KENAI AIRPORT COMMISSION WORK SESSION – ANNUAL WORK PLAN MAY 9, 2024 – 5:00 P.M. KENAI CITY COUNCIL CHAMBERS 210 FIDALGO AVE., KENAI, AK 99611 *Telephonic/Virtual Information Below* www.kenai.city

- A. CALL TO ORDER
- B. INTRODUCTION Derek Ables, Airport Manager
- C. <u>COMMISSION DISCUSSION</u> Annual Work Plan for Airport Commission
- D. <u>PUBLIC COMMENTS</u> (limited to 3 minutes per individual)
- E. <u>ADJOURNMENT</u>

Registration is required to join the meeting remotely through Zoom. Please use the link below to register:

https://us02web.zoom.us/meeting/register/tZ0qdO2rpjwsHNVcdCusjamr984UET5jaq78



INTRODUCTION

This area should include a brief description of the overall purpose of the commission. *Note: Work plans developed by the advisory body will be submitted to the City Council for approval; therefore, it is a good idea to align the goals and objectives with city code, policy and the City of Kenai Comprehensive Plan.*

Instructions: In the space provided below, create a list of issues and goals (objectives) your commission would like to address in the upcoming year, your list should also include plans on how to address those issues. Each objective listed should include information regarding additional staff resources and/or community volunteers needed; funding resources, are funds available in the budget if not are you proposing council include funding in the upcoming budget cycle; and how long is it expected to obtain the objective. Pease prioritize the objectives of your group with number one (1) being the top priority.



Strategy: (Provide a summary of tasks which need to be done to obtain the objective.)

The Airport Commission will hold a work session to review the City's current 5 year capital improvement fund. They will review the CIP data sheets, The FAA capital Improvement plan, and make recommendations on the order and priority of projects.

Narrative: (Describe the benefits to the residents and visitors of the City.)

The Kenai Municipal Airport seeks to be financially stable, in the sense that the airport needs to generate revenue to maintain the airport facilities and surrounding grounds. By reviewing the capital improvement fund and making recommendations, the commission can identify projects that will support this goal, and be useful to tenants and users of the airport.

Collaboration: (Who needs to be involved to obtain the objective?)

Kenai Airport Manager, City Manager, City Attorney, City Council, Airport Commission.

Funding: (Are funds available, or is funding needed in a future budget?

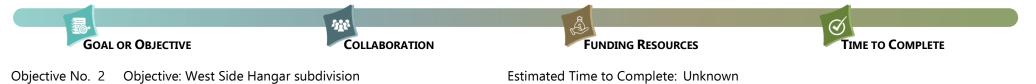
Funding will be needed through the AIP entitlements and discretionary funding, as well as the City's grant match.



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Strategy: (Provide a summary of tasks which need to be done to obtain the objective.)

The Airport Commission will hold a work session to discuss the development of hangars on the west side. They will review the current lots and sizes that may be needed in the future. They will also review the possible use cases with the infrastructure that is in place now as well as the infrastructure that will be built. They will review funding sources, the timeline when this is available, and make recommendations.

Narrative: (Describe the benefits to the residents and visitors of the City.)

The Kenai Municipal Airport Terminal seeks to be financially stable. This could generate additional revenue for the airport and allow for more use.

Collaboration: (Who needs to be involved to obtain the objective?)

Kenai Airport Manager, City Manager, City Attorney, City Council, and Airport Commission

Funding: (Are funds available, or is funding needed in a future budget?

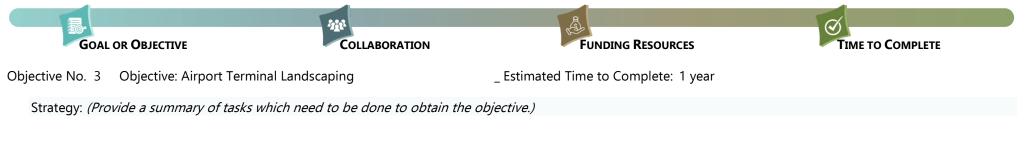
Funding sources for supporting infrastructure such as taxiways would be through AIP entitlements and discretionary funding. Sources of funding for hangars will be explored.



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The Airport Commission will seek and receive updates on the status of the terminal landscaping project.

Narrative: (Describe the benefits to the residents and visitors of the City.)

The Kenai Municipal Airport Terminal is the commercial aviation gateway to the City of Kenai and the Greater Kenai Peninsula. Our Airport Terminal is a source of pride for the community as we welcome our friends, family, and visitors to our area. The inside of the terminal is new and beautiful. The outside of the terminal will also be able to reflect that as well.

Collaboration: (Who needs to be involved to obtain the objective?)

Kenai Airport Manager, City Manager, City Attorney, City Council, Public Works Director, and landscape planning committee.

Funding: (Are funds available, or is funding needed in a future budget?

Funding sources are in the capital improvement fund and through donations for the statues.