KENAI AIRPORT COMMISSION -REGULAR MEETING
OCTOBER 9, 2025 - 6:00 P.M.
KENAI CITY COUNCIL CHAMBERS
210 FIDALGO AVE., KENAI, AK 99611
CHAIR GLENDA FEEKEN, PRESIDING

MINUTES

A. CALL TO ORDER

A Regular Meeting of the Airport Commission was held on October 9, 2025, in the Kenai City Council Chambers, Kenai, AK. Chair Feeken called the meeting to order at approximately 6:00 p.m.

1. **Pledge of Allegiance**

Chair Feeken led those assembled in the Pledge of Allegiance.

2. **Roll Call**

There were present:
Glenda Feeken, Chair
James Bielefeld
Dan Knesek
Cody Whicker

A quorum was present.

Absent:
Paul Minelga, Vice Chair
Jacob Caldwell
James Zirul

Also in attendance were:

Mary Bondurant, Interim Airport Manager
Shellie Saner, City of Kenai Clerk
Logan Parks, Deputy City Clerk

3. **Agenda Approval**

MOTION:
Commissioner Knesek **MOVED** to approve the agenda as presented.

VOTE: There being no objection; **SO ORDERED**.

B. SCHEDULED PUBLIC COMMENTS

1. HDL Engineering - Updates on Airport Projects: Runway Rehabilitation Project and Airport Master Plan.

Erik Jordt, Civil Engineer with HDL Engineering provided an update on the Airport Runway Rehabilitation Project and Airport Master Plan, noting phase one of the Master Plan is nearly complete and phase two is expected to conclude in late 2026; Quality Asphalt Paving was awarded the Rehabilitation Project, Taxi Way Alpha will be used as a temporary runway; and public engagement remains a priority.

C. UNSCHEDULED PUBLIC COMMENTS - None.

D. APPROVAL OF MINUTES

1. June 12, 2025 Regular Meeting Minutes

MOTION:
Commissioner Bielefeld **MOVED** to approve the June 12, 2025 Airport Commission minutes. Commissioner Knesek **SECONDED** the motion.

VOTE: There being no objection; **SO ORDERED**.

E. UNFINISHED BUSINESS - None.

F. NEW BUSINESS

1. **Discussion/Recommendation** - Airport Capital Improvement Plan Fiscal Year 2026 - Fiscal Year 2030.

It was reported that the recommendation was to push the Rehabilitations of TW A/B/C/D/E/K/L/M project to Fiscal Year 2027 to prevent two competing projects from occurring at the same time.

There was discussion in support of postponing the project until Fiscal Year 2027.

MOTION:
Commissioner Bielefeld **MOVED** to recommend City Council approval of Airport Capital Improvement Plan Fiscal Year 2026 - Fiscal Year 2030, with the recommended changes to the Rehabilitation as discussed. Commissioner Knesek **SECONDED** the motion.

UNANIMOUS CONSENT was requested on the motion.
VOTE: There being no objection; **SO ORDERED.**

2. **Discussion/Recommendation** - Special Use Permit to LifeMed Alaska for Warm Storage of Ambulance.

MOTION:
Commissioner Bielefeld **MOVED** to recommend City Council approval of the Special Use Permit to LifeMed Alaska. Commissioner Knesek **SECONDED** the motion.

Interim Airport Manager Bondurant gave a staff report from information provided in the packet.

UNANIMOUS CONSENT was requested on the motion.
VOTE: There being no objection; **SO ORDERED.**

G. REPORTS

1. Airport Manager - Interim Airport Manager Bondurant reported on the following:
   - Multi-Agency exercise schedule for October 10, 2025.
   - Pre-Season Snow and Ice Control meeting schedule for October 22, 2025.
   - Temporary Winter Operators have been hired.
   - Airport Administrative Assistant interviews were completed this week.
   - Bronze Bear unveiling will be in late October.
2. Commission Chair - Chair Feeken thanked Interim Director Bondurant for her hard work.
3. City Council Liaison - Council Member Daniel reported on recent actions of the City Council.

H. ADDITIONAL PUBLIC COMMENTS - None.

I. NEXT MEETING ATTENDANCE NOTIFICATION - November 13, 2025.

J. COMMISSION QUESTIONS AND COMMENTS

There was discussion regarding the Airport Manager recruitment process and the loss of self-service fuel when Crowley Fuel removes their pumps.

K. ADJOURNMENT

L. INFORMATIONAL ITEMS

1. August 2025 Enplanements
2. Commission Chair
3. City Council Liaison

There being no further business before the Airport Commission, the meeting was adjourned at 6:42 p.m.

I certify the above represents accurate minutes of the Airport Commission meeting of October 9, 2025.

Logan Parks
Deputy City Clerk

*** The student representative may cast advisory votes on all matters except those subject to executive session discussion. Advisory votes shall be cast last in the roll call order and shall not affect the outcome of the official commission vote. Advisory votes shall be recorded in the minutes. A student representative may not move or second items during a commission meeting.*