



Collection Guidelines for Local and Self-Published Authors

Kenai Community Library values materials with strong local interest, especially by local authors. A *local author* is someone who currently lives in, previously lived in, or created their work while living in the Kenai area.

How Local Books Are Added

Mainstream Publishers:

Books from established publishers are typically reviewed by trusted sources (e.g., *Booklist*, *Library Journal*), and selected by library staff. These are usually purchased through contracted vendors. Authors and publishers are encouraged to use the **Suggest a Purchase form**. Author donations are also welcome and may be added to the general collection.

Self-Published Books:

The Kenai Community Library does not purchase unsolicited materials, nor does it generally purchase self-published books if those books do not have published professional reviews. To support local creativity, the Library may accept donated copies of local, self-published titles. These items are evaluated based on our Material Selection Guidelines.

Additional Guidelines:

- Only one copy of a book will be accepted
- Items must be:
 - Donated
 - Professionally printed and bound (no stapled or spiral-bound). We do not accept digital formats
 - Published within the last 3 years and in new condition
 - Limited to 3 titles per author per year
 - For the general reader
- Authors are encouraged to include professional reviews with all donations. Please note that customer reviews from retail booksellers or websites like Goodreads are not considered professional reviews

Submitted items not chosen for inclusion in the Library's collection are handled like **other material donations**. The items cannot be returned and will be donated to the Friends of the Library, which provides funds for library programs.

Self-published items that are added to the Library's collection are subject to the same collection maintenance practices as the rest of the collection and may be removed from the collection at any time.

Acceptance of submission does not guarantee that the library will purchase additional copies. If additional copies are purchased, the Library will purchase them from our established vendors.



Local Author Submission Form

Contact Information

First Name

Last Name

Phone Number

Email Address

Item Information

Title

Author(s)/Editor(s) (if different)

Publisher

Publication Year

ISBN or CIP

Brief Description of the book, its genre, and its intended audience:

If nonfiction, please list the author's credentials or a description of the author's expertise in this area:

Signature

Date