

**KENAI AIRPORT COMMISSION – REGULAR MEETING
JANUARY 08, 2026 – 6:00 P.M.
KENAI CITY COUNCIL CHAMBERS
210 FIDALGO AVE., KENAI, AK 99611
CHAIR GLENDA FEEKEN, PRESIDING**

MINUTES

A. CALL TO ORDER

A Regular Meeting of the Airport Commission was held on January 8, 2026, in the Kenai City Council Chambers, Kenai, AK. Chair Feeken called the meeting to order at approximately 6:00 p.m.

1. Pledge of Allegiance

Chair Feeken led those assembled in the Pledge of Allegiance.

2. Roll Call

There were present:

Glenda Feeken, Chair	Paul Minelga, Vice Chair
James Bielefeld	Cody Whicker
Dan Knesek	James Zirul

A quorum was present.

Also in attendance were:

Mary Bondurant, Interim Airport Manager
Julie Semmens, Airport Administrative Assistant
Shellie Saner, City Clerk
Victoria Askin, City Council Liaison

3. Election of Chair and Vice Chair

MOTION:

Vice Chair Minelga **MOVED** to reappoint Glenda Feeken as Chair.

There being no objection; **SO ORDERED.**

MOTION:

Commissioner Zirul **MOVED** to reappoint Paul Minelga as Vice Chair.

There being no objection; **SO ORDERED.**

4. Agenda Approval

MOTION:

Commissioner Zirul **MOVED** to approve the agenda as presented. Commissioner Bielefeld **SECONDED** the motion.

VOTE: There being no objection; **SO ORDERED.**

B. SCHEDULED PUBLIC COMMENTS

1. HDL Engineering - Updates on Airport Projects

Erik Jordt, Civil Engineer with HDL Engineering, provided an update on the Airport Runway Rehabilitation project. He explained the primary runway will be closed during construction; Taxiway Alpha will serve as the temporary runway. Alpha would be painted with runway markings and would have runway lighting.

Commission members stated concerns regarding there being no approaches available during construction and shutting down of the navigational aids.

C. UNSCHEDULED PUBLIC COMMENTS - None.

D. APPROVAL OF MINUTES

1. November 13, 2025 Regular Meeting Minutes

MOTION:

Commissioner Zirul **MOVED** to approve the November 13, 2025 Airport Commission minutes. Commissioner Minelga **SECONDED** the motion.

VOTE: There being no objection; **SO ORDERED.**

E. UNFINISHED BUSINESS - None.

F. NEW BUSINESS

1. **Discussion** - 2025 Work Plan Report

It was noted that the Commission's preference was for Taxiway Sierra to be moved up on the Capital Improvement Plan, as it was directly tied to the Westside Hangar Subdivision goals. The Airport Master Plan was discussed, including HDL Engineering's kickoff meeting.

Commission members noted that the development of goals was outside of the Commission's responsibility due to its advisory role and lack of authority to initiate action.

2. **Discussion** - 2026 Annual Work Plan Goals

Commissioners discussed to move the 2025 goals to 2026.

G. REPORTS

1. Airport Manager - Interim Airport Manager Bondurant reported on the following:
 - Alaska Airlines diverted a 76-passenger aircraft to Kenai due to Anchorage wind shear; TSA authorized controlled deplaning into the terminal
 - Lease lot inspections are ongoing.
 - TSA staff credentials and the Airport Certification Manual were updated to reflect new aircrafts operating at Kenai.
 - Staff received a request from the control tower for C-17 lights-out operations; Commission advised this should occur when the tower is open and raised safety concerns regarding navigation lights.
 - Jack Penning, Managing Partner of Volaire Aviation Consulting, is scheduled to present to City Council regarding the Air Service Development Grant.
 - Fiscal Year 2027 budget documents are in preparation and expected to be submitted to Finance around February 13.
2. Commission Chair - No report.
3. City Council Liaison - Vice Mayor Askin reported on recent actions of the City Council.

H. ADDITIONAL PUBLIC COMMENTS - None.

I. **NEXT MEETING ATTENDANCE NOTIFICATION** - February 12, 2026.

J. **COMMISSION QUESTIONS AND COMMENTS**

There was discussion on Airport Manager recruitment.

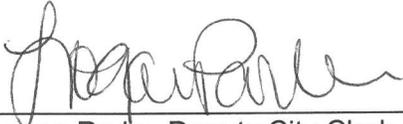
K. **ADJOURNMENT**

L. **INFORMATIONAL ITEMS**

1. October 2025 Midmonth Report
2. November 2025 Midmonth Report
3. Lynden December 2025 Newsletter
4. Pet Relief Signage - Pictures
5. Enplanement Report

There being no further business before the Airport Commission, the meeting was adjourned at 6:45 p.m.

I certify the above represents accurate minutes of the Airport Commission meeting of January 08, 2026.



Logan Parks, Deputy City Clerk