

**KENAI AIRPORT COMMISSION – REGULAR MEETING  
AUGUST 8, 2024 – 6:00 P.M.  
KENAI CITY COUNCIL CHAMBERS  
210 FIDALGO AVE., KENAI, AK 99611  
CHAIR GLENDA FEEKEN, PRESIDING**

**ACTION MINUTES**

**A. CALL TO ORDER**

A Regular Meeting of the Airport Commission was held on August 8, 2024, in the Kenai City Council Chambers, Kenai, AK. Chair Feeken called the meeting to order at approximately 6:00 p.m.

**1. Pledge of Allegiance**

Chair Feeken led those assembled in the Pledge of Allegiance.

**2. Roll Call**

There were present:

Glenda Feeken, Chair  
Dan Knesek  
Joshua Belter

Paul Minelga, Vice Chair  
James Zirul

A quorum was present.

Absent:

Jacob Caldwell

James Bielefeld

Also in attendance were:

Derek Ables, Airport Manager  
Sarah Conley, Airport Administrative Assistant  
Henry Knackstedt, City Council Liaison

**3. Agenda Approval**

**MOTION:**

Vice Chair Minelga **MOVED** to approve the agenda as presented. Commissioner Knesek **SECONDED** the motion.

**VOTE:** There being no objection; **SO ORDERED.**

**B. SCHEDULED PUBLIC COMMENTS - None.**

**C. UNSCHEDULED PUBLIC COMMENTS - None.**

**D. APPROVAL OF MINUTES**

**1. July 11, 2024**

**MOTION:**

Vice Chair Minelga **MOVED** to approve the July 11, 2024 Airport Commission minutes. Commissioner Knesek **SECONDED** the motion.

**VOTE:** There being no objection; **SO ORDERED.**

**E. UNFINISHED BUSINESS** – None.

**F. NEW BUSINESS**

1. **Discussion**– On the Commission’s annual work plan objectives.

Airport Manager Ables summarized airport projects, funding and timelines.

The Commission discussed and there was general consensus that the area Taxiway Sierra would service could have many potential land uses and designs. The Commission requested for updated past analysis to fit current market; Ables noted that he is currently working on this with consultants.

**G. REPORTS**

1. Airport Manager – Airport Manager Ables reported on the following items:
  - Airport Terminal Landscaping project.
  - Parking lot painting.
  - Grant awards.
  - Brush-cutting.
  - Joint Resolution for Small Community Air Service Development Program grant.
  - Tour held for Civil Air Patrol.
2. Commission Chair – No report.
3. City Council Liaison – Council Member Knackstedt reported on recent actions of the City Council.

**H. ADDITIONAL PUBLIC COMMENTS** – None.

**I. NEXT MEETING ATTENDANCE NOTIFICATION** – September 12, 2024

**J. COMMISSION QUESTIONS AND COMMENTS**

Vice Chair Minelga asked whether air carriers with over nine seats would need to go through TSA.


**K. ADJOURNMENT**

**L. INFORMATIONAL ITEMS**

1. Administrative Report

There being no further business before the Airport Commission, the meeting was adjourned at 6:44 p.m.

I certify the above represents accurate minutes of the Airport Commission meeting of August 8, 2024.

  
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Meghan Thibodeau  
Deputy City Clerk