

**KENAI BEAUTIFICATION COMMITTEE
REGULAR MEETING
SEPTEMBER 8, 2020 – 6:00 P.M.
KENAI CITY COUNCIL CHAMBERS
210 FIDALGO AVE., KENAI, AK 99611**

Telephonic/Virtual Information Below

<http://www.kenai.city>

1. **CALL TO ORDER**
 - a. Pledge of Allegiance
 - b. Roll Call
 - c. Agenda Approval

2. **SCHEDULED PUBLIC COMMENTS** *(Public comment limited to ten (10) minutes per speaker)*

3. **UNSCHEDULED PUBLIC COMMENT** *(Public comment limited to three (3) minutes per speaker; thirty (30) minutes aggregated)*

4. **APPROVAL OF MEETING SUMMARY**
 - a. May 12, 2020

5. **UNFINISHED BUSINESS** – None.

6. **NEW BUSINESS**
 - a. **Discussion** – Beautification Tour Follow-Up

7. **REPORTS**
 - a. Parks & Recreation Director
 - b. Committee Chair
 - c. City Council Liaison

8. **NEXT MEETING ATTENDANCE NOTIFICATION** – October 13, 2020

9. **COMMISSIONER COMMENTS AND QUESTIONS**

10. **ADDITIONAL PUBLIC COMMENT**

11. **INFORMATION ITEMS**

12. **ADJOURNMENT**

Join Zoom Meeting

<https://us02web.zoom.us/j/87084097635>

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**KENAI BEAUTIFICATION COMMITTEE
REGULAR MEETING
MAY 12, 2020 – 6:00 P.M.
KENAI CITY HALL
CHAIR LISA GABRIEL, PRESIDING**

MEETING SUMMARY

1. CALL TO ORDER

Chair Gabriel called the meeting to order at 6:00 p.m.

a. Pledge of Allegiance

Chair Gabriel led those assembled in the Pledge of Allegiance.

b. Roll was confirmed as follows:

Committee Members present: Chair L. Gabriel, T. Wilson, M. Rhyner, K. Reed, E. Jensen

Committee Members absent: B. Madrid, L. Craycraft, E. Heale

Staff/Council Liaison present: Parks and Recreation Director B. Frates, Council Liaison G. Pettey

A quorum was present.

c. Agenda Approval

MOTION:

Committee Member Reed **MOVED** to approve the agenda and Committee Member Wilson **SECONDED** the motion. There were no objections; **SO ORDERED**.

2. SCHEDULED PUBLIC COMMENTS – None.

3. UNSCHEDULED PUBLIC COMMENT – None.

4. APPROVAL OF MEETING SUMMARY

a. January 11, 2020

MOTION:

Committee Member Reed **MOVED** to approve the January 11, 2020 meeting summary and Committee Member Jensen **SECONDED** the motion. There were no objections; **SO ORDERED**.

5. UNFINISHED BUSINESS – None.

6. NEW BUSINESS

a. Discussion – Volunteer Plant Day

The Parks and Recreation Director reported that the department would be handling the volunteer planting differently this year due to COVID-19; noting that instead of a singular plant day followed with a BBQ, the planting would be spread out over the course of a week. The department would advertise the event through personal contacts and Facebook. It was further noted folks could call the office and make arrangements to plant, as all beds would be prepped and material provided in advance along with planting diagrams.

Unanimous support was expressed by Commission members, and the Director clarified a list of bed locations would be emailed to members.

b. **Discussion** – Beautification Brochure

The Parks and Recreation Director referred to the brochure in the packet and requested feedback. It was noted the brochure would be updated as different varieties of flowers were purchased for planting but that a majority of the flowers were currently listed. It was suggested that dashes be changed to provide consistency in the brochure. There was a general consensus by the Commission that the brochure looked good and no further comments were noted.

7. REPORTS

- a. **Parks & Recreation Director** – B. Frates reported that the Department was looking at hosting a virtual clean-up which would include individuals picking up litter throughout the community, as done in the past, and this year people would be asked to send pictures of their accomplishments.
- b. **Committee Chair** – L. Gabriel thanked everyone for their participation.
- c. **City Council Liaison** – G. Pettey reported on the actions of the May 6 City Council meeting and thanked members for their input and efforts; she looked forward to seeing all the beautiful flowers in Kenai.

8. NEXT MEETING ATTENDANCE NOTIFICATION – September 8, 2020

9. COMMITTEE MEMBER QUESTIONS AND COMMENTS

Committee Member Reed noted she looked forward to working in the flowerbeds.

Committee Member Wilson inquired about the wildflower garden.

It was clarified that the Parks and Recreation department intended to burn the soil this year in an effort to control some of the weeds and then hydro-seed the Field of Flowers garden in early June.

10. ADDITIONAL PUBLIC COMMENT – None.

11. INFORMATION – None.

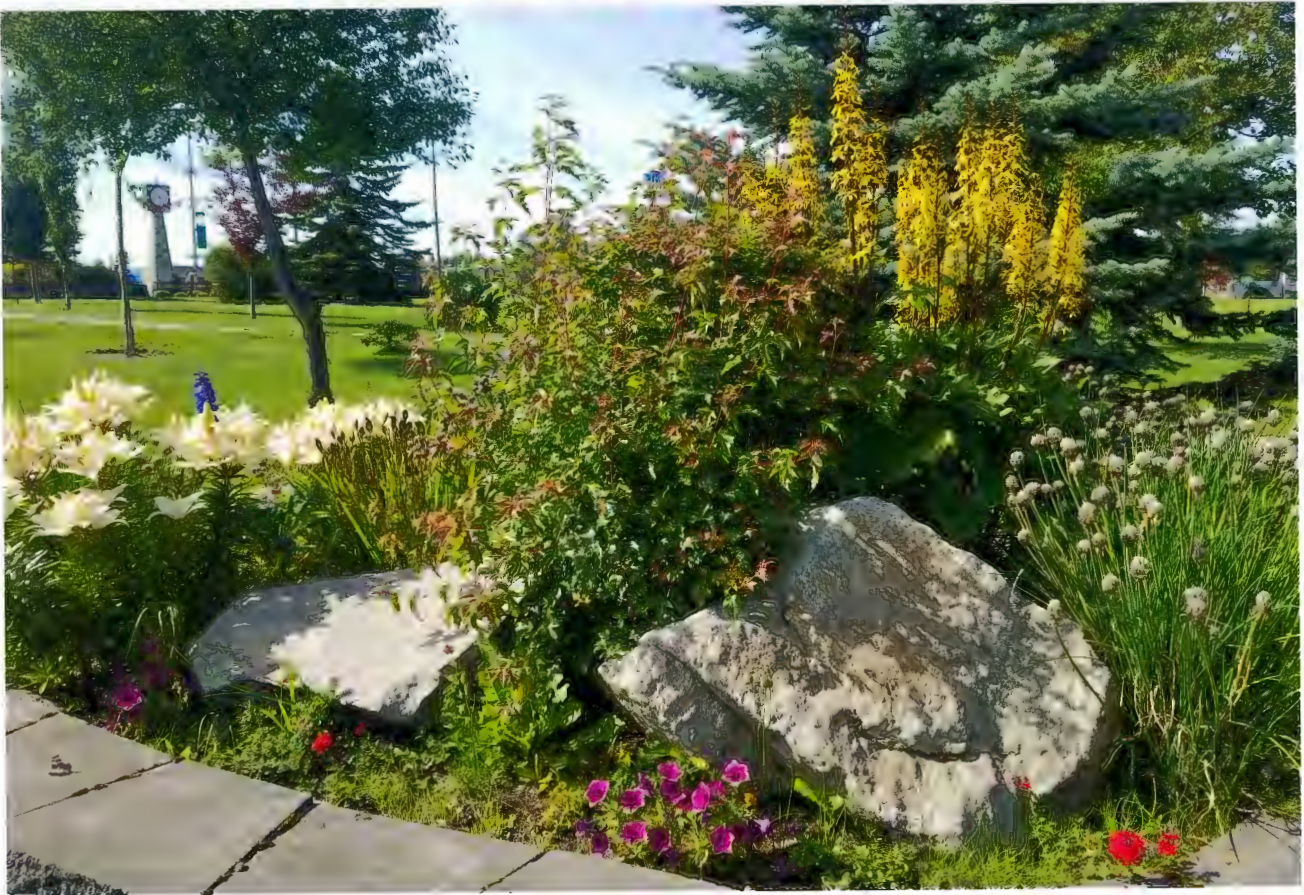
12. ADJOURNMENT

There being no further business before the Committee, the meeting was adjourned at 6:45 p.m.

Meeting summary prepared and submitted by:

Jacquelyn LaPlante
Deputy City Clerk

DRAFT





























Kenai City Council - Regular Meeting

August 19, 2020 – 6:00 PM

Kenai City Council Chambers

210 Fidalgo Avenue, Kenai, Alaska

****Telephonic/Virtual Information on Page 4****

www.kenai.city

Action Agenda

A. CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call
3. Agenda Approval
4. Consent Agenda (*Public comment limited to three (3) minutes) per speaker; thirty (30) minutes aggregated*)

All items listed with an asterisk () are considered to be routine and non-controversial by the council and will be approved by one motion. There will be no separate discussion of these items unless a council member so requests, in which case the item will be removed from the consent agenda and considered in its normal sequence on the agenda as part of the General Orders.

B. SCHEDULED PUBLIC COMMENTS

(Public comment limited to ten (10) minutes per speaker)

C. UNSCHEDULED PUBLIC COMMENTS

(Public comment limited to three (3) minutes per speaker; thirty (30) minutes aggregated)

D. PUBLIC HEARINGS

1. **UNANIMOUSLY POSTPONED AS AMENDED TO 10/21/2020. Ordinance No. 3127-2020** - Repealing and Replacing Kenai Municipal Code Title 6 - Elections to Provide Clarity, Process Improvements, and Increase Voter Accessibility through Vote By Mail Elections. (Council Member Peterkin) [**Clerk's Note:** *At the July 1 Meeting, this item was Postponed to the 08/19/20 Council Meeting; a motion to enact is on the floor.*]
 - **Substitute Ordinance No. 3127-2020** - Repealing and Replacing Kenai Municipal Code Title 6 - Elections, to Provide Clarity, Process Improvements, and Increase Voter Accessibility through Vote By Mail Elections.
2. **ENACTED UNANIMOUSLY. Ordinance No. 3150-2020** - Waiving Kenai Municipal Code 21.10.130 - Lease Execution, and Approving a Lease Execution Extension to May 31, 2021 to Schilling Rentals, LLC for Lot 5A, Block 1, FBO Subdivision 2018 Replat. (Administration)
3. **ENACTED UNANIMOUSLY. Ordinance No. 3151-2020** - Increasing Estimated Revenues and Appropriations in the Terminal Improvements Capital Fund, and Authorizing an Increase to the Construction Purchase Order to Blazy Construction, Inc. (Administration)

4. **ENACTED UNANIMOUSLY. Ordinance No. 3152-2020** - Accepting and Appropriating a Project Ready Mini Grant from the Alaska State Library for Implementing the Know Your Neighbor: Kindness Kits Project at the Kenai Community Library. (Administration)
5. **ENACTED UNANIMOUSLY. Ordinance No. 3153-2020** - Appropriating Excess Funds Received from the Issuance of General Obligation Refunding Bonds. (Administration)
6. **ENACTED UNANIMOUSLY. Ordinance No. 3154-2020** - Accepting and Appropriating a Grant from the National Marine Fisheries Service Passed Through the Pacific States Marine Fisheries Commission, Accepting and Appropriating Additional Insurance Proceeds, and Awarding a Contract for Repair to the Kenai City Dock for Damage Caused by Earthquakes in 2016 and 2018 and Installation of a Cathodic Protection System to Prevent Corrosion. (Administration)
7. **ADOPTED UNANIMOUSLY. Resolution No. 2020-68** - Declaring the Ten-Foot Utility Easement Adjoining the Southern Boundary of Lot 4, Eventyr Subdivision (Plat KN 83-149) and the Ten-Foot Utility Easement Excluding the West Ten Feet Adjoining the North Boundary of Lot 5 and the Ten-Foot Utility Easement Adjoining the North and East Boundary of Lot 6 Eventyr Subdivision No. 2 (Plat KN 86-75) Granted on Plat KN 83-1149 and Plat KN 86-75 Are Not Needed for a Public Purpose and Consenting to Their Vacation. (Administration)
8. **ADOPTED UNANIMOUSLY. Resolution No. 2020-69** - Authorizing the City Manager to Enter a Design Agreement with the Department of the Army for the Design for the Kenai Bluffs Bank Stabilization Project. (Administration)

E. MINUTES

1. **APPROVED BY THE CONSENT AGENDA.** *Regular Meeting of August 5, 2020. (City Clerk)

F. UNFINISHED BUSINESS

1. **POSTPONED UNANIMOUSLY TO 10/21/2020. Ordinance No. 3128-2020** - Amending Kenai Municipal Code Section 1.85.040 – Records Public, To Provide For A Record Retention Length. (City Clerk) [*Clerk's Note: At the July 1 Meeting, this Item was Postponed to the 08/19/20 Council Meeting; a motion to enact is on the floor.*]

G. NEW BUSINESS

1. **APPROVED BY THE CONSENT AGENDA.** *Action/Approval - Bills to be Ratified. (Administration)
2. **APPROVED BY THE CONSENT AGENDA.** *Action/Approval - Purchase Orders Over \$15,000. (Administration)
3. **APPROVED BY THE CONSENT AGENDA.** *Action/Approval - Non-Objection to the Renewal of Marijuana Licenses for Red Run Cannabis Company, LLC and Red Run Cannabis Cultivators, LLC. (City Clerk)

4. **INTRODUCE BY THE CONSENT AGENDA/PUBLIC HEARING SET FOR 09/02/2020.**
*Ordinance No. 3155-2020 - Increasing Estimated Revenues and Appropriations in the Airport Improvements Capital Project Fund and Accepting a Grant from The Federal Aviation Administration for Phase One Construction of a New Sand Storage Facility. (Administration)
5. **INTRODUCE BY THE CONSENT AGENDA/PUBLIC HEARING SET FOR 09/02/2020.**
*Ordinance No. 3156-2020 - Increasing Estimated Revenues and Appropriations in the Water and Sewer Special Revenue and Water and Sewer Improvements Capital Project Funds and Awarding a Construction Agreement for Improvements to the Wasting Activated Sludge Pumps at the Waste Water Treatment Plant. (Administration)
6. **INTRODUCE BY THE CONSENT AGENDA/PUBLIC HEARING SET FOR 09/02/2020.**
*Ordinance No. 3157-2020 - Amending Kenai Municipal Code Section 1.85.010 – Report of Financial and Business Interests, to Allow for Certification by Municipal Officers that a Previously Filed Statement of Disclosure Remains Accurate and Approving an Alternate Certification. (Vice Mayor Molloy)
7. **INTRODUCE BY THE CONSENT AGENDA/PUBLIC HEARING SET FOR 09/02/2020.**
*Ordinance No. 3158-2020 - Increasing Estimated Revenues and Appropriations in the COVID-19 CARES Act Recovery Fund and Accepting a CARES Act Grant Passed Through the Kenai Peninsula Borough. (Administration)
8. **INTRODUCE BY THE CONSENT AGENDA/PUBLIC HEARING SET FOR 09/02/2020.**
*Ordinance No. 3159-2020 - Accepting and Appropriating a Municipal Arts & Culture Matching Grant from the Rasmuson Foundation in the COVID-19 CARES Act Recovery Fund. (Administration)
9. **APPROVED UNANIMOUSLY. Action/Approval** - Six-Month Extension Request from SOAR International Ministries, Inc. for Lease Application Expiration for the Undeveloped Portion of Tract A, General Aviation Apron No. 2. (Administration)
10. **Discussion** - Response to COVID-19. (Administration)
11. **Discussion** - City of Kenai Response to Governor Dunleavy's Local Mitigation Level Recommendations and Consideration of Joint Work Session with the City of Soldotna Council. (Administration)

H. COMMISSION / COMMITTEE REPORTS

1. Council on Aging
2. Airport Commission
3. Harbor Commission
4. Parks and Recreation Commission
5. Planning and Zoning Commission
6. Beautification Committee

7. Mini-Grant Steering Committee

I. REPORT OF THE MAYOR

J. ADMINISTRATION REPORTS

1. City Manager
2. City Attorney
3. City Clerk

K. ADDITIONAL PUBLIC COMMENT

1. Citizens Comments (*Public comment limited to five (5) minutes per speaker*)
2. Council Comments

L. EXECUTIVE SESSION

1. Review and Discussion of the Terms of an Employment Agreement Extension for the City Clerk which, Pursuant to AS 44.62.310(C)(2) May be a Subject that Tends to Prejudice the Reputation and Character of the City Clerk and per AS 44.62.310(c)(1) is a Matter of which the Immediate Knowledge may have an Adverse Effect Upon the Finances of the City.

M. PENDING ITEMS

N. ADJOURNMENT

O. INFORMATION ITEMS

1. Kenai Historical Society - August Newsletter

The agenda and supporting documents are posted on the City's website at www.kenai.city. Copies of resolutions and ordinances are available at the City Clerk's Office or outside the Council Chamber prior to the meeting. For additional information, please contact the City Clerk's Office at 907-283-8231.

Join Zoom Meeting

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