

**KENAI AIRPORT COMMISSION
REGULAR MEETING
DECEMBER 12, 2019 – 6:00 P.M.
KENAI CITY COUNCIL CHAMBERS
CHAIR GLENDA FEEKEN, PRESIDING**

MEETING SUMMARY

1. CALL TO ORDER

Chair Feeken called the meeting to order at 6:00 p.m.

a. Pledge of Allegiance

Chair Feeken led those assembled in the Pledge of Allegiance.

b. Roll was confirmed as follows:

Commissioners Present: G. Feeken, D. Pitts, J. Bielefeld, P. Minelga, K. Dodge

Commissioners Absent: J. Zirul

Staff/Council Liaison Present: Airport Manager M. Bondurant, Council Liaison H. Knackstedt

A quorum was present.

c. Agenda Approval

MOTION:

Commissioner Bielefeld **MOVED** to approve the agenda and Commissioner Pitts **SECONDED** the motion. There were no objections; **SO ORDERED**.

2. SCHEDULED PUBLIC COMMENT – None.

3. UNSCHEDULED PUBLIC COMMENT – None.

4. APPROVAL OF MEETING SUMMARY

a. October 10, 2019

MOTION:

Commissioner Minelga **MOVED** to approve the meeting summary of October 10, 2019 and Commissioner Bielefeld **SECONDED** the motion. There were no objections; **SO ORDERED**.

5. UNFINISHED BUSINESS – None.

6. NEW BUSINESS

- a. **Discussion/Recommendation** – Vending Machine Concession to Tyler Distributing Company

MOTION:

Commissioner Minelga **MOVED** to recommend Council approve the Airport Vending Machine Concession with Tyler Distributing Company; Commissioner Dodge **SECONDED** the motion. There were no objections; **SO ORDERED**.

7. REPORTS

- a. **Airport Manager** - Bondurant reported on the Capital Improvement Program, provided an update of the Kenai Municipal Airport project, and discussed mid-month reports.
- b. **City Council Liaison** – Knackstedt reported on the December 4 City Council meeting actions and that Crowley updated their pumps to show a price and print a receipt.

8. NEXT MEETING ATTENDANCE NOTIFICATION – January 9, 2019

9. COMMISSIONER COMMENTS AND QUESTIONS

Commissioner Minelga inquired about paying by cell phone for parking at the airport.

10. ADDITIONAL PUBLIC COMMENT

11. INFORMATION ITEMS

- a. October 2019 Mid-month Report
- b. October 2019 Float Plane Basin Activity
- c. October 2019 Enplanements
- d. November 2019 Mid-month Report
- e. December 2019 Mid-month Report
- f. Airport Bulletin 14-2019 Security Awareness – Airport Security Threats

12. ADJOURNMENT

There being no further business before the Commission, the meeting was adjourned at 6:47 p.m.

Meeting summary prepared and submitted by:

Jacquelyn LaPlante

Jacquelyn LaPlante
Deputy City Clerk

