

**KENAI BEAUTIFICATION COMMITTEE  
REGULAR MEETING  
OCTOBER 12, 2021 – 6:00 P.M.  
KENAI CITY HALL  
CHAIR LISA GABRIEL, PRESIDING**

**MEETING SUMMARY**

**1. CALL TO ORDER**

Chair Gabriel called the meeting to order at 6:00 p.m.

**a. Pledge of Allegiance**

Chair Gabriel led those assembled in the Pledge of Allegiance.

**b. Roll was confirmed as follows:**

Committee Members present: Chair L. Gabriel, T. Wilson, E. Heale, B. Roland, J. Phillips

Committee Members absent: S. Douthit, L. Craycraft,

Staff/Council Liaison present: Parks & Recreation Director B. Frates, Parks & Recreation Administrative Assistant T. Best, Council Liaison V. Askin

A quorum was present.

**c. Agenda Approval**

**MOTION:**

Committee Member Heale **MOVED** to approve the agenda and Vice Chair Wilson **SECONDED** the motion. There were no objections; **SO ORDERED**.

**2. SCHEDULED PUBLIC COMMENTS – None.**

**3. UNSCHEDULED PUBLIC COMMENT – None.**

**4. APPROVAL OF MEETING SUMMARY**

**a. September 14, 2021**

**MOTION:**

Committee Member Heale **MOVED** to approve the September 14, 2021 minutes. Vice Chair Wilson **SECONDED** the motion. There were no objections; **SO ORDERED**.

**5. UNFINISHED BUSINESS**

**a. Discussion – Fall Pumpkin Festival**

Director Frates introduced Tyler Best, the Parks & Recreation Department's new Administrative Assistant. Best discussed the upcoming Fall Pumpkin Festival, noting activities, business sponsorships, and food vendors. Clarification was provided about the marketing plan of the event, and Best noted that social media and flyers had been used to promote the event. The recommendation was made to contact the local radio station as well.

## 6. NEW BUSINESS

### a. Discussion – 2021 Summer Beautification

Director Frates discussed issues he had noted during the Beautification Committee Garden Tour work session, including Old Town bed around the sign and the Doctor's Cabin. The Committee also discussed the trail and entrance to the Doctor's Cabin, Old Town statue, additional plaques and fountain and the Leif Hansen Memorial Park, edging work done at parks, and no camping signs.

## 7. REPORTS

- a. **Parks & Recreation Director** – Parks and Recreation Director B. Frates reported that he will be retiring at the end of the month.
- b. **Committee Chair** - Chair Gabriel thanked Director Frates, and asked for the Committee to be included in the Land Management Plan discussion.
- c. **City Council Liaison** – Council Member Askin reported on the actions of the September 15<sup>th</sup> and October 6<sup>th</sup> Council meetings, and discussed the Land Management Plan work session on October 11<sup>th</sup> and the Story Walk grant.

## 8. NEXT MEETING ATTENDANCE NOTIFICATION – October 12, 2021

Committee Member Heale noted she may be absent.

## 9. COMMITTEE MEMBER QUESTIONS AND COMMENTS – None.

## 10. ADDITIONAL PUBLIC COMMENT

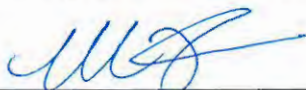
Susan Schwartz discussed how happy she is about the Pumpkin Festival and that she is going to volunteer. She gave kudos to the City on the marketing of the event.

## 11. INFORMATION – None.

## 12. ADJOURNMENT

There being no further business before the Committee, the meeting was adjourned at 6:40 p.m.

Meeting summary prepared and submitted by:



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Meghan Thibodeau  
Deputy City Clerk