

**KENAI AIRPORT COMMISSION  
REGULAR MEETING  
OCTOBER 10, 2019 – 6:00 P.M.  
KENAI CITY COUNCIL CHAMBERS  
CHAIR GLENDA FEEKEN, PRESIDING**

**MEETING SUMMARY**

**1. CALL TO ORDER**

Chair Feeken called the meeting to order at 6:00 p.m.

**a. Pledge of Allegiance**

Chair Feeken led those assembled in the Pledge of Allegiance.

**b. Roll was confirmed as follows:**

Commissioners Present: G. Feeken, J. Zirul, J. Bielefeld, K. Dodge, P. Minelga

Commissioners Absent: D. Pitts

Staff/Council Liaison Present: Airport Manager M. Bondurant, Council Liaison H. Knackstedt

A quorum was present.

**c. Agenda Approval**

**MOTION:**

Commissioner Dodge **MOVED** to approve the agenda and Commissioner Zirul **SECONDED** the motion. There were no objections; **SO ORDERED**.

**2. SCHEDULED PUBLIC COMMENT – None.**

**3. UNSCHEDULED PUBLIC COMMENT – None.**

**4. APPROVAL OF MEETING SUMMARY**

a. August 8, 2019

**MOTION:**

Commissioner Zirul **MOVED** to approve the meeting summary of August 8, 2019 and Commissioner Bielefeld **SECONDED** the motion. There were no objections; **SO ORDERED**.

b. September 12, 2019

Commissioner Minelga **MOVED** to approve the meeting summary of September 12, 2019 and

Commissioner Dodge **SECONDED** the motion. There were no objections; **SO ORDERED**.

5. **UNFINISHED BUSINESS** – None.

6. **NEW BUSINESS**

- a. **Discussion/Recommendation** – Memorandum of Agreement with U.S. Fish and Wildlife Service (USFWS) and Alaska State Parks

**MOTION:**

Commissioner Dodge **MOVED** to recommend Council approve the Memorandum of Agreement with USFWS and Alaska State Parks; Commissioner Zirul **SECONDED** the motion. There were no objections; **SO ORDERED**.

- b. **Discussion/Recommendation** – EAN Holdings, LLC Request for On-Airport Car Rental Business

**MOTION:**

Commissioner Dodge **MOVED** to recommend Council approve the on-airport car rental concession with EAN Holdings, LLC and Commissioner Minelga **SECONDED** the motion. There were no objections; **SO ORDERED**.

7. **REPORTS**

- a. Airport Manager - Bondurant reported on the current hiring process, the tri-annual mass casualty drill, an upcoming pre-season meeting for winter operations, an update of the Kenai Municipal Airport project, and a fire-training grant. She also noted she attended the Northwest Chapter American Association of Airport Executives (NWAAAE) Conference in Fairbanks on September 23 – 25.
- b. City Council Liaison – Knackstedt reported on the September and October City Council meetings actions.

8. **NEXT MEETING ATTENDANCE NOTIFICATION** – November 14, 2019

Commissioner Zirul noted he would be out of town and unable to attend the meeting.

9. **COMMISSIONER COMMENTS AND QUESTIONS**

Commissioner Bielefeld noted a public observation area at the south end of the airport was needed.

10. **ADDITIONAL PUBLIC COMMENT**

11. **INFORMATION ITEMS**

- a. August 2019 Mid-month Report
- b. September 2019 Mid-month Report

c. September 2019 Float Plane Basin Activity

**12. ADJOURNMENT**

There being no further business before the Commission, the meeting was adjourned at 6:55 p.m.

Meeting summary prepared and submitted by:

*Jacquelyn LaPlante*

Jacquelyn LaPlante  
Deputy Clerk

