

**KENAI BEAUTIFICATION COMMISSION – SPECIAL MEETING
DECEMBER 09, 2025 – 6:00 P.M.
KENAI CITY COUNCIL CHAMBERS
210 FIDALGO AVE., KENAI, AK 99611
CHAIR SARAH DOUTHIT, PRESIDING**

MINUTES

A. CALL TO ORDER

A Special Meeting of the Beautification Commission was held on December 09, 2025, in the Kenai City Council Chambers, Kenai, AK. Chair Douthit called the meeting to order at approximately 6:01 p.m.

1. Pledge of Allegiance

Chair Douthit led those assembled in the Pledge of Allegiance.

2. Roll Call

There were present:

Sarah Douthit, Chair	Emily Heale
Samantha Springer	Sonja Earsley, Vice Chair
Brittney Hoffert	

A quorum was present.

Also in attendance was:

Tyler Best, Parks & Recreation Director

3. Agenda Approval

MOTION:

Commissioner Hoffert **MOVED** to approve the agenda as presented. Commissioner Earsley **SECONDED** the motion.

VOTE: There being no objection; **SO ORDERED.**

B. SCHEDULED PUBLIC COMMENTS - None.

C. UNSCHEDULED PUBLIC COMMENTS - None.

D. APPROVAL OF MINUTES

1. October 14, 2025 Regular Meeting Minutes

MOTION:

Commissioner Heale **MOVED** to approve the October 14, 2025 Beautification Commission minutes. Commissioner Hoffert **SECONDED** the motion.

VOTE: There being no objection; **SO ORDERED.**

E. UNFINISHED BUSINESS - None.

F. NEW BUSINESS

1. **Discussion/Recommendation** - Recommending Parks and Recreation Projects for the Fiscal Year 2027 - Fiscal Year 2031 Capital Improvement Plan, as shown in the CIP Plan Memo.

MOTION:

Commissioner Earsley **MOVED** to recommend City Council approval of the Parks and Recreation Projects for the Fiscal Year 2027 - Fiscal Year 2031 Capital Improvement Plan. Commissioner Hoffert **SECONDED** the motion.

Director Best provided a summary overview of the memorandum as provided in the packet.

There was discussion in support of the projects as outlined.

UNANIMOUS CONSENT was requested on the motion.

MOTION PASSED.

2. **Discussion - 2026 Spring Flower Order**

Director Best provided a summary overview of the memorandum as provided in the packet.

Clarification was provided on flower types and there was support stated for the order overall; however, two members did not support the purchase of kale.

3. **Discussion - Mural Locations and Themes**

Director Best provided a summary overview of the memorandum as provided in the packet.

There was discussion regarding potential locations including: Greenstrip, Kenai Recreation Center and the when entering into City limits.

4. **Discussion - 2024 Winter Tour Recap**

Director Best provided a summary overview of the memorandum as provided in the packet.

There was discussion regarding colors and placement of lights, and support for a more uniform or concentrated color scheme.

G. REPORTS

1. Parks & Recreation Director - Director Best reported on the following:

- Presented materials included in the packet.
- Reminded Commissioners about mid-month reports.
- Mentioned the upcoming joint work session with the City Council.

2. Commission Chair - Chair Douthit reported on the following:

- Meeting with Director Best to review the Capital Improvement Plan

3. City Council Liaison - No report.

H. ADDITIONAL PUBLIC COMMENTS - None.

I. NEXT MEETING ATTENDANCE NOTIFICATION - January 13, 2026.

J. COMMISSION QUESTIONS AND COMMENTS

Commissioner Springer expressed excitement about summer flowers and fatigue with winter ice.

Commissioner Hoffert asked about decorating Daubenspeck Pond; Director Best responded that staff decorates it when possible.

Commissioner Earsley thanked staff for putting together the meeting packet.

Commissioner Heale thanked staff for their work and reflected on her final meeting.

Chair Douthit noted there are currently three vacancies on the commission.

Commissioner Hoffert mentioned she is moving outside city limits; Chair Douthit advised contacting the City Clerk.

K. ADJOURNMENT

L. INFORMATIONAL ITEMS - July 2025 and August 2025 Mid-month Reports.

There being no further business before the Beautification Commission, the meeting was adjourned at approximately 7:07 p.m.

I certify the above represents accurate minutes of the Beautification Commission meeting of December 09, 2025.



Logan Parks
Deputy City Clerk