

**KENAI BEAUTIFICATION COMMITTEE  
REGULAR MEETING  
SEPTEMBER 10, 2019 – 6:00 P.M.  
KENAI CITY COUNCIL CHAMBERS  
210 FIDALGO AVE., KENAI, AK 99611  
<http://www.kenai.city>**

1. **CALL TO ORDER**
  - a. Pledge of Allegiance
  - b. Roll Call
  - c. Agenda Approval
2. **SCHEDULED PUBLIC COMMENTS** *(Public comment limited to ten (10) minutes per speaker)*
3. **UNSCHEDULED PUBLIC COMMENT** *(Public comment limited to three (3) minutes per speaker; thirty (30) minutes aggregated)*
4. **APPROVAL OF MEETING SUMMARY**
  - a. May 14, 2019
5. **UNFINISHED BUSINESS** – None.
6. **NEW BUSINESS**
  - a. **Discussion** – Beautification Tour Follow-Up
  - b. **Discussion** – Poppy Flower Bed at Leif Hansen Park
7. **REPORTS**
  - a. Parks & Recreation Director
  - b. Committee Chair
  - c. City Council Liaison
8. **NEXT MEETING ATTENDANCE NOTIFICATION** – October 8, 2019
9. **COMMISSIONER COMMENTS AND QUESTIONS**
10. **ADDITIONAL PUBLIC COMMENT**
11. **INFORMATION ITEMS**
12. **ADJOURNMENT**

<p><b>PLEASE CONTACT US IF YOU WILL NOT BE ABLE TO ATTEND THE MEETING: JAMIE -- 283-8231 OR, BOB -- 283-8261</b></p>
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**KENAI BEAUTIFICATION COMMITTEE  
REGULAR MEETING  
MAY 14, 2019 – 6:00 P.M.  
CITY HALL COUNCIL CHAMBERS  
CHAIR LISA GABRIEL, PRESIDING**

**MEETING SUMMARY**

**1. CALL TO ORDER**

Chair Gabriel called the meeting to order at 6:10 p.m.

**a. Pledge of Allegiance**

Chair Gabriel led those assembled in the Pledge of Allegiance.

**b. Roll was confirmed as follows:**

Committee Members present: Chair L. Gabriel, K. Reed, T. Wilson, T. Canady

Committee Members absent: B. Madrid, M. Rhyner

Staff/Council Liaison present: Parks and Recreation Director B. Frates, Parks and Recreation Operator R. Dodge

A quorum was present.

**c. Agenda Approval**

**MOTION:**

Committee Member Reed **MOVED** to approve the agenda as presented; and Committee Member Canady **SECONDED** the motion. There were no objections; **SO ORDERED.**

**2. SCHEDULED PUBLIC COMMENTS – None.**

**3. UNSCHEDULED PUBLIC COMMENT – None.**

**4. APPROVAL OF MEETING SUMMARY**

**a. April 9, 2019**

**MOTION:**

Committee Member Reed **MOVED** to approve the April 9, 2019 meeting summary and Committee Member Wilson **SECONDED** the motion. There were no objections; **SO ORDERED.**

**5. UNFINISHED BUSINESS**

**a. Discussion – Wildflower Garden Design Ideas**

The Parks and Recreation Director clarified that he heard a clear consensus from committee members at the last meeting that it was the size of the wildflower garden. The Director suggested that the planting could be scaled back by just planting inside the established trails, which would include approximately 40K sq. ft. versus the current 65K sq. ft. It was noted there would be a cost savings on at least the planting side. It was further noted that the mowed turf space around the perimeter of the garden would draw more attention to the wildflowers.

## 6. NEW BUSINESS

### a. Discussion – Volunteer Plant Day

The Parks and Recreation Director referred to the memorandum in the packet and recommended June 1 as the date of the Volunteer Plant Day with a check-in time of 10 a.m. and a BBQ to follow at Noon. There were no objections.

The Director suggested the Committee Members assign themselves and facilitate the various beds needing planted. Flowerbeds were discussed and the Committee member assignments were decided as follows:

- Chairman Gabriel – Fire Department, Blue Star;
- Member Madrid – Fire Department, Blue Star;
- Member Wilson – Leif Hansen Memorial Park Sign Bed;
- Member Canady – Circle planters at old Carrs Mall;
- Member Reed – Kenai Municipal Park and Leif Hansen Memorial Park Tree.

### b. Discussion – Flowerbed Designs

The Parks and Recreation Director presented various designs and requested modifications, as needed. Designs were reviewed and the following changes were recommended:

- Blue Star Memorial – Confirmed as presented;
- Fire Department Bed – Consider placing Livingston Daisies around the perimeter in place of red Supertunias;
- Leif Hansen Park Sign Bed – Consider adding Kale (Red Bore and Tascano);
- Municipal Park Sign Bed – Confirmed as presented;
- Old Remax Bed – Consider substituting the Livingston Daisies with mounding type Petunias; and
- Town Tree – Confirmed as presented.

## 7. REPORTS

### a. Parks & Recreation Director – B. Frates reported the following:

- The Department held its first East Egg Hunt at the Municipal Park on April 19;
- The Department was wrapping up its temporary hire for its summer maintenance program; and
- A community cleanup was scheduled for Saturday, May 18 at 10 a.m. – Noon; Alaska Waste would provide a large roll-off container at no expense.

### b. Committee Chair – L. Gabriel noted the committee still had a vacant position needing filled.

c. **City Council Liaison** – None.

**8. NEXT MEETING ATTENDANCE NOTIFICATION** – September 10, 2019

**9. COMMITTEE MEMBER QUESTIONS AND COMMENTS**

Chair Gabriel noted that a garden tour was typically held in August. It was suggested August 13 as the tentative date.

**10. ADDITIONAL PUBLIC COMMENT** – None.

**11. INFORMATION**

a. April/May Monthly Report

**12. ADJOURNMENT**

There being no further business before the Committee, the meeting was adjourned at 7:02 p.m.

Meeting summary prepared and submitted by:

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Jacquelyn LaPlante  
Deputy City Clerk



## Kenai City Council - Regular Meeting

September 04, 2019 – 6:00 PM

Kenai City Council Chambers

210 Fidalgo Avenue, Kenai, Alaska

[www.kenai.city](http://www.kenai.city)

### **ACTION AGENDA**

#### **A. CALL TO ORDER**

1. Pledge of Allegiance
2. Roll Call
3. Agenda Approval
4. Consent Agenda (*Public comment limited to three (3) minutes per speaker; thirty (30) minutes aggregated*)

\*All items listed with an asterisk (\*) are considered to be routine and non-controversial by the council and will be approved by one motion. There will be no separate discussion of these items unless a council member so requests, in which case the item will be removed from the consent agenda and considered in its normal sequence on the agenda as part of the General Orders.

#### **B. SCHEDULED PUBLIC COMMENTS**

*(Public comment limited to ten (10) minutes per speaker)*

#### **C. UNSCHEDULED PUBLIC COMMENTS**

*(Public comment limited to three (3) minutes per speaker; thirty (30) minutes aggregated)*

#### **D. PUBLIC HEARINGS**

1. **POSTPONED AS AMENDED TO 10/2/19. Ordinance No. 3072-2019** - Renaming, Repealing and Re-Enacting Kenai Municipal Code Title 22-General Fund Lands, Renaming Title 21-City Airport and Airport Lands, and Repealing Kenai Municipal Code Chapter 21.15-Lease and Sale of Airport Lands Outside of the Airport Reserve to Encourage Responsible Growth and Development to Support a Thriving Business, Residential, Recreational and Cultural Community through Responsible Land Policies and Practices. (Administration) [**Clerk's Note:** *At the 08/21/19 Meeting, this Item was Postponed to the Meeting After a Work Session was Held Regarding the Matter for a Second Public Hearing. A Work Session was Held On 09/03/19. A Motion to Enact is On the Floor.*]
2. **ENACTED UNANIMOUSLY AS AMENDED. Ordinance No. 3079-2019** - Increasing Estimated Revenues and Appropriations in the Airport Special Revenue

and Airport Improvements Capital Project Funds and Accepting a Grant from the Federal Aviation Administration for the Purchase of Two Aircraft Rescue and Firefighting (ARFF) Vehicles, Rehabilitation of the Fire Training Props, and Rehabilitation of the Training Facility for the Alaska Regional Fire Training Facility. (Administration)

3. **ENACTED UNANIMOUSLY. Ordinance No. 3080-2019** - Increasing Estimated Revenues and Appropriations in the Terminal Improvements Capital Fund, and Authorizing an Increase to the Construction Purchase Order to Blazy Construction, Inc. (Administration)
4. **ENACTED UNANIMOUSLY. Ordinance No. 3081-2019** - Increasing Estimated Revenues and Appropriations in the Airport Improvements Capital Project Fund, and Authorizing an Increase to the Construction Purchase Order to Polar North Construction, Inc. (Administration)
5. **ENACTED UNANIMOUSLY AS AMENDED. Ordinance No. 3082-2019** - Amending Kenai Municipal Code Chapter 5.35, Oil and Gas Wells, to Provide that Applications and Supplemental Applications be Filed with the City Manager. (City Clerk)
6. **REFERRED AS AMENDED TO PLANNING & ZONING/SECOND PUBLIC HEARING SET FOR 10/2/19. Ordinance No. 3083-2019** - Amending Kenai Municipal Code 14.20.175 - Adult Businesses, To Increase The Buffer Distances Between Adult Businesses And Sensitive Uses From 500 Feet To 1000 Feet And Define Sensitive Uses. (Council Member Pettey)
  - **Substitute Ordinance No. 3083-2019** - Amending Kenai Municipal Code 14.20.175 - Adult Businesses, To Increase The Buffer Distances Between Adult Businesses And Sensitive Uses From 500 Feet To 1000 Feet And Define Sensitive Uses and Amend Kenai Municipal Code 14.22.010 – Land Use Table, to Add Adult Businesses. (Council Members Pettey and Knackstedt)
7. **ADOPTED UNANIMOUSLY AS AMENDED. Resolution No. 2019-61** - Awarding a Construction Contract for Rehabilitation of Training Props at the Alaska Regional Fire Training Facility. (Administration)
8. **ADOPTED UNANIMOUSLY AS AMENDED. Resolution No. 2019-62** - Awarding a Construction Contract for Rehabilitation of the Alaska Regional Fire Training Facility. (Administration)
9. **ADOPTED UNANIMOUSLY. Resolution No. 2019-63** - Authorizing the Use of the State of Alaska Department of Transportation and Public Facilities Fleet Procurement Program for the Purchase of Two Aircraft Rescue and Firefighting (ARFF) Vehicles for the Alaska Regional Fire Training Facility. (Administration)

#### **E. MINUTES**

1. **APPROVED BY THE CONSENT AGENDA. \*Action/Approval** - Regular Meeting of August 21, 2019

**F. UNFINISHED BUSINESS**

1. **POSTPONED TO 10/2/19. Resolution No. 2019-58** - Amending its Comprehensive Schedule of Rates, Charges, and Fees to Incorporate Changes to Application Fees for Lands Outside the Airport Reserve. (Administration) [**Clerk's Note:** At the 08/21/19 Meeting, this Item was Postponed to the Meeting which Ordinance No. 3072-2019 was Scheduled for its Second Public Hearing; a Motion to Enact is On the Floor.]

**G. NEW BUSINESS**

1. **APPROVED BY THE CONSENT AGENDA. \*Action/Approval** - Bills to be Ratified. (Administration)
2. **APPROVED BY THE CONSENT AGENDA. \*Action/Approval** - Purchase Orders Exceeding \$15,000. (Administration)
3. **INTRODUCED BY THE CONSENT AGENDA/PUBLIC HEARING SET FOR 10/2/19. \*Ordinance No. 3084-2019** - Increasing Estimated Revenues and Appropriations in the General Fund for Reimbursement Received for Support of the Swan Lake Fire Suppression Efforts. (Administration)
4. **DIRECTION GIVEN TO ADMINISTRATION TO DRAFT AN ORDINANCE. Discussion** – Amending Kenai Municipal Code 14.20.330 - Standards for Commercial Marijuana Establishments, to Incorporate Hours of Operation for Retail Marijuana Establishments into the City of Kenai's Code of Ordinances as Recommended by the Planning and Zoning Commission. (Council Member Molloy)
5. **HEARING SET FOR 10/7/19 AT 6:00 P.M. Discussion** - Set a Board of Adjustment Hearing Date. (City Clerk)

**H. COMMISSION / COMMITTEE REPORTS**

1. Council on Aging
2. Airport Commission
3. Harbor Commission
4. Parks and Recreation Commission
5. Planning and Zoning Commission
6. Beautification Committee
7. Mini-Grant Steering Committee

**I. REPORT OF THE MAYOR**

**J. ADMINISTRATION REPORTS**

1. City Manager
2. City Attorney
3. City Clerk

**K. ADDITIONAL PUBLIC COMMENT**

1. Citizens Comments *(Public comment limited to five (5) minutes per speaker)*
2. Council Comments

**L. EXECUTIVE SESSION**

**M. PENDING ITEMS**

**N. ADJOURNMENT**

**O. INFORMATION ITEMS**

1. Purchase Orders between \$2,500 and \$15,000.

*The agenda and supporting documents are posted on the City's website at [www.kenai.city](http://www.kenai.city). Copies of resolutions and ordinances are available at the City Clerk's Office or outside the Council Chamber prior to the meeting. For additional information, please contact the City Clerk's Office at 907-283-8231.*