

**KENAI AIRPORT COMMISSION
WORK SESSION – ANNUAL WORK PLAN
MAY 9, 2024 – 5:00 P.M.**

**KENAI CITY COUNCIL CHAMBERS
210 FIDALGO AVE., KENAI, AK 99611**

Telephonic/Virtual Information Below

www.kenai.city

- A. **CALL TO ORDER**
- B. **INTRODUCTION** – Derek Ables, Airport Manager
- C. **COMMISSION DISCUSSION** – Annual Work Plan for Airport Commission
- D. **PUBLIC COMMENTS** (*limited to 3 minutes per individual*)
- E. **ADJOURNMENT**


Registration is required to join the meeting remotely through Zoom. Please use the link below to register:

<https://us02web.zoom.us/meeting/register/tZ0qdO2rpjwsHNVcdCusjamr984UET5jaq78>

INTRODUCTION

This area should include a brief description of the overall purpose of the commission. *Note: Work plans developed by the advisory body will be submitted to the City Council for approval; therefore, it is a good idea to align the goals and objectives with city code, policy and the City of Kenai Comprehensive Plan.*

Instructions: In the space provided below, create a list of issues and goals (objectives) your commission would like to address in the upcoming year, your list should also include plans on how to address those issues. Each objective listed should include information regarding additional staff resources and/or community volunteers needed; funding resources, are funds available in the budget if not are you proposing council include funding in the upcoming budget cycle; and how long is it expected to obtain the objective. Please prioritize the objectives of your group with number one (1) being the top priority.

			
GOAL OR OBJECTIVE	COLLABORATION	FUNDING RESOURCES	TIME TO COMPLETE
Objective No. 1	Objective: Capital Improvement Fund	Estimated Time to Complete: 1-5 years	
Strategy: <i>(Provide a summary of tasks which need to be done to obtain the objective.)</i>			

The Airport Commission will hold a work session to review the City's current 5 year capital improvement fund. They will review the CIP data sheets, The FAA capital Improvement plan, and make recommendations on the order and priority of projects.

Narrative: *(Describe the benefits to the residents and visitors of the City.)*

The Kenai Municipal Airport seeks to be financially stable, in the sense that the airport needs to generate revenue to maintain the airport facilities and surrounding grounds. By reviewing the capital improvement fund and making recommendations, the commission can identify projects that will support this goal, and be useful to tenants and users of the airport.

Collaboration: *(Who needs to be involved to obtain the objective?)*

Kenai Airport Manager, City Manager, City Attorney, City Council, Airport Commission.

Funding: *(Are funds available, or is funding needed in a future budget?)*

Funding will be needed through the AIP entitlements and discretionary funding, as well as the City's grant match.

