

**KENAI AIRPORT COMMISSION
REGULAR MEETING
JULY 9, 2020 – 6:00 P.M.
KENAI CITY HALL
210 FIDALGO AVE., KENAI, AK 99611
<http://www.kenai.city>**

1. **CALL TO ORDER**
 - a. Pledge of Allegiance
 - b. Roll Call
 - c. Agenda Approval

2. **SCHEDULED PUBLIC COMMENT** *(Public comment limited to ten (10) minutes per speaker)*

3. **UNSCHEDULED PUBLIC COMMENT** *(Public comment limited to three (3) minutes per speaker; thirty (30) minutes aggregated)*

4. **APPROVAL OF MEETING SUMMARY** – None.

5. **UNFINISHED BUSINESS** – None.

6. **NEW BUSINESS**
 - a. **Discussion/Recommendation** – City Purchase of Lot 5, Spruce Creek Subdivision at 47875 Merganser AvenuePg. 2

7. **REPORTS**
 - a. Airport Manager
 - b. City Council LiaisonPg. 4

8. **NEXT MEETING ATTENDANCE NOTIFICATION** – August 13, 2020

9. **COMMISSIONER COMMENTS AND QUESTIONS**

10. **ADDITIONAL PUBLIC COMMENT**

11. **INFORMATION ITEMS**
 - a. June 2020 Mid-Month ReportPg. 9
 - b. May 19, 2020 Runway Safety Action PlantPg. 10
 - c. June 2020 Float Plane Basin ReportPg. 19
 - d. Resolution No. 2020-55Pg. 20

12. **ADJOURNMENT**

Join Zoom Meeting

<https://us02web.zoom.us/j/85284722559> **Or Call:** (253) 215-8782 or (301) 715-8592

Meeting ID: 852 8472 2559 **Password:** 087093

PLEASE CONTACT US IF YOU WILL NOT BE ABLE TO ATTEND THE MEETING JACQUELYN -- 283-8231 OR, MARY -- 283-8281

MEMORANDUM

TO: Kenai Airport Commission
THROUGH: Mary Bondurant, Airport Manager
FROM: Elizabeth Appleby, City Planner
DATE: July 1, 2020
SUBJECT: **Purchase of Lot 5, Spruce Creek Subdivision at 47875 Merganser Ave.**

Lot 5, Spruce Creek Subdivision at 46875 Merganser Avenue (Kenai Peninsula Borough parcel #04317027) is near the floatplane pond and runway of Kenai Municipal Airport. This parcel was identified in the Airport Master Plan as one that was desirable to purchase by the City to protect the Kenai Municipal Airport airspace and to allow for additional Airport development. The parcel is owned by William Borgen. Mr. Borgen is a willing seller and has signed an agreement with the City to sell the property at fair market value to the City. Fair market value was determined to be \$16,000 from an appraisal conducted in May 2020 by a certified appraiser. The purchase is eligible for funding through the Airport Improvement Program (AIP). The purchase would be pending final grant funding from the Federal Aviation Administration (FAA).

Does the Airport Commission recommend the Kenai City Council approve of this land purchase to be tied to the Airport Fund? Thank you for your consideration.

ATTACHMENTS

1. Aerial Map



Parcel to be Purchased



Data Source: Kenai Peninsula Borough. Data is for graphic representation only. Imagery may not match true parcel boundaries.



Kenai City Council - Regular Meeting

June 17, 2020 – 6:00 PM

Kenai City Council Chambers

210 Fidalgo Avenue, Kenai, Alaska

Telephonic/Virtual Information on Page 5

www.kenai.city

Action Agenda

A. CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call
3. Agenda Approval
4. Consent Agenda (*Public comment limited to three (3) minutes per speaker; thirty (30) minutes aggregated*)

All items listed with an asterisk () are considered to be routine and non-controversial by the council and will be approved by one motion. There will be no separate discussion of these items unless a council member so requests, in which case the item will be removed from the consent agenda and considered in its normal sequence on the agenda as part of the General Orders.

B. SCHEDULED PUBLIC COMMENTS

(Public comment limited to ten (10) minutes per speaker)

C. UNSCHEDULED PUBLIC COMMENTS

(Public comment limited to three (3) minutes per speaker; thirty (30) minutes aggregated)

D. PUBLIC HEARINGS

1. **ENACTED UNANIMOUSLY AS AMENDED. Ordinance No. 3117-2020** - Appropriating Funds in the Airport Fund, Accepting a Grant From the Federal Aviation Administration and Appropriating Funds in the Airport Equipment Capital Project Fund for the Purchase of Snow Removal Equipment (SRE) – Loader with Attachments. (Administration) [**Clerk's Note:** *At the May 20 Meeting, this item was Postponed to the June 17 Council Meeting. A Motion to Enact is On the Floor.*]
 - **Substitute Ordinance No. 3117-2020** - Accepting and Appropriating an Airport Improvement Program Grant from the Federal Aviation Administration in the Airport Equipment Capital Project Fund and Awarding a Contract for the Purchase of Snow Removal Equipment (SRE) - Loader with Attachments.
2. **ENACTED UNANIMOUSLY. Ordinance No. 3131-2020** - Amending the Official Kenai Zoning Map by Rezoning a Portion of S1/2 SE1/4 SW1/4 Lying North of K-Beach Road Excluding VIP Country Estates Subdivision Part 5 from Rural Residential (RR) to Limited Commercial (LC). (Administration)

3. **ENACTED UNANIMOUSLY. Ordinance No. 3132-2020** - Increasing Estimated Revenues and Appropriations by \$454.84 in the General Fund – Police Department for Drug Investigation Overtime Expenditures. (Administration)
4. **POSTPONED AS AMENDED TO 07/15/2020. Ordinance No. 3133-2020** - Authorizing a Budget Transfer in the Airport Terminal Improvement Capital Project Fund and Appropriating FY2020 Budgeted Funds in the Airport Master Plan Capital Project, Airport Snow Removal Equipment and Airport Operations Facility Improvement Capital Project Funds for Heating, Ventilation and Air Conditioning (HVAC) Improvement to the Airport Operations Facility and Replacement of the Airport's Wide Area Mower. (Administration)
 - **Substitute Ordinance No. 3133-2020** - Increasing Estimated Revenues and Appropriations in the Airport Special Revenue Fund, Authorizing a Budget Transfer in the Airport Terminal Improvement Capital Project Fund and Appropriating FY2020 Budgeted Funds in the Airport Master Plan Capital Project, Airport Snow Removal Equipment and Airport Operations Facility Improvement Capital Project Funds for Heating, Ventilation and Air Conditioning (HVAC) Improvement to the Airport Operations Facility and Replacement of the Airport's Wide Area Mower.
5. **ENACTED UNANIMOUSLY. Ordinance No. 3134-2020** - Appropriating Funds in the Water & Sewer Improvement and Wastewater Treatment Facility Improvement Capital Project Funds for FY2021 Capital Improvement Plan Projects. (Administration)
6. **ENACTED UNANIMOUSLY AS AMENDED. Ordinance No. 3135-2020** - Appropriating FY2020 Budgeted Funds in the Kenai Multipurpose Facility Improvements Capital Project Fund for Installation of an Exhaust Fan and Corrosion Remediation. (Administration)
7. **ENACTED UNANIMOUSLY. Ordinance No. 3142-2020** - Increasing FY2021 Estimated Revenues and Appropriations in the General, Personal Use Fishery Special Revenue, and Senior Citizen Special Revenue Funds for FY2021 Insurance Coverage. (Administration)
 1. Motion for Introduction
 2. Motion for Second Reading (Requires a Unanimous Vote)
 3. Motion for Adoption (Requires Five Affirmative Votes)
8. **ADOPTED UNANIMOUSLY. Resolution No. 2020-41** - Approving a Lease Renewal of Airport Reserve Lands Between the City of Kenai and Kenai Aviation Service, Inc. d/b/a Aviation Services, for Lot 1A, Block 1, General Aviation Apron Subdivision No. 6. (Administration)
9. **ADOPTED UNANIMOUSLY. Resolution No. 2020-42** - Authorizing the Binding of Insurance Coverage for the City for the Period of July 1, 2020 through June 30, 2021 and Authorizing Execution of a Three-Year Agreement for Insurance Coverage. (Administration)
10. **ADOPTED UNANIMOUSLY. Resolution No. 2020-43** - Awarding a Contract for Janitorial Services at the Kenai Municipal Airport. (Administration)
11. **ADOPTED UNANIMOUSLY. Resolution No. 2020-44** - Authorizing a Budget Revision in the General Fund, Fire Department for the Purchase of Self-Contained Breathing Apparatus Bottles. (Administration)
12. **ADOPTED. Resolution No. 2020-45** - Naming the City of Kenai's Wildlife Viewing Platform, the "Tarbox Wildlife Viewing Platform." (Vice Mayor Molloy)

13. **ADOPTED UNANIMOUSLY. Resolution No. 2020-46** - Authorizing the City Manager to Prepare and Execute an Amendment to the City of Kenai's Participation Agreement with the Public Employees' Retirement System (PERS) to Remove the Recreation Center Assistant Class of Employees from Participation Effective November 1, 2003. (Administration)
14. **ADOPTED UNANIMOUSLY. Resolution No. 2020-47** - Authorizing the City Manager to Prepare and Execute an Amendment to the City of Kenai's Participation Agreement with the Public Employees' Retirement System (PERS) to Remove the Visitor Center Assistant and Janitor Classes of Employees from Participation Effective July 1, 2020. (Administration)
15. **ADOPTED UNANIMOUSLY. Resolution No. 2020-48** - Authorizing An Agreement For Professional Engineering Services To Begin Development Of The New Master Plan For The Waste Water Treatment Facility. (Administration)
16. **ADOPTED UNANIMOUSLY. Resolution No. 2020-49** - Approving a Conversion of Airport Reserve Lands Described as Lots 2 and 3, Block 5, General Aviation Apron Subdivision No. 1 Amended with SOAR International Ministries, Inc. and Approving of Temporary Development Incentives. (Administration)
17. **ADOPTED UNANIMOUSLY. Resolution No. 2020-50** - Authorizing the City Manager to Execute an In-Kind Memorandum of Understanding with the Department of the Army for Design Work Prior to Execution of a Design Agreement for the Kenai Bluff Stabilization Project. (Administration)

E. **MINUTES** – None.

F. **UNFINISHED BUSINESS**

1. **POSTPONED INDEFINITELY. Resolution No. 2020-30** - Recommending the Kenai Peninsula Borough Assembly Enact Ordinance 2020-24 which would Provide for Vote by Mail Elections, More Time Between a Regular Election and Run-Off Election and Removal of Proposition Statements. (Council Member Peterkin) [**Clerk's Note:** *At the May 20 Meeting, this item was Postponed to this Council Meeting. A Motion to Adopt is On the Floor.*]

G. **NEW BUSINESS**

1. ***Action/Approval** - Bills to be Ratified. (Administration)
2. ***Action/Approval** - FY2021 Purchase Orders over \$15,000. (Administration)
3. ***Action/Approval** - Special Use Permit to Kenai Chamber of Commerce & Visitor Center for Moosemeat John Cabin. (Administration)
4. ***Ordinance No. 3136-2020** - Increasing Estimated Revenues and Appropriations in the General and the Public Safety Capital Project Funds and Authorizing the Sole Source Purchase and Installation of Updated Radio Consoles for the City of Kenai Dispatch Center. (Administration)

5. ***Ordinance No. 3137-2020** - Increasing Estimated Revenues And Appropriations In The General And Municipal Roadway Improvements Capital Project Fund's To Provide Matching Funds To The State Of Alaska Department Of Transportation And Public Facilities To Construct A Pedestrian Path From The Kenai Spur Highway To Beaver Loop Along Bridge Access Road Utilizing Restricted General Fund, Fund Balance. (Administration)
6. ***Ordinance No. 3138-2020** - Increasing Fiscal Year 2020's Estimated Revenues and Appropriations in the Airport Land Sale Permanent Fund to Transfer Earnings in Excess of Budgeted Amounts to the City's Airport Fund. (Administration)
7. ***Ordinance No. 3139-2020** - Increasing Estimated Revenues and Appropriations in the COVID-19 CARES Act Recovery Fund for a Federal CARES Act Grant Passed through the State of Alaska Department of Public Safety for Overtime and Direct Expenditures of the Police, Fire, and Communications Departments of the City from March 16, 2020 through May 17, 2020. (Administration)
8. ***Ordinance No. 3140-2020** - Increasing Estimated Revenues and Appropriations in the Personal Use Fishery Special Revenue Fund to Provide Supplemental Funding for Additional Portable Restrooms and to Award a Contract to Provide Dumpsters, Portable Restrooms and Portable Hand Wash Stations for the 2020 Kenai River Personal Use Fishery. (Administration)
9. ***Ordinance No. 3141-2020** - Increasing Estimated Revenues and Appropriations in the General Fund, Visitor Center Department and Authorizing Amendment to the Facility Management Agreement with the Kenai Chamber of Commerce and Visitor Center, Inc., for the Operation and Management of the Kenai Visitor and Cultural Center. (Administration)
10. ***Ordinance No. 3143-2020** - Increasing General Fund Estimated Revenues and Appropriations by \$34,216 in the General Fund, Parks, Recreation and Beautification Department for an Increase of a Grant from the United States Environmental Protection Agency Passed through the State of Alaska Department of Environmental Conservation for Bacteria Level Monitoring on the City's Beaches from July 1, 2020 through March 1, 2021. (Administration)
11. **APPROVED UNANIMOUSLY. Action/Approval** - Lease Assignment of Lot 3, Block 4, General Aviation Apron from DeWayne Benton to Joel Caldwell. (Administration)
12. **Discussion** - City Response to COVID-19. (City Manager)
13. **AMENDED UNANIMOUSLY. Resolution No. 2020-22** - Authorizing the City of Kenai to Issue General Obligation Refunding Bonds in the Principal Amount of Not to Exceed the Sum of \$1,250,000 to Refund Certain Outstanding General Obligation Bonds of the City, Fixing Certain Details of Such Bonds and Authorizing Their Sale. (Administration)

H. COMMISSION / COMMITTEE REPORTS

1. Council on Aging
2. Airport Commission
3. Harbor Commission

4. Parks and Recreation Commission
5. Planning and Zoning Commission
6. Beautification Committee
7. Mini-Grant Steering Committee

I. REPORT OF THE MAYOR

J. ADMINISTRATION REPORTS

1. City Manager
2. City Attorney
3. City Clerk

K. ADDITIONAL PUBLIC COMMENT

1. Citizens Comments (*Public comment limited to five (5) minutes per speaker*)
2. Council Comments

L. EXECUTIVE SESSION

M. PENDING ITEMS

1. **Ordinance No. 3127-2020** - Repealing and Replacing Kenai Municipal Code Title 6 - Elections to Provide Clarity, Process Improvements, and Increase Voter Accessibility through Vote By Mail Elections. (Council Member Peterkin)
2. **Ordinance No. 3128-2020** - Amending Kenai Municipal Code Section 1.85.040 – Records Public, To Provide For A Record Retention Length. (City Clerk)

N. ADJOURNMENT

O. INFORMATION ITEMS

1. Purchase Orders Between \$2,500 and \$15,000.

The agenda and supporting documents are posted on the City's website at www.kenai.city. Copies of resolutions and ordinances are available at the City Clerk's Office or outside the Council Chamber prior to the meeting. For additional information, please contact the City Clerk's Office at 907-283-8231.

Join Zoom Meeting

<https://us02web.zoom.us/j/83454601964>

Meeting ID: 834 5460 1964 **Password:** 424518

OR

Dial in by your Location: (253) 215-8782 or (301) 715-8592

Meeting ID: 834 5460 1964 **Password:** 424518



KENAI

City of Kenai | 210 Fidalgo Ave, Kenai, AK 99611-7794 | 907.283.7535 | www.kenai.city

MEMORANDUM

TO: Mayor Brian Gabriel and Kenai City Council
THROUGH: Paul Ostrander, City Manager
FROM: Mary Bondurant, Airport Manager
DATE: June 5, 2020
SUBJECT: June Mid-month Report

2018 Terminal Rehabilitation Project – Construction: The project is in the final stages of completion; finalizing signage, seating, and boilers. The Parks and Refuge display is rapidly moving along and should be installed by the end of June.

2019 Alaska Fire Training Facility Rehabilitation & Acquire Aircraft Rescue and Firefighting Trucks (ARFF) – Training equipment portion and building rehabilitation is complete. ARFF training resumed on June 1, 2020. The two ARFF vehicles are on-order with OSHKOSH.

2020 Acquire SRE (Loader) – Currently being advertised with bids due on June 10, 2020.

2020 Sand/SRE Storage Building – Ordinance No. 3116-2020 (Substitute) appropriated funds to HDL Engineering for the design of this building. Design is 35% complete.

2020 Land Acquisition – The City is programming to purchase two parcels of land in the Runway Protection Zone (RPZ). The City received appraisals dated June 8, 2020 and is awaiting environmental clearance from the FAA.

In-house Activities:

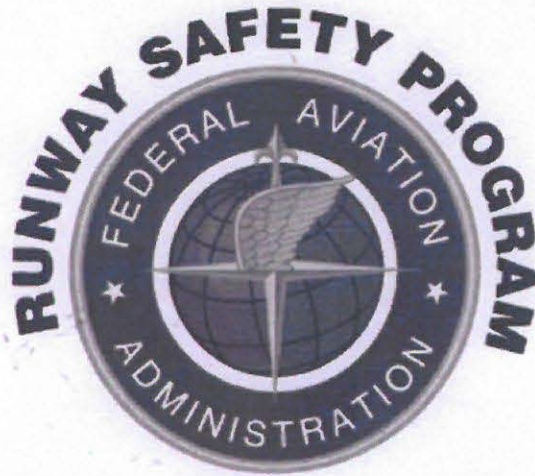
Airport Administration – The office remains closed. The Airport Manager and the Administrative Assistant are in the office. If you need assistance please send an email to mbondurant@kenai.city or call 907.283.7951.

RAVN Shutdown – There has been no changes or movement with the RAVN shut down. Grant continues to fly six-days a week and hopes to be back to a full schedule July 1, 2020. All passengers are required to wear masks during the flights.

Runway Safety Action Plan

**Kenai Airport
(ENA)
Kenai, Alaska**

19 May 2020



Approved by: *Ron Lapp* Date: 6/15/2020

**Ron Lapp
Air Traffic Manager, Kenai**

The LRSAT chairperson is the ATCT manager or designee and they approve the RSAP by signing this document.

Accepted by: THOMAS CANDELARIO Date: _____
Digitally signed by THOMAS CANDELARIO
Date: 2020.06.22 10:21:57 -08'00'

**Tom Candelario
Alaska Runway Safety Program Manager**



I. Introduction

A. General Description of the Airport

- **Kenai, FCT Tower**
- **Tower Hours of Operation: 0600 – 2200 summer; 0700 – 2100 winter**
- **FAR Part 139 Airport: Yes**
- **Airport Hot Spot: Two**
- **Line Up and Wait (LUAW): No**
- **Multiple Runway crossings: No**
- **Flight Training: One**

II. Historical Information / Event History

The previous Runway Safety Action Team Meeting was conducted on July 30, 2019.

A. OPSNET (12 month count)

Total airport operations for the 12-month period prior to the Runway Safety Action Team meeting, from April 2019 through March 2020.

ATADS : Airport Operations : Standard Report

From 04/2019 To 03/2020 | Facility=ENA

Date	Facility	State	Itinerant				Local			Total Operations	
			Air Carrier	Air Taxi	General Aviation	Military	Total	Civil	Military		Total
Apr-19	ENA	AK	42	1,963	620	27	2,652	1,364	206	1,570	4,222
May-19	ENA	AK	55	2,213	893	41	3,202	1,554	88	1,642	4,844
Jun-19	ENA	AK	99	2,135	1,042	31	3,307	942	118	1,060	4,367
Jul-19	ENA	AK	95	2,269	1,230	70	3,664	1,037	205	1,242	4,906
Aug-19	ENA	AK	177	2,775	1,114	48	4,114	997	34	1,031	5,145
Sep-19	ENA	AK	64	2,038	663	10	2,775	1,158	82	1,240	4,015
Oct-19	ENA	AK	61	1,950	610	15	2,636	1,210	169	1,379	4,015
Nov-19	ENA	AK	47	1,571	354	16	1,988	1,022	68	1,090	3,078
Dec-19	ENA	AK	37	1,559	229	9	1,834	676	74	750	2,584
Jan-20	ENA	AK	75	1,699	241	22	2,037	803	108	911	2,948
Feb-20	ENA	AK	38	1,607	394	34	2,073	797	92	889	2,962
Mar-20	ENA	AK	52	1,618	520	5	2,195	948	79	1,027	3,222
Sub-Total for AK			842	23,397	7,910	328	32,477	12,508	1,323	13,831	46,308
Sub-Total for ENA			842	23,397	7,910	328	32,477	12,508	1,323	13,831	46,308
Total:			842	23,397	7,910	328	32,477	12,508	1,323	13,831	46,308

Report created on Tue May 12 11:29:01 EDT 2020
Sources: Air Traffic Activity System (ATADS)

This does not count overflights, over 10,000 for this period

B. Surface Events since last RSAT meeting

None

Runway Incursions

- 6/9/19 ENA-M-2019/06/09-0001-PD Aircraft 1/C182R entered ENA airspace and landed Runway 20R without establishing two-way radio communication. Aircraft 1/C182R taxied to the fuel station without contacting Ground Control (GC).

Surface Incidents

None

Runway Excursions

None

III. Meeting Overview

The meeting was held via teleconferencing utilizing government zoom. Mr. Ron Lapp and Tom Candelario hosted the meeting. The meeting was conducted in accordance with FAA Order 7050.1 to administer a runway incursion prevention safety meeting at all towered airports.

Ron opened the meeting with a welcome to all participants and a brief explanation of the purpose of the meeting. Ron reviewed the agenda for the day including the airport stakeholders meeting. Ron reminded all participants the importance of making this a team effort for possible new action items for the fiscal year.

Active participation was also given by Tom Candelario, from the FAA Runway Safety Office, Charles (Chip) Wisner, from the FAA Safety Team, Mary Bondurant, Kenai Airport Manager and Special Guest Mr. Kerry Long from FAA HQ Runway Safety was also present and concluded the briefing with some kind words and professional perspective.

Charles Wisner gave an outstanding briefing, that was built into the presentation on the "Dirty Dozen", detailing the Human Factor in some past accidents and dangers of possible future incidents.

Mary Bondurant, Kenai Airport Director, talked about a best practice with the annual vehicle training program, and how closely the airport works with the tower to ensure safety.

Tom Candelario introduced the new Runway Safety Web Tool to all participants. This web site is a great tool for Managers to see where past events have happened on the airport and plan for mitigation with possible hot spots.

IV. Action Items

Review of Previous Action Items

None

Open Action Items:

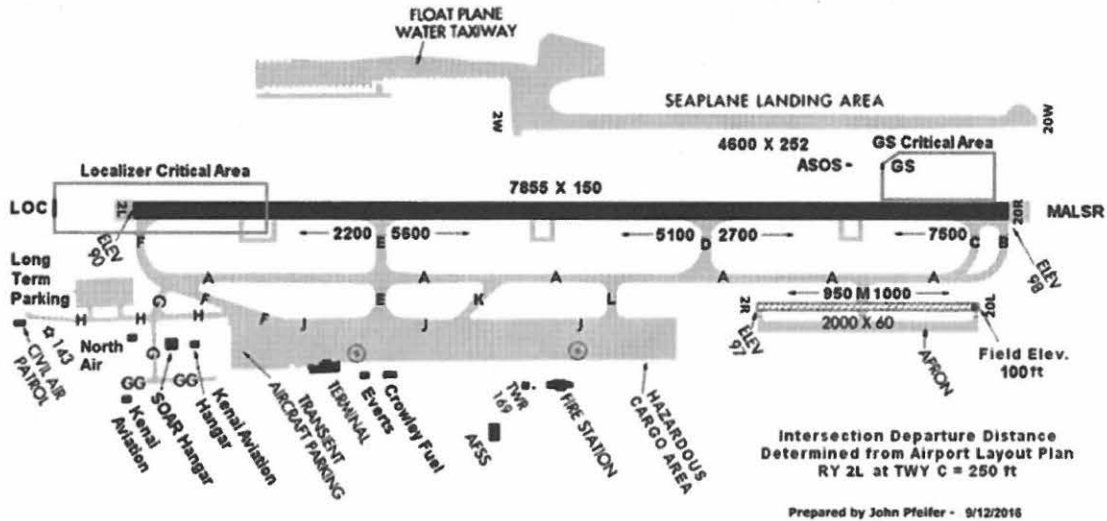
None

Closed Action Items:

None

V. Runway safety concerns, issues, or problems

A. Airport Geometry

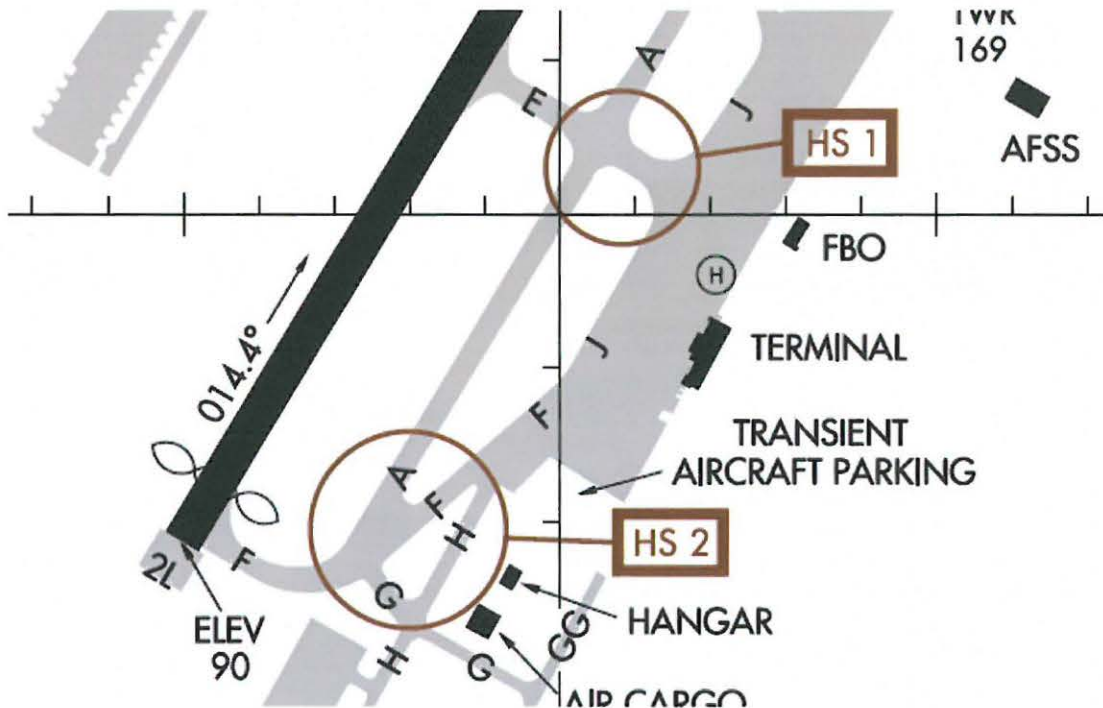


B. Hot Spots – ENA has two published airport hotspots

HS 1 Aircraft taxiing via Twy E to park sometimes turn onto Twy A instead of Apron Twy J

HS 2 Taxiway A, Taxiway F, Taxiway H and Taxiway G complex list sometimes causes confusion

Note: Both hot spots have a painted yellow “A” on the taxiway to bring awareness



- C. **Construction Discussion** – No current plans
- D. **Surface safety issues** – Ron Lapp discussed the lack of access from the gravel strip ramp, and possible future wording in the Alaska Supplement
- E. **Weather** – Ron discussed how Kenai FCT was issuing more PIREPS into AISR and the importance of reviewing them. Ron also reminded everyone that Kenai FSS plays a huge role in Alaska weather reporting and should be used to the maximum extent possible
- F. **Vehicles** – Minimum runway crossings; airport does well with obiding by the runway safety area restrictions
- G. **Wildlife** – Sea gulls and Moose are the most prevalent that cause airport mitigation
- H. **LOAs** – Ron discussed three new LOA's into the system. Only one LOA, Reach Air Medical Services in on the airport. Most all of their operations are on non-controlled surfaces at their own risk
- I. **Special Events** – None scheduled this year, unfortunately Military Appreciation Day fly in has been cancelled

J. Feedback –None

K. Other - None

VI.

Best Practices –

Kenai Tower was nominated for the Willie Card Tower of the Year 2019

Snow Removal Training Program

Train all controllers on 2017 AJI Wrong Runway Video, Monthly Training

Terms, Pavement, Gravel, Water to avoid confusion

Runway Safety Action Team Web Site, Thomas Candelario

VII. New Action Items

None

Action Item Rationale: None

Action Item: None

VIII. Recommendations

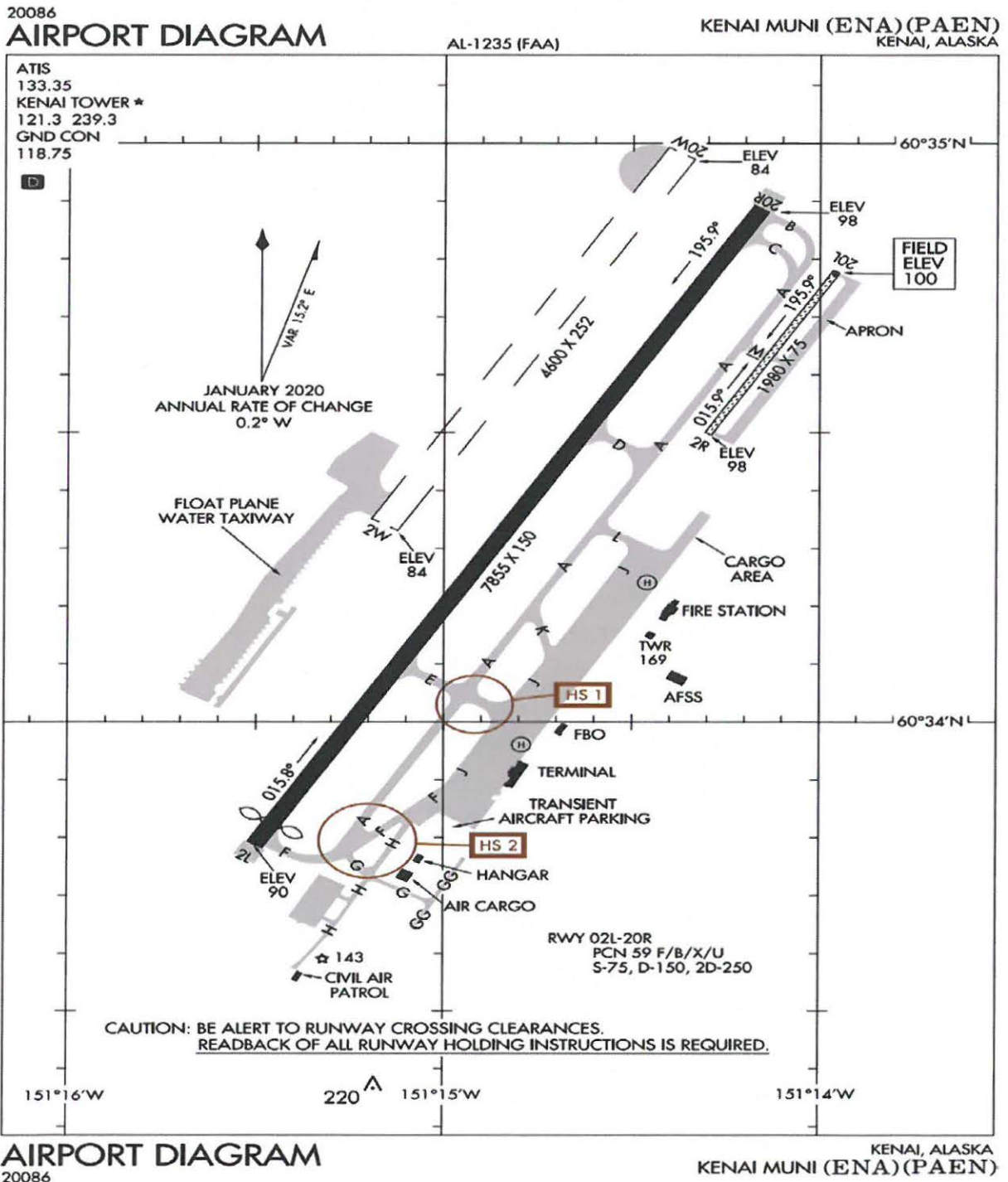
None

IX. List of participants, their affiliation, and email contact information

<u>ATTENDEE'S NAME</u>	<u>COMPANY</u>	<u>EMAIL</u>
1. Karl Scribner	FAA TWAN Assistant General Manager	
2. Neale Sheneman	FAA ANC ATCT ATM	
3. Kerry Long	FAA AAL-1	
4. Della Triggs-Koch	FAA Senior Advisor, Alaska Regional Administrator	
5. Talon Medema	FAA ANC Approach Control ATM	
6. Thomas Candelario	FAA Alaska Runway Safety Manager	
7. Krisjon Tabisola	FAA Airport Division	
8. Jim Betts	FAA FSS Manager	
9. Tom Quick	FAA Anchorage Plans and Procedures	
10. Kimberly Dodge	FAA FSS Operations Manager	
11. Charles Wisner	FAA FFAST Team	
12. Mary Bondurant	Kenai Airport Manager	
13. Erica Brincefield	Kenai Assistant to Airport Manager	
14. Jim Lackey	Kenai Airport Operations Supervisor	
15. Matt Landry	Kenai Airport Operations	
16. Terry Russ	Kenai Airport Operations	
17. Jon Percy	FAA FFAST Flight Standards	
18. Matt Bendza	Serco King Salmon ATCT ATM	
19. Stacey Rice	FAA Quality Control Specialist	
20. Monique Stowers	FAA ATC Specialist	
21. Chip Versaw	Kenai SSC	
22. Todd Murray	FAA ANC Center Supervisor	

23. Jason Nunn	Alaska Grant Aviation	
24.		

X.Airport Diagram





FLOAT PLANE BASIN ACTIVITY 2016-2020

OPERATIONS

Month	2020	2019	2018	2017	2016
MAY	21	64	39	23	44
JUNE	105	123	139	106	85
JULY		166	261	144	151
AUGUST		172	164	103	191
SEPTEMBER		132	156	107	115
OCTOBER		37	47	6	CLSD
Total	126	694	806	489	586

0 not reported

FUEL SALES

Month	2020	2019	2018	2017	2016
MAY	\$1,422	\$1,685	\$134	\$784	\$1,175
JUNE	\$2,909	\$5,870	\$3,203	\$3,423	\$1,656
JULY		\$9,030	\$3,635	\$3,420	\$3,036
AUGUST		\$7,146	\$5,890	\$4,325	\$3,647
SEPTEMBER		\$5,906	\$5,590	\$4,901	\$3,830
OCTOBER		\$1,752	\$1,060	\$583	CLSD
Total	\$4,331	\$31,389	\$19,512	\$17,436	\$13,344

Slips Rented

Private	4
Commerical	0

Rev 5/2019



Sponsored by: Administration

CITY OF KENAI

RESOLUTION NO. 2020-55

A RESOLUTION OF THE CITY OF KENAI, ALASKA, APPROVING RENT RELIEF MEASURES FOR KENAI MUNICIPAL AIRPORT CONCESSIONAIRES DURING MANDATORY CLOSURES CAUSED BY THE COVID-19 PUBLIC HEALTH EMERGENCY.

WHEREAS, Public Health Disaster Emergency Declaration signed by Governor Mike Dunleavy on March 11, 2020, provided for health mandates to be issued when deemed necessary to prevent or slow the spread of COVID-19 by the Alaska Department of Health and Social Services, the Alaska Chief Medical Office, the Alaska Division of Public Health, and the Office of the Governor; and,

WHEREAS, COVID-19 Health Mandate 3.1 issued on March 17, 2020, stated that all bars, breweries, restaurants, food and beverage kiosks or trucks, and other establishments serving food or beverages within the State of Alaska shall be closed to the public dine-in service effective March 18 at 5pm; and,

WHEREAS, on April 22, 2020, the State of Alaska issued its sixteenth health mandate to Reopen Alaska Responsibly with attachments F and Q covering requirements specific to restaurants and bars; and,

WHEREAS, Restaurant dine-in services were allowed to resume on May 8, 2020, and bars to resume on May 11, 2020, if they met all requirements; and,

WHEREAS, the Airport restaurant reopened on May 8, 2020 and the bar reopened on May 11, 2020 in accordance with the requirements; and,

WHEREAS, City Administration has determined that is reasonable to provide rent relief for the period of time the restaurant and bar were under the mandatory closures.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF KENAI, ALASKA:

Section 1. That the City Manager is authorized to approve Rent Relief to the Airport Concessionaires due to mandatory closures caused by the COVID-19 Public Health Emergency.

Section 2. That this resolution takes effect immediately upon passage.

PASSED BY THE COUNCIL OF THE CITY OF KENAI, ALASKA, this 1st day of July, 2020.

BRIAN GABRIEL, SR., MAYOR

ATTEST:

Jamie Heinz, CMC, City Clerk



KENAI

City of Kenai | 210 Fidalgo Ave, Kenai, AK 99611-7794 | 907.283.7535 | www.kenai.city

MEMORANDUM

TO: Mayor Gabriel and Council Members
THROUGH: Paul Ostrander, City Manager
FROM: Mary Bondurant, Airport Manager
DATE: June 23, 2020
SUBJECT: **Resolution 2020-55 – Rent Relief Measures due to State Closures**

The purpose of this memo is to request approval to provide rent relief to the Airport bar and restaurant due to the State mandate requiring closures from March 18, 2020 to May 8, 2020.

City Administration is aware of the financial loss associated with the COVID-19 crisis and understands the closures were a direct result of State issued health mandates.

I have been in discussions with the Federal Aviation Administration and they are in support of rent relief.

Thank you for your consideration.