

**KENAI BEAUTIFICATION COMMITTEE – REGULAR MEETING  
JANUARY 9, 2024 – 6:00 P.M.  
KENAI CITY COUNCIL CHAMBERS  
210 FIDALGO AVE., KENAI, AK 99611  
CHAIR SARAH DOUTHIT, PRESIDING**

**ACTION MINUTES**

**A. CALL TO ORDER**

A Regular Meeting of the Beautification Committee was held on January 9, 2024, in the Kenai City Council Chambers, Kenai, AK. Chair Douthit called the meeting to order at approximately 6:35 p.m.

**1. Pledge of Allegiance**

Chair Douthit led those assembled in the Pledge of Allegiance.

**2. Roll Call**

There were present:

Sarah Douthit, Chair  
Christina Warner

Terri Wilson  
Brittney Hoffert

A quorum was present.

Absent:

Emily Heale

Sonja Barbaza

Also in attendance were:

Tyler Best, Parks & Recreation Director  
Phil Daniel, City Council Liaison

**3. Election of Chair and Vice Chair**

**MOTION:**

Committee Member Warner **MOVED** to re-appoint Sarah Douthit as Chair. Committee Member Hoffert **SECONDED** the motion.

**VOTE:**

YEA: Douthit, Wilson, Warner, Hoffert

NAY: None

ABSENT: Heale, Barbaza

**MOTION PASSED WITHOUT OBJECTION.**

**MOTION:**

Chair Douthit **MOVED** to appoint Christina Warner as Vice Chair. Committee Member Hoffert **SECONDED** the motion.

**VOTE:** There being no objection; **SO ORDERED.**

**4. Agenda Approval**

**MOTION:**

Chair Douthit **MOVED** to approve the agenda as presented. Vice Chair Warner **SECONDED** the motion.

**VOTE:** There being no objection; **SO ORDERED.**

**B. SCHEDULED PUBLIC COMMENTS** - None.

**C. UNSCHEDULED PUBLIC COMMENTS** - None.

**D. APPROVAL OF ACTION MINUTES**

1. September 12, 2023
2. November 14, 2023

**MOTION:**

Vice Chair Warner **MOVED** to approve the September 12 and November 14, 2023 Beautification Committee minutes. Committee Member Hoffert **SECONDED** the motion.

**VOTE:** There being no objection; **SO ORDERED.**

**E. UNFINISHED BUSINESS** – None.

**F. NEW BUSINESS**

1. **Discussion/Recommendation** – Recommendations as Discussed During the Committee Review Work Session Held Immediately Prior.

Chair Douthit stated that during the prior work session, the documents presented in the packet were reviewed and the Commission was given the opportunity to provide input and discuss concerns; it was noted that this feedback would be taken into consideration by Administration when drafting changes to bring back to the Commission at their next meeting for recommendation to Council.

**G. REPORTS**

1. Parks & Recreation Director – Director Best reported on the activities of the Parks & Recreation Department during the month of November, including hanging Christmas lights, ski trail grooming, and plowing of walking trails and Daubenspeck Pond.
2. Commission Chair – Chair Douthit inquired about the status of the flower order for plant day on the first Saturday in June, and noted the community clean up day on May 11<sup>th</sup>.
3. City Council Liaison – Council Member Daniel reported on the actions of the January 3, 2024 City Council Meeting.

**H. ADDITIONAL PUBLIC COMMENTS** – None.

**I. NEXT MEETING ATTENDANCE NOTIFICATION** – Special Meeting, February 6, 2024

**J. COMMISSION QUESTIONS AND COMMENTS**

Committee Member Wilson asked about the previous work session.

Committee Member Hoffert noted she is excited to be a part of the Committee.

Vice Chair Warner noted she is looking forward to where the Committee is going.

**K. ADJOURNMENT**

**L. INFORMATIONAL ITEMS** – None.

There being no further business before the Beautification Committee, the meeting was adjourned at 7:03 p.m.

I certify the above represents accurate minutes of the Beautification Committee meeting of January 9, 2024.



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Meghan Thibodeau  
Deputy City Clerk