

**KENAI AIRPORT COMMISSION
REGULAR MEETING
MAY 13, 2021 – 6:00 P.M.
KENAI CITY COUNCIL CHAMBERS
VICE CHAIR KIMBERLY DODGE, PRESIDING**

MEETING SUMMARY

1. CALL TO ORDER

Vice Chair Dodge called the meeting to order at 6:00 p.m.

a. Pledge of Allegiance

Vice Chair Dodge led those assembled in the Pledge of Allegiance.

b. Roll was confirmed as follows:

Commissioners Present: K. Dodge, D. Leichter, J. Bielefeld, D. Pitts

Commissioners Absent: G. Feeken, P. Minelga, J. Zirul,

Staff/Council Liaison Present: City Manager P. Ostrander, Airport Administrative Assistant
E. Brincefield, Council Liaison H. Knackstedt

A quorum was present.

c. Agenda Approval

MOTION:

Commissioner Leichter **MOVED** to approve the agenda and Commissioner Bielefeld **SECONDED** the motion. There were no objections; **SO ORDERED**.

2. SCHEDULED PUBLIC COMMENT – None.

3. UNSCHEDULED PUBLIC COMMENT – None.

4. APPROVAL OF MEETING SUMMARY

a. April 8, 2021

MOTION:

Commissioner Leichter **MOVED** to approve the meeting summary of April 8, 2021 and Commissioner Bielefeld **SECONDED** the motion. There were no objections; **SO ORDERED**.

5. NEW BUSINESS

a. Discussion/Recommendation – Special Use Permit to Crowley Fuels LLC for

Aviation Fueling on Apron Fueling Area

MOTION:

Commissioner Liechliter **MOVED** to approve the Special Use Permit to Crowley Fuels LLC for Aviation Fueling on Apron Fueling Area and Vice Chair Dodge **SECONDED** the motion.

It was noted that Crowley Fuels LLC requests a Special Use Permit for 35,000 square feet of apron for fueling area.

There were no objections; **SO ORDERED.**

- b. **Discussion/Recommendation** – Approving Execution of Lease to SOAR International Ministries

MOTION:

Commissioner Bielefeld **MOVED** to approve the a. Execution of Lease to SOAR International Ministries and Commissioner Liechliter **SECONDED** the motion.

It was noted that SOAR International Ministries would like to amend their original lease proposal approved by Council on August 21, 2019. The amendment would allow for a \$2,000,000 hanger to be built over 2 years, with an office building to be built after the hangar within 2 years. Total construction of 3.5 million dollars.

There were no objections; **SO ORDERED.**

6. REPORTS

- a. **Airport Manager** – City Manager Ostrander and Airport Administrative Assistant Brincefield reported on the following:
- Eland Conway has been hired as the new Kenai Airport Manager, and starts on May 17, 2021. Eland has extensive knowledge and experience in all areas of airport operations, and the City believes he will be a great fit for the Airport;
 - Discussed aircraft accident that occurred on May 12, 2021. Reported that emergency responders, tower manager and airport staff met for a debrief on May 13, and the accident was handled very well. Some communication issues were resolved through debrief;
 - Received notification that the two ARFF vehicles will be delivered Jun 7, 2021;
 - Staff attended RSAT meeting which designated 2 areas of concern (hot spots) off runway to taxiways. Additional signage to be requested during certification inspection;
 - FAA certification inspection rescheduled to July 6-8;
 - Float plane basin sign to be installed by the end of next week, BBQ pedestals to be delivered mid-June;
 - Operations staff are busy with spring cleanup.
- b. **City Council Liaison** – Council Member Knackstedt reported on the actions of the April 21, 2021 Council Meetings.

7. **NEXT MEETING ATTENDANCE NOTIFICATION** – June 10, 2021

8. **COMMISSIONER COMMENTS AND QUESTIONS**

Commissioner Pitts noted he appreciates the efforts on float plane basin development

Commissioner Bielefeld commented on the parking plan with three air carriers, noting his concern with parking in front of terminal.

Commissioner Leichliter encouraged Airport staff to get donations for picnic tables at float plane basin. Would like to see the float plane development advertised.

9. **ADDITIONAL PUBLIC COMMENT** – None.

10. **INFORMATION ITEMS**

- a. April 2021 Mid-Month Report
- b. March 2021 Enplanements

11. **ADJOURNMENT**

MOTION:

There being no further business before the Commission, the meeting was adjourned at 6:26 p.m.

Meeting summary prepared and submitted by



Meghan Thibodeau
Deputy City Clerk

