

**KENAI AIRPORT COMMISSION
REGULAR MEETING
AUGUST 13, 2020 – 6:00 P.M.
KENAI CITY COUNCIL CHAMBERS
CHAIR GLENDA FEEKEN, PRESIDING**

MEETING SUMMARY

1. CALL TO ORDER

Chair Feeken called the meeting to order at 6:00 p.m.

a. Pledge of Allegiance

Chair Feeken led those assembled in the Pledge of Allegiance.

b. Roll was confirmed as follows:

Commissioners Present: G. Feeken, K. Dodge, D. Leichliter, J. Bielefeld, P. Minelga,
J. Zirul, D. Pitts

Commissioners Absent:

Staff/Council Liaison Present: Airport Manager M. Bondurant, City Planner E. Appleby,
Deputy City Clerk J. LaPlante

A quorum was present.

[Clerk's Note: Commissioner Zirul joined the meeting at 6:02 PM]

c. Agenda Approval

MOTION:

Commissioner Bielefeld **MOVED** to approve the agenda and Commissioner Dodge **SECONDED** the motion. There were no objections; **SO ORDERED**.

[Clerk's Note: Commissioner Pitts joined the meeting at 6:03 PM]

2. SCHEDULED PUBLIC COMMENT – None.

3. UNSCHEDULED PUBLIC COMMENT – None.

4. APPROVAL OF MEETING SUMMARY

a. June 11, 2020

MOTION:

Commissioner Dodge **MOVED** to approve the meeting summary of June 11, 2020 and

Commissioner Bielefeld **SECONDED** the motion. There were no objections; **SO ORDERED**.

b. July 9, 2020

Corrections were noted for the Commissioner Comments and Questions section of the July 9 meeting summary.

MOTION:

Commissioner Dodge **MOVED** to approve the meeting summary of July 9, 2020 with revisions and Commissioner Bielefeld **SECONDED** the motion. There were no objections; **SO ORDERED**.

5. **UNFINISHED BUSINESS** – None.

6. **NEW BUSINESS**

a. **Discussion/Recommendation** – Lease Execution, and Approving a Lease Execution Extension to May 31, 2021 to Schilling Rentals, LLC for Lot 5A, Block 1, FBO Subdivision 2018 Replat

MOTION:

Commissioner Minelga **MOVED** to recommend Council approve a lease execution with Schilling Rentals, LLC and extension to May 31, 2020 and Commissioner Bielefeld **SECONDED** the motion. There were no objections; **SO ORDERED**.

b. **Discussion/Recommendation** – Six-Month Extension Request from SOAR International Ministries, Inc. for Lease Application Expiration for the Underdeveloped Portion of Tract A, General Aviation Apron No. 2.

MOTION:

Commissioner Bielefeld **MOVED** to recommend Council approve a Six-Month extension request from SOAR International Ministries, Inc. as presented and Commissioner Leichliter **SECONDED** the motion. There were no objections; **SO ORDERED**.

c. **Discussion/Recommendation** — Application for a Forty-Five (45) Year Lease of City-owned Land Within the Airport Reserve described as Lot 5, FBO Subdivision No. 8 located at 525 N. Willow Street. The application was submitted by Alaska Air Fuel, Inc., 3700 W. Aviation Ave., Wasilla, AK 99654

It was noted a laydown was provided with corrected maps.

MOTION:

Commissioner Minelga **MOVED** to recommend Council approve the application by Alaska Air Fuel, Inc. for a Forty-Five (45) Year Lease of City-owned Land Within the Airport Reserve and Commissioner Bielefeld **SECONDED** the motion. There were no objections; **SO ORDERED**.

7. REPORTS

a. Airport Manager – Bondurant reported on the following:

- The Kenai Airport Terminal Rehabilitation project was in the final stage;
- The Fire Training Facility should be complete this month;
- Bids for sand storage building due on August 21;
- Ravn airlines plans to operate as soon as possible, looking to operate 7 days a week beginning in September;
- She is currently working on the Storm Water Prevention Plan;
- A new public lands and parks display in the Airport; and
- The Float Plane basin fuel now capable of accepting commercial fleet cards.

b. City Council Liaison – No report.

8. NEXT MEETING ATTENDANCE NOTIFICATION – September 10, 2020

9. COMMISSIONER COMMENTS AND QUESTIONS – None.

10. ADDITIONAL PUBLIC COMMENT – None.

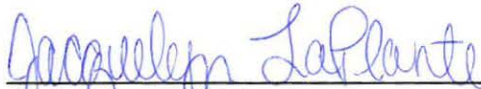
11. INFORMATION ITEMS

- a. July 2020 Mid-Month Report
- b. July 2020 Float Plane Basin Report
- c.

12. ADJOURNMENT

There being no further business before the Commission, the meeting was adjourned at 6:25 p.m.

Meeting summary prepared and submitted by:



Jacquelyn LaPlante
Deputy City Clerk

