

**KENAI AIRPORT COMMISSION – REGULAR MEETING
FEBRUARY 8, 2024 – 6:00 P.M.
KENAI CITY COUNCIL CHAMBERS
210 FIDALGO AVE., KENAI, AK 99611
CHAIR GLENDA FEEKEN, PRESIDING**

ACTION MINUTES

A. CALL TO ORDER

A Regular Meeting of the Airport Commission was held on February 8, 2024, in the Kenai City Council Chambers, Kenai, AK. Chair Feeken called the meeting to order at approximately 6:10 p.m.

1. Pledge of Allegiance

Chair Feeken led those assembled in the Pledge of Allegiance.

2. Roll Call

There were present:

Glenda Feeken, Chair
Joshua Daily

Paul Minelga, Vice Chair

A quorum was not present.

Absent:

James Zirul
Jacob Caldwell

James Bielefeld
Dan Pitts

Also in attendance were:

Derek Ables, Airport Manager
Sarah Conley, Airport Administrative Assistant
Henry Knackstedt, City Council Liaison
Terry Eubank, City Manager
Shellie Saner, City Clerk

3. Agenda Approval

B. SCHEDULED PUBLIC COMMENTS - None.

C. UNSCHEDULED PUBLIC COMMENTS

D. APPROVAL OF MINUTES

1. January 11, 2024

E. UNFINISHED BUSINESS – None.

F. NEW BUSINESS

1. **Discussion/Recommendation** - Recommendations to Council for Changes to Kenai Municipal Code Chapter 21.20 Airport Commission, and Chapter 1.90 Standards for Boards, Commissions and Committees.
2. **Discussion/Recommendation** – Recommendation to Council to Change the Location of Airport Commission Regular Meetings to Kenai City Hall Council Chambers.

3. **Discussion/Recommendation** – Recommending Council Authorization of a Memorandum of Agreement with Greatland Consulting and Training LLC for Use of the Alaska Regional Fire Training Facility.
4. **Discussion/Recommendation** – Recommending Council Award a Repair and Maintenance Services Contract for Security Guard Services at the Kenai Municipal Airport.
5. **Discussion/Recommendation** – Recommending Council Award a Special Use Permit to Rebecca Boettcher, DBA: The Fishing Grounds, LLC for Operation of a Snack/Gift Shop Inside the Kenai Municipal Airport.
6. **Discussion** – Airport Budget Goals

G. REPORTS

1. Airport Manager
2. Commission Chair
3. City Council Liaison

H. ADDITIONAL PUBLIC COMMENTS

I. NEXT MEETING ATTENDANCE NOTIFICATION – March 14, 2024

J. COMMISSION QUESTIONS AND COMMENTS

K. ADJOURNMENT

L. INFORMATIONAL ITEMS

1. Administrative Assistant Report: Terminal Vehicle Parking Revenues, Tower Airport Operations Counts, Air Carrier Enplanements
2. Current Airport Agreements

Due to lack of a quorum, the meeting was adjourned at approximately 6:12 p.m.

I certify the above represents accurate minutes of the Airport Commission meeting of February 8, 2024.



Meghan Thibodeau
Deputy City Clerk