

**KENAI BEAUTIFICATION COMMITTEE – SPECIAL MEETING
FEBRUARY 13, 2024 – 6:00 P.M.
KENAI CITY COUNCIL CHAMBERS
210 FIDALGO AVE., KENAI, AK 99611
CHAIR SARAH DOUTHIT, PRESIDING**

ACTION MINUTES

A. CALL TO ORDER

A Special Meeting of the Beautification Committee was held on February 13, 2024, in the Kenai City Council Chambers, Kenai, AK. Chair Douthit called the meeting to order at approximately 6:10 p.m.

1. Pledge of Allegiance

Chair Douthit led those assembled in the Pledge of Allegiance.

2. Roll Call

There were present:

Sarah Douthit, Chair
Sonja Barbaza

Emily Heale, Vice Chair
Terri Wilson (*remote participation*)

A quorum was present.

Absent:

Christina Warner, Vice Chair Brittney Hoffert

Also in attendance were:

Tyler Best, Parks & Recreation Director
Jenna Brown, Parks & Recreation Assistant Director
Phil Daniel, City Council Liaison
Terry Eubank, City Manager
Shellie Saner, City Clerk

3. Agenda Approval

MOTION:

Committee Member Heale **MOVED** to approve the agenda as presented. Committee Member Barbaza **SECONDED** the motion.

VOTE: There being no objection; **SO ORDERED.**

B. NEW BUSINESS

1. **Discussion/Recommendation** - Recommendations to Council for Adoption of a New Section of Kenai Municipal Code Titled Beautification Commission, and Amendments to Chapter 1.90 Standards for Boards, Commissions and Committees.

MOTION:

Committee Member Heale **MOVED** to recommend that the City Council adopt of a new section of Kenai Municipal Code titled Beautification Commission, and amendments to Chapter 1.90 Standards for Boards, Commissions and Committees. Committee Member Barbaza **SECONDED** the motion.

City Clerk Saner and City Manager Eubank gave a staff report from information provided in the packet.

Discussion ensued; additional clarification was provided by City Clerk Saner. Members spoke in support.

VOTE:

YEA: Douthit, Heale, Wilson, Barbaza

NAY: None

ABSENT: Warner, Hoffert

MOTION PASSED WITHOUT OBJECTION.

C. ADDITIONAL PUBLIC COMMENTS – None.

D. NEXT MEETING ATTENDANCE NOTIFICATION – March 12, 2024 Work Session

It was noted that a work session had tentatively been set for March 12, 2024. Members noted they would not be available, and the meeting was rescheduled to April 9, 2024.

E. COMMISSION QUESTIONS AND COMMENTS

Committee Member Barbaza expressed appreciation for the efforts of staff.

Committee Member Heale expressed appreciation for the previous meeting and efforts of staff.

Chair Douthit said she was excited for the direction of the commission.

F. ADJOURNMENT

There being no further business before the Beautification Committee, the meeting was adjourned at 6:26 p.m.

I certify the above represents accurate minutes of the Beautification Committee special meeting of February 13, 2024.



Meghan Thibodeau
Deputy City Clerk