

**KENAI BEAUTIFICATION COMMITTEE
REGULAR MEETING
MAY 14, 2019 – 6:00 P.M.
KENAI CITY COUNCIL CHAMBERS
210 FIDALGO AVE., KENAI, AK 99611
<http://www.kenai.city>**

1. **CALL TO ORDER**
 - a. Pledge of Allegiance
 - b. Roll Call
 - c. Agenda Approval

2. **SCHEDULED PUBLIC COMMENTS** *(Public comment limited to ten (10) minutes per speaker)*

3. **UNSCHEDULED PUBLIC COMMENT** *(Public comment limited to three (3) minutes per speaker; thirty (30) minutes aggregated)*

4. **APPROVAL OF MEETING SUMMARY**
 - a. April 9, 2019

5. **UNFINISHED BUSINESS**
 - a. **Discussion** – Wildflower Garden Design Ideas

6. **NEW BUSINESS**
 - a. **Action/Approval** – Volunteer Plant Day
 - b. **Discussion** – Flowerbed Designs

7. **REPORTS**
 - a. Parks & Recreation Director
 - b. Committee Chair
 - c. City Council Liaison

8. **NEXT MEETING ATTENDANCE NOTIFICATION** – September 10, 2019

9. **COMMISSIONER COMMENTS AND QUESTIONS**

10. **ADDITIONAL PUBLIC COMMENT**

11. **INFORMATION ITEMS**
 - a. April/May Monthly Report

12. **ADJOURNMENT**

<p>PLEASE CONTACT US IF YOU WILL NOT BE ABLE TO ATTEND THE MEETING: JACQUELYN -- 283-8231 OR, BOB -- 283-8261</p>
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**KENAI BEAUTIFICATION COMMITTEE
REGULAR MEETING
APRIL 9, 2019 – 6:00 P.M.
CITY HALL COUNCIL CHAMBERS
CHAIR LISA GABRIEL, PRESIDING**

MEETING SUMMARY

1. CALL TO ORDER

Chair Gabriel called the meeting to order at 6:05 p.m.

a. Pledge of Allegiance

Chair Gabriel led those assembled in the Pledge of Allegiance.

b. Roll was confirmed as follows:

Committee Members present: Chair L. Gabriel, K. Reed, T. Wilson, M. Rhyner

Committee Members absent: T. Canady, B. Madrid

Staff/Council Liaison present: Parks and Recreation Director B. Frates, Council Member T. Navarre

A quorum was present.

c. Agenda Approval

MOTION:

Committee Member Rhyner **MOVED** to approve the agenda as presented; and Committee Member Wilson **SECONDED** the motion. There were no objections; **SO ORDERED.**

2. SCHEDULED PUBLIC COMMENTS – None.

3. UNSCHEDULED PUBLIC COMMENT – None.

4. APPROVAL OF MEETING SUMMARY

a. January 8, 2019

MOTION:

Committee Member Reed **MOVED** to approve the January 8, 2019 meeting summary and Committee Member Rhyner **SECONDED** the motion. There were no objections; **SO ORDERED.**

5. UNFINISHED BUSINESS – None.

6. NEW BUSINESS

a. Discussion – 2019 Plant List

The Parks and Recreation Director discussed the partial plant list as provided in the packet. Included were all of the flower plugs purchased, and it was noted that flowers purchased locally would be added as they were purchased. It was clarified that the cascading red petunias were new this season and the Department would be using the dinosaur kale again this year, while the red poppies were not purchased yet but the Department would start looking for a source.

b. Discussion – Wildflower Garden Design Ideas

The Parks and Recreation Director noted the significant weed problem continuing to overtake the wildflowers in some locations. Next to treating with herbicides, the Director mentioned planting in smaller, manageable areas might help with the weed problem.

Committee members discussed ideas to mitigate the weed problem. The consensus of the Committee was that the beauty and attractiveness of the wildflower garden was the large area. The Director stated he would continue seeking suggestions from one of the local landscapers.

7. REPORTS

a. Parks & Recreation Director – B. Frates reported the following:

- The City of Kenai's Parks, and Beautification webpages were coming along nicely and the Administrative Assistant had put a lot of time and effort into revamping them;
- He assigned a staff person to inspect specific parks and public space areas for syringe needles a couple times per week; and
- Staff was busy removing beetle kill trees in several areas throughout town, including the Municipal Park and Elson Park.

b. Committee Chair – No report.

c. City Council Liaison – T. Navarre noted he was available for any questions the Committee members might have.

8. NEXT MEETING ATTENDANCE NOTIFICATION – May 14, 2019

Committee Member Rhyner noted she would not be attending the next meeting.

9. COMMITTEE MEMBER QUESTIONS AND COMMENTS

Committee Member Wilson inquired about the dog park. The Parks and Recreation Director provided an update.

10. ADDITIONAL PUBLIC COMMENT – None.

11. INFORMATION – None.

12. ADJOURNMENT

There being no further business before the Committee, the meeting was adjourned at 7:30 p.m.

Meeting summary prepared and submitted by:

Jacquelyn LaPlante
Deputy City Clerk

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"Village with a Past, City with a Future"

210 Fidalgo Avenue, Kenai, Alaska 99611-7794
Telephone: 907-283-7535 / FAX: 907-283-3014



MEMO:

TO: Beautification Committee Members

FROM: Robert J. Frates, Parks & Recreation Director

DATE: April 2, 2019

RE: **Wildflower Garden**

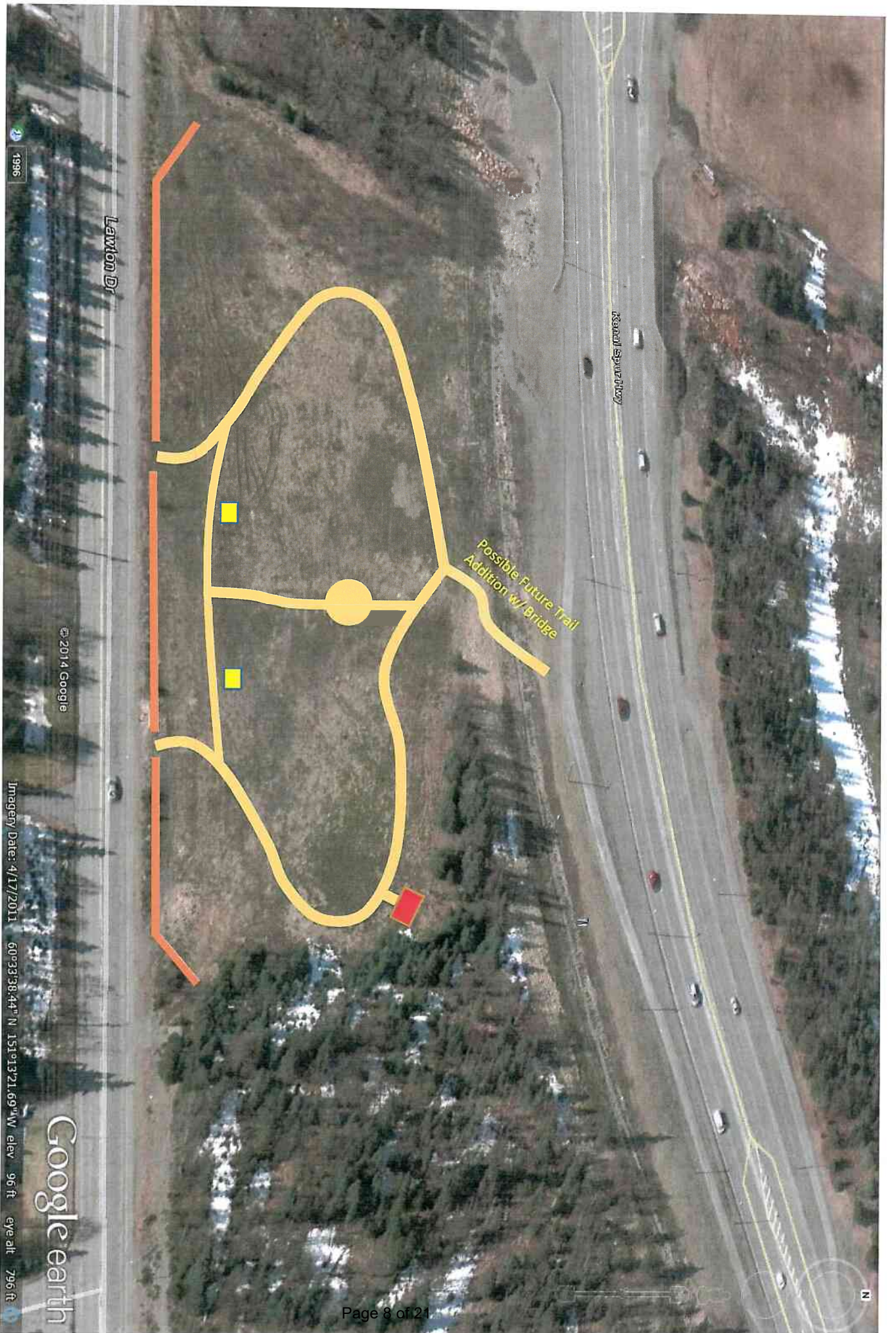
Purpose of this memorandum is to discuss some alternative design ideas for the wildflower garden off Lawton Dr.

As you know, the weeds are becoming more prolific with each passing summer making it difficult for the flowers to flourish. One idea is to create "islands" or pockets of wildflowers throughout the garden area. These smaller spaces would be easier to maintain and could to some degree be weeded, if needed. The remaining areas could become turf and placed on a regular mow schedule.

Attached is an aerial view of the wildflower garden area. Please sketch in some design ideas that you may have for pockets of wildflowers.

Please let me know should you have any questions.

Attachments:
Wildflower Garden Aerial



— Fence Post & Rope
— Wood Chipped Trail

■ Gazebo-type Structure
■ Sign



Turf Area

1996

© 2014 Google

Imagery Date: 4/17/2011 60°33'38.44" N 151°13'21.69" W elev. 96 ft eye alt. 796 ft

Google earth



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Telephone: 907-283-7535 / FAX: 907-283-3014



MEMO:

TO: Beautification Committee

FROM: Robert J. Frates, Parks & Recreation Director

DATE: May 1, 2019

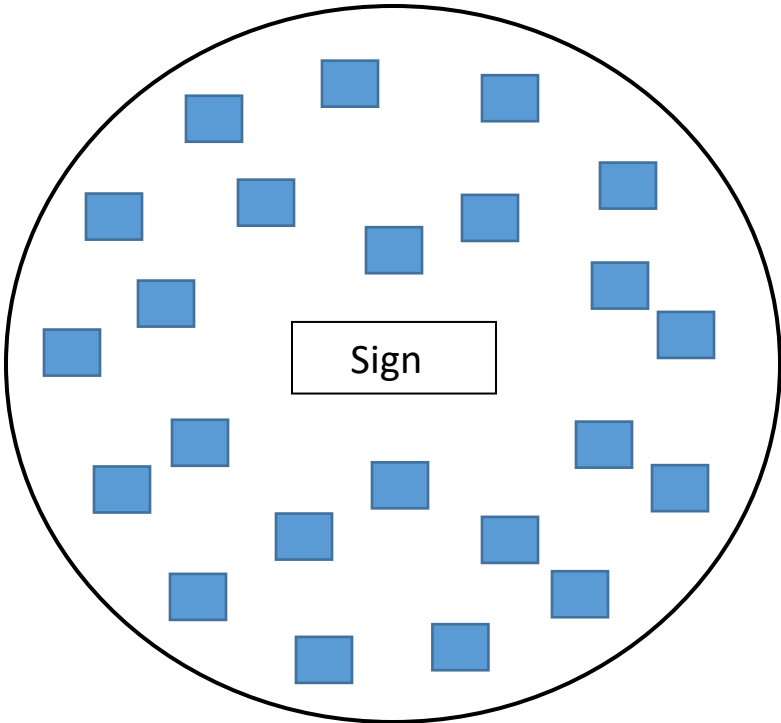
RE: **Volunteer Plant Day**

Purpose of this correspondence is to encourage approval of hosting our annual volunteer plant day on June 1, 2019. The recommended time for this event is 10:00 a.m. to 12:30 p.m. with the BBQ starting at 12:30 p.m.

Generally, volunteers are needed to plant the Visitors & Cultural Center, Blue Star Memorial, Leif Hansen Memorial Park, old Re-Max bed and four small concrete planters along the Kenai Spur Hwy.

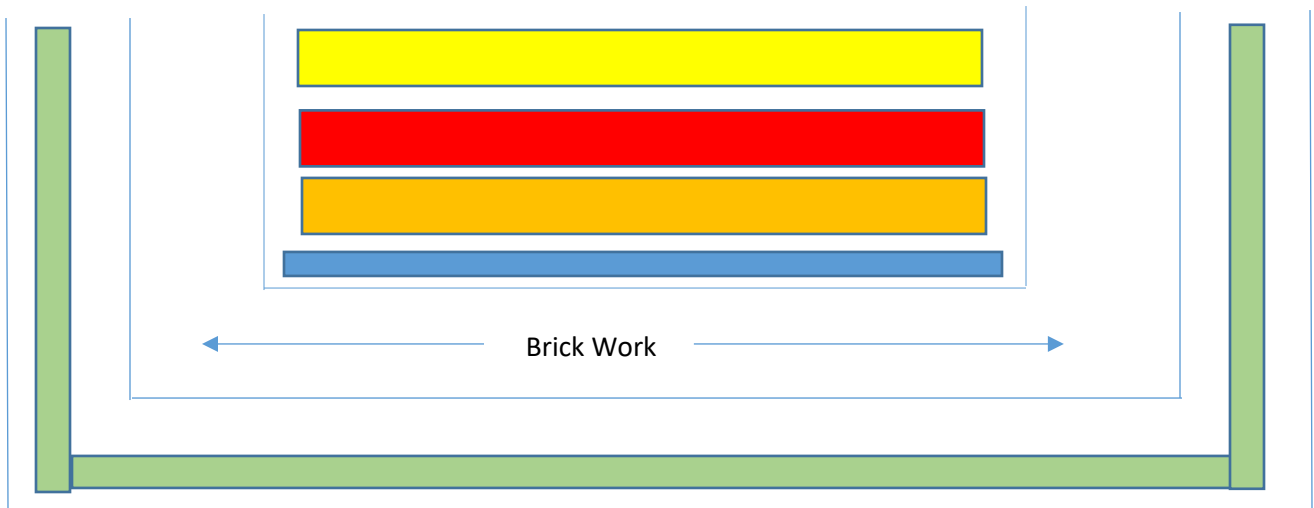
Thank you for your attention to this matter and please call me should you have any questions.

BLUE STAR MEMORIAL



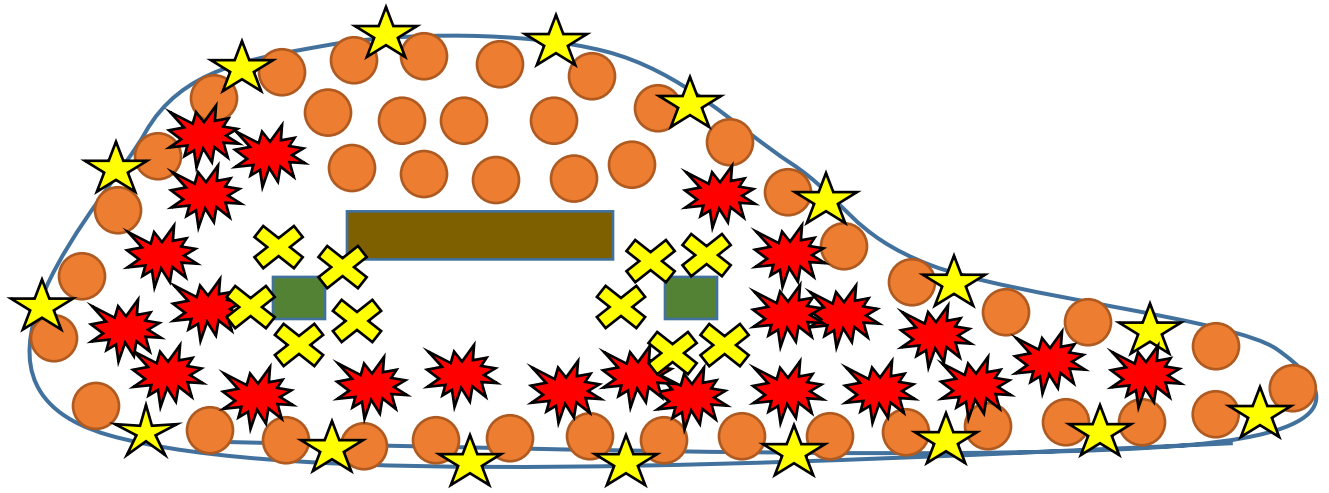
 Ageratum

KENAI PARKS & RECREATION Fire Dept. Bed

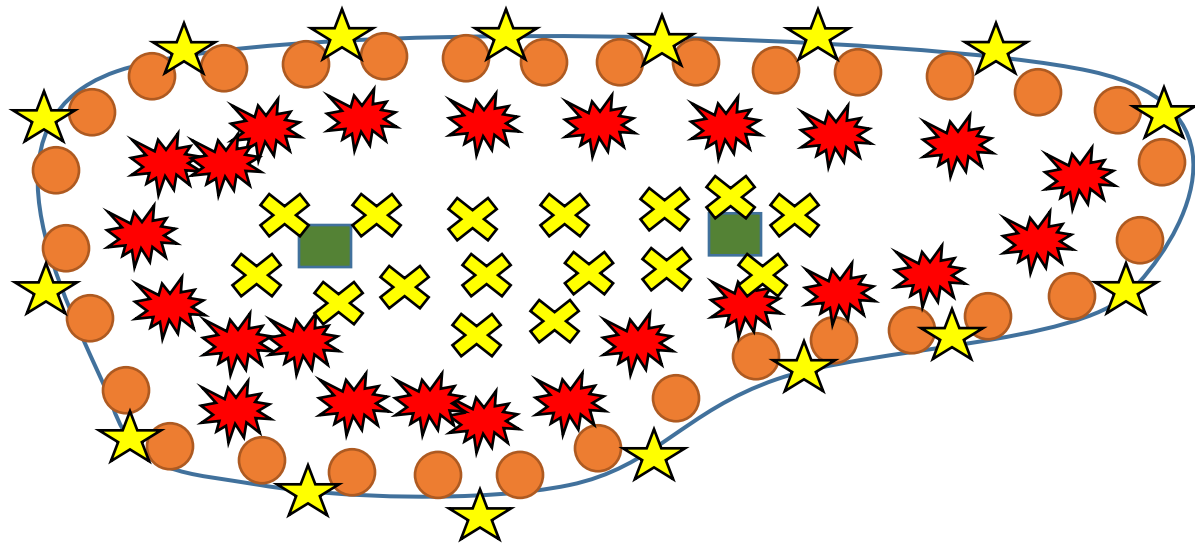


-  Red Verbena
-  Yellow Begonias
-  Geraniums
-  cosmos
-  Supertunia Really Red

LEIF HANSEN PARK SIGN BED



SIDEWALK



● Marigold

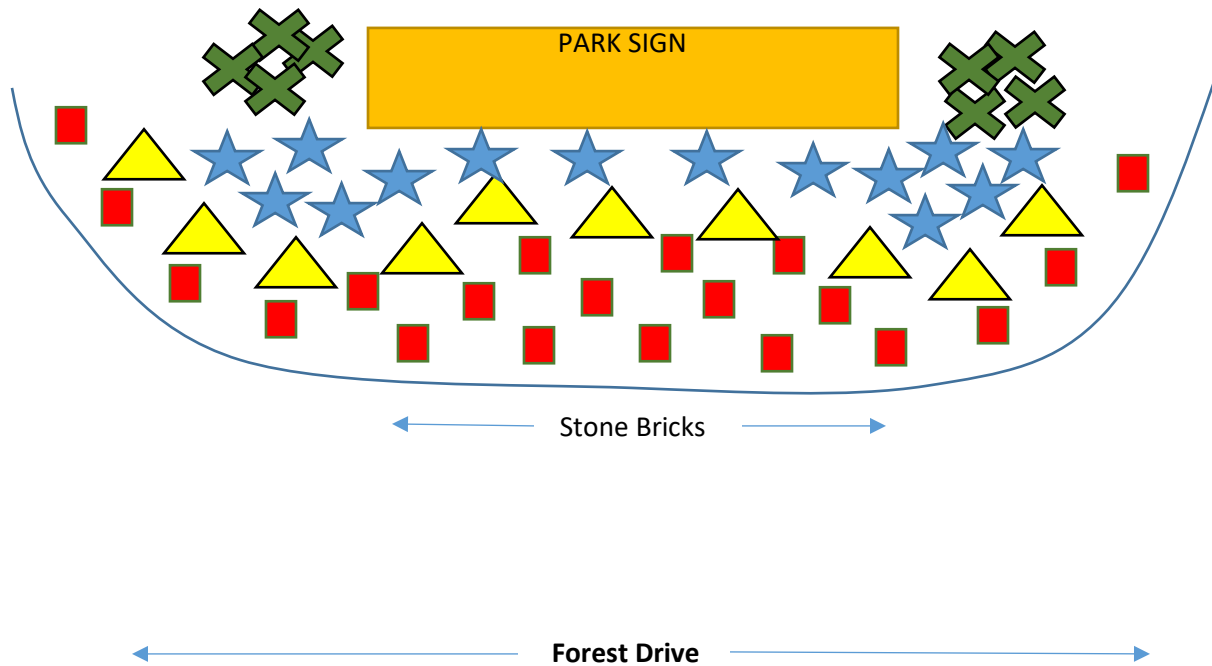
★ Chrysanthemum


★ Supertunia Fuchsia


■ Cardoon

✕ Salvia Marble Arch

KENAI PARKS & RECREATION Municipal Park Sign Bed



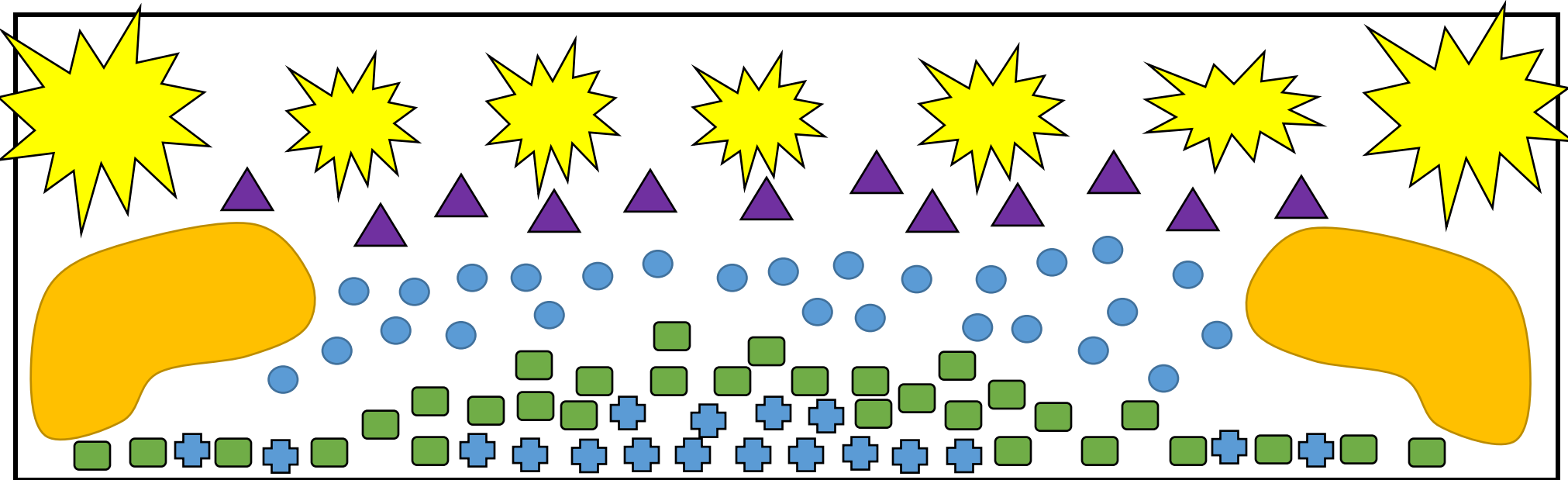
 Ageratum


 Superbena Scarlet Star


 Begonias Yellow


 Coreopsis

OLD REMAX BED




 Supertunia Bubble Gum/Really Red

 Snow Princess

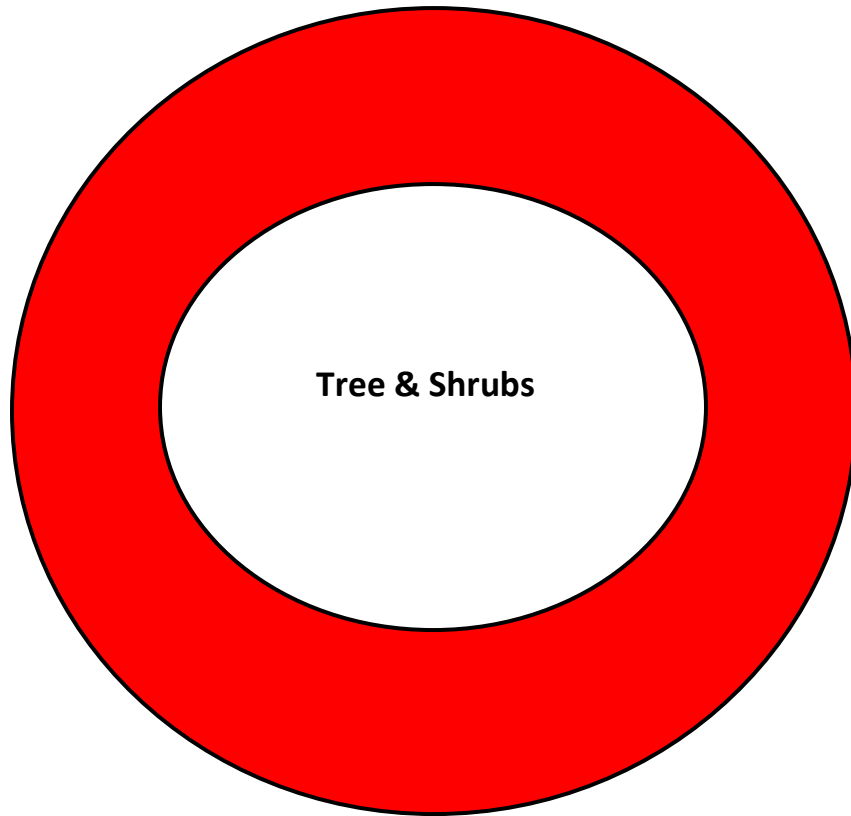
 Existing Shrubs

 Coreopsis

 Rudbeckia – Indian Summer (mass planting)

 Livingston Daisy

TOWN TREE



Daddy Petunia

ACTION AGENDA
KENAI CITY COUNCIL – REGULAR MEETING
MAY 1, 2019 – 6:00 P.M.
KENAI CITY COUNCIL CHAMBERS
210 FIDALGO AVE., KENAI, AK 99611
<http://www.kenai.city>

A. CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call
3. Agenda Approval
4. Consent Agenda (*Public comment limited to three (3) minutes per speaker; thirty (30) minutes aggregated*)

All items listed with an asterisk () are considered to be routine and non-controversial by the council and will be approved by one motion. There will be no separate discussion of these items unless a council member so requests, in which case the item will be removed from the consent agenda and considered in its normal sequence on the agenda as part of the General Orders.

B. SCHEDULED PUBLIC COMMENTS (*Public comment limited to ten (10) minutes per speaker*)

C. UNSCHEDULED PUBLIC COMMENTS (*Public comment limited to three (3) minutes per speaker; thirty (30) minutes aggregated*)

D. PUBLIC HEARINGS

1. **FAILED AS AMENDED. Ordinance No. 3061-2019** – Amending Kenai Municipal Code 14.20.320 - Definitions, 14.20.330 - Standard for Commercial Marijuana Establishments and 14.22.010 - Land Use Table, to Incorporate Onsite Consumption of Marijuana at Retail Marijuana Establishments into the City Of Kenai's Code of Ordinances. (Legal)
2. **ENACTED UNANIMOUSLY AS AMENDED. Ordinance No. 3062-2019** – Increasing FY2019 General Fund Estimated Revenues and Appropriations by \$20,859 And FY2020 General Fund Estimated Revenues And Appropriations by \$35,418 in the General Fund Parks, Recreation, and Beautification Department for the Receipt of a Grant from the United States Environmental Protection Agency Passed Through the State of Alaska Department of Environmental Conservation for Bacteria Level Monitoring on the City's Beaches during the 2019-2020 Personal Use Fishery. (Administration)
3. **ADOPTED UNANIMOUSLY. Resolution No. 2019-27** – Pertaining to the Authorized Investments of, the Investment Allocations of, and Establishing Appropriate Benchmarks to Measure Performance of the City's Permanent Funds for Calendar Year 2019. (Administration)

E. MINUTES

1. **APPROVED BY THE CONSENT AGENDA.** *Regular Meeting of April 17, 2019
2. **APPROVED BY THE CONSENT AGENDA.** *Work Session of April 18, 2019
3. **APPROVED BY THE CONSENT AGENDA.** *Special Meeting of April 23, 2019

F. UNFINISHED BUSINESS – None.

G. NEW BUSINESS

1. **APPROVED BY THE CONSENT AGENDA.** *Action/Approval – Bills to be Ratified. (Administration)
2. **APPROVED BY THE CONSENT AGENDA.** *Action/Approval – Purchase Orders Over \$15,000. (Administration)
3. **INTRODUCED BY CONSENT AGENDA/PUBLIC HEARING SET FOR 05/15/19.** *Ordinance No. 3063-2019 – Adopting the Annual Budget for the Fiscal Year Commencing July 1, 2019 and Ending June 30, 2020 and Committing \$500,000 of General Fund, Fund Balance for Capital Improvements, Amending the Salary Schedule in Kenai Municipal Code Chapter 23.55- Pay Plan, Amending Employee Classifications in Kenai Municipal Code Chapter 23.50, and Amending Communication Department Uniform Allowance in Kenai Municipal Code Chapter 23.55. (Administration)
4. **INTRODUCED BY CONSENT AGENDA/PUBLIC HEARING SET FOR 05/15/19.** *Ordinance No. 3064-2019 – Increasing Estimated Revenues and Appropriations by \$339.90 in the General Fund – Police Department for State Traffic Grant Overtime Expenditures. (Administration)
5. **INTRODUCED BY CONSENT AGENDA/PUBLIC HEARING SET FOR 05/15/19.** *Ordinance No. 3065-2019 – Accepting and Appropriating a Volunteer Fire Assistance (VFA) Grant From the United States Department of Agriculture Forest Service Passed Through the State of Alaska Division of Forestry for the Purchase of Forestry Firefighting Equipment. (Administration)

H. COMMISSION/COMMITTEE REPORTS

1. Council on Aging
2. Airport Commission
3. Harbor Commission
4. Parks and Recreation Commission
5. Planning and Zoning Commission
6. Beautification Committee
7. Mini-Grant Steering Committee

I. REPORT OF THE MAYOR

J. ADMINISTRATION REPORTS

1. City Manager
2. City Attorney
3. City Clerk

K. ADDITIONAL PUBLIC COMMENT

1. Citizens Comments (*Public comment limited to five (5) minutes per speaker*)
2. Council Comments

L. EXECUTIVE SESSION – None.

M. PENDING ITEMS – None.

N. ADJOURNMENT

INFORMATION ITEMS

1. Purchase Orders between \$2,500 and \$15,000 for Council Review
2. Cook Inlet Regional Citizen’s Advisory Council Annual Meeting Update
3. Trans-Foreland Pipeline Company, LLC Kenai LNG Cool Down Project
4. Boys & Girls Club Annual Golf Classic

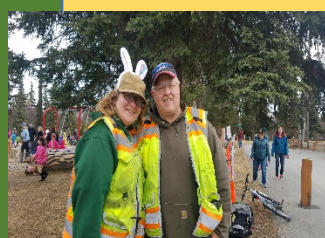
The agenda and supporting documents are posted on the City’s website at www.kenai.city. Copies of resolutions and ordinances are available at the City Clerk’s Office or outside the Council Chamber prior to the meeting. For additional information, please contact the City Clerk’s Office at 907-283-8231.

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Monthly Report

April/May 2019

Robert J. Frates, Parks & Recreation Director



1st Annual Easter Egg Hunt April 19, 2019

Administrative

- Attended meetings as required, including Dept. Head, Kite Festival, budget
- Produced April/May addition of Kenai Breeze
- Worked w/ HR on opening of temp. positions and conducted interviews.
- Scouted various City properties for illegal camps and debris
- Office coordinated w/ KCHS AD for baseball & Softball games
- Initiated agreement w/ church to assist with removal of down spruce beetle trees.
- Website development
- Ordered/rec'd human hamster balls
- Organized 1st Annual Easter Egg Hunt

Capital Projects

- New Cemetery Expansion – ongoing
- Rec. Center bathroom tile work – ongoing
- Rec. Center exterior painting - ongoing

Maintenance

- Daily meetings w/ staff
- Wkly trash & restroom cleaning/Friday recycling
- Monthly/Weekly/Daily inspections
- Daubenspeck Pond skating & Kenai Nordic Trails closed in March
- Removed 20 beetle kill trees from Municipal Park and 10 from Elson Rest Stop
- Field maintenance - first softball game of season was held April 11th; first baseball game was April 17th
- Cemetery gate opened April 7th
- Burned slash at City yard

