

**KENAI BEAUTIFICATION COMMISSION
REGULAR MEETING
November 19, 2024 – 6:00 P.M.
KENAI CITY COUNCIL CHAMBERS
210 FIDALGO AVE., KENAI, AK 99611
Telephonic/Virtual Information Below
<http://www.kenai.city>**

A. CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call
3. Agenda Approval

B. SCHEDULED PUBLIC COMMENTS *(Public comment limited to ten (10) minutes per speaker)*

C. UNSCHEDULED PUBLIC COMMENT *(Public comment limited to three (3) minutes per speaker; thirty (30) minutes aggregated)*

D. APPROVAL OF MINUTES

1. May 14, 2024 **Pg. 2**

E. UNFINISHED BUSINESS - None.

F. NEW BUSINESS

1. **Discussion**– Review and work plan goals and prepare a report for the council. **Pg. 6**
2. **Discussion**– Review Flower order for FY25..... **Pg. 12**
3. **Discussion** – Winter tour date
4. **Discussion/Recommendation** – Capital Improvement Plan Priority list..... **Pg. 19**

G. REPORTS

1. Parks & Recreation Director
2. Commission Chair
3. City Council Liaison **Pg. 21**

H. ADDITIONAL PUBLIC COMMENT-

I. NEXT MEETING ATTENDANCE NOTIFICATION – January 14, 2025

J. COMMISSION QUESTIONS AND COMMENTS

K. ADJOURNMENT

L. INFORMATIONAL ITEMS

1. September Mid-month report **Pg. 26**
2. October Mid-Month Report..... **Pg. 29**

Registration is required to join the meeting remotely through Zoom. Please use the link below to register:

<https://us02web.zoom.us/meeting/register/tZwsf--qqD8sEty6Wg4vp1cUgXJo3A165Xg6>

**KENAI BEAUTIFICATION COMMITTEE – REGULAR MEETING
MAY 14, 2024 – 6:00 P.M.
KENAI CITY COUNCIL CHAMBERS
210 FIDALGO AVE., KENAI, AK 99611
CHAIR SARAH DOUTHIT, PRESIDING**

ACTION MINUTES

A. CALL TO ORDER

A Regular Meeting of the Beautification Committee was held on May 14, 2024, in the Kenai City Council Chambers, Kenai, AK. Chair Douthit called the meeting to order at approximately 6:00 p.m.

1. Pledge of Allegiance

Chair Douthit led those assembled in the Pledge of Allegiance.

2. Roll Call

There were present:

Sarah Douthit, Chair
Terri Wilson
Sonja Barbaza

Emily Heale,
Christina Warner, Vice Chair
Brittney Hoffert

A quorum was present.

Also in attendance were:

Tyler Best, Parks & Recreation Director
Jenna Brown, Parks & Recreation Assistant Director
Phil Daniel, City Council Liaison
Shellie Saner, City Clerk

3. Agenda Approval

MOTION:

Committee Member Heale **MOVED** to approve the agenda as presented. Committee Member Barbaza **SECONDED** the motion.

VOTE: There being no objection; **SO ORDERED.**

B. SCHEDULED PUBLIC COMMENTS - None.

C. UNSCHEDULED PUBLIC COMMENTS - None.

D. APPROVAL OF MINUTES

1. January 9, 2024 Regular Meeting Minutes
2. February 13, 2024 Special Meeting Minutes

MOTION:

Vice Chair Warner **MOVED** to approve the January 9th and February 13th Beautification Committee minutes. Committee Member Heale **SECONDED** the motion.

VOTE: There being no objection; **SO ORDERED.**

E. UNFINISHED BUSINESS – None.

F. NEW BUSINESS

1. **Discussion/Recommendation** - Recommendation to Council on Enactment of Ordinance No. 3416-2024 - An Ordinance Repealing, Reenacting and Renaming Kenai Municipal Code Chapter 1.90 - Standard Procedures For Boards, Commissions and Committees, Enacting Chapter 1.95 - Standing Advisory Commissions, Repealing Chapters 11.10 - Harbor Commission, Chapter 19.05 Parks And Recreation Commission, Chapter 21.20 Airport Commission, Enacting Section 14.05.050 - Planning and Zoning Commission - Qualifications and Membership, and Approving Amendments to the Council on Aging Commission's By-Laws to Organize Streamline, and Improve the Efficiency of the City's Standing Commissions.

MOTION:

Vice Chair Warner **MOVED** to recommend City Council enactment of Ordinance No. 3416-2024. Committee Member Barbaza **SECONDED** the motion.

City Clerk Saner summarized the report as provided in the packet, noting that the proposed new code had substantial structural changes; however, the intent of the Committee's February recommendation remained in the new proposed code.

UNANIMOUS CONSENT was requested on the motion.

VOTE: There being no objection; **SO ORDERED.**

2. **Discussion/Recommendation** - Approving the Beautification Committee 2024 Annual Work Plan Goal 1

MOTION:

Vice Chair Warner **MOVED** to recommend City Council approval of Objective #1, "Parks and Garden Tour." Committee Member Heale **SECONDED** the motion.

Director Best reviewed the objective as provided in the packet.

UNANIMOUS CONSENT was requested on the motion.

VOTE: There being no objection; **SO ORDERED.**

3. **Discussion/Recommendation** - Approving the Beautification Committee 2024 Annual Work Plan Goal 2

MOTION:

Vice Chair Warner **MOVED** to recommend City Council approval of Objective #2, "Winter Beautification Tour." Committee Member Barbaza **SECONDED** the motion.

Director Best reviewed the objective as provided in the packet.

UNANIMOUS CONSENT was requested on the motion.

VOTE: There being no objection; **SO ORDERED.**

4. **Discussion/Recommendation** - Approving the Beautification Committee 2024 Annual Work Plan Goal 3

MOTION:

Vice Chair Warner **MOVED** to recommend City Council approval of Objective #3, "Leif Hansen Memorial Fountain." Committee Member Heale **SECONDED** the motion.

Director Best reviewed the objective as provided in the packet, and noted that he will consult with a contractor to review options to beautify existing fountain structure. He also discussed the timing of turning on the fountain and water in parks.

MOTION TO AMEND:

Committee Member Heale **MOVED** to amend Objective #3 Funding from “will” to “may receive additional funding.” Committee Member Heale **SECONDED** the motion.

UNANIMOUS CONSENT was requested on the motion to amend.

VOTE: There being no objection; **SO ORDERED**.

UNANIMOUS CONSENT was requested on the main motion as amended.

VOTE: There being no objection; **SO ORDERED**.

5. **Discussion/Recommendation** - Approving the Beautification Committee 2024 Annual Work Plan Goal 4

MOTION:

Committee Member Heale **MOVED** to recommend City Council approval of Objective #4, “Green Strip Pavilion.” Committee Member Hoffert **SECONDED** the motion.

Director Best reviewed the objective as provided in the packet.

UNANIMOUS CONSENT was requested on the motion.

VOTE: There being no objection; **SO ORDERED**.

6. **Discussion/Recommendation** - Recommending Color Swatches for a Color Standard for Parks and Recreation.

Director Best reviewed the staff report as provided in the packet. Committee members reviewed the color options in an outdoor setting.

MOTION:

Vice Chair Warner **MOVED** to recommend Perennial Green as a color standard. Committee Member Hoffert **SECONDED** the motion.

UNANIMOUS CONSENT was requested on the motion.

VOTE: There being no objection; **SO ORDERED**.

MOTION:

Committee Member Barbaza **MOVED** to recommend Brown Velvet as a color standard. Committee Member Heale **SECONDED** the motion.

UNANIMOUS CONSENT was requested on the motion.

VOTE: There being no objection; **SO ORDERED**.

G. REPORTS

1. Parks & Recreation Director – Director Best reported on the following:
 - Attended a meeting on landscaping on Leif Hansen Memorial Fountain.
 - Planting Day will be the first Saturday in June.
 - Recapped Trash Pickup Day on May 11th.
 - Discussed placement of additional planters and timing of planter drops.
2. Commission Chair – No report.
3. City Council Liaison – Council Member Daniel reported on recent actions of the City Council.

H. ADDITIONAL PUBLIC COMMENTS – None.

I. NEXT MEETING ATTENDANCE NOTIFICATION – September 10, 2024

Committee Member Wilson noted she would be absent.

It was noted that the garden tour date would be announced after Director and Chair meet, estimated to be the end of August.

J. COMMISSION QUESTIONS AND COMMENTS

Committee Members Heale and Warner noted they were thankful for the progress made today and were looking forward to the Commission's future.

K. ADJOURNMENT

L. INFORMATIONAL ITEMS – None.

There being no further business before the Beautification Committee, the meeting was adjourned at 6:48 p.m.

I certify the above represents accurate minutes of the Beautification Committee meeting of May 14, 2024.

Meghan Thibodeau
Deputy City Clerk

MEMORANDUM

TO: Beautification Commission

FROM: Tyler Best, Parks and Recreation Director

DATE: November 12, 2024

SUBJECT: **Workplan 2024 – Beautification Commission**

This memo is for the Beautification Commission to review and assess progress with the current work plan. At the upcoming meeting, please be prepared to examine completed objectives and identify areas requiring additional attention or adjustment.

A commission member will also be selected to compile a summary report on completing the work plan objectives. This report will serve as a record of accomplishments and guide future initiatives. The chosen member will draft, present, and finalize the report for commission review and approval.

Attached is a sheet provided by the City Clerk to assist in writing the report.

INTRODUCTION

This area should include a brief description of the overall purpose of the commission. *Note: Work plans developed by the advisory body will be submitted to the City Council for approval; therefore, it is a good idea to align the goals and objectives with city code, policy and the City of Kenai Comprehensive Plan.*

Instructions: In the space provided below, create a list of issues and goals (objectives) your commission would like to address in the upcoming year, your list should also include plans on how to address those issues. Each objective listed should include information regarding additional staff resources and/or community volunteers needed; funding resources, are funds available in the budget if not are you proposing council include funding in the upcoming budget cycle; and how long is it expected to obtain the objective. Please prioritize the objectives of your group with number one (1) being the top priority.

GOAL OR OBJECTIVE	COLLABORATION	FUNDING RESOURCES	TIME TO COMPLETE
Objective No. <u>1</u> Objective: <u>Parks and Garden Tour</u>			Estimated Time to Complete: <u>N/A</u>

Strategy: *(Provide a summary of tasks which need to be done to obtain the objective.)*

Tour of Gardens and Parks with a focus on landscaping (plant, shrubs, beds, & ext) and beautification of parks. The hope would be to do this tour annually during the month of August when most of the plants and flowers are in full bloom.

Narrative: *(Describe the benefits to the residents and visitors of the City.)*

Determine if updates or changes are needed to improve the beautification of The City of Kenai.

Collaboration: *(Who needs to be involved to obtain the objective?)*

Beautification Commission and the Parks and Recreation Department

Funding: *(Are funds available, or is funding needed in a future budget?)*

none, the tour would happen as a regular schedule meeting or work session.

INTRODUCTION

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 GOAL OR OBJECTIVE	 COLLABORATION	 FUNDING RESOURCES	 TIME TO COMPLETE
Objective No. <u>2</u>	Objective: <u>Winter Beautification Tour</u>	Estimated Time to Complete: <u>N/A</u>	

Strategy: *(Provide a summary of tasks which need to be done to obtain the objective.)*

Tour of the City's winter beautification areas and static displays. This tour would work best to have an Annual Work Session in December.

Narrative: *(Describe the benefits to the residents and visitors of the City.)*

Determine if updates or changes and needed to improve the beautification of The City of Kenai during the Winter Months.

Collaboration: *(Who needs to be involved to obtain the objective?)*

Beautification Commission and the Parks and Recreation Department

Funding: *(Are funds available, or is funding needed in a future budget?)*

none, the tour would happen as a regular schedule meeting or work session.

INTRODUCTION

This area should include a brief description of the overall purpose of the commission. *Note: Work plans developed by the advisory body will be submitted to the City Council for approval; therefore, it is a good idea to align the goals and objectives with city code, policy and the City of Kenai Comprehensive Plan.*

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 GOAL OR OBJECTIVE	 COLLABORATION	 FUNDING RESOURCES	 TIME TO COMPLETE
Objective No. <u>3</u> Objective: <u>Leif Hansen Memorial Fountain</u>			Estimated Time to Complete: <u>2 years</u>

Strategy: *(Provide a summary of tasks which need to be done to obtain the objective.)*

Provide input on the redesign of the Lief Hansen Memorial Fountain and immediate surrounding area.

Narrative: *(Describe the benefits to the residents and visitors of the City.)*

To enhance the beauty of the Leif Hansen Memorial Park with the Fountain as the center piece.

Collaboration: *(Who needs to be involved to obtain the objective?)*

Beautification Commission , the Parks and Recreation Department and members of the public.

Funding: *(Are funds available, or is funding needed in a future budget?)*

There is current funding for an improvement design for the Fountain. If a design is approved it may require additional funding.

INTRODUCTION

This area should include a brief description of the overall purpose of the commission. *Note: Work plans developed by the advisory body will be submitted to the City Council for approval; therefore, it is a good idea to align the goals and objectives with city code, policy and the City of Kenai Comprehensive Plan.*

Instructions: In the space provided below, create a list of issues and goals (objectives) your commission would like to address in the upcoming year, your list should also include plans on how to address those issues. Each objective listed should include information regarding additional staff resources and/or community volunteers needed; funding resources, are funds available in the budget if not are you proposing council include funding in the upcoming budget cycle; and how long is it expected to obtain the objective. Please prioritize the objectives of your group with number one (1) being the top priority.

			
GOAL OR OBJECTIVE	COLLABORATION	FUNDING RESOURCES	TIME TO COMPLETE
Objective No. <u>4</u>	Objective: <u>Green Strip Pavilion</u>		Estimated Time to Complete: <u>2 years</u>

Strategy: *(Provide a summary of tasks which need to be done to obtain the objective.)*

Provide input on the redesign and appearance of the Pavilion and the surrounding areas, such as adding a mural.

Narrative: *(Describe the benefits to the residents and visitors of the City.)*

To enhance the beauty of the Green strip Pavilion as it is widely used for many public and private events. Potentially increase local residents desire to rent the pavilion for private events.

Collaboration: *(Who needs to be involved to obtain the objective?)*

Beautification Commission, the Parks and Recreation Department, members of the public, and local artist groups.

Funding: *(Are funds available, or is funding needed in a future budget?)*

The replacement of Green-strip Pavilion is currently on the City's Capital Improvement Plan.

SUMMARY OF REPORT

Provide a brief description of the report, include overall guidance and direction that the commission gave the city in recommendations.



MISSION STATEMENT

Its not necessary; however, restating the mission statement of the board is a good reminder to the reader about the commissions purpose.



HIGHLIGHTS

- Provide a bullet point list of highlights.
- Use broad descriptions including the problem and solution.
- Be brief, do not provide details in the highlights.



ACCOMPLISHMENTS

Provide an Objection Title

Detailed description of the accomplishment to include, but not limited to dates, locations, data collected, department and community support, and challenges faced.

Provide an Objection Title

Include a paragraph for all of the different projects and accomplishments, the highlight section of the report should guide the readers to here for more detail.



EDUCATION AND OUTREACH

This section should be used to detail how the accomplished item benefited the City, residents and visitors. Really emphasize community engagement with the item.



MEMORANDUM

TO: Beutification Commision

FROM: Tyler Best, Parks and Recreation Director

DATE: November 12th. 2024

SUBJECT: **Flower order – Beautification Commission**

This memo is to review last year's flower order and for the Commission to provide insights into what types of flowers and colors they would like to advise the department on regarding this year's order. The hope is that with the tour the department provided in summer, the Commission may give their insight on what could further beautify the City of Kenai.

102 ARGYRA GOLDEN BUTTERFLY



102 LOBULA SNOW PRINCESS



102 PETUNI SUPERT PICASSO IN PURP



408 M 104/102 PETUNI SUPERT VISTA BUBBLEGUm



408 PETUNI SU PERT VISTA FUCHSIA 104/102 Tray



102 PETUNI SUPERT LOVIE DOVIE



102 PETUNI SUPERT MINI VISTA VL ST



102 VERBEN SUPERBENA WHITEOUT 104/1 02 Tray



102 104/102 IPOMOE MARGARITA



36 GERANIUM MOJO DARK RED



36 LAMIUM GOLDEN ANNIVERSARY



160 MARIGOLD INCA II YELLOW



285 PETUNIA DADDY MIX



51 PETUNIA AMORE QUEEN OF HEARTS



36 RUDBECKIA SUNSPOT GOLD



285 PANSY DELTA PRO ALL COLORS MIX





KENAI

City of Kenai | 210 Fidalgo Ave, Kenai, AK 99611-7794 | 907.283.7535 | www.kenai.city

MEMORANDUM

TO: Beautification Commission
FROM: Tyler Best, Parks and Recreation Director
DATE: November 12th, 2024
SUBJECT: **Capital Project Review**

Capital Projects usually exceed \$35,000. The Parks and Recreation Master Plan is an example of a capital project the Administration is working on.

The current proposed priority list is attached for the Commission to review.

Per the request of the Commission to see what beautification projects could be included in the plan, the pricing on different street light decor and static display décor was researched. Replacing one of the current street lights costs between 1,000 and 2,000 dollars per light. The replacement of an 8-foot static display is between 2,000 and 4,000 dollars.

About 40 street light decor items go up yearly, with about 15 static displays installed throughout the City.

Project name	FY26	FY27	FY28	FY29	FY30
Tractor Replacement	\$70,000				
Beaver Creek Replace Pavilion	\$50,000				
Relocation of Parks and Rec to Daubenspeck				\$3,000,000	
Old Town Playground Equipment Replacement	\$1,635,000				
Multipurpose Facility roof-design			\$75,000		
Drop Curtin for Kenai Rec Center		\$40,000			





Kenai City Council - Regular Meeting

October 16, 2024 — 6:00 PM

Kenai City Council Chambers

210 Fidalgo Avenue, Kenai, Alaska

www.kenai.city

****Telephonic/Virtual Information on Page 2****

Agenda

A. CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call
3. **RESULTS OF 10/1/2024 ELECTION CERTIFIED.** Certification of the October 1, 2024 Election Results
 - a. **Swearing in of Election Officials.** (*Term of office for those elected during the October 1, 2024 Regular Election begins on Monday, October 21, 2024.*)
4. Approval of the Agenda and Consent Agenda (*Public comments on Consent Agenda Items limited to three (3) minutes per speaker; thirty (30) minutes aggregated*)

All items listed with an asterisk () are considered to be routine and non-controversial by the council and will be approved by one motion. There will be no separate discussion of these items unless a council member so requests, in which case the item will be removed from the consent agenda and considered in its normal sequence on the agenda as part of the General Orders.

B. SCHEDULED ADMINISTRATIVE REPORTS

C. SCHEDULED PUBLIC COMMENTS (*Public comments limited to ten (10) minutes per speaker*)

D. UNSCHEDULED PUBLIC COMMENTS (*Public comments limited to three (3) minutes per speaker; thirty (30) minutes aggregated*)

E. PUBLIC HEARINGS

1. **ENACTED WITHOUT OBJECTION. Ordinance No. 3439-2024** - Increasing Estimated Revenue and Appropriations in the General Fund and Municipal Roadway Improvements Capital Fund to Provide Supplemental Funding for the 2024 Lilac Lane Roadway Project. (Administration)

F. MINUTES

1. *Regular Meeting of October 2, 2024. (City Clerk)

G. UNFINISHED BUSINESS

H. NEW BUSINESS

1. ***Action/Approval** - Bills to be Ratified. (Administration)
2. ***Action/Approval** - Non-Objection to Renewal of a Club Liquor License for Fraternal Order of Eagles #3525, DBA Fraternal Order of Eagles #3525- License No. 337 (City Clerk)

3. **APPROVED WITHOUT OBJECTION. Action/Approval** - Confirmation of Mayoral Nomination of Student Representatives to City Council, Beautification Commission and Airport Commission. (Gabriel)

I. COMMISSION REPORTS

1. Council on Aging Commission
2. Airport Commission
3. Harbor Commission
4. Parks and Recreation Commission
5. Planning and Zoning Commission
6. Beautification Commission

J. REPORT OF THE MAYOR

K. ADMINISTRATION REPORTS

1. City Manager
2. City Attorney
3. City Clerk

L. ADDITIONAL PUBLIC COMMENTS

1. Citizens Comments (*Public comments limited to five (5) minutes per speaker*)
2. Council Comments

M. EXECUTIVE SESSION

N. PENDING ITEMS

O. ADJOURNMENT

P. INFORMATION ITEMS

1. Ice Donation Request Letter

The agenda and supporting documents are posted on the City's website at www.kenai.city. Copies of resolutions and ordinances are available at the City Clerk's Office or outside the Council Chamber prior to the meeting. For additional information, please contact the City Clerk's Office at 907-283-8231.

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Kenai City Council - Regular Meeting

November 06, 2024 — 6:00 PM

Kenai City Council Chambers

210 Fidalgo Avenue, Kenai, Alaska

www.kenai.city

****Telephonic/Virtual Information on Page 3****

Action Agenda

A. CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call
3. **COUNCIL MEMBER KNACKSTEDT ELECTED AS VICE MAYOR. Election of Vice Mayor**
4. Approval of the Agenda and Consent Agenda (*Public comments on Consent Agenda Items limited to three (3) minutes per speaker; thirty (30) minutes aggregated*)

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B. SCHEDULED ADMINISTRATIVE REPORTS

C. SCHEDULED PUBLIC COMMENTS (*Public comments limited to ten (10) minutes per speaker*)

D. UNSCHEDULED PUBLIC COMMENTS (*Public comments limited to three (3) minutes per speaker; thirty (30) minutes aggregated*)

E. PUBLIC HEARINGS

1. **ADOPTED UNANIMOUSLY. Resolution No. 2024-43** - Authorizing the Use of the Equipment Replacement Fund and Awarding a Contract for the Purchase of Datacenter Equipment. (Administration)
2. **ADOPTED UNANIMOUSLY. Resolution No. 2024-44** - Amending the City of Kenai Schedule of Rates, Charges, and Fees by Establishing an Annual Locker Rental Fee While Continuing to Provide Free Day-Use Lockers. (Administration)
3. **ADOPTED UNANIMOUSLY. Resolution No. 2024-45** - Authorizing a Contract Extension for Employee Health Care Effective January 1, 2025. (Administration)
4. **ADOPTED UNANIMOUSLY. Resolution No. 2024-46** - Establishing the 2025 City Council Regular Meeting Schedule. (City Clerk)
5. **ADOPTED UNANIMOUSLY. Resolution No. 2024-47** - Approving a Lease of Airport Reserve Lands Described as Lot Four Block One FBO Subdivision with Crowley Fuels, LLC, on a Non-Standard Lease Form. (Administration)

F. MINUTES

1. *Regular Meeting of October 16, 2024. (City Clerk)

G. UNFINISHED BUSINESS

H. NEW BUSINESS

1. ***Action/Approval** - Bills to be Ratified. (Administration)
2. ***Action/Approval** - Confirmation of Mayoral Nomination for a Partial Term Appointment of Sharon Fisher to the Parks & Recreation Commission. (Gabriel)
3. ***Ordinance No. 3440-2024** - Accepting and Appropriating a Grant from the State of Alaska Department of Education and Early Development, Division of Library, Archives, and Museums for the Purchase of Library Materials. (Administration)
4. ***Ordinance No. 3441-2024** - Accepting and Appropriating a Donation from Hilcorp Energy Company to Assist with the Annual Area-Wide Senior Thanksgiving Dinner. (Administration)
5. ***Ordinance No. 3442-2024** - Amending Kenai Municipal Code Section KMC 23.55.020 – Compensation Structure by Grade for Employees in the Classified Service, to Amend the Effective Date a Step Increase Occurs and KMC 23.55.030 Qualification Pay, to Clarify Annual Leave and Holiday Pay Calculations and Correct an Error to Building Plans Examiner Recognition Pay. (Administration)
6. ***Ordinance No. 3443-2024** - Amending Kenai Municipal Code Section 14.30.030 – General Provisions, to Update the Most Recent Version of the “Flood Insurance Study”. (Administration)
7. ***APPROVED UNANIMOUSLY, AND COUNCIL MEMBER DOUTHIT APPOINTED TO SUPERVISORY SUB-COMMITTEE. Action/Approval*** - Mayoral Liaison Nominations for Appointment to Commissions and Supervisory Sub-Committee. (Gabriel)

I. COMMISSION REPORTS

1. Council on Aging Commission
2. Airport Commission
3. Harbor Commission
4. Parks and Recreation Commission
5. Planning and Zoning Commission
6. Beautification Commission

J. REPORT OF THE MAYOR

K. ADMINISTRATION REPORTS

1. City Manager
2. City Attorney
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L. ADDITIONAL PUBLIC COMMENTS

1. Citizens Comments (*Public comments limited to five (5) minutes per speaker*)
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MEMORANDUM

TO: Mayor Gabriel and Council Members

THROUGH: Terry Eubank, City Manager

FROM: Tyler Best, Parks and Recreation Director

DATE: October 8, 2024

SUBJECT: **Mid-Month Report-September**

The City co-hosted the Kenai River Marathon with Kenai Chamber on the last Sunday of the month (September 29th). Over 200 racers from 16 states and 3 countries participated, marking the second year that there have been over 200 racers, bringing attendance back to pre-COVID numbers.

The Kenai Rec Center opened on October 7th for winter hours, Monday-Friday 6am-10pm, Saturday, 8am-10pm, and Sunday, 1pm-5pm. The Rec was closed for part of the month in September and for the first week of October for a floor remodel. Within the last six months, the roof has been repaired, the gym floors have been refinished, and the lobby and locker room floors have been remodeled. Public members have been giving countless thanks over the last several days.

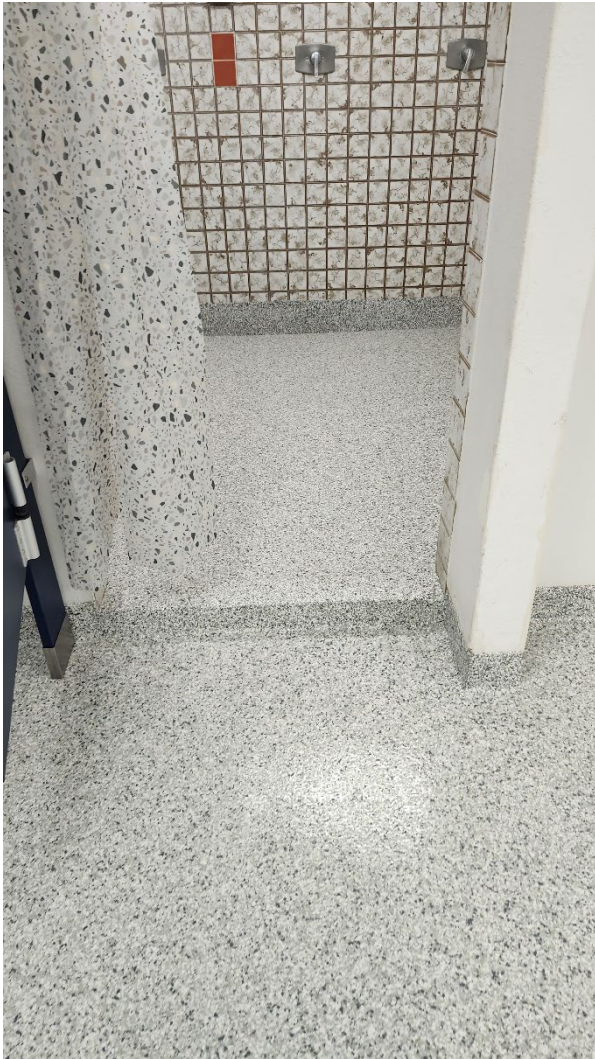
This Fall, on October 12th, there will be the annual Fall Pumpkin Festival at Millennium Square. This is one of the best-attended events in Kenai, with over 1000 attendees the last three year running. There is going to be food, games and of course pumpkins! (see flyer attached)

Kenai Rec. Center Visits- September(closed for part of the month)

Weight Room/Cardio Room	60
Racquetball /Wallyball	17
Shower/Sauna	679
Gymnasium	679
Other	0
Gym Rental Visits	358
Total Number of Visits	1669



The new floor at the rec center





KENAI

CITY OF KENAI'S 9TH ANNUAL

Fall Pumpkin Festival

SATURDAY

Oct
12

NOON-3PM

HAYRIDES | MUSIC | CIDER | VENDORS
FACE PAINT | PUMPKIN DROP

Millennium Square – Spur View Dr & Frontage Rd
INFO: 907.283.8262 / PARKS@KENAI.CITY

See you there

The City of Kenai | www.kenai.city

MEMORANDUM

TO: Mayor Gabriel and Council Members

THROUGH: Terry Eubank, City Manager

FROM: Tyler Best, Parks and Recreation Director

DATE: November 12th, 2024

SUBJECT: Mid-Month Report-October

On October 12th, Parks and Recreation put on the Annual Fall Pumpkin Festival. There was a hay maze, face painting, pumpkin decorating contest, and a bunch of activities set up for the community. The activities were provided by Salvation Army, Walmart, Home Depot, Frostbit Fins, Kenai Parks and Rec, Wolf Pack Rugby, Kenai Feed, Country Foods, and Matti's Farm. Three Bears helped provide the drinks, and the glaze provided free donut holes. In addition to all these great Local partners, the Kenai Community Library helped distribute pumpkins for the pumpkin contest (see a photo of the winning pumpkins below, the Kenai Senior Center provided warming containers for the cider and hot chocolate, and the Kenai Fire Department brought over the ladder truck for the famous Pumpkin Drop!

Fall marks the end of the Parks and Recreation Summer Season. The parks crew started closing down bathrooms, winterizing all of the summer equipment, taking out our winter equipment, and prepping our winter décor and Christmas lights!

Kenai Rec. Center Visits- October (reopened on October 7th.)

Weight Room/Cardio Room	941
Racquetball /Wallyball	164
Shower/Sauna	63
Gymnasium	930
Gym Rental Visits	3680
Total Number of Visits	5778



The four winning pumpkins!

