

**KENAI AIRPORT COMMISSION
REGULAR MEETING
FEBRUARY 10, 2022 – 6:00 P.M.
KENAI CITY COUNCIL CHAMBERS
CHAIR GLENDA FEEKEN, PRESIDING**

MEETING SUMMARY

1. CALL TO ORDER

Chair Feeken called the meeting to order at 6:00 p.m.

a. Pledge of Allegiance

Chair Feeken led those assembled in the Pledge of Allegiance.

b. Roll was confirmed as follows:

Commissioners Present:	G. Feeken, D. Pitts, P. Minelga, J. Bielefeld, J. Caldwell, J. Daily
Commissioners Absent:	J. Zirul

Staff/Council Liaison Present:	Airport Manager E. Conway, Administrative Assistant E. Brincefield, Council Liaison Baisden
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A quorum was present.

c. Agenda Approval

MOTION:

Commissioner Bielefeld **MOVED** to approve the agenda and Commissioner Caldwell **SECONDED** the motion. There were no objections; **SO ORDERED**.

2. SCHEDULED PUBLIC COMMENT – None.

3. UNSCHEDULED PUBLIC COMMENT – None.

4. APPROVAL OF MEETING SUMMARY

a. January 13, 2022

An amendment was requested to page 4 of the summary, under Airport Manager's Report: change the word "assailant" to "perpetrator."

MOTION:

Commissioner Bielefeld **MOVED** to approve the meeting summary of January 13, 2022 with the requested revision. Commissioner Daily **SECONDED** the motion. There were no objections; **SO**

ORDERED.

5. **UNFINISHED BUSINESS** – None.

6. **NEW BUSINESS** – None

- a. **Discussion/Recommendation** – Approving Execution of a Lease to the State of Alaska, Division of Forestry

MOTION:

Commissioner Bielefeld **MOVED** to recommend approval of a lease to the State of Alaska, Division of Forestry. Vice Chair Minelga **SECONDED** the motion.

Clarification was provided on the lot number.

VOTE: There were no objections; **SO ORDERED.**

- b. **Discussion/Recommendation** – City of Kenai Fiscal Year 2023-2027 Capital Improvement Plan

MOTION:

Commissioner Bielefeld **MOVED** to recommend the Kenai City Council approve the City of Kenai Fiscal Year 2023-2027 Capital Improvement Plan. Commissioner Caldwell **SECONDED** the motion.

Public Works Director Curtin provided a background on the development of the FY2023-2027 Capital Improvement Plan (CIP), noting that there are approximately \$100 million worth of projects identified within it. He noted that \$28.1 million was recently awarded to the City for the bluff stabilization project, which will go towards the majority of the projects identified in the General Fund. He explained that the majority of funds are focused in the Airport, Water/Sewer, and General Funds, and provided further detail on some of the other major projects identified in the CIP. He noted that every City department and some commissions participated in the development of the CIP, and that it will be a great asset for our City to help direct funding towards our highest priorities.

Further clarification was provided on the Apron and Willow Street Extension project. Questions from the commission included whether Department of Homeland Security grants are available for the Surveillance Camera project, and whether any of the projects can be tied into the Airport Master Plan. Clarification was provided that taxiways didn't meet high priority so the majority of the projects would be funded by the airport, and that there are a lot of federal dollars expected that could help with funding some of these projects. Further discussion involved T33 display rehabilitation, relocation of the gravel strip, and adding the Airport Master Plan to the CIP.

VOTE: There were no objections; **SO ORDERED.**

7. **REPORTS**

- a. **Airport Manager** – Airport Manager Conway reported on the following:

- Received all quotes for replacement of Granite Point gate;
- Looking for guidance on how to enforce gates remaining closed, as moose are getting onto the airfield.

b. **City Council Liaison** – Council Member Baisden reported on actions of the February 2, 2022 City Council Meeting.

8. NEXT MEETING ATTENDANCE NOTIFICATION – March 10, 2022

9. COMMISSIONER COMMENTS AND QUESTIONS

Commissioner Minelga expressed appreciation for the City staff's efforts to continue improvements.

10. ADDITIONAL PUBLIC COMMENT – None.

11. INFORMATION ITEMS

a. December 2021 Enplanements

12. ADJOURNMENT

There being no further business before the Commission, the meeting was adjourned at 6:50 p.m.

Meeting summary prepared and submitted by:



Meghan Thibodeau
Deputy City Clerk