

**KENAI BEAUTIFICATION COMMITTEE
REGULAR MEETING
JANUARY 9, 2024 – IMMEDIATELY FOLLOWING THE WORK SESSION
KENAI CITY COUNCIL CHAMBERS
210 FIDALGO AVE., KENAI, AK 99611
Telephonic/Virtual Information Below
<http://www.kenai.city>**

A. CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call
3. **Election of Chair and Vice Chair**
4. Agenda Approval

B. SCHEDULED PUBLIC COMMENTS *(Public comment limited to ten (10) minutes per speaker)*

C. UNSCHEDULED PUBLIC COMMENT *(Public comment limited to three (3) minutes per speaker; thirty (30) minutes aggregated)*

D. APPROVAL OF ACTION MINUTES

1. September 12, 2023 Regular Meeting.....Pg. 2
2. November 14, 2023 Special MeetingPg. 4

E. UNFINISHED BUSINESS

F. NEW BUSINESS

1. **Discussion/Recommendation** - Recommendations as Discussed During the Committee Review Work Session Held Immediately Prior.

G. REPORTS

1. Parks & Recreation Director
2. Committee Chair
3. City Council Liaison Pg. 6

H. ADDITIONAL PUBLIC COMMENT

I. NEXT MEETING ATTENDANCE NOTIFICATION – Special Meeting, February 6, 2024

J. COMMISSION QUESTIONS AND COMMENTS

K. ADJOURNMENT

L. INFORMATIONAL ITEMS

Join Zoom Meeting
<https://us02web.zoom.us/j/86793382435>
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Dial In: (253) 215-8782 or (301) 715-8592
Meeting ID: 867 9338 2435
Passcode: 458363

**KENAI BEAUTIFICATION COMMITTEE – REGULAR MEETING
SEPTEMBER 12, 2023 – 6:00 P.M.
KENAI CITY COUNCIL CHAMBERS
210 FIDALGO AVE., KENAI, AK 99611
CHAIR SARAH DOUTHIT, PRESIDING**

ACTION MINUTES

A. CALL TO ORDER

A Regular Meeting of the Beautification Committee was held on September 12, 2023, in City Hall Council Chambers, Kenai, AK. Chair Douthit called the meeting to order at approximately 6:00 p.m.

1. Pledge of Allegiance

Chair Douthit led those assembled in the Pledge of Allegiance.

2. Roll Call

There were present:

Sarah Douthit, Chair
Lisa Gabriel
Christina Warner

Emily Heale, Vice Chair
Barbara Roland

A quorum was present.

Absent:

Terri Wilson

Also in attendance were:

Tyler Best, Parks & Recreation Director
Jenna Brown, Assistant Parks & Recreation Director

3. Agenda Approval

MOTION:

Vice Chair Heale **MOVED** to approve the agenda. Committee Member Warner **SECONDED** the motion.

VOTE: There being no objection; **SO ORDERED.**

B. SCHEDULED PUBLIC COMMENTS - None.

C. UNSCHEDULED PUBLIC COMMENTS - None.

D. APPROVAL OF ACTION MINUTES

1. April 11, 2023

MOTION:

Committee Member Warner **MOVED** to approve the April 11, 2023 Summary. Vice Chair Heale **SECONDED** the motion.

VOTE: There being no objection; **SO ORDERED.**

E. UNFINISHED BUSINESS – None.

[Clerk's Note: At the request of the body, Director Best provided his Parks & Recreation Director's report.]

Director Best reported on the following:

- Midmonth reports for the summer provided in the packet.
- New Parks & Recreation Assistant Jenna Brown.
- Recapped summer events including personal use fishery, Return of the Reds, Kite Festival and Industry Days.
- Discussed upcoming events including Kenai River Marathon and Pumpkin Festival.

F. NEW BUSINESS

1. Discussion – City of Kenai Commissions, Committees and Council on Aging Review

Director Best reported on the Council-approved plan to review the City of Kenai Commissions, Committees and Council on Aging which will be implemented in the following months. Discussion occurred regarding the Committee's status and future.

2. Discussion – Pumpkin Festival 2023

Discussed earlier in the meeting.

G. REPORTS

1. Parks & Recreation Director – Provided earlier in the meeting.
2. Committee Chair – Chair Douthit reported that she had toured the gardens, and discussed making a plan for the fountain.
3. City Council Liaison – No report.

H. ADDITIONAL PUBLIC COMMENTS – None.

I. NEXT MEETING ATTENDANCE NOTIFICATION – October 10, 2023.

J. COMMISSION QUESTIONS AND COMMENTS

Vice Chair Heale discussed the potential for a mural at the greenstrip with the Committee.

K. ADJOURNMENT

L. INFORMATIONAL ITEMS – None.

There being no further business before the Beautification Committee, the meeting was adjourned at 6:39 p.m.

I certify the above represents accurate minutes of the Beautification Committee meeting of September 12, 2023.

Meghan Thibodeau
Deputy City Clerk

**KENAI BEAUTIFICATION COMMITTEE – SPECIAL MEETING
NOVEMBER 14, 2023
KENAI CITY COUNCIL CHAMBERS
210 FIDALGO AVE., KENAI, AK 99611
CHAIR SARAH DOUTHIT, PRESIDING**

ACTION MINUTES

A. CALL TO ORDER

A Special Meeting of the Beautification Committee was held on November 14, 2023, in City Hall Council Chambers, Kenai, AK, following the adjournment of the 6:00 p.m. Work Session. Chair Douthit called the meeting to order at approximately 7:02 p.m.

1. Pledge of Allegiance

Chair Douthit led those assembled in the Pledge of Allegiance.

2. Roll Call

There were present:

Sarah Douthit, Chair

Christina Warner

A quorum was not present.

Absent:

Emily Heale, Vice Chair
Terri Wilson

Barbara Roland

Also in attendance were:

Tyler Best, Parks & Recreation Director
Jenna Brown, Parks & Recreation Assistant Director
Phil Daniel, City Council Liaison

3. Agenda Approval

B. UNSCHEDULED PUBLIC COMMENTS - None.

C. NEW BUSINESS

1. Discussion/Recommendation – Recommending Council Consideration of the Beautification Committee FY2025-FY2029 Capital Improvement Project Priority List

D. ADDITIONAL PUBLIC COMMENTS - None.

E. NEXT MEETING ATTENDANCE NOTIFICATION – January 9, 2024

F. COMMISSION QUESTIONS AND COMMENTS

G. ADJOURNMENT

Due to lack of a quorum, the meeting was adjourned at 7:04 p.m.

I certify the above represents accurate minutes of the Beautification Committee meeting of November 14, 2023.

DRAFT



Kenai City Council - Regular Meeting

November 15, 2023 – 6:00 PM

Kenai City Council Chambers

210 Fidalgo Avenue, Kenai, Alaska

www.kenai.city

****Telephonic/Virtual Information on Page 3****

Action Agenda

A. CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call
3. Approval of the Agenda and Consent Agenda (*Public comments on Consent Agenda Items limited to three (3) minutes per speaker; thirty (30) minutes aggregated*)

All items listed with an asterisk () are considered to be routine and non-controversial by the council and will be approved by one motion. There will be no separate discussion of these items unless a council member so requests, in which case the item will be removed from the consent agenda and considered in its normal sequence on the agenda as part of the General Orders.

B. SCHEDULED ADMINISTRATIVE REPORTS

C. SCHEDULED PUBLIC COMMENTS (*Public comments limited to ten (10) minutes per speaker*)

D. UNSCHEDULED PUBLIC COMMENTS (*Public comments limited to three (3) minutes per speaker; thirty (30) minutes aggregated*)

E. PUBLIC HEARINGS

1. **ENACTED UNANIMOUSLY. Ordinance No. 3377-2023** - Accepting and Appropriating an Increase in the Title III Grant from the State of Alaska Department of Health and Social Services for Nutrition, Transportation and Support Services and an American Rescue Plan Act Grant Passed through the State of Alaska Department of Health and Social Services for Kenai Senior Center Expenditures in Support of its Response to the COVID-19 Public Health Emergency. (Administration)
2. **ENACTED UNANIMOUSLY. Ordinance No. 3378-2023** - Accepting and Appropriating a Donation from Hilcorp Energy Company to Assist with the Annual Area-Wide Senior Thanksgiving Dinner. (Administration)
3. **ENACTED UNANIMOUSLY. Ordinance No. 3379-2023** - Accepting and Appropriating a Grant from the U.S. Department of Homeland Security Passed through the State of Alaska Department of Military and Veterans' Affairs for the Purchase of Trauma Care Supplies. (Administration)
4. **ENACTED UNANIMOUSLY. Ordinance No. 3380-2023** - Amending Kenai Municipal Code 22.05.095 - Methods of Sale or Disposal, to Provide a Veterans Land Purchase Price Discount for Certain Residential Land Purchases. (Baisden)

F. MINUTES

1. *Regular Meeting of November 1, 2023. (City Clerk)

G. UNFINISHED BUSINESS

H. NEW BUSINESS

1. ***Action/Approval** - Bills to be Ratified. (Administration)
2. ***Action/Approval** - Non-Objection to the Renewal of a Standard Marijuana Cultivation Facility License for Shackelford Investments, LLC, DBA Shackelford Investments, LLC – License No. 31826. (City Clerk)
3. ***Action/Approval** - Non-Objection to the Issuance of a New Beverage Dispensary Tourism Liquor License to Salamatof Cannery Lodge LLC, DBA Salamatof Cannery Lodge LLC – License No. 6111. (Administration)
4. ***Action/Approval** - Special Use Permit to American Red Cross of Alaska for General Office Space at the Alaska Regional Fire Training Center. (Administration)
5. ***Ordinance No. 3381-2023** - Repealing Kenai Municipal Code Appendices - Public Record Inspection Regulations, Repealing Kenai Municipal Code Chapter 10.40 - Release of Public Records and Re-Enacting Kenai Municipal Code 10.40 - Access to Public Records. (Baisden)
6. ***Ordinance No. 3382-2023** - Amending Kenai Municipal Code Chapter 7.05 Taxation of Real and Personal Property to Provide an Exemption on the First \$100,000 of Assessed Valuation Other Than Motor Vehicles and Watercraft Owned by Each Taxpayer and Making Housekeeping Changes. (Gabriel, Knackstedt, Baisden, Daniel, Askin, Sounart, Douthit)
7. **NOMINATIONS APPROVED UNANIMOUSLY. Action/Approval** - Council Confirmation of Mayoral Nominations to the City's Commissions and Committee. (Mayor Gabriel)
8. **NOMINATIONS APPROVED UNANIMOUSLY. Action/Approval** - Council Confirmation of Mayoral Nominations to the Planning & Zoning Commission. (Mayor Gabriel)
9. **POSTPONED TO 12/20/2023. Discussion** - Scheduling a Joint Work Session with Kenaitze Indian Tribe. (Administration)

I. COMMISSION / COMMITTEE REPORTS

1. Council on Aging
2. Airport Commission
3. Harbor Commission
4. Parks and Recreation Commission
5. Planning and Zoning Commission
6. Beautification Committee

J. REPORT OF THE MAYOR

K. ADMINISTRATION REPORTS

1. City Manager
2. City Attorney
3. City Clerk

L. ADDITIONAL PUBLIC COMMENTS

1. Citizens Comments (*Public comments limited to five (5) minutes per speaker*)

2. Council Comments

M. **EXECUTIVE SESSION**

N. **PENDING ITEMS**

O. **ADJOURNMENT**

P. **INFORMATION ITEMS**

The agenda and supporting documents are posted on the City's website at www.kenai.city. Copies of resolutions and ordinances are available at the City Clerk's Office or outside the Council Chamber prior to the meeting. For additional information, please contact the City Clerk's Office at 907-283-8231.

Join Zoom Meeting

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Dial In: (253) 215-8782 or (301) 715-8592

Meeting ID: 899 0196 5085 **Passcode:** 971156



Kenai City Council - Regular Meeting

December 20, 2023 – 6:00 PM

Kenai City Council Chambers

210 Fidalgo Avenue, Kenai, Alaska

www.kenai.city

****Telephonic/Virtual Information on Page 3****

Action Agenda

A. CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call
3. Approval of the Agenda and Consent Agenda (*Public comments on Consent Agenda Items limited to three (3) minutes per speaker; thirty (30) minutes aggregated*)

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B. SCHEDULED ADMINISTRATIVE REPORTS

C. SCHEDULED PUBLIC COMMENTS (*Public comments limited to ten (10) minutes per speaker*)

1. Services Provided by the LeeShore Center, Cheri Smith, Executive Director

D. UNSCHEDULED PUBLIC COMMENTS (*Public comments limited to three (3) minutes per speaker; thirty (30) minutes aggregated*)

E. PUBLIC HEARINGS

1. **ENACTED WITHOUT OBJECTION. Ordinance No. 3381-2023** - Repealing Kenai Municipal Code Appendices - Public Record Inspection Regulations, Repealing Kenai Municipal Code Chapter 10.40 - Release of Public Records and Re-Enacting Kenai Municipal Code 10.40 - Access to Public Records. (Baisden)
2. **ENACTED WITHOUT OBJECTION. Ordinance No. 3382-2023** - Amending Kenai Municipal Code Chapter 7.05 Taxation of Real and Personal Property to Provide an Exemption on the First \$100,000 of Assessed Valuation Other Than Motor Vehicles and Watercraft Owned by Each Taxpayer and Making Housekeeping Changes. (Gabriel, Knackstedt, Baisden, Daniel, Askin, Sounart, Douthit)
3. **ADOPTED WITHOUT OBJECTION. Resolution No. 2023-66** - Adopting an Alternative Allocation Method for the FY24 Shared Fisheries Business Tax Program and Certifying that this Allocation Method Fairly Represents the Distribution of Significant Effects of Fisheries Business Activity in Fisheries Management Area 14: Cook Inlet Area. (Administration)
4. **ADOPTED WITHOUT OBJECTION. Resolution No. 2023-67** - Authorizing a Contract Award and Corresponding Purchase Order for the 2023 Community Wildfire Protection Plan Mitigation Phase Two Project. (Administration)

5. **ADOPTED WITHOUT OBJECTION. Resolution No. 2023-68** - Declaring a Portion of Outside Way as Dedicated on Townsite of Kenai (US Survey 2970) is No Longer Needed for a Public Purpose and Consenting to Vacation of the Right-Of-Way. (Administration)
6. **ADOPTED WITHOUT OBJECTION. Resolution No. 2023-69** - Naming the Dedicated Right-Of-Way on the Preliminary Plat for Kenai Townsite Oiler's 2024 Addition "Oiler's Street." (Administration)

F. MINUTES

1. *Regular Meeting of November 15, 2023. (City Clerk)

G. UNFINISHED BUSINESS

H. NEW BUSINESS

1. ***Action/Approval** - Bills to be Ratified. (Administration)
2. ***Action/Approval** - Purchase Orders and Purchase Order Amendments Requiring Council Approval in Accordance with KMC 7.15.020. (Administration)
3. ***Action/Approval** - Special Use Permit to Beacon Occupational Health and Safety Services for Use of Office Space at the Alaska Regional fire Training Facility. (Administration)
4. ***Action/Approval** - Special Use Permit to Alaska Sure Seal for Snow Storage. (Administration)
5. ***Action/Approval** - Special Use Permit to Schillings Alaska, Inc. for Snow Storage. (Administration)
6. ***Action/Approval** - Confirmation of Mayoral Nominations for Partial Term Appointments to the Council on Aging and Beautification Committee. (Gabriel)
7. ***Ordinance 3383-2023** - Amending the Official Zoning Map by Rezoning all Parcels within the Letzing 1985 Subdivision (Plat No. 85-55) and Government Lot 170 from General Commercial (CG) to Suburban Residential (RS) Zoning District. (Administration)
8. ***Ordinance 3384-2023** - Cancelling Previously Appropriated Projects, Authorizing a Transfer of Funds from the Wastewater Facility Capital Project Fund to the Water and Sewer Capital Project Fund and Appropriating Supplemental Funds for the Construction of a New Water Pump House at the City's Water Treatment Facility. (Administration)
9. **APPROVED WITHOUT OBJECTION. Action/Approval** - Authorizing Memorandum of Agreement with the Kenai Peninsula Borough for Tourism Promotion. (Administration)
10. **WORK SESSION SCHEDULED FOR 4:30 P.M. ON 1/3/2024. Discussion** - Schedule a Budget Goals Work Session. (Administration)
11. **WORK SESSION SCHEDULED FOR 4:30 P.M. ON 1/17/2024. Discussion** - Scheduling a CIP Work Session. (Administration)
12. **WORK SESSION SCHEDULED FOR 6:00 P.M. ON 1/18/2024. Discussion** - Scheduling a Joint Work Session with Kenaitze Indian Tribe. (Administration)
13. **Discussion/Action** - Virtual Meeting Participation. (City Clerk)
14. **ADDED DURING LAYDOWN AND APPROVED BY THE CONSENT AGENDA. *Action/Approval** - Letter Supporting KPEDD's Application to EDA for a Three-Year Partnership Planning Program.

I. COMMISSION / COMMITTEE REPORTS

1. Council on Aging
2. Airport Commission
3. Harbor Commission
4. Parks and Recreation Commission
5. Planning and Zoning Commission
6. Beautification Committee

J. REPORT OF THE MAYOR

1. Proclamation in Recognition of Kenai Central High School Football Team as the Alaska Division III State Champions for the Year 2023.
2. Proclamation in Recognition of Kenai Central High School Girls Varsity Volleyball Team as the Alaska Division 3A State Girls Champions for the Year 2023.
3. Southcentral Mayors' Energy Coalition

K. ADMINISTRATION REPORTS

1. City Manager
2. City Attorney
3. City Clerk

L. ADDITIONAL PUBLIC COMMENTS

1. Citizens Comments (*Public comments limited to five (5) minutes per speaker*)
2. Council Comments

M. EXECUTIVE SESSION

N. PENDING ITEMS

O. ADJOURNMENT

P. INFORMATION ITEMS

1. CIRCAC Director's Report

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