

**KENAI AIRPORT COMMISSION
REGULAR MEETING
APRIL 14, 2022 – 6:00 P.M.
KENAI CITY COUNCIL CHAMBERS
CHAIR GLENDA FEEKEN, PRESIDING**

MEETING SUMMARY

1. CALL TO ORDER

Chair Feeken called the meeting to order at 6:00 p.m.

a. Pledge of Allegiance

Chair Feeken led those assembled in the Pledge of Allegiance.

b. Roll was confirmed as follows:

Commissioners Present: G. Feeken, D. Pitts, P. Minelga, J. Bielefeld, J. Caldwell, J. Daily, J. Zirul

Commissioners Absent:

Staff/Council Liaison Present: Airport Manager E. Conway, Administrative Assistant E. Brincefield, Council Liaison Baisden

A quorum was present.

c. Agenda Approval

MOTION:

Commissioner Bielefeld **MOVED** to approve the agenda and Commissioner Caldwell **SECONDED** the motion. There were no objections; **SO ORDERED**.

2. SCHEDULED PUBLIC COMMENT – None.

3. UNSCHEDULED PUBLIC COMMENT – None.

4. APPROVAL OF MEETING SUMMARY

a. March 10, 2022

MOTION:

Commissioner Bielefeld **MOVED** to approve the meeting summary of March 10, 2022 as presented. Vice Chair Minelga **SECONDED** the motion. There were no objections; **SO ORDERED**.

5. UNFINISHED BUSINESS – None.

6. NEW BUSINESS

- a. **Discussion/Recommendation** – Special Use Permit to Laser Art Alaska, LLC for Displaying Laser Artwork and Alaskan Gifts for Sale

MOTION:

Commissioner Zirul **MOVED** to recommend Council approve a Special Use Permit to Laser Art Alaska, LLC for Displaying Laser Artwork and Alaskan Gifts for Sale. Commissioner Caldwell **SECONDED** the motion.

Riley Updike of Laser Art Alaska responded to questions asked by the commission, including whether a specific piece of art on their website would be displayed in the terminal building, and Mr. Updike confirmed it would not be. He clarified the operating hours, and other vendors to be displayed.

UNANIMOUS CONSENT was requested.

VOTE: There were no objections; **SO ORDERED.**

- b. **Discussion/Recommendation** – Execution of a Lease to Joel Caldwell

MOTION:

Commissioner Pitts **MOVED** to recommend Council approve Execution of a Lease to Joel Caldwell. Commissioner Zirul **SECONDED** the motion.

Commissioner Caldwell declared a conflict of interest, stating that he had a financial interest in the matter. Chair Feeken ruled that Commissioner Caldwell had a conflict and excused him from voting.

UNANIMOUS CONSENT was requested.

VOTE: There were no objections; **SO ORDERED.**

- c. **Discussion/Recommendation** – Special Use Permit to Weaver Brothers, Inc. for Truck Trailer Storage

MOTION:

Vice Chair Minelga **MOVED** to recommend Council approve a Special Use Permit to Weaver Brothers, Inc. for Truck Trailer Storage. Commissioner Caldwell **SECONDED** the motion.

UNANIMOUS CONSENT was requested.

VOTE: There were no objections; **SO ORDERED.**

- d. **Discussion/Recommendation** – Lawton Acres Parcel 04501003 Disposal Recommendation

The commission stated their support for the disposal and development of parcel 04501003, and had further discussion on rezoning.

MOTION:

Commissioner Daily **MOVED** to affirm that the Airport Commission's recommendation of Parcel 04501003 retention status remain dispose. Commissioner Pitts **SECONDED** the motion.

VOTE:

YEA: Feeken, Minelga, Zirul, Bielefeld, Caldwell, Daily, Pitts
NAY: None

MOTION PASSED UNANIMOUSLY.

7. REPORTS

- a. **Airport Manager** – Airport Manager Conway reported on the following:
- Kenai Aviation will begin service May 2nd, and will have an open house on April 22nd to view the new aircraft;
 - Enplanement numbers continue to grow;
 - Parking revenue up 80%
 - CDC extended mask mandate to May 3rd
 - Excited to have another tenant in terminal, “My Alaskan Gifts”
 - 5th Amendment to airline operating agreement to address insurance requirements will go before Council on April 20, 2022.
- b. **City Council Liaison** – Council Member Baisden reported on the Council meetings of March 16, 2022 and April 6, 2022.

8. NEXT MEETING ATTENDANCE NOTIFICATION – May 12, 2022

Commissioner Zirul noted that he will be absent for this meeting.

9. COMMISSIONER COMMENTS AND QUESTIONS

Congratulations were expressed to Kenai Aviation.

Vice Chair Minelga mentioned updating the Airport Master Plan.

10. ADDITIONAL PUBLIC COMMENT – None.

11. INFORMATION ITEMS

- a. February 2022 Enplanement Report

12. ADJOURNMENT

There being no further business before the Commission, the meeting was adjourned at 6:33 p.m.

Meeting summary prepared and submitted by:



Meghan Thibodeau
Deputy City Clerk