

**KENAI AIRPORT COMMISSION
REGULAR MEETING
MARCH 11, 2021 – 6:00 P.M.
KENAI CITY COUNCIL CHAMBERS
CHAIR GLENDA FEEKEN, PRESIDING**

MEETING SUMMARY

1. CALL TO ORDER

Chair Feeken called the meeting to order at 6:00 p.m.

a. Pledge of Allegiance

Chair Feeken led those assembled in the Pledge of Allegiance.

b. Roll was confirmed as follows:

Commissioners Present: G. Feeken, K. Dodge, D. Leichter, P. Minelga, J. Zirul, D. Pitts

Commissioners Absent: J. Bielefeld

Staff/Council Liaison Present: Airport Manager M. Bondurant, Administrative Assistant E. Brincefield, Council Liaison H. Knackstedt

A quorum was present.

c. Agenda Approval

Chair Feeken noted the following revisions to the agenda and packet:

- | | |
|-----------------|---|
| Add to item 11. | Informational Items <ul style="list-style-type: none">• Special Use Permit to Alaska Air Fuel• Resolution No. 2021-15• Resolution No. 2021-16 |
|-----------------|---|

MOTION:

Commissioner Pitts **MOVED** to approve the agenda with the requested additions and Commissioner Zirul **SECONDED** the motion. There were no objections; **SO ORDERED**.

2. SCHEDULED PUBLIC COMMENT

a. Joe Caldwell, Kenai Aviation – Update on Airport Activities

Joel Caldwell did not attend the meeting to speak to the commission.

3. UNSCHEDULED PUBLIC COMMENT – None.

4. APPROVAL OF MEETING SUMMARY

- a. February 11, 2021

MOTION:

Commissioner Lichleiter **MOVED** to approve the meeting summary of January 14, 2021 and Vice Chair Dodge **SECONDED** the motion. There were no objections; **SO ORDERED**.

5. UNFINISHED BUSINESS

- a. **Discussion** – Informational Sign at Float Plane Basin

Airport Manager Bondurant discussed the design stage of the sign to be displayed at the float plane basin, looking for comments from the commission.

Inclusion of a QR code was discussed, and concern was raised about who would maintain the business list. Commissioners recommended charging a small fee to advertise. It was noted that the Kenai Airport is the gateway to the Kenai Peninsula, and commissioners feel this is a great way to advertise business on the Peninsula. It was suggested that the sign be displayed at the terminal transient area as well as the float plane basin. Airport Staff will reach out to Alaska Channel about running this advertising program.

Commission generally approved of the aerial pictures, but it was noted that having specific attractions listed on a map with pictures might be too busy and the inclusion of a QR code would direct users to those specific places/pictures.

More information will be brought to April commission meeting.

6. NEW BUSINESS

- a. **Discussion/Recommendation** – FY22 Budget

Airport Manager Bondurant reported the Airport Budget was approved with no required changes. Noted she had received direction from City administration to keep budgets the same or less as FY21, and the Airport was able to reduce costs in a couple areas of FY22 Budget.

Bondurant commented that utilities have increased substantially city-wide.

Two special projects were highlighted in FY22 budget: security camera project and terminal landscaping project.

7. **REPORTS**

- a. **Airport Manager** – Bondurant reported on the following:
 - 2 new ARFF trucks are scheduled for delivery in July;
 - Sand storage building should begin again in April;
 - 2020 land acquisition project is in closeout process, but 14 pages of ALP updates are being submitted;

- Airport lost a multipurpose slow-blower this winter season, is minimum 40-45 weeks out to fix. The engine has been replaced 3 times. Approval from FAA to submit application for new multipurpose machine. Ready to submit grand application on May 3;
- Recently updated AEP and is being distributed to all participants;
- Received 2 more grants for COVID-19 relief money;
- Currently updating land brochure.

b. **City Council Liaison** – Council Member Knackstedt reported on the actions of the February 17, 2021, and March 3, 2021 Council Meetings.

8. NEXT MEETING ATTENDANCE NOTIFICATION – April 8, 2021

9. COMMISSIONER COMMENTS AND QUESTIONS

Commissioner Zirul recently traveled to Mexico and commented on his experience with mask mandates.

Commissioner Lichleiter thanked Airport operations staff for all their hard work with snow removal.

Commissioner Pitts noted he is happy to see the Airport is working toward further development of the float plane basin.

10. ADDITIONAL PUBLIC COMMENT – None.

11. INFORMATION ITEMS

- a. February 2021 Mid-Month Report
- b. January 2021 Enplanements


12. ADJOURNMENT

MOTION:

Commissioner Lichleiter **MOVED** to adjourn the meeting and Commissioner Zirul **SECONDED** the motion. There were no objections; **SO ORDERED.**

There being no further business before the Commission, the meeting was adjourned at 6:53 p.m.

Meeting summary prepared and submitted by:



 Meghan Thibodeau
 Deputy City Clerk

