBQ, the planting would be spread out over the course of a week. The department would advertise the event through personal contacts and Facebook. It was further noted folks could call the office and make arrangements to plant, as all beds would be prepped and material provided in advance along with planting diagrams.

Unanimous support was expressed by Commission members, and the Director clarified a list of bed locations would be emailed to members.

b. **Discussion** – Beautification Brochure

The Parks and Recreation Director referred to the brochure in the packet and requested feedback. It was noted the brochure would be updated as different varieties of flowers were purchased for planting but that a majority of the flowers were currently listed. It was suggested that dashes be changed to provide consistency in the brochure. There was a general consensus by the Commission that the brochure looked good and no further comments were noted.

7. REPORTS

- a. **Parks & Recreation Director** – B. Frates reported that the Department was looking at hosting a virtual clean-up which would include individuals picking up litter throughout the community, as done in the past, and this year people would be asked to send pictures of their accomplishments.
- b. **Committee Chair** – L. Gabriel thanked everyone for their participation.
- c. **City Council Liaison** – G. Pettey reported on the actions of the May 6 City Council meeting and thanked members for their input and efforts; she looked forward to seeing all the beautiful flowers in Kenai.

8. NEXT MEETING ATTENDANCE NOTIFICATION – September 8, 2020

9. COMMITTEE MEMBER QUESTIONS AND COMMENTS

Committee Member Reed noted she looked forward to working in the flowerbeds.

Committee Member Wilson inquired about the wildflower garden.

It was clarified that the Parks and Recreation department intended to burn the soil this year in an effort to control some of the weeds and then hydro-seed the Field of Flowers garden in early June.

10. ADDITIONAL PUBLIC COMMENT – None.

11. INFORMATION – None.

12. ADJOURNMENT

There being no further business before the Committee, the meeting was adjourned at 6:45 p.m.

Meeting summary prepared and submitted by:

Jacquelyn LaPlante
Deputy City Clerk

DRAFT

**KENAI BEAUTIFICATION COMMITTEE
REGULAR MEETING
SEPTEMBER 8, 2020 – 6:00 P.M.
KENAI CITY COUNCIL CHAMBERS
CHAIR LISA GABRIEL, PRESIDING**

MEETING SUMMARY

1. CALL TO ORDER

Chair Gabriel called the meeting to order at 6:00 p.m.

a. Pledge of Allegiance

Chair Gabriel led those assembled in the Pledge of Allegiance.

b. Roll was confirmed as follows:

Committee Members present: Chair L. Gabriel, T. Wilson, E. Heale

Committee Members absent: L. Craycraft, B. Madrid, K. Reed

Staff/Council Liaison present: Parks and Recreation Director B. Frates, City Clerk J. Heinz,
Council Liaison G. Pettey

A quorum was not present.

c. Agenda Approval

2. SCHEDULED PUBLIC COMMENTS – None.

3. UNSCHEDULED PUBLIC COMMENT – None.

4. APPROVAL OF MEETING SUMMARY

a. May 12, 2020

5. UNFINISHED BUSINESS – None.

6. NEW BUSINESS

a. **Discussion** – Beautification Tour Follow-Up

7. REPORTS

a. **Parks & Recreation Director**

b. **Committee Chair**

c. **City Council Liaison**

8. NEXT MEETING ATTENDANCE NOTIFICATION – October 13, 2020

9. **COMMITTEE MEMBER QUESTIONS AND COMMENTS**
10. **ADDITIONAL PUBLIC COMMENT** – None.
11. **INFORMATION** – None.
12. **ADJOURNMENT**

Meeting summary prepared and submitted by:

Jamie Heinz
City Clerk

DRAFT

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KENAI

City of Kenai | 210 Fidalgo Ave, Kenai, AK 99611-7794 | 907.283.7535 | www.kenai.city

MEMORANDUM

TO: Kenai Beautification Committee Members
FROM: Robert J. Frates, Parks & Recreation Director
DATE: October 6, 2020
SUBJECT: Leif Hansen Memorial Park Water Fountain

Purpose of this memorandum is to inform you that Dr. Peter Hansen will be participating in our discussion regarding the water fountain located at Leif Hansen Memorial Park. Dr. Hansen has some ideas about future upgrades and possible funding that he'll be sharing.

Thank you for your attention to this matter and please call me at 283-8261 should you have any questions.

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Kenai City Council - Regular Meeting

September 16, 2020 – 6:00 PM

Kenai City Council Chambers

210 Fidalgo Avenue, Kenai, Alaska

****Telephonic/Virtual Information on Page 3****

www.kenai.city

Action Agenda

A. CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call
3. Agenda Approval
4. Consent Agenda (*Public comment limited to three (3) minutes per speaker; thirty (30) minutes aggregated*)

All items listed with an asterisk () are considered to be routine and non-controversial by the council and will be approved by one motion. There will be no separate discussion of these items unless a council member so requests, in which case the item will be removed from the consent agenda and considered in its normal sequence on the agenda as part of the General Orders.

B. SCHEDULED PUBLIC COMMENTS

(Public comment limited to ten (10) minutes per speaker)

1. **Tim Dillon, Kenai Peninsula Economic Development District** - Census and AK Cares Update.

C. UNSCHEDULED PUBLIC COMMENTS

(Public comment limited to three (3) minutes per speaker; thirty (30) minutes aggregated)

D. PUBLIC HEARINGS

1. **ENACTED UNANIMOUSLY. Ordinance No. 3162-2020** - Amending Municipal Code Section 23.50.010 – Employee Classification, to Amend a Class Title in the Supervisory and Professional Class. (Administration)
2. **ADOPTED UNANIMOUSLY. Resolution No. 2020-76** - Renaming Daubenspeck Circle to Daubenspeck Road on the Plat of Baron Park 2020 Replat. (Administration)
3. **ADOPTED UNANIMOUSLY. Resolution No. 2020-77** - Approving the Execution of a Lease of Airport Reserve Lands Using the Standard Lease Form Between the City of Kenai and Kenai Aviation Operations, LLC, for Lot 9A, Block 5, General Aviation Apron Subdivision No. 5. (Administration)
4. **ADOPTED UNANIMOUSLY. Resolution No. 2020-78** - Approving an Airline Operating Agreement and Terminal Area Lease with FLOAT Shuttle/Corvus Airlines Inc., D/B/A Ravn Alaska and Ratifying a Stipulation Regarding Rejection of Unexpired Lease of Non-Residential Real Property with Ravn Group, Inc. (Administration)

5. **ADOPTED UNANIMOUSLY. Resolution No. 2020-79** – Authorizing the City Manager to Accept a Grant from the Federal Aviation Administration for the Construction of the Kenai Municipal Airport’s New Sand Storage Facility. (Administration)

E. MINUTES

1. **APPROVED BY THE CONSENT AGENDA.** *Regular Meeting of September 2, 2020. (City Clerk)

F. UNFINISHED BUSINESS

1. **POSTPONED TO THE 10/07/2020 COUNCIL MEETING. Ordinance No. 3155-2020** - Increasing Estimated Revenues and Appropriations in the Airport Improvements Capital Project Fund and Accepting a Grant from The Federal Aviation Administration for Phase One Construction of a New Sand Storage Facility. (Administration)

G. NEW BUSINESS

1. **APPROVED BY THE CONSENT AGENDA.** *Action/Approval - Bills to be Ratified. (Administration)
2. **APPROVED BY THE CONSENT AGENDA.** *Action/Approval - Purchase Orders Over \$15,000. (Administration)
3. **APPROVED BY THE CONSENT AGENDA.** *Action/Approval - Non-Objection to the Renewal of Marijuana License for Grateful Bud LLC. (City Clerk)
4. **APPROVED BY THE CONSENT AGENDA.** *Action/Approval - Approving Election Workers for the October 6, 2020 Regular Election. (City Clerk)
5. **Discussion** - Response to COVID-19. (Administration)

H. COMMISSION / COMMITTEE REPORTS

1. Council on Aging
2. Airport Commission
3. Harbor Commission
4. Parks and Recreation Commission
5. Planning and Zoning Commission
6. Beautification Committee
7. Mini-Grant Steering Committee

I. REPORT OF THE MAYOR

J. ADMINISTRATION REPORTS

1. City Manager
2. City Attorney
3. City Clerk

K. ADDITIONAL PUBLIC COMMENT

1. Citizens Comments (*Public comment limited to five (5) minutes per speaker*)
2. Council Comments

L. EXECUTIVE SESSION

M. PENDING ITEMS

1. **Ordinance No. 3157-2020** - Amending Kenai Municipal Code Section 1.85.010 – Report of Financial and Business Interests, to Allow for Certification by Municipal Officers that a Previously Filed Statement of Disclosure Remains Accurate and Approving an Alternate Certification. (Vice Mayor Molloy) (**Clerk's Note:** *At the 09/02/20 meeting, this item was postponed to the 10/7/20 meeting.*)
2. **Substitute Ordinance No. 3127-2020** - Repealing and Replacing Kenai Municipal Code Title 6 - Elections to Provide Clarity, Process Improvements, and Increase Voter Accessibility through Vote By Mail Elections. (Council Member Peterkin) [**Clerk's Note:** *At the August 19 Meeting, this item was Postponed to the 10/21/20 Council Meeting; a motion to enact is on the floor.*]
3. **Ordinance No. 3128-2020** - Amending Kenai Municipal Code Section 1.85.040 – Records Public, To Provide For A Record Retention Length. (City Clerk) [**Clerk's Note:** *At the August 19 Meeting, this item was Postponed to the 10/21/20 Council Meeting; a motion to enact is on the floor.*]

N. ADJOURNMENT

O. INFORMATION ITEMS

1. Purchase Orders Between \$2,500 and \$15,000.
2. Cook Inlet Regional Citizens' Advisory Council Board of Directors Update.

The agenda and supporting documents are posted on the City's website at www.kenai.city. Copies of resolutions and ordinances are available at the City Clerk's Office or outside the Council Chamber prior to the meeting. For additional information, please contact the City Clerk's Office at 907-283-8231.

Join Zoom Meeting

<https://us02web.zoom.us/j/88612469335>

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OR

Dial In: (253) 215-8782 or (301) 715-8592

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