

**KENAI AIRPORT COMMISSION
REGULAR MEETING
OCTOBER 14, 2021 – 6:00 P.M.
KENAI CITY COUNCIL CHAMBERS
CHAIR GLENDA FEEKEN, PRESIDING**

MEETING SUMMARY

1. CALL TO ORDER

Chair Feeken called the meeting to order at 6:00 p.m.

a. Pledge of Allegiance

Chair Feeken led those assembled in the Pledge of Allegiance.

b. Roll was confirmed as follows:

Commissioners Present: G. Feeken, J. Bielefeld, P. Minelga, J. Zirul, D. Leichter

Commissioners Absent: K. Dodge, D. Pitts

Staff/Council Liaison Present: Airport Manager E. Conway, Airport Administrative Assistant
E. Brincefield, Council Liaison Knackstedt

A quorum was present.

c. Agenda Approval

MOTION:

Commissioner Bielefeld **MOVED** to approve the agenda with requested revisions and Commissioner Minelga **SECONDED** the motion. There were no objections; **SO ORDERED.**

2. SCHEDULED PUBLIC COMMENT – None.

3. UNSCHEDULED PUBLIC COMMENT – None.

4. APPROVAL OF MEETING SUMMARY

a. Regular Meeting of September 9, 2021

MOTION:

Commissioner Minelga **MOVED** to approve the meeting summary of September 9, 2021 and Commissioner Bielefeld **SECONDED** the motion. There were no objections; **SO ORDERED.**

5. NEW BUSINESS

a. **Discussion/Recommendation** – Special Use Permit to Alaska Geographic for a

Vending Kiosk.

MOTION:

Commissioner Zirul **MOVED** to approve the Special Use Permit to Alaska Geographic for a Vending Kiosk and Commissioner Bielefeld **SECONDED** the motion.

Clarification was provided that the vending kiosk would sell interpretive and educational products related to the Kenai National Wildlife Refuge and Alaska Maritime Wildlife Refuge.

There were no objections; **SO ORDERED**.

- b. **Discussion/Recommendation** – Schilling Rentals, LLC Notice of Application to Lease Land Within the Airport Reserve.

MOTION:

Commissioner Zirul **MOVED** to approve the execution of a lease to Schilling Rentals, LLC and Commissioner Bielefeld **SECONDED** the motion.

Clarification was provided that the execution of lease was for 45 years to Schilling Rentals for 110 FBO Road.

There were no objections; **SO ORDERED**.

- c. **Discussion/Recommendation** – Reschedule November 11, 2021 Airport Commission meeting to November 9, 2021

MOTION:

Commissioner Bielefeld **MOVED** to approve rescheduling the November 11, 2021 meeting to November 9, 2021 and Commissioner Bielefeld **SECONDED** the motion.

Clarification was provided that due to the holiday, November 11, 2021 Airport Commission meeting needs to be rescheduled.

There were no objections; **SO ORDERED**.

6. REPORTS

- a. **Airport Manager** – Airport Manager Conway reported on the following:
 - He will be conducting interviews for temporary equipment operators;
 - Table top exercise to review Airport Emergency Plan;
 - Annual snow and ice control meeting is scheduled for October 28, 2021;
 - Drainage project postponed to Spring 2022;
 - Enplanements are up, but still lower than a normal operating year pre-COVID-19;
- b. **City Council Liaison** – Council Member Knackstedt reported on actions taken during the September 22nd and October 6th City Council Meetings.

7. **NEXT MEETING ATTENDANCE NOTIFICATION** – October 14, 2021

Commissioners Zirul and Minelga noted that they may be attending via Zoom.

8. **COMMISSIONER COMMENTS AND QUESTIONS** – None.

9. **ADDITIONAL PUBLIC COMMENT** – None.

10. **INFORMATION ITEMS**


- a. September 2021 Mid-Month Report
- b. August 2021 Enplanement Report

11. **ADJOURNMENT**

MOTION:

There being no further business before the Commission, the meeting was adjourned at 6:24 p.m.

Meeting summary prepared and submitted by:



Meghan Thibodeau
Deputy City Clerk

