

**KENAI AIRPORT COMMISSION
REGULAR MEETING
JUNE 13, 2019 – 6:00 P.M.
KENAI CITY COUNCIL CHAMBERS
CHAIR GLENDA FEEKEN, PRESIDING**

MEETING SUMMARY

1. CALL TO ORDER

Chair Feeken called the meeting to order at 6:02 p.m.

a. Pledge of Allegiance

Chair Feeken led those assembled in the Pledge of Allegiance.

b. Roll was confirmed as follows:

Commissioners Present: G. Feeken, P. Minelga, K. Dodge, D. Pitts

Commissioners Absent: J. Bielefeld, J. Zirul

Staff/Council Liaison Present: Airport Manager M. Bondurant, Airport Assistant E. Brincefield, Council Member J. Glendening

A quorum was present.

c. Agenda Approval

MOTION:

Commissioner Minelga **MOVED** to approve the agenda with the addition of item 6.f. – Consideration of a Special Use Permit to Weaver Brothers for storage; Commissioner Dodge **SECONDED** the motion. There were no objections; **SO ORDERED**.

2. SCHEDULED PUBLIC COMMENT – None.

3. UNSCHEDULED PUBLIC COMMENT – None.

4. APPROVAL OF MEETING SUMMARY

a. March 14, 2019

MOTION:

Commissioner Dodge **MOVED** to approve the meeting summary of March 14, 2019 and Commissioner Minelga **SECONDED** the motion. There were no objections; **SO ORDERED**.

b. April 11, 2019

MOTION:

Commissioner Dodge **MOVED** to approve the meeting summary of April 11, 2019 and Commissioner Minelga **SECONDED** the motion. There were no objections; **SO ORDERED**.

5. UNFINISHED BUSINESS

a. **Discussion** – FY2020 Budget

The Airport Manager reported the FY2020 budget had been passed noting areas where the budget had been cut to comply with the reduction requirement.

It was noted the airport should focus on economic development. There was discussion regarding the condition of Willow Street and clarification was provided that the matter had been submitted to the Public Works Department.

6. NEW BUSINESS

a. **Discussion/Recommendation** – Special Use Permit to Alaska Air Fuel, Inc.

MOTION:

Commissioner Pitts **MOVED** to approve the Special Use Permit to Alaska Air Fuel, Inc. and Commissioner Minelga **SECONDED** the motion. There were no objections; **SO ORDERED**.

b. **Discussion/Recommendation** – Special Use Permit to Crowley Fuels, LLC

MOTION:

Commissioner Dodge **MOVED** to approve the Special Use Permit to Crowley Fuels, LLC and Commissioner Minelga **SECONDED** the motion. There were no objections; **SO ORDERED**.

c. **Discussion/Recommendation** – Special Use Permit to Empire Airlines, Inc.

MOTION:

Commissioner Minelga **MOVED** to approve the Special Use Permit to Empire Airlines, Inc. and Commissioner Dodge **SECONDED** the motion. There were no objections; **SO ORDERED**.

d. **Discussion/Recommendation** – Special Use Permit to Everts Air Fuel, Inc.

MOTION:

Commissioner Minelga **MOVED** to approve the Special Use Permit to Everts Air Fuel, Inc. and Commissioner Dodge **SECONDED** the motion. There were no objections; **SO ORDERED**.

e. **Discussion/Recommendation** – Special Use Permit to United Parcel Service Co.

MOTION:

Commissioner Pitts **MOVED** to approve the Special Use Permit to United Parcel Service Co. and Commissioner Minelga **SECONDED** the motion. There were no objections; **SO ORDERED**.

[Clerk's Note: This item was added during approval of the agenda.]

f. **Discussion/Recommendation** – Special Use Permit to Weaver Brothers

MOTION:

Commissioner Pitts **MOVED** to approve the Special Use Permit to Weaver Brothers and Commissioner Minelga **SECONDED** the motion. There were no objections; **SO ORDERED**.

7. REPORTS

a. Airport Manager

Airport Manager Bondurant reported on the recent TSA inspection, the upcoming certification inspection, and the recent Air Fair.

b. City Council Liaison

Council Member Glendening reported on past Council Meeting actions.

8. NEXT MEETING ATTENDANCE NOTIFICATION – July 11, 2019

9. COMMISSIONER COMMENTS AND QUESTIONS

Commissioner Pitts noted the Terminal Rehabilitation Project was likely trying for tenants.

Commissioner Feeken asked if any leases were remaining that were not aviation related.

Commissioner Minelga noted The Upper Deck tenants would like to be able to turn the volume for the speaker down.

10. ADDITIONAL PUBLIC COMMENT – None.

11. INFORMATION ITEMS

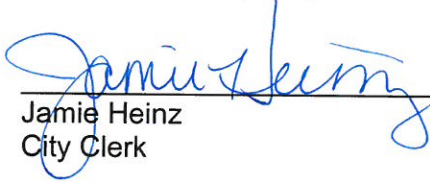
- a. April 2019 Mid-Month Report
- b. May 2019 Mid-Month Report
- c. FAA Alaskan Region Airport Division Airport Improvement Program FY1982-FY2018
- d. April 2019 Kenai Historical Society Newsletter
- e. May 7, 2019 FAA Letter on Unmanned Aircraft Systems
- f. April 2019 Enplanements
- g. 2019 Float Plane Basin Activity

12. ADJOURNMENT

MOTION:

Commissioner Minelga **MOVED** to adjourn and Commissioner Dodge **SECONDED** the motion. There were no objections; **SO ORDERED**.

Meeting summary prepared and submitted by:



Jamie Heinz
City Clerk

