

**KENAI AIRPORT COMMISSION
REGULAR MEETING
AUGUST 8, 2019 – 6:00 P.M.
KENAI CITY COUNCIL CHAMBERS
CHAIR GLENDA FEEKEN, PRESIDING**

MEETING SUMMARY

1. CALL TO ORDER

Chair Feeken called the meeting to order at 6:00 p.m.

a. Pledge of Allegiance

Chair Feeken led those assembled in the Pledge of Allegiance.

b. Roll was confirmed as follows:

Commissioners Present: G. Feeken, P. Minelga, J. Bielefeld, J. Zirul, D. Pitts

Commissioners Absent: K. Dodge

Staff/Council Liaison Present: Airport Manager M. Bondurant, Airport Assistant E. Brincefield, City Attorney S. Bloom, Council Liaison G. Pettey

A quorum was present.

c. Agenda Approval

MOTION:

Commissioner Bielefeld **MOVED** to approve the agenda and Commissioner Zirul **SECONDED** the motion. There were no objections; **SO ORDERED**.

2. SCHEDULED PUBLIC COMMENT – None.

3. UNSCHEDULED PUBLIC COMMENT

Richard Page encouraged the Commission to look at improving marketing for the airport suggesting leasing was not an easy process with the City.

4. APPROVAL OF MEETING SUMMARY

a. July 11, 2019

MOTION:

Commissioner Minelga **MOVED** to approve the meeting summary of July 11, 2019 and Commissioner Pitts **SECONDED** the motion. There were no objections; **SO ORDERED**.

5. **UNFINISHED BUSINESS** – None.

6. **NEW BUSINESS**

a. **Discussion/Recommendation** – Ordinance No. 3072-2019.

The differences in lease, sale, and assignment were discussed and clarification was provided on how lease rates would increase with the removal of the regular land appraisals.

Ensuring the application process was uniform and encouraged business was expressed.

MOTION:

Commissioner Bielefeld **MOVED** to recommend Council enact Ordinance No. 3072-2019 of the and Commissioner Zirul **SECONDED** the motion. There were no objections; **SO ORDERED**.

b. **Discussion/Recommendation** – SOAR Lease Application.

MOTION:

Commissioner Bielefeld **MOVED** to recommend approval of the SOAR Lease Application and Commissioner Zirul **SECONDED** the motion. There were no objections; **SO ORDERED**.

7. **REPORTS**

a. Airport Manager

Airport Manager Bondurant reported on the following:

- Provided an update on the Terminal Rehabilitation Project;
- Provided an update on the Airfield Marking Project;
- Noted the Alaska Fire Training Facility Rehabilitation Project would be out to bid soon; and
- Staff preparing for a mass casualty drill in October.

b. City Council Liaison

Council Member Pettey provided a report of the actions taken at the August 7 City Council Meeting.

8. **NEXT MEETING ATTENDANCE NOTIFICATION** – September 12, 2019

Commissioner Bielefeld noted he would be absent. Commissioner Pitts noted there was a possibility he would be absent.

9. **COMMISSIONER COMMENTS AND QUESTIONS**

Commissioner Bielefeld inquired about old Aircraft Rescue and Firefighting trucks.

Commissioner Pitts offered kudos to airport staff for handling struggles with the Airport Terminal Rehabilitation Project.

Commissioner Minelga noted he observed the roof on the new entrance slopes back and expressed concern with water leaking.

10. **ADDITIONAL PUBLIC COMMENT** – None.

11. **INFORMATION ITEMS**

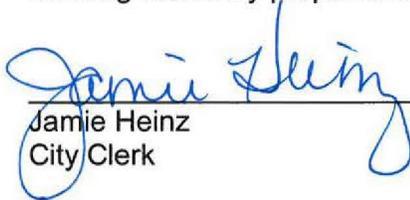
- a. June 2019 Midmonth Report
- b. July 2019 Midmonth Report
- c. June 2019 Enplanements

12. **ADJOURNMENT**

MOTION:

Commissioner Zirul **MOVED** to adjourn and Commissioner Bielefeld **SECONDED** the motion. There were no objections; **SO ORDERED.**

Meeting summary prepared and submitted by:


Jamie Heinz
City Clerk

